

CORPORATE AND FINANCE OSC ACTION TRACKER 2024/25

(Incorporating outstanding actions from Finance and Resources OSC and Coordinating OSC)

Minute Number	Date	Agenda Item	Action	Notes
N/A	29 June 2023	Developing the Finance and Resources Overview and Scrutiny Committee's Work Programme 2023/24	Discussion on Equal Pay - the following information to be provided: - Response from the Leader to the Committee's request to be consulted on the work on Values Framework.	Ongoing Values Framework still in progress.
N/A	07 Sep 2023	Job Evaluation – Permanent Pay Equity	A request was made for the document prepared by Legal detailing the chronology of how the Equal Pay issue has manifested itself over a period of years, to be shared with Committee members. It was agreed this would be picked up with the Monitoring Officer.	Ongoing Response received: Chronology may be available by end of January 2024.
N/A	14 Dec 2023	Oracle Stabilisation Update	A written response to be provided to the Chair of the Health and Adult Social Care O&S Committee on the position regarding Council invoices and payments – is the Council invoicing and receiving payments on time, are they being tracked, and what is the impact on the Council's finances?).	Ongoing Information required on update on Oracle Reimplementation

N/A	19 Mar 2024	Scrutiny Work Programme	<p>The Chair highlighted that there would be a need informal Task and Finish Groups to meet during April 2024 in private sessions to consider delivery plans. The plans contained exempt information. A public Coordination O & S Committee would then be held in May 2024 to receive reports from Scrutiny Committees.</p>	<p>Ongoing Each Overview & Scrutiny Committee held an informal (i.e. private) Task & Finish meeting to consider the Delivery Plans of the 2024-25 Budget savings. Some of the Delivery Plans included confidential information- staffing information, legal risks, some commercial elements – and were not published. Cabinet Members and CLT, as appropriate, were invited to attend the Task and Finish Group meetings.</p> <p>Notes from the Task and Finish Group meetings were not published with the agenda following receiving legal advice that It would be prejudicial to the Council to do so.</p> <p>The Chair would convene a meeting with the Interim Director of Finance and Section 151 Officer, the Interim City Solicitor and Monitoring Officer, as well as the Head of Scrutiny and Committee Services to discuss and raise the concerns by members regarding the non-publication of notes from the Task and Finish Groups.</p>
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N/A	15 May 2024	Job Evaluation and Pay Equity Update	A revised schedule with key milestones to be provided to the Committee so that progress towards meeting the April 2025 deadline could be monitored. <i>[Katy Fox/Richard Fitzjohn]</i>	Completed. Circulate to the Committee on 13.09.24
N/A	17 May 2024	Scrutiny Work Programme	That a Task and Finish Group: Current Practices and Future Use of Information to Inform Work of Overview and Scrutiny Committees be appointed. That the Task and Finish Group would report to the Corporate and Finance Overview and Scrutiny Committee in September 2024. <i>(Fiona Bottrill, Senior Overview and Scrutiny Manager)</i>	Ongoing Meetings scheduled for the Task and Finish Group in June and July.
N/A	17 May 2024	2024/25 Savings	In July, the Corporate and Finance OSC would focus on the 2024-25 savings reported to the Improvement and Recovery Board. Also in July, a Task and Finish Group meeting of Corporate and Finance OSC would look at the budget pressures for the 2024-25, 2025-26 and 2026-27 municipal years. The meeting would also cover the Mid Term Financial Plan. <i>(Fiona Bottrill, Senior Overview and Scrutiny Manager)</i>	Completed Report on delivery of savings considered at Committee meeting 26.07.24 Ongoing Task and Finish Group arrange for 20.09.24

8	28 June 2024	Corporate and Finance OSC Action Tracker Oracle, Job Evaluation and Equal Pay	That the Corporate and Finance OSC Action Tracker revised by the Chair. <i>(Chair Corporate and Finance OSC / Scrutiny Officers)</i> That a briefing session be organised before the September committee meeting. <i>(Director of Finance and Director of People Services)</i>	Completed Revised Action Tracker reported to Corporate and Finance OSC 26 July Completed Briefing held on 6 September
19	26 July 2024	Section 151 Officer Update on the Financial Position of the Council - July 2024 & General Fund Medium Term Financial Plan update	Consideration be given to the Education, Children and Young People OSC looking at the issues of full cost recovery for asylum seeking children. <i>(Chair of Education and CYP OSC / Scrutiny Officers)</i>	Ongoing Education and CYP OSC to consider when agreeing work programme
19	26 July 2024	Section 151 Officer Update on the Financial Position of the Council - July 2024 & General Fund Medium Term Financial Plan update	Internal Audit Report on CCTV relocation to be shared with the Corporate and Finance OSC <i>(Director of Finance, Section 151 Officer)</i>	Ongoing Report requested
19	26 July 2024	Section 151 Officer Update on the Financial Position of the Council - July 2024 & General Fund Medium Term Financial Plan update	Information to be provided on number of Council contracts out of contract period <i>(Director of Finance, Section 151 Officer)</i>	Ongoing Information requested
19	26 July 2024	Section 151 Officer Update on the Financial Position of the Council - July 2024 & General	Information on number of staff taking voluntary redundancy, combined length of service and mitigation against loss of organisational memory	Ongoing Information requested

		Fund Medium Term Financial Plan update	<i>(Director of Finance, Section 151 Officer)</i>	
19	26 July 2024	Section 151 Officer Update on the Financial Position of the Council - July 2024 & General Fund Medium Term Financial Plan update	Information on number of interim staff and consultants and costs to be reported to Task and Finish Group <i>(Director of Finance, Section 151 Officer)</i>	Ongoing Information requested
19	26 July 2024	Section 151 Officer Update on the Financial Position of the Council - July 2024 & General Fund Medium Term Financial Plan update	Information to be provided on breakdown £5.6m mitigations to identify ongoing and one off mitigations. <i>(Director of Finance, Section 151 Officer)</i>	Ongoing Information requested
19	26 July 2024	Section 151 Officer Update on the Financial Position of the Council - July 2024 & General Fund Medium Term Financial Plan update	Response to question regarding recruitment to vacant posts in library service to be provided. <i>(Director of Finance, Section 151 Officer)</i>	Ongoing Information requested
19	26 July 2024	Section 151 Officer Update on the Financial Position of the Council - July 2024 & General Fund Medium Term Financial Plan update	Information to be provided on work with schools over last 4 years regarding £11.96m aggregate deficit following previous work of Overview and Scrutiny <i>(Director of Finance, Section 151 Officer)</i>	Ongoing Information requested
19	26 July 2024	Section 151 Officer Update on the Financial Position of the Council - July 2024 & General Fund Medium Term Financial Plan update	Schedule of undelivered 2024/25 savings to be carried forward to 2025/26 to be provided <i>(Director of Finance, Section 151 Officer)</i>	Ongoing Information requested

17	6 September 2024	Section 151 Officer update for September 2023 including Quarter 1 2024/25 Monitoring	A breakdown of the reserve figures presented to Audit Committee in November 2023 to be provided to Corporate and Finance O&S Committee. <i>(Director of Finance, Section 151 Officer)</i>	Ongoing Information requested
17	6 September 2024	Section 151 Officer update for September 2023 including Quarter 1 2024/25 Monitoring	The Cabinet Member for Transformation, Governance and HR to be invited to attend a future committee meeting to discuss the transformation agenda <i>(Fiona Bottrill, Senior Overview and Scrutiny Manager to request)</i>	Ongoing To be considered as part of Corporate and Finance OSC work programme
17	6 September 2024	Section 151 Officer update for September 2023 including Quarter 1 2024/25 Monitoring	The Lead Commissioner to be invited to attend a future meeting <i>(Fiona Bottrill, Senior Overview and Scrutiny Manager)</i>	Ongoing Request communicated to Commissioners' Support Office
17	6 September 2024	Section 151 Officer update for September 2023 including Quarter 1 2024/25 Monitoring	The Lead Commissioner for Finance to be invited to attend a future meeting <i>(Fiona Bottrill, Senior Overview and Scrutiny Manager)</i>	Ongoing Request communicated to Commissioners' Support Office