

APPENDIX C- YEI Risk register

No	Item of Risk	Inherent Risk		Control Measures	Control Measure Managed by	Residual Risk	
		Impact	Likelihood			Impact	Likelihood
1.0	Funding						
1.1	Application to DWP is unsuccessful	High	Low	Outline application submitted in May 2015 was positively appraised resulting in invite to submit full application. Detailed delivery planning underway to prepare for any due diligence questions arising from application appraisal- Positive project appraisal and endorsement anticipated at ESIF committee in January	Assistant Director for Employment/ Skills Team	Medium	Low
1.2	Funding from DWP is below Application levels and Target cost	Med	Med	Advocacy by BCC within Due diligence discussion with DWP and/or scaling down of project delivery activity and cost within delivery planning process	Assistant Director for Employment/ Skills Team	low	Med
1.3	Potential funding exposure for BCC by acting as Accountable Body through clawback	High	Med	BCC will closely monitor and manage contracted project delivery on a monthly basis. Funding and Legal Agreements to be put in place with Delivery partners and contracted providers to ensure that all DWp contract responsibilities, terms and conditions are mirrored with partners and financial risks to BCC are minimised.	Assistant Director for Employment and YEI Project manager once appointed	Med	Low
2.0	Delivery						
2.1	Lack of demand – difficulty accessing and engaging eligible young people	High	Low	Delivery partners have established relationships with JCP, Locally embedded third sector orgs and statutory services such as YOS, Social Care. The DPs have excellent track records for engaging the most vulnerable and 'hard to reach' young people. • Marketing costs have been included in the project. • Clear PR and publicity plan will be developed and implemented. • Project wide publicity resources will be developed alongside partners' existing materials as appropriate. • Intervention workers will raise awareness of the programme offer to all relevant organisations and services.	Employment & Skills Service/ YEI project Manager once appointed	med	Low
2.2	Wide partnership structures making consistent management more difficult	High	Med	Robust plans for contract management and quality assurance are in place through the inclusion of a Learning and Practice Hub strand within the delivery plan. • Experienced staff in place • Robust internal audit and QA systems • Robust and compliant procurement procedures • Common and agreed operating standards • Common IT system for management of entire project across partners.	Employment & Skills Service/ YEI Project manager once appointed	Med	Low
2.3	Over demand – too many eligible young people	Med	Med	Numbers of potential young people have been carefully calculated using current data and delivery planned accordingly. • Strict criteria and processes for ensuring only eligible young people are supported. • Potential to commission additional support as required through Spot purchasing fund in the project's Learning & Practice Hub.	Employment & Skills Service/ YEI manager once appointed/ all delivery partners	Med	Low

[illegible]