

Appendix 1 – Training Update

Cabinet Committee – Group Company Governance Report providing an Update On Training Activities

Training Provided to date:

- 29th October 2018 – training provided to members of the Cabinet Committee - Group Company Governance on Company Governance and Challenge
- 24th January 2019 – training provided on the roles and responsibilities of directors provided to officers and members who are appointed to companies and charities in which the Council has a significant interest.
 - 41 members and officers attended the training event
 - Feedback forms have been circulated and from the responses received all found the course content and material helpful.
 - Following this training event, a mailbox has been set up at groupcompanygovernance@birmingham.gov.uk and is slowly being used by directors to request further information
- 1:1 Sessions –
 - One Councillor who is appointed to a number of Council owned companies has approached Connie Price for some guidance in relation to his role
 - Connie has met with this Councillor on a 1:1 basis to provide guidance and reassurance, which was well received.
 - A 1:1 training session has also been provided for a Council finance officer newly appointed to a number of companies.

Future Training Activities

- **Second training session on Director Roles and Responsibilities**
 - A further session will be conducted for those who could not attend in January and for additional directors who have been further identified in the company 'cleanse' exercise
 - This session could attract a similar number of attendees as in January or potentially more and therefore consideration is being given to engaging and funding the external provider appointed in January.
 - Further details of dates and number of invitees to be circulated to Committee Members as soon as agreed.

- **1:1 Training Sessions planned**

- Waheed Nazir (Director of Birmingham Airport Holdings Ltd, Birmingham City Propco Ltd, Paradise Circus General Partner Ltd, Paradise Circus Management Company Ltd, Paradise Circus Nominee 1 Ltd and Paradise Circus Nominee 2 Ltd),
- Kathryn James (Director of Birmingham Wholesale Market Company Ltd, Paradise Circus General Partner Ltd, Paradise Circus Management Company Ltd, Paradise Circus Nominee 1 Ltd, Paradise Circus Nominee 2 Ltd and Port Loop Estate Management Ltd)
- Richard Cowell (Director of Birmingham Curzon Regeneration Company Ltd)
- Ian McLeod (Arden Cross Limited)

Given the highly commercial nature of these directorships a highly regarded commercial director from the private sector will attend to provide a basic overview of company due diligence, understanding business plans, financial trends and other aspects of company operation.

These sessions have been arranged for 1, 15 and 28 May respectively.

- **Trusts and Charities Training**

- An external specialist lawyer has been secured and has agreed to provide training to Trust and Charity Trustees at a significantly reduced cost.
- A date is yet to be confirmed
- The list of intended invitees is being collated and is anticipated to include directors and trustees of the trusts and charities where the Council has an interest and is not limited to BCC nominees. This will also be extended to any 'new' entities which have recently been identified as part of the company 'cleanse' exercise.
- Committee Members will be updated on the progress of this exercise as dates are agreed.

17th April 2019