

Corporate and Finance Overview and Scrutiny Committee Work Programme 2024/25

September 2024

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Lead Officer	Cabinet Member / Other Witnesses	Additional Information and Outcome*
28 June 24	<p>Committee Terms of Reference and Work Programme</p> <p>Corporate Plan: Well Run Council</p> <p>IRP Programme: Deliver Savings and Balance the Budget</p> <p>Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget</p>	Agree the Committee's work programme including identification of issues to consider at future meetings regarding impact of delivery of savings based on previous scrutiny of budget and savings delivery.	<p>Committee Meeting single item: Agenda item committee meeting 28 June 24</p> <p>Deadline for reports: 12 June</p> <p>Venue: Council House, Committee Rooms 3&4</p>	Fiona Bottrill, Senior Overview and Scrutiny Manager		<p>Savings to be considered at July Task and Finish Group agreed.</p> <p>Work programme to be reviewed to schedule Budget setting, financial monitoring and outturn, Oracle Reimplementation and Equal Pay</p>
28 June 24	<p>Information Task and Finish Group</p> <p>Corporate Priority: Well Run Council</p> <p>IRP Priorities: Programme</p>	To consider evidence to understand the information that will be made available to members to inform the development of Scrutiny work programmes.	Task and Finish Group	Richard Brooks, Director Strategy. Equalities and Partnerships Ade Fashade, Interim Scrutiny Officer		Report to Corporate and Finance OSC 27.10.24

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	Management, Performance and Risk Governance Stabilisation Plan Priority: Culture, behaviour change and organisational development					
22 July 24	Information Task and Finish Group Corporate Priority: Well Run Council IRP Priorities: Programme Management, Performance and Risk Governance Stabilisation Plan Priority: Culture, behaviour change and organisational development	To agree recommendations to report to the September meeting Corporate and Finance OSC on the information that will be available to inform the development of Scrutiny work programmes.	Task and Finish Group	Richard Brooks, Director Strategy. Equalities and Partnerships Ade Fashade, Interim Scrutiny Officer		Report to Corporate and Finance OSC 27.10.24
26 July 26	Section 151 Officer update on the Financial Position of the Council- July 2024 and General	To update members on the Financial Position of the Council July 24 and General Fund Medium Terms Financial Plans update, including	Committee Meeting Committee Meeting: Single Item 26 July	Fiona Greenway, Interim Director of Finance (S151 Officer)		

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	<p>Fund Medium Term Financial Plan Update</p> <p>Corporate Priority: Well Run Council</p> <p>IRP Programme: Deliver Savings and Balance the Budget</p> <p>Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget</p>	<p>delivery of 24/25 Savings considered at Cabinet on 23 July 24</p>	<p>Deadline for reports: 10 July</p> <p>Venue: Council House, Committee Rooms 3&4</p>			
26 July 24	<p>Scrutiny Work Programme and Draft Scrutiny Development Plan</p> <p>Corporate Priority: Well Run Council</p> <p>IRP Programme: Deliver Savings and Balance the Budget</p> <p>Governance Stabilisation Plan</p>	<p>To agree the work programme for the Corporate and Finance O&S Committee, note the work programmes of 6 O&S committees, comment on the draft scrutiny development plan, agree the terms of reference for the 25/26 Budget Scrutiny Task and Finish Group</p>	<p>Committee Meeting</p> <p>Committee Meeting: Single Item 26 July</p> <p>Deadline for reports: 10 July</p> <p>Venue: Council House, Committee Rooms 3&4</p>	<p>Fiona Bottrill, Senior Overview and Scrutiny Manager</p>		

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	Priority: Priority scrutiny activity relating to the Budget					
26 July 24	Savings Implications Task and Finish Group Corporate Plan: Well Run Council IRP Programme: Deliver Savings and Balance the Budget Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget	To consider the impact and Implications of savings identified at the June meeting of Corporate and Finance OSC and agree recommendations to be considered at the September meeting of Corporate and Finance OSC	Task and Finish Group	Fiona Bottrill, Senior Overview and Scrutiny Manager		Report to Corporate and Finance OSC 27.10.24
6 Sept 24	Section 151 Officer Update, Including Q1 Financial Monitoring. Corporate Priority: Well Run Council IRP Programme: Deliver Savings and Balance the Budget	To update members on the Council's financial position including the Q1 financial monitoring.	Committee Meeting single item: Agenda item committee meeting 6 September 24 Deadline for reports: 20 August 24	Fiona Greenway, Director of Finance (S151 Officer)	Cllr. Karen McCarthy, Cabinet Member Finance and Resources	Recommendation from C&S O&S Committee reported to Cabinet on 10 September where recommendation was noted and written response to be provided.

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	Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget		Venue: TBC			
6 Sept 24	Briefing on Job Evaluation Programme and Oracle Re-Implementation Corporate Priority: Well Run Council IRP Programme: Job Evaluation Programme, Oracle Implementation Governance Stabilisation Plan Priority: Critical Performance Issues	To update members on the Pay Equity System including benchmarking roles and implementation to meet the deadline of End March 2025. To update members on the re-implementation of Oracle.	Briefing	Katy Fox, Director of People Services Fiona Greenway, Director of Finance (S151 Officer)	Cllr. Karen McCarthy, Cabinet Member Finance and Resources	
10 Sept 24	Briefing on development of the revised Corporate Plan and the Shaping Birmingham's Future Together Commission	To update members of the Committee on the work of the SBFT Commission and how this will inform the development of the Corporate Plan	Online Briefing	Sal Naseem, Assistant Director Insight, Partnership and Strategy.		Discussion regarding further engagement with members and the need to ensure engagement with communities furthest away from the City centre.

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20 Sept 24	<p>Budget Pressures Scrutiny Task and Finish Group</p> <p>Corporate Plan: Well Run Council</p> <p>IRP Programme: Deliver Savings and Balance the Budget</p> <p>Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget</p>	To update members on the 24/25 budget pressures in Adult Social Care, Children and Families and Housing (Temporary Accommodation)	Task and Finish Group Meeting	<p>Fiona Greenway, Director of Finance (S151 Officer)</p> <p>Fiona Bottrill, Senior Overview and Scrutiny Manager</p>	Cabinet Member and Officer attendance to be confirmed.	
27 Sept 24	<p>Report of Task and Finish Group meetings on the Implications of 24/25 Savings</p> <p>Corporate Priority: Well Run Council</p> <p>IRP Programme: Deliver Savings and Balance the Budget</p> <p>Governance Stabilisation Plan Priority: Governance</p>	To agree recommendations to be made to Cabinet developed through the work of the Savings Implications Task and Finish Group meetings	<p>Committee Meeting single item: Agenda item committee meeting 27 September 24</p> <p>Deadline for reports: 11 September 24</p> <p>Venue: Council House, Committee Rooms 3&4</p>	Fiona Bottrill, Senior Overview and Scrutiny Manager		

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	Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget					
27 Sept 24	Report of the Information Task and Finish Group Corporate Priority: Well Run Council IRP Priorities: Programme Management, Performance and Risk Governance Stabilisation Plan Priority: Culture, behaviour change and organisational development	To consider the report of the Information Task and Finish Group to confirm the information that will be available to Scrutiny Members to inform the development of the Scrutiny work programmes	Committee Meeting single item: Agenda item committee meeting 27 September 24 Deadline for reports: 11 September 24 Venue: Council House, Committee Rooms 3&4	Richard Brooks, Director Strategy. Equalities and Partnerships Angela Storer, Head of Corporate Performance Ade Fashade, Interim Scrutiny Officer		
27 Sept 24	Delivery of 2024/25 Savings and Improvement and Recovery Plan (IRP) Programmes Corporate Priority: Well Run Council	To inform the Committee of the delivery of the 2024/25 budget savings and the delivery of IRP Programmes within the Committee's terms of reference and the Committee to agree any recommendations.	Committee Meeting single item: Agenda item committee meeting 27 September 24 Deadline for reports: 11 September 24	Fiona Greenway, Director of Finance (\$151 Officer) Katy Fox, Director of People Services Other Officers to be confirmed	Cabinet Members to be confirmed.	

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	<p>IRP Programme: Deliver Savings and Balance the Budget</p> <p>Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget; critical performance issues</p>		Venue: Council House, Committee Rooms 3&4			
27 Sept 24	<p>Scrutiny Development Plan</p> <p>Corporate Priority: Well Run Council</p> <p>IRP Priorities: Organisational design and culture change, Governance and Relationships</p> <p>Governance Stabilisation Plan Priority: Culture, behaviour change and organisational development</p>	To agree the principles and objectives for Scrutiny 24/25 and 25/26 building on the work of the Governance Stabilisation Plan and support provided by the Centre for Governance and Scrutiny	<p>Committee Meeting single item: Agenda item committee meeting 27 September 24</p> <p>Deadline for reports: 11 September24</p> <p>Venue: Council House, Committee Rooms 3&4</p>	Fiona Bottrill, Senior Overview and Scrutiny Manager		

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25 Oct 24	<p>Implementation of the recommendations of the Cost of Living Task and Finish Group and lessons learned from the programme</p> <p>Corporate Priority: Tackle Unemployment</p> <p>IRP Programme:</p> <p>Governance Stabilisation Plan Priority: Safe Effective services supporting vulnerable people</p>	<p>To receive a report on the implementation of the recommendations of the Cost of Living Programme, consider lessons learned and the value added by the work of Overview and Scrutiny. Members to consider any recommendations to Cabinet.</p>	<p>Committee Meeting single theme: Agenda item committee meeting 25 October 24</p> <p>Deadline for reports: 9 October 24</p> <p>Venue: Council House, Committee Rooms 3&4</p>	<p>Richard Brooks, Director Strategy. Equalities and Partnerships</p> <p>Greg Ward, Levelling up Programme Lead</p>		
22 Nov 24	<p>West Midlands Combined Authority Corporate Update</p> <p>Corporate Priority: 1,2,3</p> <p>IRP Programme:</p> <p>Governance Stabilisation Plan Priority:</p>	<p>To update the Committee on the work of the West Midlands Combined Authority</p>	<p>Committee Meeting single item: Agenda item committee meeting 22 November 24</p> <p>Deadline for reports: 8 November 24</p> <p>Venue: Council House, Committee Rooms 3&4</p>	<p>Laura Shoaf CBE, WMCA Chief Executive</p>		

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22 Nov 24	<p>Medium Term Financial Plan (MTFP) Refresh – Update to Cabinet at Quarter 2 of the 2-24/25 Financial Year</p> <p>Corporate Plan: Well Run Council</p> <p>IRP Programme: Deliver Savings and Balance the Budget</p> <p>Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget</p>	To update members on the Medium Term Financial Plan Refresh	<p>Committee Meeting single item: Agenda item committee meeting 22 November 24</p> <p>Deadline for reports: 8 November 24</p> <p>Venue: Council House, Committee Rooms 3&4</p>	Fiona Greenway, Director of Finance (S151 Officer)	Cllr. Karen McCarthy, Cabinet Member Finance and Resources	
22 Nov 24	<p>Provisional Financial Outturn 2023/24</p> <p>Corporate Plan: Well Run Council</p> <p>IRP Programme: Deliver Savings and Balance the Budget</p>	To update members on the Provisional Financial Outturn 2023/24	<p>Committee Meeting single item: Agenda item committee meeting 22 November 24</p> <p>Deadline for reports: 8 November 24</p>	Fiona Greenway, Director of Finance (S151 Officer)	Cllr. Karen McCarthy, Cabinet Member Finance and Resources	

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	Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget		Venue: Council House, Committee Rooms 3&4			
20 Dec 24	Delivery of savings and implementation of Improvement and Recovery Plan (IRP) Programmes Corporate Priority: Well Run Council IRP Programme: Job Evaluation Programme, Oracle Implementation Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget, Critical performance issues	To inform the Committee of the delivery of the 2024/25 budget savings and the delivery of IRP Programmes within the Committee's terms of reference and the Committee to agree any recommendations.	Committee Meeting single item: Agenda item committee meeting 20 December 24 Deadline for reports: 11 December 24 Venue: Council House, Committee Rooms 3&4			
24 Jan 25	25/26 Budget Proposals Corporate Plan: Well Run Council	To consider the budget proposals for 25/26 and agree recommendations to be made to Cabinet.	Committee Meeting single item: Agenda item committee	Fiona Greenway, Director of Finance (S151 Officer)	Cllr. Karen McCarthy, Cabinet Member Finance and Resources	

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	<p>IRP Programme: Deliver Savings and Balance the Budget</p> <p>Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget</p>		<p>meeting 24 January 25</p> <p>Deadline for reports: 8 January 25</p> <p>Venue: Council House, Committee Rooms 3&4</p>			
28 Mar 25	<p>Financial Monitoring Q3 (2024/25)</p> <p>Corporate Plan: Well Run Council</p> <p>IRP Programme: Deliver Savings and Balance the Budget</p> <p>Governance Stabilisation Plan Priority: Priority scrutiny activity relating to the Budget</p>	To update members on the Council's financial position at Q3 2024/25	<p>Committee Meeting single item: Agenda item committee meeting 28 March 25</p> <p>Deadline for reports: 12 March 25</p> <p>Venue: Council House, Committee Rooms 3&4</p>	Fiona Greenway, Director of Finance (S151 Officer)	Cllr. Karen McCarthy, Cabinet Member Finance and Resources	
28 Mar 25	West Midlands Combined Authority	To update members on the work of the West Midlands	Committee Meeting single item: Agenda	Laura Shoaf CBE, WMCA Chief Executive		

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	work in Local Authority Area Corporate Priority: 1,2,3 IRP Programme: Governance Stabilisation Plan Priority:	Combined Authority in Birmingham.	item committee meeting 28 March 25 Deadline for reports: 12 March 25 Venue: Council House, Committee Rooms 3&4			

*Outcome: This will be fully populated once the item/topic has been completed. It will identify the added value and impact.

Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues. This is a live work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Everyone's Battle, Everyone's Business	To consider an update / monitor the implementation of actions in relation to Everyone's Battle, Everyone's Business	TBC	Issue carried over from Co-ordinating OSC work programme
Monitoring recommendations of the Procurement Governance Scrutiny Report	To receive an update on the new Procurement and Contract Governance rules	Committee meeting - single item	Issue carried over from Finance and Resources OSC work programme
Diversity and Inclusion Dashboard	<p>Role for O&S in looking at specific aspects of the data and monitoring progress including:</p> <ul style="list-style-type: none"> • Work force planning in relation to age profile of staff. • Disability disclosure and reasonable adjustments <p>Governance of Everyone's Battle, Everyone's Business (EBEB) and what impact this has made.</p>	TBC	<p>Issue carried over from Finance and Resources OSC work programme</p> <p>Possible key questions: How do we acquire new talent? How do we ensure we're attractive to potential new employees? Are we open, accessible, inclusive and do our job descriptions and requirements reflect the needs of the business, but also the reality of life and experience of work for applicants? When is it appropriate to use consultants and how are these decisions made?</p>
Treasury Management	Scrutiny of the Council's Treasury Management		Issue carried over from Finance and Resources OSC work programme
Strategic Risk Register	To understand the management of risk across the organisation.	Committee meeting single item	Issue carried over from Finance and Resources OSC work programme

			<p>The Strategic Risk Register, Budget Risks and Savings Risks were previously considered at Finance and Resources Committee in September 23. Development of MOU between Audit and Scrutiny to provide clarity regarding roles and responsibilities.</p> <p>The Audit Committee 2024/25 work programme includes</p>
External auditors' review, CfGS wider governance review and management review	To be briefed on the findings and recommendations of the various reviews being undertaken.	TBC	Issue carried over from Finance and Resources OSC work programme

Scrutiny Method Options:

Committee meeting - single item
 Committee meeting - single theme
 Task and Finish Group
 Inquiry Evidence Gathering
 Site Visit
 Briefing

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|---|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |

- 8 Support and enable all children and young people to thrive
- 9 Make the city safer
- 10 Protect and safeguard vulnerable citizens
- 18 Improve air quality
- 19 Continue on the Route to Zero
- 20 Be a City of Nature
- 21 A Bold Well Run Council