



Co-ordinating O&S Committee: Work Programme 2020/21

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|---------------------------|---|
| Chair | Cllr Carl Rice |
| Deputy Chair | Cllr Kath Scott |
| Committee Members: | Cllrs: Deirdre Alden, Albert Bore, Debbie Clancy, Liz Clements, Roger Harmer, Penny Holbrook, Mariam Khan, Ewan Mackey, Rob Pocock and Lou Robson |
| Scrutiny Support: | Emma Williamson, emma.williamson@birmingham.gov.uk |

1 Terms of Reference

- 1.1 To plan and co-ordinate the work of all the O&S Committees. To fulfil the functions of an O&S Committee as they relate to any policies, services and activities concerning governance (including transparency, regional working and partnerships); citizens (including communications and public engagement); performance; customer services and emergency planning.

2 Meeting Schedule

| Date | Item | Officer contact |
|---|--|--|
| 29 May 2020 at 10.00 am On-line Meeting | Covid-19 update – Leader of the Council | Rebecca Grant, Cabinet Support Officer |
| 03 July & 24 July 2020 at 10.00 am On-line Meeting | Deputy Leader update: <ul style="list-style-type: none"> • Performance monitoring • City Board | Mary Crofton, Cabinet Support Officer |
| | Cabinet Delegations – referral from Resources O&S Committee | Emma Williamson, Head of Scrutiny Services |
| 18 September 2020 at 10.00 am On-line Meeting | Scrutiny Framework, Committee Remits and Call in | Emma Williamson, Head of Scrutiny Services |
| 09 October 2020 10.00 am | Leader's Update, to include <ul style="list-style-type: none"> • Update following BCC Assurance Framework Cabinet Decision (report attached); • Work with other leaders to raise issues at a national level; • Consultation on economic strategy, to include economic impact on city centres and local centres. | Rebecca Grant, Cabinet Support Officer |



| Date | Item | Officer contact |
|--|---------------------------------------|--|
| 13 November 2020 at 10.00 am Report Deadline: 04 Nov 20 | Digital Inclusion Strategy | Raj Mack, Head of Business Engagement Information, Technology & Digital Services |
| | Electoral Integrity – Voter ID Pilots | Rob Connelly, Assistant Director, Governance |
| 11 December 2020 at 10.00 am Report Deadline: 02 Dec 20 | Citizen engagement – overview | Emma Williamson, Head of Scrutiny Services |
| 08 January 2021 at 10.00am Report Deadline: 31 Dec 19 | | |
| 17 January 2020 Report Deadline: 29 Dec 20 | | |
| 05 February 2021 at 10.00am Report Deadline: 26 Jan 21 | | |
| | | |
| 12 March 2021 at 10.00am Report Deadline: 03 Mar 21 | | |
| 16 April 2021 at 10.00am Report Deadline: 07 Apr 21 | | |

3 Items to be scheduled

- 3.1 Council Delivery Plan and Performance Framework
- 3.2 Future inquiry on exempt accommodation
- 3.3 Future work on Scrutiny Framework, committee remits and Call-In



4 Other Meetings

Informal Meetings

| | |
|-------------------|--|
| 30 July 2020 | Informal meeting to discuss scrutiny approach to LGA Peer Review |
| 18 September 2020 | Informal meeting to discuss customer services inquiry |
| 25 September 2020 | Informal meeting to discuss performance framework |
| 20 October 2020 | Informal meeting to discuss performance framework and Council Plan |

Call in

None scheduled

Petitions

None scheduled

Councillor Call for Action requests

None scheduled

5 Forward Plan

5.1 Below is an extract of the Forward Plan, detailing those decisions relating to this Committee's remit.

| Ref No. | Title | Proposed Date of Decision |
|-------------|----------------------------|---------------------------|
| 008031/2020 | Digital Inclusion Strategy | 15 Dec 20 |
| 007927/2021 | Business Plan 2021-2025 | 09 Feb 21 |

6 Scrutiny Reports to City Council

| O&S Committee | Report Title | Date for Council |
|------------------------------------|-----------------------------|------------------|
| All | Scrutiny Business Report | July 2020 |
| Education & Children's Social Care | Home to School Transport | September 2020 |
| Co-ordinating | Responding to our Customers | November 2020 |
| All | Scrutiny Business Report | December 2020 |
| All | Scrutiny Business Report | February 2020 |
| Health and Social Care | Infant Mortality | April 2020 (TBC) |