



Co-ordinating O&S Committee: Work Programme 2020/21

Chair	Cllr Carl Rice
Deputy Chair	Cllr Kath Scott
Committee Members:	Cllrs: Deirdre Alden, Albert Bore, Debbie Clancy, Liz Clements, Roger Harmer, Penny Holbrook, Mariam Khan, Ewan Mackey, Rob Pocock and Lou Robson
Scrutiny Support:	Emma Williamson, emma.williamson@birmingham.gov.uk

1 Terms of Reference

- 1.1 To plan and co-ordinate the work of all the O&S Committees. To fulfil the functions of an O&S Committee as they relate to any policies, services and activities concerning governance (including transparency, regional working and partnerships); citizens (including communications and public engagement); performance; customer services and emergency planning.

2 Meeting Schedule

Date	Item	Officer contact
29 May 2020 at 10.00 am On-line Meeting	Covid-19 update – Leader of the Council	Rebecca Grant, Cabinet Support Officer
03 July & 24 July 2020 at 10.00 am On-line Meeting	Deputy Leader update: <ul style="list-style-type: none"> • Performance monitoring • City Board 	Mary Crofton, Cabinet Support Officer
	Cabinet Delegations – referral from Resources O&S Committee	Emma Williamson, Head of Scrutiny Services
18 September 2020 at 10.00 am On-line Meeting	Scrutiny Framework, Committee Remits and Call in	Emma Williamson, Head of Scrutiny Services
09 October 2020 10.00 am	Leader's Update, to include <ul style="list-style-type: none"> • Update following BCC Assurance Framework Cabinet Decision (report attached); • Work with other leaders to raise issues at a national level; • Consultation on economic strategy, to include economic impact on city centres and local centres. 	Rebecca Grant, Cabinet Support Officer



Date	Item	Officer contact
13 November 2020 at 10.00 am	Digital Inclusion Strategy	Raj Mack, Head of Business Engagement Information, Technology & Digital Services
	Electoral Integrity – Voter ID Pilots	Rob Connelly, Assistant Director, Governance
11 December 2020 at 10.00 am	Exempt Accommodation – Introductory session	Emma Williamson, Head of Scrutiny Services
08 January 2021 at 10.00am Report Deadline: 31 Dec 19	Exempt Accommodation – evidence gathering (to be confirmed)	Emma Williamson, Head of Scrutiny Services
05 February 2021 at 10.00am Report Deadline: 26 Jan 21	City of Sanctuary Policy Statement 2018-22 – progress report (tbc)	Bethany Finch, Commissioning Manager, Adults Social Care Directorate
12 March 2021 at 10.00am Report Deadline: 03 Mar 21		
16 April 2021 at 10.00am Report Deadline: 07 Apr 21		

3 Items to be scheduled

- 3.1 Citizen engagement – overview
- 3.2 Council Delivery Plan and Performance Framework
- 3.3 Future work on Scrutiny Framework, committee remits and Call-In

4 Other Meetings

Informal Meetings

- 30 July 2020 Informal meeting to discuss scrutiny approach to LGA Peer Review
- 18 September 2020 Informal meeting to discuss customer services inquiry
- 25 September 2020 Informal meeting to discuss performance framework
- 20 October 2020 Informal meeting to discuss performance framework and Council Plan



Call in

None scheduled

Petitions

None scheduled

Councillor Call for Action requests

None scheduled

5 Forward Plan

5.1 Below is an extract of the Forward Plan, detailing those decisions relating to this Committee's remit.

Ref No.	Title	Proposed Date of Decision
008157/2021	Council Tax Tax-base for 2021/22	19 Jan 21
008158/2021	Business Rates Income 2021/22	19 Jan 21
007927/2021	Business Plan 2021-2025	09 Feb 21

6 Scrutiny Reports to City Council

O&S Committee	Report Title	Date for Council
All	Scrutiny Business Report	July 2020
Education & Children's Social Care	Home to School Transport	September 2020
Co-ordinating	Responding to our Customers	November 2020
All	Scrutiny Business Report	December 2020
All	Scrutiny Business Report	February 2020
Health and Social Care	Infant Mortality	April 2020 (TBC)