

# **BIRMINGHAM CITY COUNCIL**

## **COUNCIL BUSINESS MANAGEMENT COMMITTEE**

**MONDAY, 22 OCTOBER 2018 AT 14:00 HOURS**  
**IN COMMITTEE ROOM 6, COUNCIL HOUSE, VICTORIA SQUARE,**  
**BIRMINGHAM, B1 1BB**

### **A G E N D A**

1 **NOTICE OF RECORDING**

Chairman to advise meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 **DECLARATIONS OF INTERESTS**

Members are reminded that they must declare all relevant pecuniary and non pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

3 **APOLOGIES**

To receive any apologies.

4 **MINUTES**

**3 - 10**

To confirm and sign the Minutes of the last meeting.

5 **APPOINTMENTS**

RECOMMENDED:-

That Councillor Alex Yip to be appointed to the Education Awards (review) Sub-Committee in place of Councillor Matt Bennett for the remainder of the 2018/2019 Municipal Year.

6 **OVERSEAS TRAVEL AND INWARD DELEGATIONS FROM ABROAD**

**11 - 26**

Report of Chief Operating Officer - Strategic Services.

**27 - 36**

7 **CITY COUNCIL AND CBM FORWARD PLAN - OCTOBER 2018**

To inform members of forthcoming items for City Council and Council Business Management Committee meeting agendas.

**37 - 38**

8 **COUNCIL AGENDA FOR THE NEXT MEETING**

To consider the Council agenda for the next meeting.

For information the order of Notices of Motion at this meeting will be Conservative, Liberal Democrat and Labour.

9 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

10 **AUTHORITY TO CHAIRMAN AND OFFICERS**

Chairman to move:-

'In an urgent situation between meetings, the Chairman jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

<p><b>COUNCIL BUSINESS MANAGEMENT COMMITTEE 28 AUGUST 2018</b></p>
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**MINUTES OF A MEETING OF THE COUNCIL BUSINESS MANAGEMENT  
COMMITTEE HELD ON TUESDAY 28 AUGUST 2018 AT 1400 HOURS,  
IN COMMITTEE ROOM 6, THE COUNCIL HOUSE, BIRMINGHAM**

**PRESENT:**

Councillor Brigid Jones in the Chair;

Councillors Robert Alden, Shabrana Hussain, Gareth Moore, Martin Straker  
Welds and Mike Ward.

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**ABSENCE OF CHAIRMAN**

2778 In the absence of the Chairman, Councillor Brigid Jones assumed the Chair.

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**NOTICE OF RECORDING**

2779 The Chair advised the meeting to note that members of the press/public may  
record and take photographs except where there are confidential or exempt  
items.

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**DECLARATIONS OF INTEREST**

2780 Members were reminded that they must declare all relevant pecuniary and  
non pecuniary interests relating to any items of business to be discussed at this  
meeting. If a pecuniary interest was declared a Member must not speak or take  
part in that agenda item. Any declarations would be recorded in the minutes of  
the meeting.

Councillor Brigid Jones indicated that her partner had been involved in one trips  
listed at agenda item 5.

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**APOLOGIES**

2781 Apologies for non-attendance were submitted on behalf of Councillors Kerry  
Jenkins and Ian Ward.

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**MINUTES**

- 2782 That the Minutes of the last meeting held on 25 June 2018 were confirmed and signed by the Chair.
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**OVERSEAS TRAVEL AND INWARD DELEGATIONS FROM ABROAD**

The following report of the Chief Operating Officer - Strategic Services was submitted:-

(See document No 1)

Following introductory comments relating to the report it was-

- 2783 **RESOLVED:-**

- (i) That approved Member and officer overseas travel be noted;
  - (ii) that the details of inward delegations from abroad be noted; and
  - (iii) that it be noted that with effect from 19 January 2016 authority for foreign travel by City Council Members and officers will only be granted when 4weeks' notice has been given. Visits proposed with less than 4 weeks, notice will be refused unless under EXCEPTIONAL CIRCUMSTANCES which will require written documentation and an extremely robust reason for travel.
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**INDEPENDENT REMUNERATION PANEL - MEMBERSHIP**

The following report of the City Solicitor was submitted:-

(See document No 2)

Emma Williamson, Head of Scrutiny Services, made introductory comments relating to the report and in response to a comment from Councillor Robert Alden advised that discussions were still ongoing relating to the Conservative nominee so the second sentence in paragraph 3.5 was incorrect.

Councillor Mike Ward wished to place on record his disappointment that there was no longer an opportunity for the Liberal Democrat Group to have a member on the panel. Emma Williamson noted that the membership of the panel had last been reviewed 2-3 years ago and, following a suggestion from the Chair, noted that next time membership was reviewed then the possibility of including representation from the Liberal Democrat Group could be considered.

2784

**RESOLVED:-**

- (i) That the Council's Business Management Committee recommends to City Council that the following person be appointed to the Independent Remuneration Panel as follows:

<b><u>Appointee</u></b>	<b><u>Term of Office</u></b>
Hon. Alderman Stewart Stacey	14 September 2018 – 14 September 2022 New appointment
	14 September 2018 – 14 September 2022 New appointment

- (ii) that it be noted that a further nominee will be recommended to City Council if available.

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**DISCONTINUING DISTRIBUTION OF COMMITTEE AND COUNCIL PAPERS**

The following report of the City Solicitor was submitted:-

(See document No 3)

Emma Williamson, Head of Scrutiny Services, made introductory comments relating to the report.

Councillor Martin Straker Welds indicated that, whilst welcoming the proposals, he was concerned at the apparent short timescale to introduce them and asked that officers ensure that suitable training be given to Members.

Councillor Mike Ward welcomed the proposals as the reduction in paper would be beneficial to both budgets and the environment. However he was concerned that Members may miss important information because of the need to read things on a computer or equivalent. He also emphasised that Members made notes on their agenda papers which, whilst possible on an annotatable pdf file, may present problems without hard copies. He suspected that Members would continue to print agendas and the cost would be borne by budgets elsewhere in the Council.

Councillor Robert Alden questioned the potential officer time savings identified in the report as he felt that the 1,000 hours was too high. He felt that amendments to motions should continue to be circulated in paper form as Members would not necessarily be able to view them on screen during the meeting. He was also concerned at the lack of charging facilities and the suggestion to make charging facilities available in the Chamberlain Room would mean Members would be away from the Chamber. The idea that Members should be prepared and charge their device before the meeting did not take in to account the fact that Members often went from meeting to meeting throughout the day which would not allow for charging of devices.

During further discussion the training needs of members were emphasised and the Chair indicated that such training should include how to extend the time the

battery of devices lasted by using power saving settings. Officers indicated that they were confident that training of Members in the form of a member's day and on a one to one basis could be undertaken within the proposed timescale. Hard copies of amendments would continue to be distributed around the Chamber as currently.

2785

**RESOLVED:-**

That the Council's Business Management Committee agrees to implement measures to discontinue hard copy paper agendas and reports for all council meetings by November 2018 subject to the continuation of the circulation of printed amendments to Motions.

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**PROVISIONAL CITY COUNCIL DATES FOR 2019/2020, 2020/2021 AND 2021/2022**

The following report of the City Solicitor was submitted:-

(See document No 4)

The Chair suggested, and it was agreed, that the Annual meeting proposed for 19 May 2020 be put back a week to the 26 May 2020 as it was Ramadan. Reference was also made to the need to consider the possibility of moving the 7 April 2020 so that it was not in the 'Purdah' period for the West Midlands Combined Authority Mayoral Election. Officers agreed to look in to that.

2786

**RESOLVED:-**

That the provisional City Council dates be agreed as follows, subject to officers clarifying whether the April 2020 meeting needed to be rescheduled:-

**2019/2020**

To be held on Tuesdays at 1400 hours unless otherwise stated.

<b><u>2019</u></b>	<b><u>2020</u></b>
11 June	14 January
9 July	4 February
10 September	25 February
5 November	7 April
3 December	26 May (Annual meeting 1600 hrs)

**2020/2021**

To be held on Tuesdays at 1400 hours unless otherwise stated.

<b><u>2020</u></b>	<b><u>2021</u></b>
9 June	12 January
14 July	2 February
15 September	23 February
3 November	13 April
1 December	25 May (Annual meeting 1600 hrs)

**2021/2022**

To be held on Tuesdays at 1400 hours unless otherwise stated.

<b><u>2021</u></b>	<b><u>2022</u></b>
15 June	11 January
13 July	1 February
14 September	22 February
2 November	15 March
7 December	24 May (Annual meeting 1600 hrs)

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**REQUEST FOR THE USE OF THE COAT OF ARMS**

The following report of the City Solicitor was submitted:-

(See document No 5)

Following consideration of the request it was-

**RESOLVED:-**

That this Committee has no objection to the use of the Birmingham Coat of Arms by Peaky Blinders on their social media and at charity events.

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At this point in the meeting the Chair agreed to consider an item of 'Other Urgent Business'.

**OTHER URGENT BUSINESS**

The Chair was of the opinion that the following item be considered as a matter of urgency in order to expedite consideration thereof and instruct officers to act if necessary.

**A. Request for the use of the Coat of Arms**

The following report of the City Solicitor was submitted:-

(See document No 6)

Following consideration of the request it was-

2788

**RESOLVED:-**

That this Committee has no objection to the use of the Birmingham Coat of Arms by the Christmas Market management team on the central services building of the Christmas Market.

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**PETITIONS UPDATE**

The following report of the report of the City Solicitor was submitted:-

(See document No 7)

Emma Williamson, Head of Scrutiny Services, advised the Committee that the company hosting the Council's e-petition service, which had been operating for some 9 years, were withdrawing the service. Alternative providers would charge 10 times more than the current cost to the Council. Therefore officers were proposing discontinuing the service. In response to comments from Members she advised that current petitions would be dealt with in the normal way and users were being signposted to other external e-petition sites.

Councillor Robert Alden made reference the District Head referred to in relation to petition 2025 appeared to be incorrect. Councillor Mike Ward suggested that the discharge of 7 out of 38 petitions submitted in the last six months was poor. The Chair noted the comments relating to petition 1955 which showed why petitions were not responded to in a timely manner. Kate Charlton, City Solicitor, suggested, and it was agreed, that the petition schedule be raised at Council Management Team meetings so that support for quick responses to petitions from Directorates could be encouraged.

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**RESOLVED:-**

That the report and the comments in the forgoing preamble relating to the e-petition facility be noted.

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**CITY COUNCIL AND CBM FORWARD PLAN**

The following City Council and CBM Forward Plan was submitted:-

(See document No 8)

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**RESOLVED:-**

That, subject to the comments made above, the City Council and CBM Forward Plan be noted.

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At this point in the meeting the Chair agreed to consider a further item of 'Other Urgent Business'

**OTHER URGENT BUSINESS** (continued)

The Chair was of the opinion that the following item be considered as a matter of urgency in order to expedite consideration thereof and instruct officers to act if necessary.

**B. City Council's Constitution**

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Kate Charlton, City Solicitor, indicated that she would be circulating to Members of the Committee details of two amendments to the Constitution she wished to take to City Council. The first amendment was to add a new Standing Order on the Chief Officer and Deputy Chief Officer Appointments, Dismissals and Service Conditions Sub-Committee (also known as the JNC Panel) terms of reference. The new Standing Order would ensure that the City Council is compliant with the Local Authorities (Standing Orders) (England) Regulations 2001, as amended in 2014. The second was to amend the composition of the Standards Committee so that it was not on a proportionality basis but one of equality over the three political groups.

Councillor Robert Alden noted that when the Constitution was rewritten recently it had been checked externally yet the omission relating to the Standing Order relating to the JNC panel had not been identified and he hope this would be taken up with who ever gave the advice. Officers undertook to look in to that.

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**COUNCIL AGENDA FOR THE NEXT MEETING**

The following draft agenda was submitted:-

(See document No 9)

During a discussion it was agreed to amend the agenda as follows:

- Insert an agenda Item 9 City Council Constitution and allocate 10 minutes.
- Renumber items 9, 10 and 11 to 10, 11 and 12.
- Allocate 40 minutes for item 10 (Section 24 Auditors Report).
- Reduce the time for the Report of Overview and Scrutiny Committees to 45 minutes (item 11).

It was noted that the above would mean that the Council meeting ended 20 minutes beyond it scheduled finishing time.

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**RESOLVED:-**

That, subject to the above amendments, the draft agenda be noted.

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**AUTHORITY TO CHAIR AND OFFICERS**

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**RESOLVED:-**

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, has authority to act on behalf of the Committee.

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The meeting ended at 1450 hours.

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CHAIR

<b>Report to:</b>	<b>COUNCIL BUSINESS MANAGEMENT COMMITTEE</b>
<b>Report of:</b>	<b>CHIEF OPERATING OFFICER – STRATEGIC SERVICES</b>
<b>Date of Decision:</b>	<b>22 OCTOBER 2018</b>
<b>SUBJECT:</b>	<b>OVERSEAS TRAVEL AND INWARD DELEGATIONS FROM ABROAD</b>
<b>Wards affected:</b>	<b>All</b>

**1. Purpose of report:**

- 1.1 To provide details, for information, of Member and Officer overseas travel undertaken between 1<sup>st</sup> July 2018 to 30<sup>th</sup> September 2018.
- 1.2 To provide details, for information, of inward delegations from abroad.

**2. Decision(s) recommended:**

- 2.1 To note approved Member and officer overseas travel.
- 2.2 To note the details of inward delegations from abroad.
- 2.3 To note that with effect from 19 January 2016 authority for foreign travel by City Council Members and officers will only be granted when 4 weeks' notice has been given. Visits proposed with less than 4 weeks' notice will be refused unless under EXCEPTIONAL CIRCUMSTANCES which will require written documentation and an extremely robust reason to travel.

<b>Contact Officer:</b>	Lloyd Broad
<b>Telephone No:</b> <b>E-mail address:</b>	0121 303 2377 <a href="mailto:lloyd.broad@birmingham.gov.uk">lloyd.broad@birmingham.gov.uk</a>

### 3. Relevant background/chronology of key events:

#### A. OVERSEAS TRAVEL

- 3.1 The Council Business Management Committee has responsibility for the oversight of arrangements for foreign travel undertaken by Members and officers of the City Council. Under the new administration the authorisation of foreign travel has been delegated to Strategic Directors and the Chief Executive or nominee.

At the request of Members, quarterly reports on foreign travel undertaken are reported to this Committee.

- 3.2 In line with established practice the attached schedule of visits are grouped to reflect the main activity areas identified within the Council's current international activities. With particular relevance to the City Council's priorities as detailed in the Council Plan. Those activities include:

**Civic related visits** – Visits undertaken by the Lord Mayor

**Networks/Policy** – The various European and international agencies on which we have representation or where we seek to further Birmingham's interests e.g. Eurocities and the Commonwealth Local Government Forum.

**Sister/Partner Cities** – This refers to our on going work with Chicago, Frankfurt, Guangzhou, Johannesburg, Leipzig, Lyon and Milan.

**Funding, Specific Projects/Professional** – Where Birmingham participates in collaborative, practical or funding initiatives with benefits to Birmingham, or where joint work is undertaken through professional bodies.

- 3.3 In the interest of minimising the costs of foreign travel undertaken by Members and officers requests must be submitted at least 4 weeks before the intended date of travel. This will enable the purchase of flights and accommodation at the most economical cost.

#### 3.4 Travel Undertaken

The attached Appendix A is a summary of approved overseas travel comprising of 4 visits undertaken by Members and 11 visits by officers at a maximum cost of £13,879.46.

#### B. INWARD DELEGATIONS FROM ABROAD

- 3.5 As part of the City Council's broader engagement with the international community consideration has been given to how the Council can improve the effectiveness of delegations to Birmingham from abroad. Consequently a registry of such visits was established in January 2008.

Subsequently the Council Business Management Committee requested, in December 2008, that regular reports be submitted with details of delegations visiting Birmingham from abroad. Attached is a summary of inward visits for July – September 2018 Appendix B.

Signature: .....

Chief Officer: .....

Date: .....

#### List of Background Documents used to compile this Report:

Authorisation for foreign travel forms and report back from visits. Registry of inward delegations.

**SCHEDULE OF VISITS FOR CBM 22 OCTOBER 2018 (Period Jul-Sept 2018)**

**APPENDIX A**

**CIVIC RELATED VISITS**

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Councillor Yvonne Mosquito – Finance & Governance Lord Mayor Lord Mayor's Consort 1 Officer	Chicago, USA	23-28 July 2018	<p>Civic and Partner Cities related visit, in particularly supporting the Global Youth Ambassadors Programme</p> <p>To promote engagement between the Sister Cities of Birmingham and Chicago and recognise the 25<sup>th</sup> anniversary of the partnership between the two cities.</p> <p>The Lord Mayor was asked to attend the 2018 Global Youth Ambassadors Leadership Summit (GYALS), which took place 21-28 July in Chicago. There were 25 girls on the programme, 15 from across the globe including 2 of whom there from Birmingham. A joint program of Chicago Sister Cities International (CSCI) and the University of Illinois at Chicago (UIC), GYALS is an intensive leadership programme designed to build the next generation of global leaders.</p> <p><b>Practical Outcomes:</b> Stronger cultural and educational links have resulted from the visit by the Lord Mayor.</p> <p>As a result of the Lord Mayor's attendance at the GYAL Summit the US Ambassador to the UK Robert 'Woody' Johnson has offered to support the establishment of a similar global programme based in Birmingham. A partnership between Birmingham City Council and the University of Birmingham to take this forward is now being explored.</p> <p>In addition, we have initiated discussions between the CBSO and the Chicago Shakespeare Theatre we a view to future performances in Chicago.</p> <p>The Lord Mayor continues to engage with Black Chicago Tomorrow and with the Vice-Chancellor of the University of Illinois.</p> <p>Other activity during the visit focussed on exploring issues of female empowerment, particularly around culture and education, including:</p> <ul style="list-style-type: none"> <li>Engaging with Black Chicago Tomorrow and World Business Chicago to look at projects aimed at women's empowerment and women's leadership and supporting ethnic minorities in the context of inclusive growth.</li> <li>Meeting with Consul General John Saville</li> <li>Meeting with former Consul General Stephen Bridges.</li> <li>Visit to Chicago Shakespeare Theatre</li> </ul>	<p>£7,967.98 Flights: £4,607.60 Subsistence: £850 (tbc) Accommodation: £2,510.38</p> <p>Authorised by Councillor Ian Ward</p>

**NETWORK RELATED VISITS - None**

**PARTNER CITIES RELATED VISITS**

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Councillor Jayne Francis - Finance and Governance	Lyon, France	4-5 July 2018	<p>To represent Birmingham during the 2018 EUROPOD three lateral partner city relationship project. This is a Youth, Sports and Cultural exchange programme.</p> <p><b>Practical Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Political meetings with the Deputy Mayor of Frankfurt and Deputy Mayor of Lyon on the subject of Youth Engagement and Youth Participation.</li> <li>• Observed the management of a youth sporting event that will need to be replicated in Birmingham during 2019.</li> <li>• Supporting localism agenda - connecting with the younger representatives of Birmingham in Lyon.</li> </ul>	<p>£206.60  Flight: £171.82  Subsistence: £34.78  Accommodation organised by host City  Authorised by Councillor Ian Ward</p>

## PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Information, Technology and Digital Services, Strategic Services – 1 Officer	Genoa, Italy	2-4 July 2018	<p><b>Existing EU Funding Project:</b> An INTERREG Europe funded proposal (PURE COSMOS). This project aims to exchange good practices on the role that public authorities can play in enhancing the competitiveness of SMEs by improving the business climate and support in which they operate.</p> <p>To attend an Import Workshop as an expert for Genoa Municipality.</p> <p><b>Practical Outcomes:</b></p> <ul style="list-style-type: none"> <li>Supported interregional learning as part of Birmingham's lead on the Exchange of Experiences.</li> <li>Birmingham presented to Genoa Municipality on their strategic approach to smart cities and to provide tangible examples of how this is working on the ground, along with insight on the issues and challenges.</li> <li>The aim is to help support Genoa to implement smart cities for their region as part of developing a regional action plan and look at potential solutions.</li> <li>Key topics covered embedding smart city technologies into regeneration development projects using innovative tools to measure the environmental and sustainable impact on developments and how these could be replicated and scaled in different cities.</li> <li>The importance of developing standards that would enable scaling was also highlighted.</li> <li>As a result Genoa are interested to look further at how it can develop this approach and was impressed at the sophistication of the planning tools.</li> <li>Supported interregional learning.</li> <li>Contributed to development of Birmingham's Regional Action.</li> <li>Identified smart approaches to look at use of Artificial Intelligence (AI); Big Data; Inclusive Growth to address city challenges in areas of planning &amp; regeneration; adult &amp; social care.</li> <li>Identified issues to take forward to Birmingham's Import workshop on 26<sup>th</sup> September 2018.</li> </ul>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b>            Authorised by            Angela Probert</p>
Councillor Paulette Hamilton – Finance and Governance Public Health - 1 Officer	Pune and New Delhi, India	8-15 July 2018	<p>Birmingham City Council (BCC) and Pune Municipal Corporation (PMC) are working together to tackle malnutrition in all its forms. This includes overweight and obesity as well as under nutrition. BINDI (Birmingham India Nutrition Initiative) is a 'Smart City' initiative, which involves the development of relevant policies and practices through a learning partnership between the two cities.</p> <p>The exchange visit was required for senior city officials to meet one another, verbally commit to the partnership and agree the details of an MOU to be signed</p>	<p>£1,553.04  <b>FLIGHT AND HOTEL COSTS FOR COUNCILLOR HAMILTON COVERED BY FOOD FOUNDATION</b>            Visa: £161.18            Flight: £904.52            Subsistence: £153.69 (tbc)</p>

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
			<p>by both cities.</p> <p><b>Practical Outcomes:</b>  Within the scope of our partnership we will:</p> <ul style="list-style-type: none"> <li>Leverage which our respective city authorities have as purchasers of food for consumption in public institutions (particularly by those most vulnerable to malnutrition)</li> <li>support the promotion of nutritious food and restrict the promotion of unhealthy fast food</li> <li>Use data to harness and connect to empower consumers to make better choices about where and what they eat and to help policy makers develop and implement the right mix of regulations to control the food on offer.</li> <li>Knowledge and contacts gained from the visit will be used to inform preparation of new Horizon 2020 bid with Milan and Eurocities.</li> </ul>	<p>Accommodation: £333.65  Authorised by  Councillor Ian Ward /  Graeme Betts</p>
European and International Affairs, Economy – 1 Officer	Lodz, Poland	5-7 September 2018	<p><b>Existing EU Funding Project:</b> Regeneration Mix. The URBACT project Regeneration Mix aims to connect the growth in cities with positive outcomes for their residents.</p> <p><b>Practical Outcomes:</b>  It was a planning meeting which included the necessary steps cities need to undertake for the project to start.</p> <p>Items discussed: budget and division of responsibilities, composition of local stakeholders group.</p> <p>Final project outcome has been defined as: communication platform established to allow for the resident's voice to be heard in the processes of regeneration resulting in co-designed neighbourhoods - model applied to the west wards of Birmingham and tested in the context of the upcoming Commonwealth Games.</p> <p>The project responds to <b>Outcome 4 Great City to live in, Priority 7</b> as it builds resilience and empowers people to have a voice and co-create solutions in their localities.</p>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b>  Authorised by  Richard Cowell</p>
Place - Wellbeing Service, Sports, Events and Parks – 2 Officers	Sassari, Sardinia, Italy	9–12 September 2018	<p><b>Existing EU Funding Project:</b> Erasmus funding scheme - contractual project meeting for the 3<sup>rd</sup> stage of the Youth Health Champions Project.</p> <p>Meeting to finalise the projects Internalisation training resource. This involved data and input from 60 young people from Birmingham.</p> <p><b>Practical Outcomes:</b></p> <ul style="list-style-type: none"> <li>Developing a resource that will be used in Birmingham to support community sport to promote health and well being</li> </ul>	<p>£95.90  <b>FLIGHTS AND ACCOMMODATION COSTS MET BY THE ORGANISER</b>  Subsistence: £95.90  Authorised by  Stephen Hollingworth</p>



DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
			<ul style="list-style-type: none"> <li>• Providing Young people with a voice to influence positive change and resource provision across BCC and Europe</li> <li>• Promotion of peer health champions and informal learning</li> </ul>	
Strategic Services – 1 Officer	Lisbon, Portugal	12-15 September 2018	<p><b>Existing EU Funding Project:</b> URBACT Vital Cities: Urban Sports Promotion for social inclusion, healthy and active living. The project is working with nine other European Cities to propose policy how to make our cities places that provoke active living and socially active connected living.</p> <p>To attend an URBACT Festival in Lisbon to promote the project.</p> <p><b>Practical Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Main reason and outcome of the meeting was to present our findings, research and findings to the EU officers and showcase our learning with other cities.</li> <li>• Represent project as an Action Planning Network (APN) project.</li> <li>• We attended as project leads and represented Birmingham City Council at this consortium partner meeting to share progress of the Birmingham Case Study and actions to date.</li> <li>• Participated in discussions of Birmingham's requirements in regards to this project.</li> <li>• The meeting also provides a valuable opportunity to learn what other partners have been doing in regards to examples of stakeholder analysis, working with communities, climate control, urban planning and understanding further EU calls on project opportunities. Learning of good practices in traffic management, how cities are using open spaces to create a more cohesive community and more active.</li> </ul>	<b>ALL COSTS MET BY URBACT</b> Authorised by Clive Heaphy
Councillor Kate Booth – Finance and Governance, Councillor Paulette Hamilton (DNA) – Finance and Governance, Adult Social Care and Health Directorate – 2 Officers	Hamburg, Germany	14-23 September 2018	<p><b>Social Work Tri-City Exchange Programme to Hamburg</b> This was the 20-year anniversary of the exchange of skilled social workers with partner City Chicago and Hamburg partner in this project. However this visit include the following cities: Dares Salaam; Dresden; Prague; Leon; Shanghai; Marseille, Osaka; St Petersburg.</p> <p>The Tri City Social Work Exchange Programme is between Birmingham, Chicago and Hamburg. Each city operates as host every three years, developing a 7 to 14 day programme of activities around a key social work theme or topical, social issue. The programme features community experiences, discussion forums and</p>	£1,609.52 Flights: £1,473.91 Subsistence: £135.61 Accommodation costs covered by host City. Authorised by Councillor Ian Ward / Graeme Betts

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
			<p>lectures to set contexts and delivers core messages and visits to a range of services where there are opportunities for observation and sharing of innovative social work practices.</p> <p><b>Practical Outcomes:</b> The theme for this visit was around “<b>Inclusion First</b>”. Hamburg in 2015 took around 1 million refugees which was clearly a massive challenge for any country to undertake.</p> <p>The Secretary of State Dr Melanie Leonhard outlined some of the challenges facing Hamburg, she cited that they are <b>180</b> different country languages which present Hamburg with <b>180</b> chances of misunderstanding. Dr Leonhard states that in order for integration to work both immigrant and host communities must respect each other and participate in all aspect of community lives. She concluded by stating that Social inclusion is about developing communities to forge connections to neighbourhood.</p> <p>She highlighted some of the actions taken to integrated refugees into Germany society. Most importantly</p> <ul style="list-style-type: none"> <li>• The offering of free day care places to every family with language support being an integral part. The result of this is that after 2-3 years the need for language support amongst this group of refugees no longer existed.</li> <li>• Homeless strategies which resulted in 1000 new beds offered to those living on the street. A very interesting aspect is that social work services is offered during the night to this group of people, last year alone 250 homeless person was removed from the street.</li> <li>• Dr Leonhard report that a third of disabled children attend main stream schools.</li> <li>• The group had a packed programme; have highlighted a few of the projects which were visited by the group.</li> <li>• The <b>STOP PROJECT</b> a Family centre supporting a multi-ethnic neighbourhood to address domestic violence. This project uses Art; Festivals and drama to engage with the community in a way which informs women how they can support others to take action against</li> </ul>	

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
			<p>domestic violence.</p> <ul style="list-style-type: none"> <li>• <b>Youth Centre Peer to Peer violence</b> This project engages with young people, employers and the local communities to address peer to peer violence.</li> <li>• <b>Home Support Project</b> consists of 4 social workers working with Juvenile Care leavers 18-21yrs by providing assistant with their first move into independent living. They help the young person to regain responsibility for their lives. Assist with finding education or work opportunities, and address conflict with parents and relatives, school or place of work.</li> <li>• Medical Care Centre Organised by group of professionals, Social workers; legal; counsellors; community workers. This was a very progressive initiative. The centre was based in the local park where citizens were encourage to identify what are the key issues for the local community. A notice board was placed in the park and people would leave notes stating what is important to them. This was use to co-produce how services is developed and delivered.</li> </ul> <p>The Birmingham delegates delivered a presentation to the conference on our new approach in social work practices. <b>The 3 Conversation Model and Family Conference. This model is an innovative approach to assessment and care planning. It focuses on people strength and community assets.</b></p>	
Film Birmingham, Cultural Department, Place – 1 Officer	Los Angeles, USA	18-24 September 2018	<p>To attend Netflix B2B day, Association of Film Commissions International (ACFI) Cineposium 2018 Event and 1:1 industry meetings.</p> <p><b>Practical Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Seminars provided expert industry knowledge applicable for Film Birmingham operations. Insights and relevant information for an ever changing film and TV production landscape.</li> <li>• Learning from other AFCI members with regards to new approaches and methods to consider implementing at Film Birmingham.</li> </ul>	<p>£2,346.66            Flights: £634.52            Accommodation: £1,339.08            Subsistence: £373.06            Authorised by            Steve Hollingworth</p>

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
			<ul style="list-style-type: none"> <li>The streaming giant is to double its content-making in Europe over the next two years. This increase will create jobs for local crew, bring business for production services, hotels, serviced apartment, restaurants, etc. Film Birmingham will develop the current location database and widen our regional offer.</li> <li>It was highlighted the importance that city is ready to meet the demands in the rise of content making worldwide, ensuring that we are supporting and developing our workforce, attracting new entrants to the industry and other services areas required. Creating opportunities for residents of Birmingham to consider working in the screen sector, up-skilling those currently working in the industry and retaining talent in the city.</li> <li>New relationship with major studios Netflix, HBO, Sony Crackle, Universal, Starz and Branded Pictures – maintaining relations and updates of what the city has to offer will increase opportunities for these companies to look at the city as a production base. Many asked about the presence of film studios or significant build space in the city. I was able to update them about the development of Steven Knight's Mercian Studio. With the demand for space evident, Film Birmingham is working with a commercial property company to identify suitable temporary build space in the meantime as Mercian Studios are several years away. This will enable us to take advantage of the opportunities now.</li> <li>1:1 meetings with various production companies bringing projects to the UK. Discussed the benefits of filming in Birmingham.</li> </ul>	
Place - Parks, Sports and Events, Wellbeing Service – 1 Officer	Barcelona, Spain	22-24 September 2018	<p>ISCA funded project related to Movement Spaces programme</p> <p>To attend a Movement Spaces project workshop with other partners from the programme and work to develop a tool kit for other projects.</p> <p><b>Practical Outcomes:</b></p> <ul style="list-style-type: none"> <li>The meeting was used as a platform to meet partners from other projects within the programme to update on progress and to consider options for the EU funding application that would support the activities of BCC.</li> <li>The meeting also looked at how Cities and communities could work together to promote activity in underused spaces, community cohesion and sharing of ideas;</li> </ul> <p>As a result of this meeting BCC will receive funding to develop a programme working with citizens in our most hard to reach communities.</p>	<p>£99.76</p> <p><b>FLIGHT AND ACCOMMODATION COSTS MET BY INTERNATIONAL SPORTS AND CULTURE ASSOCIATION (ISCA)</b></p> <p>Subsistence: £99.76 Authorised by Rob James</p>

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and international Affairs, Economy – 1 Officer	Rome, Italy	23-25 September 2018	<p><b>Existing EU Funding Project:</b> Interreg Europe Urban Manufacturing Project. To attend the Urban Manufacturing project management meeting.</p> <p><b>Practical Outcomes:</b></p> <ul style="list-style-type: none"> <li>Presented the Destructive Digital case study which should be accepted for submission to the Interreg Europe database of good practices. Steamhouse is also proposed as being a suitable good practice for Birmingham to go on the database. A matching exercise and consequent decision was taken for Birmingham to work with Lisbon and to use their expertise to help develop the action plan for Birmingham to ensure that collaborative maker spaces are more connected to each other and that gaps in provision are addressed through accessing European Development Funds.</li> <li>Zagreb and Bratislava will go to Birmingham who will help them with their action plans.</li> <li>Updated the partnership on BCC's progress towards making a policy change in Birmingham and agreed to write a couple of articles for a local newspaper to boost the profile of the project locally.</li> <li>Attended a study visit to Fab Lab Roma which is one of a network of fablabs throughout Italy each specialised in a different growth sector e.g. fashion and design; aerospace; advanced manufacturing; agriculture etc.</li> <li>We hope to develop a Fab Lab project into complement existing Collaborative Maker Spaces (CMS) activity in the City.</li> <li>We are using knowledge gained from the visit to influence future Call for Proposals for ERDF activity to include CMS.</li> </ul>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b> Authorised by Ian MacLeod</p>
Economy– 1 Officer	Rotterdam, The Netherlands	24-26 September 2018	<p><b>Existing EU Funding Project:</b> JIVE Project - BCC are a key partner within the European funded FCHJU (Joint Undertaking for fuel cell hydrogen vehicles) project 'JIVE'.</p> <p>To attend project contractual general assembly meeting regarding programme management. The agenda will include partner cities progress updates. The Council will present the update on the hydrogen bus deployment from procurement to hydrogen dispensing/re-fuelling arrangements; lessons learned; and status of reporting.</p> <p>The Council have secured the majority of the funding for 20 hydrogen buses, set to be procured by Autumn 2018 and operational by Autumn 2019, as part of the wider air quality programme under the Clean Air Zone implementation.</p> <p><b>Practical Outcomes:</b></p>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b> Authorised by Ian MacLeod</p>

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
			<ul style="list-style-type: none"> <li>Discussions centred around the deployment of 20 hydrogen buses across Birmingham, fuelling arrangements and agreement around next steps to joint procurement to achieve economies of scale with other UK partners.</li> <li>The projects activities seek to improve their air quality in areas that exceed the legal air quality targets. The project development discussion sought to agree monitoring and measurement indicators to achieve the impact of hydrogen bus deployment against certain routes and the refuelling points.</li> <li>The project is working towards assisting BCC meet its targets for Clean Air Zones and the Council Plan 2018-2022.</li> </ul>	

**Total Cost of visits = £13,879.46**

**No of visits by Members = 4**

**No of visits by Officers = 11**

**No of visits at No Cost to the City = 5**

**Total cost of visits undertaken between**

<b>Date</b>	<b>No of visits</b>	<b>Cost</b>
1 April 2018 – 30 June 2018 (*figure includes £49,022.05 for Gold Coast 2018 Commonwealth Games in Australia)	23	*£60,188.86
1 July 2018 – 30 September 2018	12	£13,879.46
<b>Totals</b>	<b>35</b>	<b>£74,068.32</b>

**Costings Info for the previous period, 2014-2018:**

<b>Date</b>	<b>No of visits</b>	<b>Cost</b>
1 April 2017 – 30 June 2017	17	£13,788
1 July 2017 – 30 September 2017	7	£2,634
21 September 2017 – 14 December 2017	22	£7,026.18
1 January 2018 – 31 March 2018	17	£3,956.01
<b>Totals</b>	<b>63</b>	<b>£27,404.19</b>

<b>Date</b>	<b>No of visits</b>	<b>Cost</b>
1 April 2016 – 30 June 2016	25	£16,989
1 July – 30 September 2016	12	£5,133
1 October – 30 December 2016	36	£9,112
1 January 2017 – 31 March 2017	24	£14,839
<b>Totals</b>	<b>97</b>	<b>£46,073</b>

<b>Date</b>	<b>No of visits</b>	<b>Cost</b>
1 April 2015 to 30 June 2015	36	£8,648
1 July – 30 September 2015	32	£18,740
1 October – 30 December 2015	42	£15,910
1 January 2016 - 31 March 2016	25	£16,687
<b>Totals</b>	<b>135</b>	<b>£59,985</b>

**Visits summary 2014/2015**

<b>Date</b>	<b>No of visits</b>	<b>Cost</b>
1 April 2014 to 30 June 2014	28	£21,966
1 July – 30 September 2014	16	£7,833
1 October – 30 December 2014	39	£14,659
1 January 2015 to 31 March 2015	21	£9,540
<b>Totals</b>	<b>104</b>	<b>£53,998</b>



Date	Delegation	Country	Purpose/Outcome	Nos.	Department
4-5 July 2018	City of Lodz	Poland	Delegation of Urban Regeneration Department from the City of Lodz came to visit the USE-IT project to learn about our work with communities in regenerated areas.	3	European and International Affairs
11 July 2018	Chongqing New Economy Group Meeting	China	Met and presented Birmingham economic performance and growth plans. Discussion of key trade opportunities.	7	European and International Affairs
12 July 2018	Shanghai Cultural Group Meeting	China	Meeting on Birmingham's hosting of the Commonwealth Games and opportunity for cultural collaboration leading up to 2022.	7	European and International Affairs
20 July 2018	Tai'an Investment Group Meeting	China	Met and presented Birmingham economic performance and growth plans. Discussion of key trade opportunities.	7	European and International Affairs
15 August 2018	Changsha Country Trade delegation	China	Meeting on trade opportunities and outbound investment product options.	7	European and International Affairs
16 August 2018	Zhejiang Finance and Investment Group	China	Institutional investment opportunities through London based investors.	6	European and International Affairs
12 September 2018	Senior delegation from Nanjing	China	The Birmingham and Nanjing Memorandum of Understanding was signed by the Leader, Lord Mayor and Nanjing Party Secretary. This signing ceremony was also attended by Birmingham's universities, colleges, the Airport and the Chamber.	11	European and International Affairs
20 September 2018	Shayhk Jassim Al Thani (Prince of Qatar)	Qatar	Overview of Birmingham	1	Planning & Development
24 September 2018	Suizhou Automotive Meeting	China	28 Auto company visit to West Midlands	7	European and International Affairs
25 September 2018	Senior delegation from Guangdong	China	To launch a master programme at BCU with 40 high calibre nurses by the Guangdong Province of China	12	European and International Affairs
25 September 2018	Biblionet Groningen	Netherlands	Information seeking - best practice in libraries in the UK	12	Library of Birmingham
28 September 2018	Sichuan Development and Reform Bank Meeting	China	Met and presented Birmingham economic performance and growth plans. Discussion of key trade opportunities.	7	European and International Affairs
				<b>Total 87</b>	





## CITY COUNCIL FORWARD PLAN 2018/19 – 12 October 2018

To include:

- *Policy framework plans*
- *Executive and Scrutiny reports*
- *Appointments*
- *City Council Resolutions Tracker (Appendix 1)*

CBM	
25 June 2018	Recommendation to amend the Members' Allowance Scheme
	Petitions Update
28 August 2018	Recommendation to appoint co-opted members – Independent Remuneration Panel (Contact: Emma Williamson, Head of Scrutiny Services)
	Overseas Travel and Inward Delegations From Abroad
	Petitions Update
	Discontinuing paper agendas
22 October 2018	Overseas Travel and Inward Delegations From Abroad
19 November 2018	Lord Mayoralty Formula (for next three years)

City Council	
10 July 2018	Amendments to the Members' Allowance Scheme
	Scrutiny Annual Report 2017/18
11 September 2018	Section 24 Auditors Report in relation to the Council's 2017/18 accounts (Contact: Martin Stevens, Head Of City Finance Accounts)
	Bordesley Park Area Action Plan – proposed submission to the Secretary of State
	<i>Overview and Scrutiny: Sustainability &amp; Transport O&amp;S Committee – Flooding: Issues arising from May 2018</i> (Contact: Rose Kiely, Group O&S Manager)
6 November 2018	Sustainability and Transformation Plan ( <i>contact: Suman McCartney</i> )
4 December 2018	<i>Policy Framework: Community Cohesion Strategy</i> (contact: Suwinder Bains, Partnership Manager)
	Women and Democracy report (contact: Amerdip Kaur, Senior Policy Officer to the CEX)
	Gambling Act 2005 – Statement of Licensing Principles (contact: Shawn Woodcock, Licencing Operations Manager) [ <i>may move to January</i> ]

CBM	
17 December 2018	Petitions Update
21 January 2019	Overseas Travel and Inward Delegations From Abroad
11 February 2019	Provisional City Council and CBM dates for 2019/20
18 March 2019	Annual Report of the Independent Remuneration Panel (Contact: Emma Williamson, Head of Scrutiny Services)
	Annual Standards Committee Report (Contact: Rob Connelly, Interim Assistant Director, Governance)
	Petitions Update
7 May 2019	Proportionality
	City Council Appointments
	Annual Review of the City Council's Constitution
	Overseas Travel and Inward Delegations From Abroad
(tbc) May 2019	Appointment of Sub-Committee and Other Bodies - Personnel Appeals Committee
	Order of Notices of Motion at City Council

**Four Yearly or ad-hoc items:**

Appointment to the Roll of Honorary Alderman  
Appointment of the Leader

City Council	
15 January 2019	Review of Birmingham's Council Tax Support Scheme 2018/19 (contact: David Kinnair, Head of Benefits)
	Review of the Constitution (contact: Robert Connelly, Interim AD Governance)
5 February 2019	
26 February 2019	Council Plan and Budget 2019+ including pay policy statement
2 April 2019	Annual Report of the Independent Remuneration Panel
21 May 2019	Annual General Meeting <ul style="list-style-type: none"> <li>• Election of Lord Mayor</li> <li>• Annual appointments</li> <li>• Annual review of the Constitution</li> </ul>
(tbc) June 2019	

**Items to be scheduled / proposed:**

Municipal Waste Strategy  
Impact of Brexit on Birmingham

## Appendix 1: City Council Resolutions – Tracker

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
	12 September 2017	<i>Motion for Debate:</i> that the City Council “support a campaign in the following terms: Stopped for more than a minute! Don't be an idler, switch off your engine when stationary, loading or waiting at the roadside. Do the right thing, help to make Birmingham greener, save lives and put a stop to idling engines and atmospheric pollution”	Cabinet Member, Transport and Environment / Waheed Nazir, Corporate Director, Economy	<p>Putting across an ‘anti-idling’ message to members of the public is an important part of highlighting the various things that people are able to do to reduce their own contribution to air pollution across Birmingham. This is something that featured as part of Clean Air Day events and activities both last year and this, and it is something that has been regularly promoted via our various social media channels.</p> <p>Global Action Plan have produced a ‘No Idling’ toolkit, which can be accessed to support this work: <a href="https://www.cleanairday.org.uk/noidling">https://www.cleanairday.org.uk/noidling</a></p> <p>This intervention is also something that we are looking to incorporate as part of the Clean Air Behaviour Change work-stream in support of the proposed Clean Air Zone for Birmingham and within our emerging Clean Air Strategy.</p> <p>In particular, we will promote this as an action that can be taken forward by some of the key stakeholders engaged with this work, such as schools and community groups.</p> <p>There is also potential for exploring how we might use existing regulatory powers at locations where this is a recognised problem and other approaches have proven unsuccessful. This would be led by our Environmental Protection team. [August update]</p>

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
1b	12 June 2018	<i>Motion for Debate:</i> council would support school expansion where it meets the requirement for additional places; and calls for re-direction of government funding for emotional, mental health and special educational needs support for those who need it most	Cabinet Member, Education, Skills & Culture / Corporate Director, Children's Services	<p>Council Officers are undertaking work looking at the existing school estate, and assessing provision against future demand/need. This is very much a work in progress but will underpin a new school estate approach, linked to the Council's developing Property Strategy.</p> <p>The High Needs Block that provides funding for students with SEND is under severe pressure nationally and the Council is working with the Schools Forum to understand how the limited funding available can be better used to support children with SEND. However, the funding is not matching rising demand.</p> <p>Work is also underway to assess what places are required to respond to the specific needs of children, and rising demand for support related to Social, Emotional and Mental health and Autism.</p> <p>Officers will be returning to Scrutiny in September with details of sufficiency planning. [August update]</p>

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
1c	12 June 2018	<p><i>Motion for Debate:</i> response to flooding including</p> <ul style="list-style-type: none"> <li>an investigation into the flooding under Section 19 of the Flood and Water Management Act 2010;</li> <li>and Overview and Scrutiny to carry out a complementary investigation into the flood of May 2018 and to return to City Council</li> </ul>	<p>Cabinet Member, Transport &amp; Environment / Corporate Director, Place</p> <p>Sustainability &amp; Transport O&amp;S Committee /Head of Scrutiny Services</p>	<p>The Section 19 report will develop as responses to the questionnaire<sup>1</sup> are received and any mitigation actions to prevent further flooding will be taken or progressed as necessary as information becomes available. It is likely (given previous examples) that the final version of the Section 19 report relating to this incident will be available by Spring 2019 [August update]</p> <p>COMPLETED: Sustainability &amp; Transport O&amp;S Committee held evidence gathering in July 2018 and report to City Council presented September 2018. [October update]</p>
1d	12 June 2018	<p><i>Motion for Debate:</i> calls on the government to amend the EBacc to include at least one arts and creative subject; asks the Learning, Culture and Physical Activity Overview and Scrutiny Committee to investigate the potential contribution of technical and vocational education at this stage of learning</p>	<p>Cabinet Member, Education, Skills &amp; Culture / Corporate Director, Children's Services</p>	<p>Discussed at Learning, Culture &amp; Physical Activity O&amp;S on 25 July. Further paper to be brought to Scrutiny Committee later in the year, with more subject analysis related to non-EBACC subjects. [August update]</p>

<sup>1</sup> A key element in the production of the Section 19 report is to send questionnaires to locations where flooding might have occurred. Over 1800 properties have been identified to receive questionnaires regarding whether flooding occurred at to the property on 27<sup>th</sup> May. This figure is significantly above the number of properties known to have flooded as the process of identifying potential flooding locations involves seeking information from properties immediately around those known flooded locations. Currently over 1700 properties have been contacted to obtain information from the property owners, tenants, etc.

Where potential mitigation measures are being identified in the collection of this information we are seeking to deliver “quick wins” and immediate works as the issues are identified. As an example, on the River Cole working in partnership with The Environment Agency the river has been cleared of debris, in addition to cutting back overhanging vegetation and removing significant obstruction which could impede flows. These actions were mobilised 3 weeks ago.

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
2b	10 July 2018	<i>Motion for Debate:</i> resolves to help food banks across the city highlight the growing concerns and calls on the Government to recognise that it has a moral and practical duty to protect people from poverty and to provide a safety net... the council calls upon the Government to provide local government with the resources to deal with this crisis	Cabinet Member for Social Inclusion, Community Safety and Equality / Corporate Director, Place	Taking action forward through the Birmingham Financial Inclusion Partnership and meeting arranged with Food bank partners and wider food provision in the city for 17 October [October update]
2c	10 July 2018	<i>Motion for Debate:</i> a working group to review, identify and address issues they face and help make Birmingham City Council an exemplar parent friendly employer, including reviewing staff parental leave policy. This review should explore bringing maternity pay (including shared parental leave) at least into line with the 6 months full pay now offered to non-SRA councillors and be completed in time for the 2018/19 budget process.	Cabinet Member for Finance and Resources / Director of HR	Benchmarking with other Local Authorities and Public Sector organisations has taken place. A review of all family friendly policies is being carried out and a cost benefit analysis to establish the potential costs and budget pressure that will be incurred in increasing maternity/shared parental leave benefits. An options appraisal will then be put forward. [August update]
3a	11 September 2018	That approval be given to the necessary changes to the City Council's Constitution as indicated in the appendices to the report (as amended in the forgoing preamble) and that the City Solicitor be authorised to implement the changes with immediate effect	City Solicitor	COMPLETED: revised Constitution uploaded 13 <sup>th</sup> September 2018 [October update]
3b	11 September 2018	The Council accepts the statutory recommendation of Grant Thornton made under section 24 of the Audit and Accountability Act 2014 and the responses and actions set out in section 4 of this report	Cabinet Member Finance and Resources / Corporate Director Finance	COMPLETED: recommendations accepted; to be tracked through Co-ordinating and Resources O&S Committee and Audit Committee. [October update]



Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
3c	11 September 2018	That the City Council approves the Bordesley Park Area Action Plan and accompanying Sustainability Appraisal and Consultation Statement for submission to the Secretary of State for Housing, Communities and Local Government in accordance with this report.	Leader / Corporate Director Economy	Submission to be made by end of October 2018 [October update]
3d	11 September 2018	That the report is noted, and discussion points are forwarded to the Sustainability and Transport Overview and Scrutiny Committee to feed into future work	Chair, Sustainability and Transport O&S Committee / City Solicitor	COMPLETED: update scheduled for March 2019 [October update]
3e	11 September 2018	<i>Motion for Debate:</i> calls for action at a city level so Birmingham makes a significant contribution to reducing disposal of plastics and cleaning up the environment / calls on the Executive to ask the Transport and Sustainability Overview and Scrutiny Committee to explore the opportunities and the options available to the City so it can become a Plastic Free City / asks the Executive to write to the Secretary of State for Environment, Food and Rural Affairs urging him to bring the United Kingdom into line with the European Union's 2030 target for phasing out single use plastics / commits to working with partners within the Combined Authority to develop a complimentary regional strategy on this issue to ensure greater collaboration and to leverage more support from Government for innovative schemes to help support the Government's own strategy to reduce plastic pollution	Chair, Sustainability and Transport O&S Committee / Kate Charlton, City Solicitor  Cabinet Member Clean Streets, Waste and Recycling / Corporate Director Place	Scrutiny: Inquiry into plastic free city scheduled for January and February 2019, report to Council proposed April 2019. [October update]

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
3f	11 September 2018	<p><i>Motion for Debate:</i></p> <ul style="list-style-type: none"> <li>• Work with partners to increase awareness of this vital issue across Birmingham.</li> <li>• Work with communities throughout the city to encourage people to join the NHS Organ Donor Register.</li> <li>• Encourage people to share their donation decision with their family and friends.</li> <li>• Lead by example by encouraging staff and members to have the conversation about organ donation and to register.</li> <li>• Look at international examples for what works well in terms of public education and other measures to improve organ donor rates and calls on Government to do the same as part of its work on this issue.</li> </ul>	Cabinet Member Health & Social Care / Becky Pollard, Interim Director of Public Health	<ul style="list-style-type: none"> <li>• Draft Project plan has been developed</li> <li>• Establishing steering and executive group to measure and monitor the programme.</li> <li>• Two events have been organised for Birmingham City Council staff where they can check their blood type, and receive information on organ donor registration 24/10 and 25/10 Woodcock Street and Lancaster Circus.</li> <li>• Community champions for the programme are being identified.</li> <li>• Local BAME community television and radio channels have been identified to support the programme.</li> <li>• The project team is looking at ways to increase awareness of this vital issue across Birmingham including looking at applying behaviour change.</li> <li>• The project team is looking at ways to encourage people from different communities to join the NHS Organ Donor Register and share their donation decision with their family and friends.</li> <li>• Lead by example by encouraging staff and members to have the conversation about organ donation and to register.</li> <li>• Look at international examples for what works well in terms of public education and other measures to improve organ donor rates.</li> </ul> <p>[October update]</p>

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
3g	11 September 2018	<p><i>Motion for Debate:</i></p> <ul style="list-style-type: none"> <li>• Lobby Government to support our bid for mitigating measures from the National Clean Air Fund</li> <li>• Lobby Government to support wider measures to improve air quality, including investment in green infrastructure and public transport</li> </ul>	Cabinet Member Transport & Environment / Corporate Director Economy	Awaiting update



# **BIRMINGHAM CITY COUNCIL**

## **CITY COUNCIL**

Item 8

**Tuesday, 6 November 2018 at 1400  
hours in The Council Chamber,  
Council House, Birmingham**

## **A G E N D A**

### **1 NOTICE OF RECORDING**

Lord Mayor to advise that this meeting will be webcast for live or subsequent broadcast via the Council's Internet site ([www.civico.net/birmingham](http://www.civico.net/birmingham)) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

### **2 DECLARATION OF INTERESTS**

Members are reminded that they must declare all relevant pecuniary and non pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting

**Attached**

### **3 MINUTES**

To confirm and authorise the signing of the Minutes of the meeting of the Council held on 11 September 2018.

### **4 LORD MAYOR'S ANNOUNCEMENTS**

**(1400-1410)**

To receive the Lord Mayor's announcements and such communications as the Lord Mayor may wish to place before the Council.

### **5 PETITIONS**

**(15 minutes allocated) (1410-1425)**

To receive and deal with petitions in accordance with Standing Order 9.

As agreed by Council Business Management Committee a schedule of outstanding petitions is available electronically with the published papers for the meeting and can be viewed or downloaded.

### **6 QUESTION TIME**

**(90 minutes allocated) (1425-1555)**

To deal with oral questions in accordance with Standing Order 10.3

- A. Questions from Members of the Public to any Cabinet Member or Ward Forum Chairman (20 minutes)
- B. Questions from any Councillor to a Committee Chairman or Lead Member of a Joint Board (20 minutes)
- C. Questions from Councillors other than Cabinet Members to a Cabinet Member (25 minutes)
- D. Questions from Councillors other than Cabinet Members to the Leader or Deputy Leader (25 minutes)

**Attached**      **7      APPOINTMENTS BY THE COUNCIL**

**(5 minutes allocated) (1555-1600)**

To make appointments to, or removals from, committees, outside bodies or other offices which fall to be determined by the Council as set out in the schedule.

**8      EXEMPTION FROM STANDING ORDERS**

Councillor Martin Straker Welds to move an exemption from Standing Orders.

**Attached**      **9      SUSTAINABILITY AND TRANSFORMATION PLAN**

**(30 minutes allocated) (1600-1630)**

To consider a report of Cabinet Member for Health and Social Care.

**Councillor Paulette Hamilton to move the following Motion:**

“ “  
.”

(break 1630 -1700)

**Attached**      **10      MOTIONS FOR DEBATE FROM INDIVIDUAL MEMBERS**

**(90 minutes allocated) (1700-1830)**

To consider the attached Motions of which notice has been given in accordance with Standing Order 4(i).