

Birmingham City Council

Report to Cabinet

Date: 22nd March 2022



Subject: PLANNED PROCUREMENT ACTIVITIES (APRIL 2022 – JUNE 2022)
Report of: ASSISTANT DIRECTOR – PROCUREMENT (INTERIM)
Relevant Cabinet Member: Councillor Tristan Chatfield, Finance and Resources
Relevant O &S Chair(s): Councillor Mohammed Aikhlaq, Resources
Report author: Steve Sandercock, Assistant Director, Procurement (Interim)
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Are specific wards affected?	☐ Yes	☒ No – All wards affected
If yes, name(s) of ward(s):		
Is this a key decision?	☐ Yes	☒ No
If relevant, add Forward Plan Reference:		
Is the decision eligible for call-in?	☒ Yes	☐ No
Does the report contain confidential or exempt information?	☒ Yes	☐ No
If relevant, provide exempt information paragraph number or reason if confidential : 3. Information relating to the financial or business affairs of any particular person (including the council)		

1 Executive Summary

- 1.1 This report provides details of the planned procurement activity for the period April 2022 – June 2022. Planned procurement activities reported previously are not repeated in this report.

- 1.2 The report enables Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £10m, unless TUPE applies to current Council staff.

2 Recommendations

- 2.1 Notes the planned procurement activities under chief officer delegations set out in the Constitution for the period April 2022 – June 2022 as detailed in Appendix 1.

3 Background

- 3.1 At the 1 March 2016 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £10m over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contract under TUPE, the contract award decision has to be made by Cabinet.
- 3.2 In line with the Procurement Governance Arrangements that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Resources Overview & Scrutiny Committee.
- 3.3 This report sets out the planned procurement activity over the next few months where the contract value is between the procurement threshold £177,897.50 (excluding VAT) and £10m (excluding VAT). This will give members visibility of all procurement activity within these thresholds and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the £10m delegation threshold.
- 3.4 It should be noted that the procurement threshold has changed from £189,330 to £177,897.50 (excluding VAT) and applies from 1st January 2022 for a period of 2 years.
- 3.5 Individual procurements may be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of Resources Overview & Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 3.6 Procurements below £10m contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.
- 3.7 A briefing note with details for each item to be procured is listed in Appendix 2. The financial information for each item is detailed in Appendix 3 – Exempt Information.

4 Options considered and Recommended Proposal

4.1 The report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process. The options considered are:

- To refer the procurement strategy and contract award of individual procurements to Cabinet for decision.
- To continue with the existing process – this is the recommended option

5 Consultation / Engagement

5.1 This report to Cabinet is copied to Cabinet Support Officers and to Resources Overview & Scrutiny Committee and therefore is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/ Resources Overview & Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.

6 Risk Management

6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

7 Compliance Issues:

7.1 How are the recommended decisions consistent with the City Council's priorities, plans and strategies?

7.1.1 Details of how the contracts listed in Appendix 1 and Appendix 2 support relevant Council policies, plans or strategies, will be set out in the individual reports.

7.2 Legal Implications

7.2.1 Details of all relevant implications will be included in individual reports.

7.3 Financial Implications

7.3.1 Details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.

7.4 Procurement Implications (if required)

7.4.1 This is a procurement report and the implications are detailed in the appendices

7.5 Human Resources Implications (if required)

7.5.1 None.

7.6 Public Sector Equality Duty

- 7.6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

8 Background Documents

- 8.1 List of Appendices accompanying this Report (if any):

- 1. Appendix 1 - Planned Procurement Activity April 2022 – June 2022
- 2. Appendix 2 – Background Briefing Paper
- 3. Appendix 3 – Exempt Information

APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (APRIL 2022 – JUNE 2022)

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources Plus	Finance Officer	Contact Name	Planned CO Decision Date
Strategy / Award	Professional Services for the Refurbishment of Moseley Road Baths	TBC	There is a requirement for construction project management services to support the latest capital renovation programme for the baths. The services is to project manage the works and to manage the individual disciplines including the conservation architect, cost control, health & safety, engineering and clerk of works.	2 years, 6 months	City Operations	Leader	Carl Tomlinson	Dave Wagg / Charlie Short	29/04/2022
Approval to Tender Strategy	High Ropes Attraction in Sutton Park	TBC	There is a requirement for the facility to deliver a high ropes attraction in Sutton Park to be operated on a commercial basis to visitors to the parks to generate income to the Council.	10 years	City Operations	Street Scene and Parks	Carl Tomlinson	Matt Hageney/ Stuart Follows	01/05/2022
Approval to Tender Strategy	Employee Assistance Programme	TBC	An Employee Assistance Programme that offers (for employees and eligible dependants) immediate emotional support via a helpline, wellbeing counselling (via telephone, or face to face), a digital Health & Wellbeing platform with podcasts, videos, assessments and links that can be downloaded to support mental health, a computerised Cognitive Behavioural Therapy tool, self-help courses, signposting or referral to the NHS or in-house Occupational Health team and i the provision of advice in relation to legal and financial matters.	4 years	Council Management	Finance and Resources	Lee Bickerton	Lisa Field / Andrea Webster	29/04/2022
Strategy / Award	Development of Housing at Highfield Lane	TBC	The development and construction of 9 housing units for rent at Highfield Lane in Quinton, Birmingham.	Up to 1 year	Place, Prosperity and Sustainability	Homes and Neighbourhoods	Andrew Healey	Sarah Edmead / Siobhan MacDonald	29/04/2022
Strategy / Award	Professional Services to Support the Transforming Cities Fund – Major Road Network Development Tranche 2	TBC	There is a requirement for technical professional services to undertake transport studies and develop scheme proposals under the Transforming Cities Fund – Major Road Network Development Tranche 2 funding for study work and options development at three locations: •A435 Alcester Road Corridor •A38 Kingsbury Road Corridor •A4540 Middleway Corridor	up to 1 year	Planning, Transport and Sustainability	Transport and Environment	Carl Tomlinson	Andy Chidgey / Charlie Short	29/04/2022
Strategy / Award	Provision of IT Service Management Advisory Support	TBC	Consultancy to support the modernisation the Council's IT Service Management application to support the future aims and objectives of the IT service provision.	6 months	Digital and Customer Services	Deputy Leader	Lee Bickerton	Kevin Cahill / Jamie Parris	29/04/2022
Strategy / Award	Installation and Repair of Cabling and Audio Visual and Digital Signage	TBC	The Council has a requirement for the installation and repair of cabling, audio visual equipment and digital signage.	5 years with a break clause after years 4 and 5	Digital and Customer Services	Deputy Leader	Lee Bickerton	James Gregory / Jamie Parris	29/04/2022
Strategy / Award	Agile Software Engineering Services	TBC	The Council in parallel are building their internal digital capability. To support this the Council is implementing a number of strategic programmes, Field Worker programme and customer services being which now needs services of a supplier to support in key software engineering skills (where the gap in the internal team exists). A software engineering partner is required to work as development partner, via collaboratively agreed work packages and to work in conjunction internal resources, providing software engineering expertise to fill gaps in existing delivery teams, ensuring delivery of 2 x critical digital transformation projects.	2 years	Digital and Customer Services	Deputy Leader	Lee Bickerton	Helen Rees / Jamie Parris	29/03/2022
Strategy / Award	Wider Area Network (WAN)	TBC	A wider area network solution to enable data communication between site is required while the Council's longer-term full fibre strategy is implemented to support the Digital Birmingham agenda and wider long-term property rationalisation.	3 years	Digital and Customer Services	Deputy Leader	Lee Bickerton	Bipin Parmar / Jamie Parris	01/05/2022
Strategy / Award	Development of Housing using Off-Site Manufacture	TBC	The requirement is for the development of 28 housing units for rent on three sites. The methodology will be using off-site manufacturing to construct the properties using timber frames and brick external elevations. The development will take place on the following sites: •Burcote Road (10 units) •Lea Hall Road (10 units) •Reabrook Road (8 units)	1 year	Place, Prosperity and Sustainability	Homes and Neighbourhoods	Andrew Healey	James Knapp / Siobhan MacDonald	01/08/2022
Single Contractor Negotiation	Support for Special Educational and Complex Needs	TBC	Support for children and young People with special educational and complex needs who have an Education, Health & Care Plan for up to 35 children.	4 years	Education and Skills	Education and Skills	Clare Sandland	Saadhia Kamran	01/05/2022
Strategy / Award	Provision of Cyber Security Software and Tools	TBC	There is a requirement for cyber security and software and tools to protect the Council from IT systems from malicious threats to give a higher level of protection to ensure remedial action can be taken swiftly.	4 years	Digital and Customer Services	Deputy Leader	Lee Bickerton	Dean Chaudhary / Jamie Parris	29/04/2022

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources Plus	Finance Officer	Contact Name	Planned CO Decision Date
Strategy / Award	Repair to the Roof at Handsworth Wellbeing Centre	TBC	The repair to the roof above the large swimming pool at Handsworth Wellbeing Centre to protect a Council asset from deterioration and, potentially, escalating repair costs; and allow the local community and local schools to continue to access the social and health benefits of regular swimming.	18 weeks	City Operations	Homes and Neighbourhoods	Carl Tomlinson	Lesley Poulton / Charlie Short	29/04/2022
Strategy / Award	Replacement to the Roof at Quinbourn Community Centre	TBC	The replacement to the roof at Quinbourn Community Centre to protect a Council asset and to fulfil the legal obligation as the building's landlord.	3 months	City Operations	Homes and Neighbourhoods	Carl Tomlinson	Lesley Poulton / Charlie Short	29/04/2022
Strategy / Award	Professional Services to Support the Residential Property Acquisition Programme	TBC	There is a requirement for professional services to support the buying of these properties. The services to ensure the completion of the purchase include: •Sourcing of properties •Valuation of properties •Undertaking condition surveys •Negotiation of price •Manage conveyancing process	Up to 4 years	City Housing	Homes and Neighbourhoods	Andrew Healey	Bill Pickbourn/ Dean Billingham	29/04/2022
Strategy / Award	City Dressing to Support the Hosting of the Commonwealth Games 2022	TBC	To support the hosting of the Commonwealth Games 2022 and improve the visitor experience, there is a requirement for spectaculars and enhancements to dress the city. These will be situated across the city; in the centre, in the proximity to games venues and on main arterial routes and would typically include: •Banners and flags •Art installations and sculptures •Pavement graphics and building wraps •Building lighting and lighting shows	4 months	Commonwealth Games	Leader	Guy Olivant	Joanne Martin / Charlie Short	29/04/2022

APPENDIX 2

BRIEFING NOTE ON PLANNED PROCUREMENT ACTIVITIES CABINET – 22nd March 2022

Title of Contract	Professional Services for the Refurbishment of Moseley Road Baths
Contact Officers	Director / Assistant Director: Chris Jordan, Assistant Director Client Officer: Dave Wagg, Head of Sport & Physical Activity Procurement Officer: Charlie Short, Procurement Manager
Briefly describe the service required	Further to the award of Levelling Up Funding for Moseley Road Baths and subsequent report to Cabinet on 8th June 2021, there is a requirement for construction project management services to support the latest capital renovation programme for the baths. The services is to project manage the works and to manage the individual disciplines including the conservation architect, cost control, health & safety, engineering and clerk of works. These services will be subject to a further PPAR approval and procurement process in due course. The project management services will be packaged by phases of work and will be called off following satisfactory performance and budget availability.
What is the proposed procurement route?	A further competition exercise will be undertaken using the Crown Commercial Services Construction Professional Services Dynamic Purchasing System.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	These is a new requirement.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and as this is a one-off contract for technical professional services and the test demonstrated this is not suitable to be carried out in-house as there are not the skills and capacity to deliver internally.
How will this service assist with the Council's commitments to Route to Zero?	Any specification will require the Council's commitments to Route to Zero to be considered, in particular to a reduction in zero emission materials and transport.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory service to provide this service. However, in order to assist the Moseley Road Baths Charitable Incorporated Organisation with successfully running the baths, support is required for the refurbishment.
What budget is the funding from for this service?	All services required were included within the LUF grant application and will be funded by the grant award.
Proposed start date and duration of the new contract	The proposed start date is June 2022 for a duration of 2 years 6 months.

Title of Contract	High Ropes Attraction in Sutton Park
Contact Officers	Director / Assistant Director: Darren Share, Assistant Director Street Scene Client Officer: Matt Hageney, Partnership Manager Procurement Officer: Stuart Follows, Procurement Manager
Briefly describe the service required	There is a requirement for the facility to deliver a high ropes attraction in Sutton Park to be operated on a commercial basis to visitors to the park to generate income to the Council. A licence will be granted to a suitable operator on a concessionary basis. A fee will be payable for the licence from the operator for the concession. Prospective operators will submit fee bids which may or may not include a % of gross turnover i.e. reliant on what the market deems suitable. However, in the tender document will request an annual fee, to include a profit share arrangement i.e. to provide a % if they make a profit of X (it is up to the suppliers to let us know what % they would provide when they hit a certain spend level). It should be noted, by doing this they might cover themselves by providing a less annual fee up front.
What is the proposed procurement route?	A procurement process for a concession contract below the procurement threshold will be undertaken and advertised in Contracts Finder and www.finditinbirmingham.com
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a new requirement.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as there is not the resources within the Council to provide this service.
How will this service assist with the Council's commitments to Route to Zero?	Tenderers will be required to demonstrate how their proposed solution will assist in reducing their carbon footprint in their submission to be evaluated as part of the tender process.
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	No, there is not a statutory duty. However, this service is incoming generating and assists with attracting visitors to Sutton Park and enhances the visitor experience of the park. Market research indicates visitors to the park seek new recreational activities in the park.
What budget is the funding from for this service?	This is income-generating with the funds ring-fenced to the Sutton Park parks' budget.
Proposed start date and duration of the new contract	The proposed start date is 1st August 2022 for a period of 10 years. There will be annual reviews of the attraction within the contract. There is no break clause, as suppliers need to amortise their costs over this longer contract term, although there will be termination clauses in the contract for breaches/ poor performance etc

Title of Contract	Employee Assistance Programme
Contact Officers	Director / Assistant Director: Darren Hockaday, Interim Director HR & OD Client Officer: Lisa Field, Business Strategy Officer Procurement Officer: Andrea Webster, Procurement Manager
Briefly describe the service required	An Employee Assistance Programme that offers (for employees and eligible dependants) immediate emotional support via a helpline, wellbeing counselling (via telephone, or face to face), a digital Health & Wellbeing platform with podcasts, videos, assessments and links that can be downloaded to support mental health, a computerised Cognitive Behavioural Therapy tool, self-help courses, signposting or referral to the NHS or in-house Occupational Health team and i the provision of advice in relation to legal and financial matters.
What is the proposed procurement route?	An open procurement exercise advertised on Find a Tender, Contracts Finder and www.finditinbirmingham.com
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The previous contract expired in March 2021. The service has continued to be provided on an off-contract basis whilst an Enhanced EAP provision was considered as part of the HR & OD Targeted Operating Model.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as there is not the skills or capabilities within the Council to provide this service.
How will this service assist with the Council's commitments to Route to Zero?	This service assists with the Council's commitments to Route to Zero by providing the service without the need to travel to access support via telephone, virtual and App. No travel required to access support and guidance.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, there is a requirement for the wellbeing of the employees, known as a duty of care. Providing support to employees to manage their mental health is an important role as an employer, helping to avoid employees developing mental health issues due to stress or it is aggravating something they are already suffering with, which can affect their morale and work performance.
What budget is the funding from for this service?	This is funded from the Occupational Health budget RBH46. Subscribing Schools and other external traded partners will be on a traded basis ensuring full cost recovery.
Proposed start date and duration of the new contract	The proposed start date is 1st August 2022 for a period of 4 years.

Title of Contract	Development of Housing at Highfield Lane
Contact Officers	Director / Assistant Director: Paul Kitson, Strategic Director, Place, Prosperity and Sustainability Client Officer: Sarah Edmead, Principal Housing Development Officer Procurement Officer: Charlie Short, Procurement Manager
Briefly describe the service required	The development and construction of 9 housing units for rent at Highfield Lane in Quinton, Birmingham.
What is the proposed procurement route?	A further competition exercise will be carried out using the Homes England Dynamic Purchasing System Agreement.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	These is a new requirement.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as this is a construction project.
How will this service assist with the Council's commitments to Route to Zero?	The BMHT house types for at Highfield Lane requires features such as water meters, double glazing, water butts, shorter bathes, well-insulated properties and car charging points to the highest sustainability standards to support the Council's commitments to achieving Route to Zero by 2030.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the proposed site supports the delivery of the core objectives of the Birmingham Development Plan (BDP) 2031 which was adopted by the Council on 10 January 2017 to increase housing growth.
What budget is the funding from for this service?	The scheme is funded from the Housing Revenue Account (Capital) budget.
Proposed start date and duration of the new contract	The proposed start date is 1 st September 2022 for a period of up to 1 year.

Title of Contract	Professional Services to Support the Transforming Cities Fund – Major Road Network Development Tranche 2
Contact Officers	Director / Assistant Director: Phil Edwards, Assistant Director, Transport and Connectivity Client Officer: Andy Chidgey, Transport Planning & Investment Manager Procurement Officer: Charlie Short, Procurement Manager
Briefly describe the service required	There is a requirement for technical professional services to undertake transport studies and develop scheme proposals under the Transforming Cities Fund – Major Road Network Development Tranche 2 funding for study work and options development at three locations: • A435 Alcester Road Corridor • A38 Kingsbury Road Corridor • A4540 Middleway Corridor
What is the proposed procurement route?	To carry out further competition exercises using the Council's Transportation and Development Professional Services Framework Agreement.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	These are new requirements.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as there is not the capacity within the Council to provide this service.
How will this service assist with the Council's commitments to Route to Zero?	The service will support the Birmingham Transport Plan aspiration to promote public transport and active travel.
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is not a statutory duty for these services. However, the provision of technical professional services assists with improvements to the transport network.
What budget is the funding from for this service?	The cost will be funded from the Transforming Cities Fund – Major Road Network Development Tranche 2 money allocated to the City Council by Transport for the West Midlands. Authority.
Proposed start date and duration of the new contract	The proposed start date is May 2022 for a duration of up to 12 months.

Title of Contract	Provision of IT Service Management Advisory Support
Contact Officers	Director / Assistant Director: Cheryl Doran, CIO & Assistant Director Client Officer: Kevin Cahill, Senior Delivery Manager Procurement Officer: Jamie Parris Head of ICT Category
Briefly describe the service required	Consultancy to support the modernisation the Council's IT Service Management application to support the future aims and objectives of the IT service provision. FlyForm is the current provider and has knowledge of the Council and its systems from other commissions therefore there will be no familiarisation time required and that reduces costs. The direct award will be in accordance with the framework call off protocol in line with rates.
What is the proposed procurement route?	A direct award to FlyForm Ltd using the Crown Commercial Services G-Cloud 12 framework agreement.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a new requirement.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as there is not the skills and ability for these specialist services within the Council to provide this service.
How will this service assist with the Council's commitments to Route to Zero?	The specification will require the bidders to deliver the service in way that reduces or eliminates their carbon footprint.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, this supports the modernisation of the Council's IT service provision to directorates.
What budget is the funding from for this service?	This is funded from the reserve funds.
Proposed start date and duration of the new contract	The proposed start date is 1 st May 2022 for a period of 6 months.

Title of Contract	Installation and Repair of Cabling and Audio Visual and Digital Signage
Contact Officers	Director / Assistant Director: Cheryl Doran, CIO & Assistant Director Client Officer: James Gregory, Head of IT & Digital Programmes Procurement Officer: Jamie Parris, Head of ICT Category
Briefly describe the service required	The Council has a requirement for the installation and repair of cabling, audio visual equipment and digital signage. The elements that this service will cover are; • Installation of structured cabling to Council locations and supported sites – Network and Telephony points. • Installation of passive equipment – Power, Rack and any other associated equipment that requires electrical supply. • Installation of Audio Visual and Digital Signage for Council buildings and support to re-purposing on the wider estate. • Support and Maintenance for the Audio Visual and Digital Signage of any of the install items.
What is the proposed procurement route?	The proposed route to market will be a further competition via a compliant collaborative framework agreement or via an open procurement process advertised on Find a Tender, Contracts Finder and www.finditinbirmingham.com dependent on the procurement route that is deemed the most fit for purpose.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contract with Ensign CDI expired on 31 st October 2021.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not Applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as the Council does not have the technical ability to be able to produce this service.
How will this service assist with the Council's commitments to Route to Zero?	The specification will require the bidders to deliver the service in way that reduces or eliminates their carbon footprint.
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is no statutory duty to provide this service. However, this service supports the delivery of the Council's IT and services.
What budget is the funding from for this service?	The contract will be on a call off basis and will be subject to confirmation of approved funding for each call off. Funding will be drawn from Directorate projects and Corporate programmes over the term of the contract. An element of the budget sits within RF003 – Network Services.
Proposed start date and duration of the new contract	The proposed start date is 1st May 2022 for a period of 5 years with a break clause after years 4 and 5 (3+1+1).

Title of Contract	Agile Software Engineering Services
Contact Officers	Director / Assistant Director: Cheryl Doran, CIO & Assistant Director Client Officer: Helen Rees, Project Manager Procurement Officer: Jamie Parris, Head of ICT Category
Briefly describe the service required	Birmingham City Council is moving towards Agile centred approach to delivery projects. The Council in parallel is building its internal digital capability. To support this the Council is implementing a number of strategic programmes, Field Worker programme and customer services being two which now need services of a supplier to support in key software engineering skills (where the gap in the internal team exists). A software engineering partner is required to work as development partner, via collaboratively agreed work packages and to work in conjunction internal resources, providing software engineering expertise to fill gaps in existing delivery teams, ensuring delivery of 2 x critical digital transformation projects noted above. Field Worker programme requires: Software Engineering services with varied skillsets (available on request) supportive of Microsoft Stack; i.e. Azure cloud functionality i.e. APIM.Net MAUI and Xamarian for coding and in-depth knowledge of ETL and MDM.
What is the proposed procurement route?	The proposed procurement route is to undertake a further competition exercise using a suitable Crown Commercial Services Framework Agreement.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The current contract with Redwind expires on 22nd March 2022.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not Applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as the Council does not have the technical ability to be able to produce this service.
How will this service assist with the Council's commitments to Route to Zero?	The specification will require the bidders to deliver the service in way that reduces or eliminates their carbon footprint.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the provision of the service supports the delivery of statutory services and the improvement of these services in order to meet legislative requirements
What budget is the funding from for this service?	New Ways of Working Programme.
Proposed start date and duration of the new contract	The proposed start date is April 2022 for a period of 2 years.

Title of Contract	Wider Area Network (WAN)
Director / Assistant Director	Director / Assistant Director: Cheryl Doran, CIO & Assistant Director Client Officer: Bipin Parmar, Head of Networks Procurement Officer: Jamie Parris Head of ICT Category
Briefly describe the service required	A wider area network solution to enable data communication between site is required while the Council's longer-term full fibre strategy is implemented to support the Digital Birmingham agenda and wider long-term property rationalisation. This service will support the: • Exit of Lancaster Circus core networking sites • Exit of Tamebridge House • Exit of Cablephone House • Exit of Northfield House • Exit of Council House extension (subject to final decision) • Address certain network provider components/ standards that are going out of support in 2025.
What is the proposed procurement route?	The procurement route will be a direct award with Virgin Media Business using the Crown Commercial Services Network Services 2 Framework Agreement
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The current contract with Virgin Media Business expires on 30 th June 2022.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as the Council does not have the technical ability to be able to produce this service.
How will this service assist with the Council's commitments to Route to Zero?	This will support the wider Council move to managed data centres in addition to moving applications currently running in Lancaster Circus to newer hardware which has lower electricity draw, therefore contributing to Route to Zero.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, this supports the modernisation of the Council's IT service provision to directorates.
What budget is the funding from for this service?	The operating costs are funded from the IT&D Operational budget. Delivery costs are split between: • IT&D Operating Budget (circa 50%) • NWOW Programme Budget (circa 50%)
Proposed start date and duration of the new contract	The proposed start date is 1 st July 2022 for a period of 3 years.

Title of Contract	Development of Housing using Off-Site Manufacture
Director / Assistant Director	Director / Assistant Director: Paul Kitson - Strategic Director of Place, Prosperity and Sustainability Client Officer: Julia Martin - Head of Housing Development Procurement Officer: Charlie Short, Procurement Manager
Briefly describe the service required	The requirement is for the development of 28 housing units for rent on three sites. The methodology will be using off-site manufacturing to construct the properties using timber frames and brick external elevations. The development will take place on the following sites: • Burcote Road (10 units) • Lea Hall Road (10 units) • Reabrook Road (8 units) This is a pilot to assess whether this construction methodology should be continued on future BMHT developments. The new homes are to be built using timber frame construction – timber acts as a carbon sink so resulting in a lower carbon footprint. Using off-site manufacture as part of the construction process may reduce building times and more efficient use of materials produced in a safe controlled environment may produce less waste. Improved quality of construction could reduce maintenance costs over the lifetime of the assets
What is the proposed procurement route?	A further competition exercise will be carried out using the Homes England Dynamic Purchasing System Agreement.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a one-off requirement.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not Applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as this is a construction project.
How will this service assist with the Council's commitments to Route to Zero?	The service will support the commitments with the requirement for the housing to be constructed to the latest environmental standards.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the proposed site supports the delivery of the core objectives of the Birmingham Development Plan (BDP) 2031 which was adopted by the Council on 10 January 2017 to increase housing growth.
What budget is the funding from for this service?	The scheme is funded from the Housing Revenue Account (Capital) budget.
Proposed start date and duration of the new contract	The proposed start date is January 2023 for a duration of approximately 12 months.

Title of Contract	Support for Special Educational and Complex Needs
Director / Assistant Director	Director / Assistant Director: Sue Harrison – Director Education and Skills Client Officer: Saadhia Kamran, Senior Commissioning Officer Procurement Officer: Mike Smith
Briefly describe the service required	Support for children and young People with special educational and complex needs who have an Education, Health & Care Plan for up to 35 children. St Paul's is an Independent Special School, providing education for CYP with a presentation of Social, Emotional & Mental Health needs (SEMH) to 35 pupils currently. There is a lack of available SEMH specialist secondary placements in state funded schools.
What is the proposed procurement route?	To enter into single contractor negotiations with St Paul's Independent School.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing arrangement is spot purchasing places. The existing contract is a national standard. The proposal is to enter into a Block Contract for 35 pupils to give certainty of provision
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	St Paul's Independent School is the only provider in the city that can provide this service for the children currently being supported by this school. Individual children's Education, Health & Care Plan under the legislation listed below which is a legally binding document and states this school as the provider of the service. In addition, moving a child to another provider is not an option as this would be extremely disruptive to the individual support package. St Paul's Independent School will be required to be certified to the Birmingham Business Charter for Social Responsibility and produce actions proportionate to the value of this contract.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as this is not the facility to provide this specialist service.
How will this service assist with the Council's commitments to Route to Zero?	The specification will require the service to be delivered in a way that reduces or eliminate their carbon footprint, in particular with transport.
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is a statutory duty for this service to comply with the SEND Code of Practice 2015 to meet the following legislation: The Children and Families Act 2014 Sections 51 – 57 and 60. The Children Act 1989, section 26 The Education Act 1996, Section 496 and 497 Regulations The Special Educational Needs Regulations 2014.
What budget is the funding from for this service?	The budget is funded from the Dedicated School Grant, High Needs Block.
Proposed start date and duration of the new contract	The proposed start date is 1 st September 2022 for a period of 2 years with option to extend a further 2 years.

Title of Contract	Provision of Cyber Security Software and Tools
Director / Assistant Director	Director / Assistant Director: Cheryl Doran, CIO & Assistant Director Client Officer: Dean Chaudhary, Programme Operations Manager Procurement Officer: Jamie Parris, Head of ICT Category
Briefly describe the service required	There is a requirement for cyber security and software and tools to protect the Council from IT systems from malicious threats to give a higher level of protection to ensure remedial action can be taken swiftly. This supports the Cyber Strategy which is focused to improve the council's security posture particularly given the corporate risk raised which identifies that "There is a risk that our services to customers are disrupted by malicious attacks (Ransomware, Malware, Phishing, DDoS, Advanced Persistent Threat (APT), Hacking, lack of resources to protect BCC) on our computer systems and/or web services." The number of threat actors/cyber-crime and the risk of nefarious intent in light of possible current foreign nation threats and in the backdrop of impending Commonwealth Games only arguably heighten the risk.
What is the proposed procurement route?	The proposed procurement route will be to use a compliant collaborative framework agreement. In the event of a framework not being suitable an open procurement process advertised on Find a Tender Portal, Contracts Finder and Finditnbirmingham.com
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a new requirement.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not Applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test identified that the Council does not have the IT applications nor the infrastructure and expertise to develop a solution in-house.
How will this service assist with the Council's commitments to Route to Zero?	Not applicable as this is a technology solution and support requirement.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	No there is not a statutory duty to provide this service. However, this is required to protect the integrity Council's IT infrastructure and confidential data.
What budget is the funding from for this service?	The service is funded from the Cyber Programme Budget.
Proposed start date and duration of the new contract	The proposed start date is 1 st May 2022 for a period of 3 years.

Title of Contract	Repair to the Roof at Handsworth Wellbeing Centre
Contact Officers	Director / Assistant Director: Chris Jordan, Assistant Director Client Officer: Lesley Poulton, Head of Wellbeing and Community Centres Procurement Officer: Charlie Short, Procurement Manager
Briefly describe the service required	The repair to the roof above the large swimming pool at Handsworth Wellbeing Centre to protect a Council asset from deterioration and, potentially, escalating repair costs; and allow the local community and local schools to continue to access the social and health benefits of regular swimming.
What is the proposed procurement route?	A further competition exercise using Acivico Ltd's Construction West Midlands (CWM) Building Fabric Lot 1 framework agreement.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	These is a new requirement.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and as this is a one-off contract for a roof repair and the test demonstrated this is not suitable to be carried out in-house as there are not the skills for these works.
How will this service assist with the Council's commitments to Route to Zero?	Any specification will require the Council's commitments to Route to Zero to be considered, in particular to a reduction in zero emission materials and transport.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory service to provide this service. However, refurbishing the roof will enable the swimming pool to re-open.
What budget is the funding from for this service?	The funding will be from the Corporate Capital budget.
Proposed start date and duration of the new contract	The proposed start date is May 2022 for a duration of 18 weeks construction period.

Title of Contract	Replacement to the Roof at Quinbourn Community Centre
Contact Officers	Director / Assistant Director: Chris Jordan, Assistant Director Client Officer: Lesley Poulton, Head of Wellbeing and Community Centres Procurement Officer: Charlie Short, Procurement Manager
Briefly describe the service required	The replacement to the roof at Quinbourn Community Centre to protect a Council asset and to fulfil the legal obligation as the building's landlord.
What is the proposed procurement route?	A further competition exercise using Acivico Ltd's Construction West Midlands (CWM) Building Fabric Lot 1 framework agreement.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	These is a new requirement.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and as this is a one-off contract for a roof replacement and the test demonstrated this is not suitable to be carried out in-house as there are not the skills for these works.
How will this service assist with the Council's commitments to Route to Zero?	The project will include the installation of roof insulation which will reduce energy use and hence, carbon emissions.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, replacement the Council has a legal obligation to undertake repairs to this building.
What budget is the funding from for this service?	The funding will be from the Community Centre revenue budget.
Proposed start date and duration of the new contract	The proposed start date is June 2022 for a duration of 3 months construction period.

Title of Contract	Professional Services to Support the Residential Property Acquisition Programme
Contact Officers	Director / Assistant Director: Julie Griffin, Managing Director, City Housing Client Officer: Bill Pickbourn, Programme Director-Housing Transformation Procurement Officer: Dean Billingham, Interim Procurement Specialist – Strategic Projects
Briefly describe the service required	Cabinet approved the Acceleration of City Housing Transformation to enable reduction in Temporary Accommodation report on 27th July 2021 that authorised acquiring up to 230 residential properties. There is a requirement for professional services to support the buying of these properties. The services to ensure the completion of the purchase include: • Sourcing of properties • Valuation of properties • Undertaking condition surveys • Negotiation of price • Manage conveyancing process Reed Talent Solutions Ltd operates as a managed service solution and will manage a further competition exercise using its supply chain to demonstrate value for money. The requirement of the BBC4SR will be included in the evaluation criteria.
What is the proposed procurement route?	A direct award to Reed Talent Solutions Ltd using the Yorkshire Purchasing Organisation's Managing Consultancy and Professional Services Framework Agreement.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a new contract.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as there are not the skills or capacity for a project of this size.
How will this service assist with the Council's commitments to Route to Zero?	The specification will require the construction to be delivered in a manner that reduces or minimises both direct and indirect carbon emissions through the reduced transport.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	The Council does not have a statutory duty to provide this service. However, these services will provide the Council's policy to reduce bed and breakfast temporary accommodation.
What budget is the funding from for this service?	This contract will be funded from the approved Corporate Transformation Programme budget.
Proposed start date and duration of the new contract	The proposed start date is 1 st May 2022 for a period of up to 4 years or when the properties are purchased whichever is earlier.

Title of Contract	City Dressing to Support the Hosting of the Commonwealth Games 2022
Contact Officers	Director / Assistant Director: Programme Director, Commonwealth Games 2022 Client Officer: Joanne Martin, Alexander Stadium Project Director Procurement Officer: Charlie Short, Procurement Manager
Director / Assistant Director	Programme Director, Commonwealth Games 2022
Briefly describe the service required	To support the hosting of the Commonwealth Games 2022 and improve the visitor experience, there is a requirement for additional spectacles and enhancements to dress the city. These will be situated across the city; in the centre, in the proximity to games venues and on main arterial routes and would typically include: • Banners and flags • Art installations and sculptures • Pavement graphics and building wraps • Building lighting and lighting shows The Organising Committee's (OC) contract has recently been awarded with the rates reflecting current market conditions. Synergies with both the Council and the OC's requirement will ensure value for money. CSM Sport & Entertainment LLP will be required to be certified to the BBC4SR and provide actions relevant to the value of the contract.
What is the proposed procurement route?	To use the OC's Look, Signage and Wayfinding Contract with CSM Sport & Entertainment LLP, in accordance with its terms.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a new requirement.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as these are one-off projects to enhance the city and must be in line with the Organising Committee's Look and branding.
How will this service assist with the Council's commitments to Route to Zero?	The specification will require the equipment to be delivered in such a way that reduces or minimises carbon emissions. A commitment has been made that the Commonwealth Games will be net carbon neutral overall.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	The Council does not have a statutory duty to provide this service. The enhancements will support the look and feel of the city in the run up to and during the Commonwealth Games 2022 and its legacy. Some elements of the service to be provided are required to fulfil the Council's obligations under the terms of the Host City Contract.
What budget is the funding from for this service?	This contract will be funded from the approved overall budget for the Council's contribution to the costs of hosting the Birmingham 2022 Commonwealth Games.
Proposed start date and duration of the new contract	The proposed start date is 1 st May 2022 for a duration of up to 4 months.