

**CO-ORDINATING OSC**  
**ACTION TRACKER 2023/24**

	<b>Date</b>	<b>Agenda Item</b>	<b>Action</b>	<b>Notes</b>
1.	27 January 2023	Cabinet Member Social Justice, Community Safety & Equalities	The Cabinet Member agreed to meet with the Board of Deputies and the Jewish Leadership Council and will confirm if the letter was sent to the MPs when the definition was adopted and restate the message	<p><b>IN PROGRESS</b></p> <p>Cllr Brennan has met with Leader and is now in the process of arranging visits with a number of faith leaders, including Board of Deputies and the Jewish Leaders and will circulate the letter. It is not possible to confirm that a letter was issued to MPs, but Cllr Brennan will circulate a letter following her visit.</p> <p><b>UPDATE (30 Nov 2023)</b> As a result of the current conflict in the Middle East the actions (see above) have not taken place as previously advised. The Cabinet Member and Officers are in regular discussions with the Jewish Community and the CST and will reconsider actions as a result of the conflict and increases in Antisemitism that have been seen.</p>
2.	16 June 2023	Developing the Co-ordinating OSC Scrutiny Work Programme 2023/24	A short briefing note on OFLOG, and its functions and powers, to be produced once more is known about it.	<p><b>IN PROGRESS</b></p> <p>The Head of Scrutiny and Committee Services to liaise with the AD Programmes, Performance and Improvement on this.</p>
3.	14 July 2023	Co-ordinating OSC Work Programme 2023/24	That the issue of Equal Pay / Budget Recovery be included on the agenda for each OSC, perhaps as a standing item.	<p><b>IN PROGRESS / ONGOING</b></p> <p>At the October Co-ordinating OSC a Budget Scrutiny Task and Finish Group was established to lead work in this area. This</p>

				will be chaired by the Chair of Finance and Resources and will address three key questions: How will the Council close the in-year budget during 2023/24? How can scrutiny contribute to the development of the Budget proposals for 2024/25? What comments / recommendations do scrutiny wish to make to Cabinet with the 2024/5 budget proposals are considered?
4.	15 Sept 2023	Financial Challenges – Scrutiny Contribution	That the presence of a scrutiny member as an observer on the Spend Control Boards be considered.	<b>APPROVED / ONGOING</b> The Chair of Co-ordinating OSC and the Chair of Finance and Resources have been invited to attend meetings as observers.
5.	15 Sept 2023	Financial Challenges – Scrutiny Contribution	Interim Director of Finance (Section 151 Officer) to ensure that information on statutory recommendations is forwarded to members.	<b>IN PROGRESS / ONGOING</b>
7.	15 Sept 2023	Financial Challenges – Scrutiny Contribution	Discussion be held with the Chairs of the Audit Committee and OSCs on how to modify work programmes and if such modifications are necessary to ensure that value was added in the context of financial challenges.	<b>IN PROGRESS / ONGOING</b> This will be picked up as part of work to respond to the CfGS Governance Review, especially <b>recommendation 6</b> ( <i>Strengthen working relationships between the Chairs of Scrutiny Committees and the Chair of the Audit Committee to lead and direct the function</i> ) and <b>recommendation 7</b> ( <i>Put in place new arrangements for the support of the internal audit function, the audit committee, and the links between audit and scrutiny</i> ).
8.	13 Oct 2023	Scrutiny of Delivery of 2023/24 Budget Savings and update on Council's response	That the Interim Director of Finance (Section 151 Officer) and Assistant Director Customer Services and Business Support be asked to	<b>COMPLETE</b> Cabinet considered, and agreed recommendations, in relation to Voice

		to Section 114 Notice and Financial Recovery Plan	consider the possibility of taking a report to Cabinet in November concerning Voice Automation.	Automation on 14 November – this can be viewed via <a href="#">CMIS &gt; Meetings</a>
9.	13 Oct 2023	Scrutiny of Delivery of 2023/24 Budget Savings and update on Council's response to Section 114 Notice and Financial Recovery Plan.	That a cross-party/cross OSC Task and Finish Group led by Finance and Resources OSC be set up to discuss budgetary issues. This would be Chaired by the Chair of Finances and Resources OSC but involving the other Chairs of OSCs.	<b>IN PROGRESS</b> This has now been set up and met for the first time on 20 November.
10.	13 Oct 2023	Scrutiny Work Programme	The Chair highlighted that there would be a need for each of the scrutiny work programmes to refocus on the Council's recovery, budget and improvement priorities to ensure the best use of Scrutiny resource and the time of officers across the council working with scrutiny.	<b>IN PROGRES / ONGOING</b>