

**Birmingham City Council**  
**Council Business Management Committee**

21 December 2020



**Subject:** Petitions Update  
**Report of:** Suzanne Dodd, City Solicitor  
**Report author:** Phil Wright  
Group Team Manager  
0121 303 0216  
phil.wright@birmingham.gov.uk

Does the report contain confidential or exempt information?  Yes  No

If relevant, state which appendix is exempt, and provide exempt information paragraph number or reason if confidential:

**1 Executive Summary**

- 1.1 To update Committee on progress made in responding to petitions presented to full Council

**2 Recommendations**

- 2.1 The Committee note this quarterly report.

**3 Protocol**

- 3.1 The current protocol for responding to petitions presented to City Council was agreed by this Committee in May 2007 and is set out below:

1. Petition presented at City Council.
2. Petition referred to the appropriate Director for response within 3 working days.
3. Director to write to the Council or presenting the petition and the first named petitioner to acknowledge receipt within 14 days of the City Council.

4. Progress of investigation into petition to be notified by the relevant Director to Committee Manager for inclusion in the monthly Petitions Update by no later than 10 working days before the next City Council.

5. Final response to petition included in Petitions Update by the Committee Manager.

6. Director to notify the Councillor who presented the petition and the first named petitioner of the outcome within 14 days of the relevant City Council meeting discharging the same.

3.2 It should be noted that the protocol applies only to petitions sent internally and not to those which are referred to outside bodies for action.

#### **4 Action Taken**

4.1 In accordance with minute No. 2044 of this Committee the petition schedule has been split into City Council related petitions (currently 35) and those which are the responsibility of external organisations (currently 66).

4.2 Of the outstanding City Council related petitions 2 were presented in 2019.

4.3 Since May 2005, 2212 out of a total of 2247 City Council related petitions received have been discharged – 98%.

4.4 Of the 49 petitions presented in the last six months 17 have been discharged – 35%.

#### **5 Appendices**

5.1 The current City Council Petition Schedule is at appendix 1.