

**HOUSING & NEIGHBOURHOODS O&S COMMITTEE**  
**ACTION TRACKER 2021/22**

Date	Agenda Item	Action	Notes
11-Nov-21	Progress Report on Implementation: Reducing Fly-tipping	Cllr Phil Davis, Chair of Licensing and Public Protection Committee, to be invited to a future meeting (ref: Recommendation 03 in relation to the use of Fixed Penalty Notices).	Cllr Davis has been invited to attend the February meeting when the next progress report will be presented.
14-Oct-21	Housing Update – Repairs and Capital Investment	Outcome of the job evaluation for Building Safety Managers to be shared with Members.	The outcome of the job evaluation is still awaited.
	Housing Update - Voids	Further work on Voids, to include visits to RSL properties, to be discussed with Chair and scheduled into the work programme.	Committee to start some scoping work in February/March with a view to recommending this as a piece of work for the new municipal year.
	Housing Update – Tenant Engagement Review	Once the review is completed, outcomes and recommendations to be shared with Committee.	Scheduled for the February meeting.
23-Sep-21 Informal	Cabinet Member for Homes and Neighbourhoods – Priorities Report	The programme plan and milestones for the Cabinet Member’s priorities to be shared with committee members.	This has been requested.
		An update on the resourcing of the PRS team to be requested.	To be scheduled (March?).
		Request for the online list of identified HMOs by ward to be refreshed.	This has been requested and will be followed up.
		Exempt Accommodation – toolkit to be brought to O&S when ready.	To be followed up.
8-Jul-21 Informal	Progress Report on Implementation: Reducing Fly-tipping	Enforcement and Engagement Officer job description and “day in the life” paper to be sent to Members.	This has been requested.