

Economy and Skills Overview and Scrutiny Committee Work Programme 2023 / 24

Month	Item/Topic Link with Corporate Priorities	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	Regeneration across the City Corporate Priorities: 1,2,3, 11, 20	How is regeneration and the benefits being spread across the city and what are the main regeneration programmes (not just those areas covered by the OFCP). Input to the OFCP consultation. Further information on the Birmingham Development Plan 2031 and plans for renewing including process and timescale to enable the Committee to schedule work in the work programme.	Committee Meeting single item: Agenda item for OSC meeting on 12 July 2023. Deadline for reports: 3 July 2023 Venue: Council House, Committee Room 2	Phillip Nell, Director of Property and Investment Simon Delahunty-Forrest, Assistant Director, Inclusive Growth		When considering the timescales for the Birmingham Development Plan Members have identified further work on the impact of the night time economy. Report to Scrutiny Committee November 2021: Planning and Noise (cmis.uk.com) Outcome: Response submitted following discussion at Committee Meeting to OFCP Consultation
July	Increasing the opportunities for employment and skills for young people through the Council's Social Value Procurement Corporate Priorities: 1,2,5,8	What role does procurement have in delivering social value through Council contracts to increase employment and skills opportunities for young people? What data / information is available to demonstrate	Committee Meeting single item: Agenda item for OSC meeting on 12 July 2023. Deadline for reports: 3 July 2023	Steve Sandercock, Assistant Director Procurement Shariat Rokneddin, Policy and Governance Manager		Issue identified during the Scrutiny Inquiry on Employment and Skills and recommended as issue for work programme for 2023/24)

		the difference this has made? Including any information that Amanda might be able to provide on number of apprenticeships created. Going forward, how will the number of apprenticeships created through social value of procurement be monitored and what systems will be put in place to do this?	Venue: Council House, Committee Room 2	Amanda Lloyd, Principal Employment Officer		
September	Increasing the opportunities for employment and skills for young people through the Council's Social Value Procurement Corporate Priorities: 1,2,5,8	What assurance can be provided that the Council contracts are delivering their social value commitments? How is Procurement working with Contract Managers to ensure delivery of social value outcomes? How does this ensure that the contractors deliver added value e.g. the apprenticeships that are created are not just the ones that they would have any way through the apprenticeship levy?	Committee Meeting single item: Agenda item for OSC meeting on 13 September 2023. Deadline for reports: 4 September 2023 Venue: Council House, Committee Room 2	Shariat Rokneddin, Policy and Governance Manager Amanda Lloyd, Principal Employment Officer		

		<p>Up to date information / snapshot on the delivery of the top 40 contractors social value commitment with an analysis of this</p> <p>What are the options to develop a system to monitor social value procurement across the council and timescales to deliver this?</p> <p>What can Birmingham learn from other areas of good practice regarding social value procurement and how this is delivered and monitored?</p>				
September	<p>Financial Challenges - Scrutiny Contribution to the Budget Savings and Recovery Plan</p> <p>Corporate Priorities: 1,2,3</p>	<p>To consider the implications of Equal Pay and the Medium-Term Financial Plan (MFTP) for the Committee's work programme including agreed savings for 2023/24.</p>	<p>Committee Meeting single item: Agenda item for OSC meeting on 13 September 2023.</p> <p>Deadline for reports: 4 September 2023</p> <p>Venue: Council House, Committee Rooms 3&4</p>	TBC		<p>Agreed at Co-ordinating OSC 14.07.23 that all Scrutiny Committee meetings will include a standing item on implications of Equal Pay within the remit of the Committee.</p>

October	<p>Scrutiny of Delivery of 2023/24 Budget Savings and Update on Council's Response to Section 114 Notice and Financial Recovery Plan</p> <p>Corporate Priorities: 1,2,3</p>	To monitor the agreed savings for 2023/24 as set out in the MFTP.	<p>Committee Meeting single item: Agenda item for OSC meeting on 11 October 2023.</p> <p>Deadline for reports: 2 October 2023</p> <p>Venue: Council House, Committee Room 2</p>	TBC		<p>Co-ordinating O&S Committee on 15.09.23 agreed that all committees should have a standing item on the delivery of existing savings for 2023/24 particular to the remit of the Committee.</p>
October	<p>Monitoring Recommendations of the Employment and Skills Scrutiny Inquiry</p> <p>Corporate Priorities: 2,5,8</p>	Track progress on recommendations of the Employment and Skills Scrutiny Inquiry	<p>Committee Meeting single item: Agenda item for OSC meeting on 11 October 2023.</p> <p>Deadline for reports: 2 October 2023</p> <p>Venue: Council House, Committee Room 2</p>	Spencer Wilson, Interim Head of Employment and Skills		<p>Recommendations were agreed at Council in April 2023. This is part of the standard inquiry tracking programme.</p>

December	<p>Scrutiny of Local Enterprise Partnership (LEP)</p> <p>Corporate Priorities: 1, 2 and 3</p>	<p>To scrutinise the integration of the LEP functions into Birmingham City Council including administration of the legacy funds and Enterprise Zone.</p>	<p>Committee Meeting single item: Agenda item for OSC meeting on 6 December 2023.</p> <p>Deadline for reports: 27 November 2023</p> <p>Venue: Council House, Committee Room 2</p>	<p>Edward Scutt, Head of Governance, Greater Birmingham and Solihull Local Enterprise Partnership</p>		<p>The LEP Scrutiny function no longer exists and there is an expectation that individual local authority arrangements will scrutinise the LEP Integration.</p> <p>Link to Cabinet report 27 June on LEP Integration into Birmingham City Council: Document.ashx (cmis.uk.com)</p>
December	<p>Local Skills Improvement Plan</p> <p>Corporate Priorities: 1,2</p>	<p>To inform members of the Local Skills Investment Plan, the implications for Birmingham and the role of Birmingham City Council and agree any recommendations to support the development of skills in the City.</p>	<p>Committee Meeting single item: Agenda item for OSC meeting on 6 December 2023.</p> <p>Deadline for reports: 27 November 2023</p> <p>Venue: Council House, Committee Room 2</p>	<p>Corin Crane, Chief Executive, Coventry & Warwickshire Chamber of Commerce.</p>		<p>Deferred from October.</p> <p>LSIP Employer designated representative body: Coventry and Warwickshire Chamber of Commerce</p> <p>Data reported to June E&S OSC showed decrease in Level 2 Qualifications and increase in Level 4 Qualifications between 2019 – 21. Document.ashx (cmis.uk.com)</p>

January	Young People and Skills Corporate Priorities: 1, 2, 6 and 8	To understand the views of young people to inform the work of the Scrutiny Committee. To report back on the implementation of the recommendations of the Employment and Skills Scrutiny Inquiry.	Informal meeting – date/ time to be confirmed	Juliet Faulkner, Senior Youth Worker (Participation)		This session will involve members of the Youth City Board. Members of this board had contributed to the Scrutiny Inquiry. Members of the Education and CYP OSC could be invited to attend.
April	Monitoring Recommendations of the Employment and Skills Scrutiny Inquiry Corporate Priorities: 2,5,8	Track progress on recommendations of the Employment and Skills Scrutiny Inquiry	Committee Meeting single item: Agenda item for OSC meeting on 17 April 2023. Deadline for reports: 2 April 2023 Venue: Council House, Committee Room 2	Spencer Wilson, Interim Head of Employment and Skills		Recommendations were agreed at Council in April 2023. This is part of the standard inquiry tracking programme. It will be the second time the inquiry reports to Committee.

*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Our Future City Plan	To outline the current position of the Our Future City Plan, including a response to the feedback from the O&S Committee during the consultation.	Committee meeting – single item.	This follows on from previous presentations to the Committee on 26 April 2023 and 12 July 2023 . This included a formal response to the consultation. A Cabinet decision on this report is scheduled in March 2024. It is therefore likely that this item will return to Committee in January or February 2024.
Employers	To understand how Birmingham City Council can support local businesses.	Link with existing meeting / event	During the evidence gathering for the Employment and Skills Inquiry, there had been an intention to hear evidence from the business sector. This had not been possible. As part of its conclusions, therefore, the inquiry report had indicated that it would be useful to still meet with business. This could have a wider focus than youth employment.
CWG Employment Legacy	Aims and Objectives to be determined.	To be determined.	Neighbourhoods O&S Committee has Commonwealth Games Legacy Framework as part of its remit. All other Committees will consider specific areas of Games legacy as relevant to their Terms of Reference.
Night-time economy	Aims and Objectives to be determined.	To be determined.	Following consideration of the Birmingham Development Plan to consider the issues experienced by communities as a result of the night- time economy and how these can be managed / mitigated in future developments.
East Birmingham Inclusive Growth Strategy	To update on the implementation of the East Birmingham Growth Strategy.	Committee meeting – single item	This will follow on from the most recent presentation to the Committee on 26 April 2023 . The Committee had requested 6 monthly updates.

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
| 10 Protect and safeguard vulnerable citizens | 20 Be a City of Nature |
| | 21 Delivering a Bold Best in Class Council |

Information on the Corporate Priorities, Performance and City Outcomes was reported to the Economy and Skills OSC in June 23: [Document.ashx \(cmis.uk.com\)](https://cmis.uk.com)

Education, Children and Young People Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	Children and Young People's Travel Service Corporate Priorities: 8	<p>Assurance to the Committee and public that everything is on track for September.</p> <p>Overview of KPIs, performance and finance.</p> <p>Policy development including travel services for under statutory school age and over 16 year olds, including how decisions are made and what criteria is used.</p> <p>Independent travel training, including the views of young people, and how this has been informed and received by the children, parents and carers.</p> <p>Concerns that have been identified and how these will be addressed.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Committee Meeting single item: 19 July 2023 at 10am</p> <p>Venue: Committee Rooms 3 and 4, Council House</p> <p>Paper/Presentation Deadline: 10 July 2023</p>	Adrian Weissenbruch, AD, Children and Young People's Travel Service	<p>Stephen Hughes, Interim Deputy Operations Manager</p> <p>Marie Nicely, Travel Assist Supervisor</p> <p>Abdulhadi Mehraj, PMO Manager</p> <p>John Wood, Change Manager</p> <p>Linda Sutton-Howard, IT Project Manager</p>	<p>Outcome</p> <p>Update / Assurance: The Committee was updated on the preparation for the Children and Young People's Travel Service for start of the 2023/24 academic year and independent travel training.</p> <p>It was agreed that a workshop will be held for all city councillors. This is being planned for 16th November 2023.</p>
July	SEND Tribunals Corporate Priorities: 8	To update members to on the process for SEND tribunals including data.	Committee meeting single item: 19 July 2023 at 10am	Helen Ellis, Director, SEND and Inclusion	Kate Harvey, Head of SEND Resolution, SENAR	Agreed at Committee meeting October 2022 (CMIS Link).

Appendix 2 – Education, Children and Young People OSC

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		The Committee to agree any comments / recommendations.	Venue: Committee Rooms 3 and 4, Council House Paper/Presentation Deadline: 10 July 2023			Outcome: Update / Assurance: The Committee was updated on the SEND tribunal process. It was agreed to hold a workshop for all Councillors.
July	Performance Update Corporate Priorities: 8	Report on Children and Families Improvement Plan and data. The Committee to agree any comments / recommendations.	Committee meeting standing item: 19 July 2023 at 10am. Venue: Committee Rooms 3 and 4, Council House. Paper/Presentation Deadline: 10 July 2023	Sue Harrison, Strategic Director, Children and Families	Fayth Skeete, Head of Strategic Governance & Planning	Outcome: Update / Assurance: The Committee was updated on the Children and Families Improvement Plan/Programme.
September	Performance Update Corporate Priorities: 8	The report will include statutory and non-statutory services, and how performance contributes to efficiencies, such as interims and permanent appointments. The Committee to agree any comments / recommendations.	Committee meeting – standing item: 6 Sep 2023 at 10am Venue: Committee Rooms 3 and 4, Council House Paper/Presentation Deadline: 25 Aug 2023	Sue Harrison, Strategic Director, Children and Families	David Fallows, Head of Performance, Business and Commissioning Intelligence	Outcome: Update/ informed work programme: Updated on performance methodology. Scrutiny of data informed decision to deep dive into early years take up (Jan 2024) and school attendance data (hidden children Oct 2023).

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						<p>Further discussions on the focus and format of performance data to be considered at Committee Data Workshop on 6th Nov 2023.</p> <p>Additional information on mental health element of Employment Support Programme has been provided to Members.</p> <p>Clarification has been given on staff sickness absence percentage figures (days lost to sickness, or the percentage of people sick for each reason).</p>
September	Financial Challenges - Scrutiny Contribution to the Budget Savings and Recovery Plan	To consider the implications of Equal Pay and the Medium Term Financial Plan for the Committee's work programme including agreed savings for 2023/24.	<p>Committee meeting – standing item: 6 Sep 2023 at 10am</p> <p>Venue: Committee Rooms 3 and 4, Council House</p> <p>Paper/Presentation Deadline: 25 Aug 2023</p>	Sue Harrison, Strategic Director, Children and Families	<p>Councillor Karen McCarthy, Cabinet Member, Children, Young People and Families</p> <p>Janie Berry, City Solicitor</p> <p>Andy Couldrick, Chief Executive,</p>	<p>Outcome: Members were informed of the Q1 budget savings position 2023/24 for areas relating to the Committee remit.</p> <p>Members discussed with Director, Cabinet Member, S115 Officer and BCT Chief Executive the potential impact of S114 notice and</p>

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					<p>Birmingham Children's Trust</p> <p>David Fallows, Head of Performance, Business & Commissioning Intelligence</p> <p>Fiona Greenway, Interim AD, Financial Performance and Insight</p> <p>Sue Harrison, Strategic Director, Children and Young People</p> <p>Mohammed Sajid, Interim Head of Financial Strategy</p> <p>Adrian Weissenbruch, AD, Children and Young People's Travel Service</p>	financial challenges on service provision and spending.

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Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
October	Scrutiny of Delivery of 2023/24 Budget Savings and Update on the Council's Response to S114 Notice and Financial Recovery Plan	<p>For the Committee to consider a report on current and future Budget Savings and Recovery Plan and implications for Education, Children and Young People Overview and Scrutiny Committee</p> <p>Quarter 1, 2 and 3 2023/24 savings to be presented to enable the committee to examine progress of delivery of the 2023/24 savings within the remit of the Committee's terms of reference.</p> <p>Committee invited to consider the implications of Council's response to the Section 114 Notice and Financial Recovery Plan, Secretary of State DLUHC statement to House of Commons, Section 5 Notice and supplementary Section 114 Notice on the scrutiny work programme.</p>	<p>Committee meeting standing item: 18 October 2023</p> <p>Presentation/Paper Deadline: 9 Oct 2023</p> <p>Venue: Council House, Committee Rooms 3 and 4 at 10am</p>	Sue Harrison, Strategic Director, Children and Families	<p>Harjinder Dool, AD, Financial Performance and Insight</p> <p>Clare Sandland, Finance Business Partner</p>	<p>Outcome:</p> <p>Members were informed of the Q2 budget savings position 2023/24 for areas relating to the Committee's remit.</p> <p>The Chair to update the Committee on the work of the Finance and Resources T&F Group in relation to the Committee's remit.</p> <p>Sue Harrison to bring work at early stages of planning for input by the Committee.</p> <p>Future agenda items to include a snapshot of their associated spend/budget and impact.</p>
October	Hidden Children Corporate Priorities: 8 and 10	To update the Committee on hidden children including exclusions, suspensions, part time timetables, elective home education, findings of the Inquiry on period poverty regarding attendance during their periods, and information on children that	<p>Committee meeting standing item: 18 October 2023</p> <p>Presentation/Paper Deadline: 9 Oct 2023</p>	Sue Harrison, Strategic Director, Children and Families	<p>Razia Butt, Director, Children and Families</p> <p>Steve Howell, Head Teacher, City of Birmingham School (COBS)</p>	<p>Duty on local authorities to progress recommendations linked to improving school attendance in Government White Paper by Sept 23</p> <p>Working together to improve school attendance (publishing.service.gov.uk)</p>

Appendix 2 – Education, Children and Young People OSC

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		<p>have and have not returned following the pandemic.</p> <p>To consider information and data on the equalities implications of hidden children.</p> <p>The Committee to agree any comments / recommendations.</p>	Venue: Council House, Committee Rooms 3 and 4 at 10am		<p>Barry Bowles, Chair, COBS</p> <p>Tim Boyes, Chief Executive, Birmingham Education Partnership (BEP)</p> <p>Alan Michell, Head of Service for School Admissions and Fair Access</p> <p>David Fallows, Head of Performance, Business and Commissioning Intelligence</p> <p>Edwina Langley, Lead Practitioner</p> <p>Diane Rhoden Director of Nursing - Safeguarding & Children in Care NHS Birmingham and Solihull</p>	<p>Relevant performance information to be included in the report to enable the committee to conduct a deep dive.</p> <p>The school exclusions, part time timetables, and unsuitable school places item was discussed at the 22 Feb 2023 committee meeting. The papers are available here and the minutes are available here.</p> <p>Outcome: The Committee were updated/assured on the work being undertaken for Hidden Children and it was agreed:</p> <p>The planning for further development of the governance around school exclusions and part time timetables to be brought to a future committee meeting for comment.</p>

Appendix 2 – Education, Children and Young People OSC

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
						<p>Steve Howell to provide the data on length of stay of students at COBS.</p> <p>A visit of the Committee to COBS to be arranged.</p> <p>The increase in behavioural problems and speech and language being less developed when children start primary schools to be included in the Early Years Education Entitlement item being discussed at the 17 January 2024 committee meeting.</p> <p>Further focused work on Elective Home Education (EHE) and part time timetables to be considered after the Child Criminal Exploitation Inquiry had finished in the new year.</p>
November	Data Workshop	To understand what performance and measurement data is used across the portfolio to enable Committee to make an informed decision on the focus of	Workshop to be held on the 6 November 2023 at 10.30am in Committee Room 2	Sue Harrison, Strategic Director, Children and Families	David Fallows, Head of Performance, Business & Commissioning Intelligence	Outcome: Members expanded their knowledge of the rationale, range and purpose of data used across the portfolio and decided

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Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		performance presented to the committee.				what data to include in future reports.
November	School Improvement – the New Relationship with Schools Corporate Priorities: 8	To consider and comment on the proposals being developed.	Committee meeting standing item: 29 Nov 2023 Presentation/Paper Deadline: 13 Nov 2023 Venue: Council House, Committee Rooms 3 and 4 at 10am	Sue Harrison, Director, Children and Families	Lisa Smith, School Improvement – Lead for Strategic Development David Fallows, Head of Digital, Evidence and Performance	This item was agreed at the October 2023 committee meeting.
November	SEND Commissioner Corporate Priorities: 8	To provide an update on SEND improvements. Update could include: <ul style="list-style-type: none"> • Overview of the SEND Commissioner’s expanded role. • Discussion about how the Committee can work and support the Commissioner with improvements. • Increasing transparency. 	Committee meeting single item: 29 Nov 2023 Presentation/Paper Deadline: 13 Nov 2023 Venue: Council House, Committee Rooms 3 and 4 at 10am	John Coughlan CBE, SEND Commissioner	Sue Harrison, Director, Children and Families	The SEND Commissioner attended the 19 October 2022 committee meeting and the weblink for the Commissioner’s first report to the Secretary of State for Education was provided: https://bit.ly/3gOk85W . The action notes/minutes for the committee meeting are available here . The Cabinet Report dated 5 September 2023: Acceptance of the

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Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
						<p>Commissioner's recommendations and progress on the first and second recommendations is available here.</p> <p>The Commissioner's Second Report to the Secretary of State for Education is available here.</p>
January 2024	<p>Improving Services for Children and Families Programme Update</p> <p>Corporate Priorities: 8</p>	To comment / make recommendations on the progress of the improvement programme.	<p>Committee meeting standing item: 17 January 2024</p> <p>Presentation/Paper Deadline: 18 December 2023</p> <p>Venue: Council House, Committee Rooms 3 and 4 at 10am</p>	Sue Harrison, Director, Children and Families	<p>David Fallows, Head of Performance, Business and Commissioning Intelligence</p> <p>Fayth Skeete, Head of Strategic Governance & Planning</p>	<p>The Committee received an update on progress of the programme at the July 2023 committee meeting and the report is available here.</p> <p>Also, the Committee received a summary of the Children and Families Directorate performance approach and progress at the September 2023 committee meeting and the report is available here.</p> <p>In addition, the data workshop on the 6th November 2023 helped shape the focus of the report.</p>

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
January 2024	Draft SEND Sufficiency Strategy Corporate Priorities: 8 and 10	For the Committee to comment on the Draft SEND Sufficiency Strategy.	Committee meeting single item: 17 January 2024 Presentation/Paper Deadline: 18 December 2023 Venue: Council House, Committee Rooms 3 and 4 at 10am	Sue Harrison, Director, Children and Families	Helen Ellis, Director, SEND and Inclusion Helen Price, Director, Strategy, Commissioning and Transformation, Children and Families David Bridgman, Head of SEND Commissioning Jaswinder Didially, Head of Service	
February 2024	Early Years Education Entitlement Corporate Priorities: 8 and 10	To examine how best the council can increase the take up of Early Years entitlement for children in the city and the benefits it provides children. To examine the plans for delivering the new and expanding responsibilities for early years.	Committee meeting single item: 28 February 2024 Presentation/Paper Deadline: 12 February 2024 Venue: Council House, Committee Rooms 3 and 4 at 10am	Sue Harrison, Director, Children and Families	TBC	Project to increase uptake of early years and profile of families and data on variation of uptake: BCC Early Years - NESTA project Birmingham City Council

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Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
February 2024	Update on the review of short breaks when it has been completed Corporate Priorities: 8	To provide an update on the outcome of the review of short breaks The Committee to agree any comments / recommendations.	Committee meeting single item: 28 February 2024 Presentation/Paper Deadline: 12 February 2024 Venue: Council House, Committee Rooms 3 and 4 at 10am	David Stringfellow Interim Director of Practice Birmingham Children's Trust	Lisa Jamieson, Interim Director, Commissioning and Corporate Parenting, Birmingham Children's Trust	The briefing paper was e-mailed to the Committee on 21 November 2023, and it is proposed a report is discussed at the February 2024 committee meeting.
February 2024	School Attainment (TBC for February or April)		Committee meeting single item: 28 February 2024 Presentation/Paper Deadline: 12 February 2024 Venue: Council House, Committee Rooms 3 and 4 at 10am	Sue Harrison, Director, Children and Families	TBC	
April 2024	School Attainment (TBC for February or April).		Committee meeting single item: 10 April 2024 Presentation/Paper Deadline: 21 March 2024	Sue Harrison, Director, Children and Families		

*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
A visit to COBS to be arranged (possibly in the new year).			
A visit for Committee to a school – Adderley Primary School.	To inform future work.		
Child Poverty.			
Regular updates on SEND.			
Update on the next joint local area SEND inspection.			The joint local Area SEND assessment in 2021 is available here .
Special Educational Needs and Disability Information, Advice and Support Service (SENDIASS).	To provide an update on the Improvement plan to meet statutory compliance.		
UNICEF Child Friendly City.			
Post 16.		This could be a joint piece of work with the Economy & Skills OSC	
Children and Young People’s Travel Service Workshop.	To provide information about the service to aid understanding of the policy and process.	An all Councillor workshop took place on 16 th November 2023.	
The planning for further development of the governance around school exclusions and part time timetables to be brought to a future committee meeting for comment.			

Item/Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Further focused work on Elective Home Education (EHE), and part time timetables to be considered after the Child Criminal Exploitation Inquiry had finished in the new year.			
Birmingham Safeguarding Children's Partnership's (BSCP) Annual Report Corporate Priorities: 8 and 10	To update the Committee on the children's safeguarding arrangements in the city.	Committee meeting single item: Penny Thompson, Independent Chair, BSCP, and Simon Cross, Business Manager, BSCP	The Committee last discussed this item on 16 th February 2022. The papers are available here and the minutes are available here .

Scrutiny Method Options: Committee meeting - single item, Committee meeting - single theme, Committee meeting – standing item, Task and Finish Group (outline number of meetings), On location, Other - (describe).

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
| 10 Protect and safeguard vulnerable citizens | 20 Be a City of Nature |
| | 21 Delivering a Bold Best in Class Council |

Information on the Corporate Priorities, Performance and City Outcomes was reported to the Education and Children's Social Care OSC in June 23:

[Document.ashx \(cmis.uk.com\)](#)

Finance and Resources Overview and Scrutiny Committee Work Programme 2023 / 24

The work of the Finance and Resources Overview and Scrutiny Committee underpins the delivery of all Corporate Priorities in the Corporate Plan 2022-26.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July 23	Planned Procurement Activities Report	To consider the Planned Procurement Activities report and scrutinise the governance and spend of Council contracts. The Committee to make any recommendations.	Committee meeting - single item 27 July 2023 Council House Committee Room 6 Deadline for reports: 18 July	Steve Sandercock, Assistant Director, Procurement		Outcome: Assurance of planned procurement activities.
July 23	Update on Stabilisation of the Oracle Financial and HR Management system	To provide the Committee with: Update on the background to the issues with the Oracle system and current challenges Work to address the challenges including governance, risk and timescales Work to learn lessons including governance, risk and timescales Progress on End of Year Accounts including timescales and risks.	Committee meeting - single item 27 July 2023 Council House Committee Room 6 Deadline for reports: 18 July	Fiona Greenway, Interim Director of Finance (S151 Officer)	Meena Kishinani, Director of Transformation	Outcome: Update on Stabilization of Oracle

		The Committee to make any recommendations.				
July 23	Implication of Equal Pay	<p>To provide background to the Equal Pay liabilities for the Council</p> <p>To report on the values work that will underpin the budget recovery plan.</p> <p>Update on the Budget Recovery Plan and the Medium Term Financial Plan.</p> <p>Learning from Local Authority Best Value Intervention Reports</p> <p>The Committee to make any recommendations.</p>	<p>Committee meeting - single item</p> <p>27 July 2023</p> <p>Council House Committee Room 6</p> <p>Deadline for reports: 18 July</p>	Fiona Greenway, Interim Director of Finance (S151 Officer)		Outcome: Update on implications of Equal Pay
July 23	Work Programme	<p>To review the Committee's work programme, agree work to be undertaken during August – November and issues for future consideration</p> <p>To consider the Council's Corporate Risk Register to inform the Committee's work programme.</p>	<p>Committee meeting - single item</p> <p>27 July 2023</p> <p>Council House Committee Room 6</p> <p>Deadline for reports: 18 July</p>	Fiona Bottrill, Senior Overview and Scrutiny Manager		

September 23	Planned Procurement Activities Report	To consider the Planned Procurement Activities (to be considered at Cabinet on 5 th September) report and scrutinise the governance and spend of Council contracts. The Committee to make any recommendations.	Committee meeting - single item 7 September 2023 Council House Committee Room 6 Deadline for reports: 29 August	Steve Sandercock, Assistant Director, Procurement		Outcome: No questions relating to PPAR
September 23	Managing Council Risk including the Strategic Risk Register, Budget Risk and Savings Risks	Update members on risk management to inform Committee work programme	Committee meeting - single item 7 September 2023 Council House Committee Room 6 Deadline for reports: 29 August	Fiona Greenway, Interim Director of Finance (S151 Officer) Sarah Dunlavey, Assistant Director, Audit & Risk Management		It was requested at the July Committee Meeting that the Corporate Risk Register is included as a standing item. Outcome: Item deferred
September 23	Update on Budget Recovery Plan and MTFP and Scrutiny Contribution to Budget Savings	To provide the Committee with an update on the current position with regard to the implications of Equal Pay, the Budget Recovery Plan and Values Framework. To consider the Corporate Savings Programme.	Committee meeting - single item 7 September 2023 Council House Committee Room 6	Fiona Greenway, Interim Director of Finance (S151 Officer)		Outcome: Clarification provided on statutory requirement of regarding S114 Notice process. Assurance provided regarding risk management control framework around Equal Pay.

		The Committee to make any recommendations.	Deadline for reports: 29 August			Additional meeting to be held to further consider Section 114 Notice, Financial Recovery Plan and delivery of savings
September 23	Oracle Stabilisation Update	<p>To provide the Committee with an update, to include:</p> <ul style="list-style-type: none"> • Update on 'Safe and Compliant' • Update on Optimisation High Level Design • Oracle financial position • Key strategic risks from within the Oracle RAID log • Update on Oracle Management Review – including anticipated completion date. <p>The Committee to make any recommendations.</p>	<p>Committee meeting - single item</p> <p>7 September 2023</p> <p>Council House Committee Room 6</p> <p>Deadline for reports: 29 August</p>	<p>Meena Kishinani, Interim Director of Transformation</p> <p>Craig Buckley, Oracle Programme Director</p>		Outcome: Information provided regarding safe and compliant timescales
September 23	Job Evaluation – Permanent Pay Equity	To consider the report on Permanent Pay Equity presented to Cabinet on 25 July.	<p>Committee meeting - single item</p> <p>7 September 2023</p>	Deborah Cadman Chief Executive and Head of Paid Service		Outcome: Information provided on background and timescales for job evaluation and pay equity.

		<p>To provide the Committee with an update on activity since that date.</p> <p>The Committee to agree how it will provide monitoring and oversight of the delivery of the programme.</p> <p>The Committee to make any recommendations.</p>	<p>Council House Committee Room 6</p> <p>Deadline for reports: 29 August</p>	<p>Janie Berry, City Solicitor and Monitoring Officer</p> <p>Fiona Greenway, Interim Director of Finance (S151 Officer)</p> <p>Darren Hockaday, Interim Director of People and Corporate Services</p>		
Sept 23	Equal Pay Liability and Job Evaluation	To receive a verbal report from the Chief Executive	<p>Committee meeting - single item</p> <p>29 September 2023</p> <p>Council House Committee Room 3 &4</p> <p>Deadline for reports: 20 Sept</p>	<p>Deborah Cadman Chief Executive and Head of Paid Service</p> <p>Darren Hockaday, Interim Director of People and Corporate Services</p>		Outcome: Update provided on Pay Equity Scheme
Sept 23	Council Response to Section 114 Notice and Financial Recovery	To provide the Committee with an update on the current position with regard to the implications of Equal Pay, the Budget Recovery Plan and Values Framework.	<p>Committee meeting - single item</p> <p>29 September 2023</p>	Deborah Cadman Chief Executive and Head of Paid Service		Outcome: Committee updated on the Council's response to the Section 114 Notice and financial recovery

		To consider the Corporate Savings Programme. The Committee to make any recommendations.	Council House Committee Room 3 &4 Deadline for reports: 20 Sept	Janie Berry, City Solicitor and Monitoring Officer Fiona Greenway, Interim Director of Finance (S151 Officer)		
Sept 23	Managing Council Risk including Strategic Risk Register, Budget Risks and Savings Risks	Item deferred from 7 September meeting. Update members on risk management to inform Committee work programme	Committee meeting - single item 29 September 2023 Council House Committee Room 3 &4 Deadline for reports: 20 Sept	Fiona Greenway, Interim Director of Finance (S151 Officer) Sarah Dunlavy, Assistant Director, Audit & Risk Management		Outcome: Committee updated on risk management processes
October 23			12 October 2023 Council House Committee Room 6			October Finance and Resources OSC cancelled due to Extra-ordinary Meetings of City Council on 12 October 23.
November 23	Planned Procurement Activities (standing item)	To consider the Planned Procurement Activities report and scrutinise the governance and spend of Council contracts.	Committee meeting 16 November 2023	Steve Sandercock, Assistant Director, Procurement		Outcome: The Committee noted forthcoming planned procurement activities.

		The Committee to make any recommendations.	Council House Committee Room 6 Deadline for reports: 1 November			
November 23	Scrutiny of Delivery of 2023/24 Budget Savings and Update on the Council's Response to s144 Notice and Financial Recovery Plan	To consider the implications of Equal Pay and the Medium-Term Financial Plan for the Committee's work programme including agreed savings for 2023/24.	Committee meeting 16 November 2023 Council House Committee Room 6 Deadline for reports: 1 November			The Finance and Resources OSC will consider 2023/24 in year savings across all council services. Outcome: The Committee reviewed the delivery of savings across the Council as at Quarter 2.
November 23	Job Evaluation and Pay Equity System	To update on the Pay Equity System agreed with the 3 trade unions and timescales for implementation to meet the deadline of End March 2025.	Committee meeting 16 November 2023 Council House Committee Room 6 Deadline for reports: 1 November	Deborah Cadman, Chief Executive Katy Fox, Director of People Services		Outcome: Update on implementation of the Pay Equity System. Next update requested for January 24.

November 23	Oracle Update (standing item)	<p>To update members on the implementation of Stabilisation of Oracle including strategic risks reported to September OSC meeting.</p> <p>To provide a detailed breakdown of what money is being spent and a definition of customisation – what it is and what it looks like.</p> <p>To update on timescales for Optimisation.</p>	<p>Committee meeting</p> <p>16 November 2023</p> <p>Council House Committee Room 6</p> <p>Deadline for reports: 1 November</p>	<p>Meena Kishinani, Interim Director of Transformation</p> <p>Craig Buckley, Oracle Programme Director</p>		<p>The Health and Adult Social Care OSC has recommended that the Finance and Resources OSC seeks assurance regarding the systems on place to ensure that the Council is invoicing and receiving payments.</p> <p>Outcome: Update on Oracle Stabilisation. Next update requested for January 24.</p> <p>Response to be provided on invoicing and receipt of payments.</p>
November 23	Budget Scrutiny Task and Finish Group	Terms of Reference to be considered as part of Finance and Resources OSC Work Programme Report 16 November 23.	Task and Finish Group meeting: 20 November	Fiona Greenway, Interim Director of Finance (S151 Officer)		
December 23	Budget Scrutiny Task and Finish Group	Consider savings proposals	Task and Finish Group meeting: 4 December	Fiona Greenway, Interim Director of Finance (S151 Officer)		
December 23	Budget Scrutiny Task and Finish Group	Consider savings proposals	Task and Finish Group meeting: 6 December	Fiona Greenway, Interim Director of		

				Finance (S151 Officer)		
December 23	Budget Scrutiny Task and Finish Group	Consider savings proposals	Task and Finish Group meeting: 7 December	Fiona Greenway, Interim Director of Finance (S151 Officer)		
December 23	Financial Position Update	To update members on the Council's current financial position.	Committee meeting 14 December 2023 Council House Committee Room 6 Deadline for reports: 29 November 23	Fiona Greenway, Interim Director of Finance (S151 Officer)		The report will be presented to Cabinet on 12 December.
January 24	Budget Scrutiny Task and Finish Group	Scrutiny of 2024/25 Budget Proposals	Task and Finish Group meeting: 8 January	Fiona Greenway, Interim Director of Finance (S151 Officer)		
January 24	Budget Scrutiny Task and Finish Group	Scrutiny of 2024/25 Budget Proposals	Task and Finish Group meeting: 10 January	Fiona Greenway, Interim Director of Finance (S151 Officer)		

January 24	Consider recommendations and comments from Budget Scrutiny Task and Finish Group	Agree recommendations and comments to be reported to Cabinet to inform 2024/25 budget	<p>Committee meeting</p> <p>January 24 Date TBC</p> <p>Council House Committee Room 6</p> <p>Deadline for reports: TBC</p>	Fiona Greenway, Interim Director of Finance (S151 Officer)		
January 24	End of Year Outturn	To inform the Committee of the end of year outturn and Committee to agree any comments / recommendations.	<p>Committee meeting</p> <p>January 24 Date TBC</p> <p>Council House Committee Room 6</p> <p>Deadline for reports: TBC</p>	Fiona Greenway, Interim Director of Finance (S151 Officer)		
January 24	Q2 Financial Monitoring	To inform the Committee of the Q2 financial monitoring and the Committee to agree any comments / recommendations.	<p>Committee meeting</p> <p>January 24 Date TBC</p> <p>Council House Committee Room 6</p>	Fiona Greenway, Interim Director of Finance (S151 Officer)		

			Deadline for reports: TBC			
January 24	Oracle Update	<p>To update members on progress, to include Key Strategic Risks, Finance and Optimisation timescales.</p> <p>The Committee has also requested an update on the impact of the Oracle issues on schools.</p>	<p>Committee meeting</p> <p>January 24 Date TBC</p> <p>Council House Committee Room 6</p> <p>Deadline for reports: TBC</p>	<p>Meena Kishinani, Interim Director of Transformation</p> <p>Craig Buckley, Oracle Programme Director</p>		The previous update was presented to Committee in November 23.
January 24	Job Evaluation and Pay Equity System Update	To receive an update on activities and timescales to meet the April 2025 deadline for the implementation of the Pay Equity System.	<p>Committee meeting</p> <p>January 24 Date TBC</p> <p>Council House Committee Room 6</p>	Katy Fox, Director of People Services		The previous update was presented to Committee in November 23.

*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Monitoring recommendations of the Procurement Governance Scrutiny Report	To receive an update on the new Procurement and Contract Governance rules	Committee meeting - single item	
Progress Report on Implementation: Council-owned Assets	To track progress on implementation of the recommendations R01 and R02.	Committee meeting - single item	Recommendations R03-R06 were signed off as completed in November 2022.
Diversity and Inclusion Dashboard	Role for O&S in looking at specific aspects of the data and monitoring progress including: <ul style="list-style-type: none"> • Work force planning in relation to age profile of staff. • Disability disclosure and. reasonable adjustments • Governance of Everyone's Battle, Everyone's Business (EBEB) and what impact this has made. 	TBC	Possible key questions: How do we acquire new talent? How do we ensure we're attractive to potential new employees? Are we open, accessible, inclusive and do our job descriptions and requirements reflect the needs of the business, but also the reality of life and experience of work for applicants? When is it appropriate to use consultants and how are these decisions made?
Working from Home	To understand the impact on productivity and workforce costs.	TBC	This may be looked at flexibly. Important to note that this item isn't about stopping working from home, but looking at where it is appropriate and whether it works for the needs of the council and its residents.
Visits to inform the work of the Committee			

Council Assets	Scrutiny of Asset Strategy as part of Financial Recovery Plan		
Treasury Management	Scrutiny of the Council's Treasury Management		
Impact of Spend Control Board	Understand the savings made through the implementation of spend controls		This work has been incorporated into the Budget Scrutiny Task and Finish Group
Mutually Agreed Resignation Scheme (MARS)	Understand the savings identified through the MARS scheme and potential service implications.		MARS scheme is not being taken forward.
Strategic Risk Register	To understand the management of risk across the organisation.	Committee meeting single item	The Strategic Risk Register, Budget Risks and Savings Risks were previously considered at Committee in September 23.
External auditors' review, CfGS wider governance review and management review	To be briefed on the findings and recommendations of the various reviews being undertaken.	TBC	

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
| 10 Protect and safeguard vulnerable citizens | 20 Be a City of Nature |
| | 21 Delivering a Bold Best in Class Council |

Information on the Corporate Priorities, Performance and City Outcomes was reported to Finance and Resources OSC in June 23: [Document.ashx \(cmis.uk.com\)](https://cmis.uk.com)

Health and Adult Social Care Overview and Scrutiny Committee Work Programme 2023 / 24

Month	Item/Topic Link with Corporate Priorities	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July 2023	CQC Pilot Inspection Corporate Priority: 16	<p>To update the Scrutiny Committee on the pilot CQC Inspection of Adult Social Care Services including Adult Social Care performance.</p> <p>To enable the Committee to provide assurance / recommendations to inform the preparation for the pilot inspection.</p> <p>To understand how the performance of adult social care will be overseen in future and how the role of the HASC relates to the work of the CQC to inform the Committee's work programme</p>	<p>Committee Meeting single item: Agenda item for OSC meeting on 4 July 2023. 10.00am</p> <p>Deadline for reports: 23 June</p> <p>Venue: Council House, Committee Rooms 3 and 4</p>	Professor Graeme Betts CBE Strategic Director Adult Social Care	Andy Cave, Chief Executive, Healthwatch Birmingham	<p>Outcomes: 3 recommendations were made to Strategic Director Adult Social Care following discussion at Committee.</p> <p>The recommendations are captured in the Committee Action Tracker</p> <p>HASC Chair contributed to CQC pilot inspection</p>
July 2023	Integrated Care System Governance: Place Committee and decision-making powers. Corporate Priority: 16	To inform the Committee of the Governance arrangements of the ICS and the role and responsibilities of the Birmingham Place Board.	Committee Meeting single item: Agenda item for OSC meeting on 4 July 2023. 10.00am	Professor Graeme Betts CBE Strategic Director Adult Social Care	Andy Cave, Chief Executive, Healthwatch Birmingham	<p>Outcomes: 3 recommendations were made by the Chief Executive of the ICS following discussion at Committee.</p>

		<p>This will include how the principle of subsidiarity will be implemented in practice, the governance arrangements and how this links with Primary Care Networks and Local Authority locality working.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Deadline for reports: 23 June</p> <p>Venue: Council House, Committee Rooms 3 and 4</p>			<p>The recommendations are captured in the Committee Action Tracker.</p> <p>Response to recommendation has been circulated to Committee members.</p>
July 2023	<p>Scrutiny Work Programme</p> <p>Statutory Health Scrutiny Function</p>	<p>To review the Committee's work programme, agree work to be undertaken during August – November and issues for future consideration.</p> <p>To consider the Council's Corporate Risk Register to inform the Committee's work programme.</p>	<p>Committee Meeting single item: Agenda item for OSC meeting on 4 July 2023. 10.00am</p> <p>Deadline for reports: 23 June</p> <p>Venue: Council House, Committee Rooms 3 and 4</p>	Fiona Bottrill Senior Overview and Scrutiny Manager		<p>Outcome:</p> <p>Comments submitted to inform commissioning of sexual health services based on report and discussion at HASC meeting February 23.</p>
July 2023	<p>Inquiry: Children and young people's mental health</p> <p>Corporate Priority: 15</p>	Review evidence and develop draft recommendations	Task and Finish Group meeting w/c 18 July	Fiona Bottrill, Senior Overview and Scrutiny Manager	Task & Finish Group members.	<p>Outcome:</p> <p>Draft recommendations agreed</p>

July 2023	Inquiry: Children and young people's mental health Corporate Priority: 15	Meeting with key partners to discuss draft recommendations	Task and Finish Group meeting 26 July	Fiona Bottrill, Senior Overview and Scrutiny Manager	Task & Finish Group members.	Outcome: Draft recommendations discussed.
September 2023	Inquiry: Children and young people's mental health Corporate Priority: 15	Sign off draft Inquiry report	Task and Finish Group meeting 6 September	Fiona Bottrill, Senior Overview and Scrutiny Manager	Task & Finish Group members.	Outcome: Draft report agreed
September 2023	Primary Care Enabling Strategy Corporate Priorities: 8, 13, 16	To receive a report on the NHS/ICB Primary Care Enabling Strategy setting out how primary care will be prioritised in the delivery of health and social care in Birmingham	Committee Meeting single item: Agenda item for OSC meeting on 19 September 10.00am Deadline for reports: 8 th September Venue: Council House, Committee Rooms 3 and 4	Anna Hammond, Director of GP Provider Support and Dr Sunando Ghosh, Primary Care Medical Services Board Partner Member		Outcome: Issues identified by Committee to be considered by ICB in further development of the strategy. Birmingham Community Healthcare Trust (BCHT) identified as able to provide information on Health Visiting can be part of a system-wide model working with GPs to improve child care.
September 2023	Scrutiny Contribution to the Budget Savings and Recovery Plan Corporate Priorities: 10, 16	To consider the implications of Equal Pay and the Medium-Term Financial Plan for the Committee's work programme including agreed savings for 2023/24.	Committee Meeting single item: Agenda item for OSC meeting on 19 September 10.00am.	Cllr. Khan, Cabinet Member, Adult Social Care Professor Graeme Betts CBE Strategic Director Adult Social Care	TBC	Outcome: Recommendation to Finance and Resources OSC regarding council income and invoicing on Oracle finance system.

			<p>Deadline for reports: 8 September.</p> <p>Venue: Council House, Committee Rooms 3 and 4.</p>			<p>It was agreed at Co-ordinating in July that all Scrutiny Committees would consider the implications of Equal Pay and the Medium-Term Financial Plan at the September Committee Meetings.</p>
September 2023	<p>Work Programme report to include Health and Adult Social Care OSC and Joint Health Overview and Scrutiny Committee role in NHS quality assurance.</p> <p>Statutory Health Scrutiny Function</p>	<p>To agree a 2-3 year schedule of reports from NHS Trust based in / serving Birmingham and Joint HOSC areas including:</p> <p>CQC report Quality Account Analysis of complaints and how this has driven service improvement. Key risks / issues for the Trust and plans to address these.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Agenda at HASC OSC Committee Meeting 19 September 10.00am</p> <p>Deadline for reports: 8 September.</p> <p>Venue: Council House, Committee Rooms 3 and 4.</p>	Fiona Bottrill, Senior Overview and Scrutiny Manager		<p>Outcome: Committee agreed approach to scrutiny of healthcare systems to be reported to the HASC.</p> <p>NHS Trusts based in / serving Birmingham: UHB BWCT NHS FT Sandwell and West Birmingham Birmingham CHT BSMHFT Royal Orthopaedic NHS FT WMAS</p>
October 2023	<p>Inquiry: Children and young people's mental health</p> <p>Corporate Priorities: 15</p>	<p>Task and Finish Group to agree consider comments received on draft report</p>	<p>Task and Finish Group meeting on 4th October.</p>	Fiona Bottrill, Senior Overview and Scrutiny Manager		<p>All Members of the Committee will be invited to this meeting to be informed of issues and recommendations.</p>

October 2023	<p>Scrutiny Contribution to the Budget Savings and Recovery Plan</p> <p>Corporate Priorities: 10, 16</p>	<p>To consider the implications of Equal Pay and the Medium-Term Financial Plan for the Committee's work programme including agreed savings for 2023/24.</p>	<p>Committee Meeting single item: Agenda item for OSC meeting on 17th October 10.00am.</p> <p>Deadline for reports: 5th October.</p> <p>Venue: Council House, Committee Rooms 3 and 4.</p>	<p>S.151 Officer or senior member from Finance Dept (Mohammed Sajid TBC)</p> <p>Cabinet Member TBC</p> <p>Adult Social Care- Prof. Graeme Betts or Senior member of ASC team (TBC).</p>	TBC	<p>Outcome:</p> <p>Further scrutiny of the delivery of savings through the adult transformation programme</p> <p>It was agreed at Co-ordinating in July that all Scrutiny Committees would have this item on agenda for all meetings until further notice. To be a standing agenda item all HASC meetings going forward.</p>
October 2023	<p>Monitoring implementation recommendation R01 from Scrutiny Inquiry on Legacy of Commonwealth Games</p> <p>Corporate Priorities: 4 & 14</p>	<p>To update on the development of the inclusive Sports Strategy and Activity City Strategy.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Committee Meeting single item: Agenda at HASC OSC Committee Meeting 17 October, 10.00am.</p> <p>Deadline for reports: 5th October.</p> <p>Venue: Council House, Committee Rooms 3 and 4, 10am.</p>	<p>Lynda Bradford, Interim Service Lead, Physical Activity, and Dave Wagg, Head of Sport & Physical Activity.</p>		<p>Inquiry report available from: Document.ashx (cmis.uk.com)</p> <p>Recommendations to be completed by October 2024 R01: b) Provide an outline of how the insight and experience of disabled citizens will inform the new Sport and Physical Activity strategies.</p> <p>d) Continue to build upon the new partnerships developed through the CWG, and work with the Birmingham Disability Sports Forum to maximise</p>

						the impact of the strategy and understanding the range of activity on-going in the city
October 2023	<p>Access to community dental services.</p> <p>Corporate Priorities: 13, 14</p>	<p>To receive a report from the ICS to understand the issues relating to access to dental services in Birmingham and the impact this has on oral health. Based on this information the Committee may decide to undertake further work through a Task and Finish Group.</p> <p>The Committee to agree any comments / recommendations.</p>	<p>Committee Meeting single item: Agenda at HASC OSC Committee Meeting 17 October, 10.00am</p> <p>Deadline for reports: 5th October.</p> <p>Venue: Council House, Committee Rooms 3 and 4.</p>	Paul Sherriff, Chief Officer, Partnerships & Integration, B/Sol ICB and Alastair McIntyre, Managing Director, Office of the West Midlands.	Andy Cave, Healthwatch (TBC)	<p>Outcome:</p> <p>The Committee to be provided with data on health equity and</p> <p>This is regional service and timescale dependent on ongoing work at BSOL and regional level.</p> <p>Link to Healthwatch report on accessing dentistry services: Impact report: Changes to accessing NHS dentistry in Birmingham and Solihull - Healthwatch Birmingham</p>
November 2023	<p>Scrutiny of delivery of 23/24 Budget Savings & Financial Recovery plans.</p> <p>Corporate Priorities 10, 16</p>	To update HASC Committee on the progress in delivering the 23/24 savings agreed in the MTFS 2023-26 that fall	Committee meeting single item: Agenda at HASC OSC Committee 21st	Samantha Bloomfield, Finance Partner, Adult & Social Care (ASC).	Prof. Graeme Betts, Strategic Director, Adult & Social Care.	<p>Outcome:</p> <p>Committee updated on delivery of savings within adult transformation programme.</p>

		under this committee's portfolio.	November 2023, 10.00am Deadline for report: 6 th November			<p>At the Committee meeting on 17 October members requested that greater detail be provided on the savings on the Adult Social Care Transformation Programme. A Task and Finish Group to be led by Finance and Resources OSC has been established by Co-ordinating OSC and will look at budget and savings across the council in further detail.</p> <p>Two meetings of T& F Finance & Resource Group scheduled for December. HASC to be updated (possibly on Team before the formal HASC meeting in Jan. '24)</p>
November 2023	Urgent Treatment Centres (UTC) in Birmingham Corporate Priority: 13	Report to Committee on access and availability of UTCs city-wide, including functionality and purpose, and quality of buildings.	Committee meeting single item: Agenda at HASC OSC Committee 21st November 2023, 10.00am	Mandy Nagra, ICB B/Sol, Chief Delivery Officer.	Alan Butler, ICB Associate Director of Delivery, Improvement and UEC. B/Sol Engagement Lead Officer Emma McKinney.	Outcome: Further report from IBC to be brought to January '24 meeting with feedback report on community engagement on UTCs in line with statutory consultation process.

			Deadline for report 6 th November			
November 2023	Quality Report from ICB Corporate Priorities: 13,15,16	To inform the Committee of the Quality Assurance processes across the ICB systems and enable the Committee to prioritise system focussed quality reports to future meetings.	Committee Meeting single item: Agenda at HASC OSC. Committee 21st November 2023 10.00am Deadline for reports: 6 th Nov Venue: Council House, Committee Rooms 3 and 4	Lisa Stalley-Green, Deputy CEO & Chief Nursing Officer, NHS ICB Birmingham and Solihull.	Paul Sherriff, Chief Officer, Partnerships & Integration B/Sol ICB.	Outcome: Committee updated on actions to mitigate key area of concerns highlighted in report which will inform the development of the HASC and Join HOSC work programme.
December 2023.	Adult & Social Care Q2 Performance Monitoring Corporate Priority: 16	Report on red rated performance indicators; 5 performance indicators chosen by HASC for in-depth examination and the complete set of Adult Social Care (ASC) performance indicators Update on pilot CQC Inspection	Committee Meeting single item: Agenda at HASC OSC Committee 19th December 2023 10.00am Deadline for reports: 7th Dec. Venue: Council House, Committee Rooms 3 and 4	Maria Gavin, AD, ASC.		To also provide verbal update on the recent CQC inspection of ASC.

January 2024	<p>Scrutiny Inquiry on Children and Young People's Mental Health</p> <p>Corporate Priority: 15</p>	<p>To approve the report and agree the recommendations of the Children's and Young People's Scrutiny Inquiry and note any recommendations to go to City Council in January '24</p>	<p>Committee Meeting single item: Agenda at HASC OSC Committee 23rd January 10.00am</p> <p>Deadline for reports: 9th January.</p> <p>Venue: Council House, Committee Rooms 3 and 4</p>	<p>Cllr. Mick Brown, Chair of Inquiry Task and Finish Group</p>	<p>Fiona Bottrill, Senior Overview and Scrutiny Committee Manager.</p>	<p>The Health and Adult Care OSC has the delegated Health Scrutiny power to make recommendations to NHS organisations. Report scheduled to go to Council in January '24.</p>
Jan 2024.	<p>Birmingham Safeguarding Adult Board (BSAB) Annual Report 2022/23</p> <p>Corporate Priority: 10, 16</p>	<p>To update the Committee on the children's safeguarding arrangements in the city.</p>	<p>Committee meeting single item: 23rd January 2024.</p> <p>Presentation/Paper Deadline: 9th January 2024</p> <p>Venue: Council House, Committee Rooms 3 and 4 at 10am</p>	<p>Dr Carolyn Kus, BSAB Chair www.bsab.org</p>		<p>Birmingham Safeguarding Adult Board (BSAB) Annual Report 2022/23</p> <p>Recommendation from Co-ordinating OSC that all OSCs consider relevant aspects of Domestic Abuse in the work programme. To consider Adult Safeguarding Issues related to Domestic Abuse.</p> <p>The Neighbourhoods OSC work programme includes informing the development of the new Domestic Abuse Prevention Strategy</p>

	<p>Scrutiny of delivery of 23/24 Budget Savings & Financial Recovery plans.</p> <p>Corporate Priorities: 10, 16</p>	<p>To update HASC Committee on the progress in delivering the 23/24 savings agreed in the MTFS 2023-26 that fall under this committee's portfolio. Q3 savings plan period to be reported to Committee.</p>	<p>Committee meeting single item: 23rd January 2024.</p> <p>Presentation/Paper Deadline: 11th Jan 2024</p> <p>Venue: Council House, Committee Rooms 3 and 4 at 10am</p>	<p>Samantha Bloomfield, Finance Partner, Adult & Social Care (ASC).</p>	<p>Prof. Graeme Betts, Strategic Director, Adult & Social Care.</p>	
January 2024.	<p>Birmingham and Lewisham African and Caribbean Health Inequalities Review (BLACHIR)</p> <p>Corporate Priority: 13</p>	<p>To report on impact of implementation activity and actions within the ICS and BCC.</p>	<p>Committee meeting single item: 23rd January 2024.</p> <p>Presentation/Paper Deadline: 11th Jan 2024</p> <p>Venue: Council House, Committee Rooms 3 and 4 at 10am</p>	<p>Nonso Nwaiwu Senior Public Health Officer (BLACHIR).</p>	<p>Justin Varney, Director of Public Health</p>	
January 2024	<p>Urgent Treatment Centres (UTC) in Birmingham update.</p> <p>Corporate Priority: 13</p>	<p>To report to committee on update on consultation and engagement activity with communities on UTCs, in particular, Warren Farm.</p>	<p>Committee meeting single item: 23rd January 2024.</p> <p>Presentation/Paper</p>	<p>Mandy Nagra, Chief Delivery Officer ICB</p> <p>Alan Butler, ICB Associate Director of Delivery,</p>		<p>Further from meeting on 21st November, Committee has asked that ICB come back to January '24 meeting with feedback report on community engagement on</p>

			Deadline: 11th Jan 2024 Venue: Council House, Committee Rooms 3 and 4 at 10am	Improvement and UEC		UTCs in line with statutory consultation process.
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*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Birmingham and Sandwell Joint Health Overview and Scrutiny Committee

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
Sept 2023	Midland Metropolitan Hospital update Statutory Health Scrutiny Function	To receive an update on the development of the Midland Metropolitan University Hospital (MMUH)	Committee meeting single item: 27th Sept. Venue: Council House, Sandwell Council, Oldbury.		Jayne Ilic Director of Communication and Engagement, MMUH Programme Company.	Invitation from NHS Sandwell & West Birmingham for a potential visit (Dates proposed; 16/2, 1/3 & 15/3 2024)
Sept 2023	Update on Changes to Day Surgery at Sandwell and West Birmingham Hospitals NHS Trust. Statutory Health Scrutiny Function	To provide an update to the Committee on the ongoing work to implement the changes from the formal conversation to Changes to Day Surgery held	Committee meeting single item: 27th Sept. Venue: Council House, Sandwell Council, Oldbury.	Jayne Salter-Scott, Head of Public and Community Engagement, Sandwell and West Birmingham		Members to be kept updated at future meetings

		between March 2022 and April 2022.		Hospitals NHS Trust.		
Sept 23	Patient Experience at Sandwell and West Birmingham Hospitals NHS Trust. Statutory Health Scrutiny Function	To update the Committee about Sandwell and West Birmingham Hospitals NHS Trust's (SWB) approach to patient experience	Committee meeting single item: 27th Sept. Venue: Council House, Sandwell Council, Oldbury.	Jamie Emery, Patient Insight, and Involvement		Members to be kept updated at future meetings
October 2023	An informal briefing for JHOSC Chairs with MMUH Delivery Director and our Group Director of Operations Primary Care, Communities Statutory Health Scrutiny Function	To talk through our rationale and approach to the decoupling of Stroke services to deliver high quality, safe rehabilitation outside the acute hospital environment and seek their opinion and advise on our direction of travel.	MS TEAMS JHOSC Chairs briefing. 31 st October 2023 1.30pm	Jayne Salter-Scott, Head of Communities and Engagement, Sandwell and West Birmingham NHS Trust.		
TBC	Scrutiny and Quality Assurance. Statutory Health Scrutiny Function.	To agree a 2–3-year schedule of reports on services within the Joint HOSC area including: CQC report Quality Account Analysis of complaints and how this has driven service improvement. Key risks / issues for the Trust.	TBC			

*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Birmingham and Solihull Joint Health Overview and Scrutiny Committee

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July 2023	<p>Report on 3 Independent Reviews of University Hospital Birmingham NHS Foundation Trust: Patient Safety Review Culture Review Well Led Review of Leadership and Governance</p> <p>Statutory Health Scrutiny Function</p>	<p>To provide assurance to the Committee on the outcome of the Well Led and progress on the Culture review and timescales and implementation of the recommendations of the Patient Safety Review.</p> <p>To consider the Healthwatch ground rules for the 3 Reviews and if these have been met.</p>	<p>Committee Meeting single item: Agenda item at Joint HOSC meeting 25th July 23</p> <p>Deadline for reports 14th July 23</p> <p>Venue: Council House, Committee Rooms 3 and 4</p>	David Melbourne, BSOL ICB Chief Executive.	<p>Prof. Mike Bewick, IQ4U Consultants</p> <p>Jonathan Brotherton, CEO UHB.</p> <p>Andy Cave, Healthwatch Birmingham.</p>	<p>Information requested on April 23 Joint HOSC: To receive a copy of the ICS analysis of the UHB Trust's <i>Standardised Hospital Mortality Ratio</i> (SHMR);</p> <p>To receive an annual summary of the learning that had taken place over the course of the year across UHB be brought forward and submitted to the JHOSC in future;</p> <p>To receive a roadmap for the remaining reviews in terms of how they will report, expected dates/timescales/milestones.</p> <p>Outcome: Update provided on reviews</p> <p>Public Engagement / Citizen voice: Engagement between patients families and UHB following deputation at</p>

						meeting Assurance provided regarding Healthwatch ground rules.
July 2023	BSol ICS update on performance against finance and recovery plans Statutory Health Scrutiny Function Corporate Priority: 8, 13 & 16	To update the members on the ICS financial position and recovery of healthcare services following the impact of the covid pandemic.	Committee Meeting single item: Agenda item at Joint HOSC meeting 25 July 23 Deadline for reports 14 July 23 Venue: Council House, Committee Rooms 3 and 4	Paul Athey, BSOL ICS Chief Finance Officer		Outcomes: Update provided on ICS financial position and recovery of healthcare services.
October 2023	Maternity Services at Heartlands Hospital Statutory Health Scrutiny Function Corporate Priority 13	To consider the CQC report findings and actions to be taken by the Trust.	Committee Meeting: Agenda item at Joint HOSC meeting 5th October '23. Venue: Council House, Solihull	Lisa Stanley-Green; ICB Chief Nurse/Deputy CEO. Angela Hughes: BSOL ICB Senior Quality Lead Maternity		Outcome: To come back to future meeting with update on actions from CQC findings

October 2023.	<p>Birmingham and Solihull ICS Performance on Finance & Recovery plans.</p> <p>Statutory Health Scrutiny Function</p> <p>Corporate Priority 8, 13 & 16</p>	To provide a summary of key performance and deliverables (as at end of July).	<p>Committee Meeting: Standard agenda item at Joint HOSC meetings. 5th October '23.</p> <p>Venue: Council House, Solihull</p>	Paul Athey, Chief Finance Officer		Standing agenda item: Next update at next JHOSC meeting
Oct. 2023	<p>West Midlands Ambulance Service Delivery</p> <p>Statutory Health Scrutiny Function</p>	To consider the West Midlands Ambulance Service activities such as conveyance to hospitals, lost hours to handover delays, response time by call category, profile of Serious Incidents, actions taken by WMAS, high impact actions to make a difference, outcomes from a WMAS perspective	<p>Committee Meeting: Agenda item at Joint HOSC meeting 5th October '23.</p> <p>Venue: Council House, Solihull</p>	Vivek Khashu: Strategy and Engagement Director, West Midlands Ambulance Service		WMAS rep unable to attend October meeting although supplementary note and report was tabled at meeting for consideration. WMAS to come back to a future JHOSC to update on latest performance.
Oct. 2023	<p>Winter Pressure Update</p> <p>Statutory Health Scrutiny Function</p> <p>Corporate Priority 8, 13 & 16</p>	To discuss the wider topic of winter pressures as part of A&E pressures and ambulance issues to be considered by Committee. A&E pressures were a perennial problem in winter. To discuss at October meeting ahead of winter.	<p>Committee Meeting: Agenda item at Joint HOSC meeting 5th October '23.</p> <p>Venue: Council House, Solihull</p>	<p>Mandy Nagra, Integrated Care Board/ ICS Executive Chief Delivery Officer, BSol ICB.</p> <p>Alan Butler, Associate Director of Delivery, Improvement and UEC, BSol ICB.</p>		<p>Outcome: More work required re meeting winter pressures demands in Birmingham. Some progress made with Solihull.</p> <p>Mental health services workforce planning identified as an issue in the workforce impacting on Winter pressures.</p>

November 2023	JHSOC member briefing on UHB Culture Review Report with Jonathan Brotherton, CEO, UHB. Statutory Health Function	To provide committee members with update on actions and recommendations from the recently published Culture Review independent report.	Briefing with CEO of UHB scheduled for 10th November 9.00am on TEAMS.	Jonathan Brotherton, CEO UHB.	David Melbourne, CEO, ICB.	Outcome: Update on actions and implementation provided to JHOSC members. New Operating model launched in October.
Feb.2024	ICS Work Force Planning. Statutory Health Scrutiny Function.	Update on ICS workforce planning in health and social care sectors.	Committee Meeting: Agenda item at JHOSC meeting in February 7 th 24. Report deadline 23 rd Jan. Venue: Committee Room 6 Council House	Lisa Stanley-Green; ICB Chief Nurse/Deputy CEO.		
Feb. 2024	Monitoring of implementation of Recommendations from UHB Reviews. (TBC) Statutory Health Scrutiny Function.	The ICS and UHB to report on the implementation of the recommendations from the UHB reviews.	Committee Meeting: Agenda item at JHOSC meeting in February 7 th 24. Report deadline 23 rd Jan. Venue: Committee Room 6 Council House	Jonathan Brotherton, CEO, University Hospitals, Birmingham (UHB)	David Melbourne, CEO, ICB.	Informal session between UHB CEO & JHOSC held in November 2023. Update on actions and implementation provided to JHOSC members. New Operating model launched in October 2023.
Feb. 2024	Birmingham and Solihull ICS Performance on Finance & Recovery plans.	To provide a summary of key performance and	Committee Meeting:	Paul Athey, Chief Finance Officer		Standing agenda item:

	Statutory Health Scrutiny Function	deliverables (as at end of July).	Agenda item at JHOSC meeting in February 7 th 24. Report deadline 23 rd Jan. Venue: Committee Room 6 Council House			
Feb. 2024	West Midlands Ambulance Service Delivery (TBC) Statutory Health Scrutiny Function	To consider the West Midlands Ambulance Service activities such as conveyance to hospitals, lost hours to handover delays, response time by call category, profile of Serious Incidents, actions taken by WMAS, high impact actions to make a difference, outcomes from a WMAS perspective	Committee Meeting: Agenda item at JHOSC meeting in February 7 th 24. Report deadline 23 rd Jan. Venue: Committee Room 6 Council House	Vivek Khashu: Strategy and Engagement Director, West Midlands Ambulance Service	West Midlands Ambulance Service Delivery Statutory Health Scrutiny Function	
TBC	Update on post-covid syndrome / Long covid and rehabilitation. Statutory Health Scrutiny Function	To understand the impact of post covid syndrome / long covid and the services / support that is available.	TBC			
TBC	CQC report Birmingham & Solihull Mental Health Trust (BSMHST)	To update the Scrutiny Committee on the CQC Inspection of BSMHST performance, including any	TBC			

	Statutory Health Scrutiny Function	progress on recommendations for action.				
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*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Day Opportunities Review Corporate Priorities: 16	Examining the use of Day Opportunities services and the effect on service users/carers and their families. A review is currently being undertaken with involvement of service users, with a view to developing proposals to present to cabinet.	HASC	Review currently on hold pending assessment of financial implications due to current financial/budgetary issues. To come to HASC for further scrutiny at a date TBA prior to cabinet decision
Immunisation and vaccinations. Corporate Priorities: 13 & 16	Immunisations and vaccinations for children under 5 Implications of covid immunisations rates for health and care staff	Task and Finish Group	This work could commence following the completion of the CYP mental health Inquiry.
Primary Care Access Corporate Priorities: 13 & 14	To report back on Final Draft of the Enabling Primary Care strategy	HASC.	Follow-up from presentation of draft strategy at September HASC meeting. Link to National GP recovery plan Suggested timescales to update on plan TBC.

ICS 10-year strategy. Corporate Priorities: 8, 13 & 16	Highlights vision for the future and the conditions we need for change, so that people who live, work and receive care in Birmingham and Solihull can live longer, happier and healthier lives by 2033.	HASC/JHOSC.	Annual review of key strategic priorities. Suggested timescale April 24
Birmingham City Council Commissioned Services: <ul style="list-style-type: none"> • Birmingham Sexual Health Services • Birmingham Substance Misuse Services • Forward Thinking Birmingham Corporate Priorities: 8, 13, & 15	Report to come to Health and Adult Care OSC prior to recommissioning of the service to enable the Committee to inform Cabinet decisions.	HASC.	Comments submitted to Commissioners to inform tendering of Sexual Health Services during Autumn. Contract to start service in January 23. Contract for Substance Misuse Service to end March 2025. Health and Adult Social Care OSC to engage in process July 2024 to inform commissioning of service.
Engaging with Third Sector providers of Adult Social Care Corporate Priorities: 16	TBC	TBC	
Obesity and Food Strategy Corporate Priorities: 8, 14 & 16	What actions have been implemented as part of the Food Strategy and what impact have these had? How will the medium and long terms impact be demonstrated? How has the strategy helped to reduce inequalities and food poverty?	TBC	Link to Food Strategy: Birmingham Food System Strategy Birmingham City Council
Population health and inequalities Corporate Priority: 13		Task and Finish Group	How health has changed in your area - Office for National Statistics (ons.gov.uk)

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
| 10 Protect and safeguard vulnerable citizens | 20 Be a City of Nature |
| | 21 Delivering a Bold Best in Class Council |

Information on the Corporate Priorities, Performance and City Outcomes was reported to the Health and Adult Social Care OSC in June 23: [Document.ashx \(cmis.uk.com\)](https://cmis.uk.com)

Homes Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	<p>Voids – Improving Standards</p> <p>Corporate Priority: 11</p>	To be confirmed by Task and Finish Group	Task and Finish Group meetings	Director, Housing Management – Stephen Gabriel		<p>The Housing and Neighbourhoods O&S Committee in 2022-23 agreed to review Voids – Improving Standards. A Terms of Reference was approved in February 2023, and the Council's City Housing service presented in March 2023. Committee members also took part in visits to City Housing void properties. The intention had been to continue into 2023-24.</p> <p>As there is now a dedicated Homes O&S Committee for 2023-24, the scope of these Terms of Reference will be reviewed at the first Task and Finish Group meeting.</p>
September	<p>Social Housing Regulation Bill</p> <p>Corporate Priority: 11</p>	<p>Provide information on what the Social Housing Regulation Bill means for the Council's City Housing service.</p> <p>Understand how City Housing will achieve compliance with the Social Housing Regulation Bill, and preparation for inspection from the Regulator for Social Housing in April 2024</p>	<p>Committee meeting - single item: 21 September 2023, 2pm.</p> <p>Venue: Room 6, Council House</p>	Head of Service, Strategic Enabling – Naomi Morris		<p>This Bill intends to deliver the reforms outlined in the Social Housing White Paper and address the concerns following the Grenfell Tower fire in 2017. It will introduce a stronger and more proactive regulatory regime to improve standards and accountability for landlords for the services they provide.</p>

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		Consider how Member insight can inform and drive improved services	Deadline for Papers: 12 September 2023			The agenda item will also outline progress toward inspections following the Regulatory Notice in May 2023. Outcome: Approved quarterly compliance meetings
September	Housing Ombudsman – Paragraph 49 Corporate Priority: 11	Outline the background to, and the key recommendations from, the Housing Ombudsman special report on Birmingham City Council Provide information on the progress made towards delivering on the recommendations from the Housing Ombudsman, Paragraph 49 report. Consider how Member insight can inform and drive improved services	Committee meeting - single item: 21 September 2023, 2pm. Venue: Room 6, Council House Deadline for Papers: 12 September 2023	Head of Service, Strategic Enabling – Naomi Morris		In January, the Housing Ombudsman published a special report on Birmingham City Council. The report made recommendations relating to repair handling; complaint handling; record keeping and compensation policy. Outcome: Approved quarterly compliance meetings
September	Scrutiny Contribution to Budget Savings and Recovery Plan	For the Committee to consider a report on current and future Budget Savings and Recovery Plans and implications for Homes Overview and Scrutiny Committee	Committee meeting - single item: 21 September 2023, 2pm. Venue: Room 6, Council House	Cllr Jayne Francis, Cabinet Member for Housing and Homelessness	Paul Langford, Strategic Director, City Housing	It was agreed at Co-ordinating Overview and Scrutiny Committee in July that all Scrutiny Committees will consider the implications of the Medium-Term Financial Plan at the September Committee meetings.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
			Deadline for Papers: 12 September 2023			
October	Exempt Accommodation Corporate Priority: 9, 10 and 11	Provide update on progress of outstanding recommendations from Exempt Accommodation inquiry. Consider the impact of the recommendations from the Inquiry	Committee meeting - single item: 19 October 2023, 2pm. Venue: Room 6, Council House Deadline for Papers: 10 October 2023	Cabinet Member for Housing and Homelessness, Cllr Jayne Francis Assistant Director, Housing Strategy and Enabling – Guy Chaundy		Exempt Accommodation Inquiry 2021 Latest update to Co-ordinating O&S Committee (March 2023) Outcome: The Committee reviewed the update on progress and agreed the Cabinet Member assessments for each of the outstanding recommendations.
October	Scrutiny of Delivery of 2023/24 Budget Savings and Update on Council's Response to Section 114 Notice and Financial Recovery Plan	Continue to scrutinise the existing 2023/24 savings. Consider the implications of recent events on the Committee's work programme.	Committee meeting – standing item: 19 October 2023, 2pm Venue: Room 6, Council House Deadline for Papers: 10 October 2023	Interim Strategic Director, City Housing - Paul Langford	TBC	Co-ordinating O&S Committee on 15.09.23 agreed that all committees should have a standing item on the delivery of existing savings for 2023/24 particular to the remit of the Committee.
November	Scrutiny of Delivery of 2023/24 Budget Savings and	Continue to scrutinise the existing 2023/24 savings.	Committee meeting – standing item: 23 November 2023, 2pm	Strategic Director, City Housing - Paul Langford		

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
	Update on Council's Response to Section 114 Notice and Financial Recovery Plan	Consider the implications of recent events on the Committee's work programme.	Venue: Room 6, Council House Deadline for Papers: 9 November 2023			
November	Regulatory Compliance Corporate Priority: 11 and 12	Provide Committee members with skills and knowledge to prepare for, and engage with, the first Regulatory Compliance session in January.	Other – Training session	Head of Strategic Enabling – Naomi Morris		This is a training session to be delivered by Campbell Tickell as part of their existing work with Birmingham City Council. This session will not be livestreamed.
December	Voids Standards Inquiry	Evidence gathering session	To be confirmed with Chair of Inquiry	Amelia Wiltshire, Overview and Scrutiny Manager		Terms of Reference for this Inquiry is being revised (see November Committee). The Inquiry directly responds to challenges outlined in the Regulatory Notice. Evidence gathering programme to be agreed by the Task and Finish Group. Further dates to be agreed in this meeting.
January	Regulatory Compliance Corporate Priority: 11 and 12	Provide oversight, scrutiny and productive challenge to City Housing while moving towards compliance with the requirements under the Social Housing Regulation Bill and the recommendations from the	Committee meeting – single theme: 25 January 2024, 2pm Venue: Room 6, Council House	Cabinet Member for Housing and Homelessness, Cllr Jayne Francis Strategic Director, City		Following agreement in September 2023 to hold quarterly landlord compliance meetings, the cycle of meetings will commence in January 2023. This will enable Members of the Committee to receive bespoke

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		Housing Ombudsman special report.	Deadline for Papers: 10 January 2024	Housing – Paul Langford		training in advance of this first session.
February	Affordable Housing Corporate Priority: 11 and 12	To provide the Committee with a more detailed understanding of the strategy for Affordable Housing, with a view to identifying areas for scrutiny to explore, if appropriate.	Committee meeting – single item: 22 February 2024, 2pm Venue: Room 6, Council House Deadline for papers: 7 February 2024	Assistant Director, Housing Development – Claire Flowers	Assistant Director, Housing Strategy & Enabling - Guy Chaundy Head of Strategic Enabling – Naomi Morris	
February	Exempt Accommodation Corporate Priority: 9, 10 and 11	Provide update on progress of outstanding recommendations from Exempt Accommodation inquiry. Consider the impact of the recommendations from the Inquiry	Committee meeting – single item: 22 February 2024, 2pm Venue: Room 6, Council House Deadline for papers: 7 February 2024	Cabinet Member for Housing and Homelessness, Cllr Jayne Francis Assistant Director, Housing Strategy and Enabling – Guy Chaundy		Exempt Accommodation Inquiry 2021 Previous tracking report October 2023
March	To be confirmed					
April	Regulatory Compliance	Provide oversight, scrutiny and productive challenge to City Housing while moving towards	Committee meeting – single	Cabinet Member for Housing and		Following agreement in September 2023 to hold quarterly landlord compliance meetings, the cycle of

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
	Corporate Priority: 11 and 12	compliance with the requirements under the Social Housing Regulation Bill and the recommendations from the Housing Ombudsman special report.	theme: 18 April 2024, 2pm Venue: Room 6, Council House Deadline for Papers: 3 April 2024	Homelessness, Cllr Jayne Francis Interim Strategic Director, City Housing – Paul Langford		meetings will commence in January 2023. This will be the second time that this item will take place.

*Outcome: This will be populated once the item/topic has been completed. It will highlight the added value and impact.

Menu of Options for Future Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Customer Services – Housing Repairs	To be confirmed following July's Co-ordinating O&S Committee. Currently: Monitor the progress and impact of the recommendations from the Customers Services O&S programme	To be confirmed	Co-ordinating O&S Committee convened Task and Finish groups to identify, and monitor progress of, recommendations to improve customer services in 4 areas including Housing Repairs. A final Task and Finish group took place on 14 June 2023, and a report presented to Co-ordinating O&S in

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
			July. It was agreed that Homes O&S Committee takes forward this work for Housing Repairs in the future.
Tenant Engagement	This will be confirmed following further discussions by the O&S Committee.	This will be confirmed following further discussions by the O&S Committee	This will be confirmed following further discussions by the O&S Committee.

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |

9 Make the city safer

10 Protect and safeguard vulnerable citizens

19 Continue on the Route to Zero

20 Be a City of Nature

21 Delivering a Bold Best in Class Council

Information on the Corporate Priorities, Performance and City Outcomes was reported to the Homes Overview and Scrutiny Committee OSC in June 2023:

[Decision Details: Homes Overview and Scrutiny Committee Work Programme 2023/24 \(15.00 - 15.45\) \(cmis.uk.com\)](#)

Neighbourhoods Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	Fly Tipping Enforcement Corporate Priorities: 17	To outline the current position in relation to fly-tipping with specific regard to: <ul style="list-style-type: none"> Identifying dedicated resources and which wards they are deployed; Enforcement approach and how this is developing; and How cameras are being used, and the specific impact of Grime Watch. Understand if/ how this approach is making a difference to reduce fly tipping. Outline progress towards Cleaner Streets recommendations.	Committee Meeting single item: 5 July 2023 at 2pm Venue: Committee Room 6, Council House Deadline for Papers: 22 June 2023	Darren Share, Director, Street Scene		The Committee will review this information and consider whether to undertake a more detailed inquiry. Related work from 2022-23: Reducing Fly tipping (April 2023) Cleaner Streets (April 2023) Performance Information (presented to Neighbourhoods OSC, June 2023 by Programmes, Performance and Improvement) Co-ordinating O&S Customer Services (waste) Outcome: Following meeting committee members prepared two recommendations Recommendation 1: The Street Scene Service undertakes an analysis of Locality based hotspot data and ‘intelligence’ – what’s being dumped, who’s likely to have dumped it and what’s being done to try and stop them. Specifically, we also request the map data by Ward of waste items collected by

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
						<p>locality during Love Your Environment Days. The report to the Committee should include a map of fly tipping hot spots across the city at ward level, the number of fly tipping incidents reported to or otherwise known to the Council, and the number of fines and prosecutions. Based on this analysis of this information the Street Scene Service should develop a fly tipping prevention plan in consultation with the Neighbourhoods OSC that will aim to change behaviour and stop fly tipping occurring.</p> <p>Recommendation 2: Ward level information from the Land Audit Management System (LAMS) is shared with all relevant ward members. In the first instance, information on the snapshot of ranked wards and also the trend across wards for the previous 12 months will be shared with the members of the Neighbourhoods OSC at the October 2023 meeting to agree</p>

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
						the level on detail that should be provided. Further work should then be undertaken to make this information available on the City Observatory and that this is circulated to elected members.
July	Community Safety Localities Approach Corporate Priorities: 9	To inform the committee on the development of a new localities approach and how ward councillors can contribute towards identifying local priorities, problem solving and reviewing impact	Committee Meeting single item: 5 July 2023 at 2pm Venue: Committee Room 6, Council House Deadline for Papers: 22 June 2023	Pamela Powis, Acting Head of Partnership, Community Safety Team		Six Local Partnership Delivery Groups operate across the city. An all-day partnership event took place on 22 May 2023 to inform this new approach. Members were invited to attend. The Neighbourhoods OSC is the designated Crime and Disorder Committee for Birmingham. This will contribute towards discharging its duties. The statutory requirements, as Crime and Disorder Committee, are outlined here . Outcome: The Committee discussed the development of the new localities approach and the engagement with Councillors. The Committee were reassured that Annual

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
						Delivery Plans and contacts for local managers would be shared with Ward Councillors. It requested contact details of all local managers and their areas.
August	Youth Justice Corporate Priorities: 8 and 9	To inform the annual Youth Justice Plan	Other - Briefing: 9 August 2023 at 2pm Venue: Committee Room 2 and on-line (hybrid)	Janine Saleh, Head of Birmingham Youth Offending Service, Birmingham Children's Trust	Dionne McAndrew, Assistant Director Vulnerable Young People, Birmingham Children's Trust	This is an annual report previous approved by Council in October 2022. Report The draft report went to pre-decision Scrutiny a hybrid briefing with Members of the Education, Children and Young People OSC was held. Outcome: The Neighbourhoods and Education Children and Young People OSC Members contributed to the development of the Annual Youth Justice Plan.
September	Scrutiny Contribution to Budget Savings and Recovery	To consider the Medium-Term Financial Plan, and the Q1 2023-24 budget saving position relating to services within the remit of the Neighbourhoods OSC	Committee Meeting standing item: Agenda at Neighbourhoods OSC Committee Meeting on 6 September 2023	Craig Cooper, Strategic Director, City Operations, Neighbourhoods	Chris Jordan, AD, Neighbourhoods Wendy Griffiths, AD, Customer Services & Business Support	In July Co-ordinating OCS agreed that Scrutiny Committees would consider the implications of the Medium-Term Financial Plan at the September Committee meetings.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		Provide Committee members with training materials relating to financial scrutiny.	Venue: Committee Room 6, Council House Deadline: 25 August 2023		Richard Lloyd-Bithell, AD, Financial Strategy Mohammed Sajid, Interim Head of Financial Strategy	The Committee received a verbal update on the S114 notice issued on 5 September 2023 Outcome: Members examined that Q1 2023/24 budget savings position for the areas relating to the Committee remit. Sought clarification on criteria for determining the 'RAG' status of savings and gave consideration as to how scrutiny might contribute to budget savings and recovery work. Members made suggestions for additional savings.
October	Scrutiny of Delivery of 2023/24 Budget Savings and Update on the Council's Response to S114 Notice and Financial Recovery Plan	To examine the current and future budget savings and the Recovery Plan Provide information on Quarter 1 and 2 2023/24 budget savings position to enable the committee to examine progress of delivery of the 2023/24 savings within the remit of the Committee's terms of reference.	Committee Meeting standing item: 4 October 2023 Venue: Committee Room 6, Council House Deadline: 26 September 2023 Committee Meeting single	Craig Cooper, Strategic Director, City Operations, Neighbourhoods	Cllr Majid Mahmood, Cabinet Member for Environment Waqar Ahmed, AD, Community Safety and Resilience Darren Share, Director, Street Scene Sajeela Naseer, Director, Regulation and Enforcement	Outcome: The Committee requested attendance of relevant officers to provide further clarification and reassurance on the classification of savings identified as potential write-offs. The Committee noted findings of research into role of scrutiny in other local authorities that had been subject to S114

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		To consider implications of Council's response to the Section 114 Notice and Financial Recovery Plan, Secretary of State DLUHC statement to House of Commons, Section 5 Notice and supplementary Section 114 Notice on the scrutiny work programme.	<p>item: 4 October 2023</p> <p>Venue: Committee Room 6, Council House</p> <p>Deadline: 26 September 2023</p>		<p>Ekbal Hussain, Interim Business Partner</p> <p>Mohammed Sajid, Interim Head, Financial Strategy</p> <p>Carl Thomlinson, Interim Finance Business Partner, City Operations</p>	Notices and Government intervention
October	<p>Cleaner Streets</p> <p>Corporate Priorities: 17</p>	<p>To consider the progress made towards implementation of the Cleaner Streets recommendations and impact to date.</p> <p>To understand the impact of the S114 Notice on any activities relating to the recommendations.</p>	<p>Committee Meeting single item: 4 October 2023</p> <p>Venue: Committee Room 6, Council House</p> <p>Deadline: 26 September 2023</p>	Cllr Majid Mahmood, Cabinet Member for Environment	Darren Share, Director, Street Scene	<p>In February 2023, the Housing and Neighbourhoods OSC agreed recommendations for Cleaner Streets. This had followed informal best practice sessions with Derby, Rochdale and Wigan Local Authorities.</p> <p>In April 2023, Cabinet Member for Environment provided a formal response to the recommendations, and agreed to report progress to future committees.</p> <p>Outcome: The Committee examined the progress made on the recommendations and Members called for improved</p>

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
						<p>communications with ward councillors, including access to street cleaning schedules, ward contacts for street cleaning and waste collection, and point of contact to report business and trade waste on the public highway and fly tipping on private land.</p> <p>The Cabinet Member invited the Committee to comment on draft litter prevention strategy when available.</p>
October	Fly Tipping Enforcement Corporate Priorities: 17	Provide further information in fly tipping initiatives and their impact, including: <ul style="list-style-type: none"> • Grime Watch • Legal interventions and enforcement activity • Analysis of locality-based data and intelligence for fly tipping (as per recommendation 1 arising from the July O&S Committee) • Land Audit Management System (LAMS) ward information (as per 	Committee Meeting single item: 4 October 2023 Venue: Committee Room 6, Council House Deadline: 26 September 2023 <i>Other: Workshop demonstration of LAMS and Slab in</i>	Cllr Majid Mahmood, Cabinet Member for Environment	Darren Share, Director, Street Scene	<p>Outcome: Information relating to fly tipping was reported and a further request for information relating to analysis of data and impact of activities to fully respond to the two committee recommendations developed in July 2023.</p> <p>A separate demonstration to be held to build member knowledge of the Land Audit Management System and the capabilities and reliability of the in-cab tablet.</p>

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		<p>recommendation 2 arising from the July O&S Committee)</p> <p>To understand the impact of S114 Notice on any activities.</p>	<p><i>the Cab technology on 10 January 2024</i></p>			
November	Scrutiny of Delivery of 2023/24 Budget Savings	To examine the current position on 2023/34 Budget Savings relating to the remit of the Neighbourhoods Overview and Scrutiny Committee.	<p>Committee Meeting standing item: 1 November 2023</p> <p>Venue: Committee Room 6, Council House</p> <p>Deadline: 16 October 2023</p>	Craig Cooper, Strategic Director, City Operations, Neighbourhoods	<p>Carl Thomlinson, Interim Finance Business Partner, City Operations</p> <p>Wendy Griffiths, AD, Customer Services & Business Support</p> <p>Nic Reid, Principal Operations Manager</p> <p>Sajeela Naseer, Director, Regulation and Enforcement</p>	<p>Outcome: The committee noted the establishment of the Finance and Resources Budget Scrutiny Task and Finish Group.</p> <p>Following reports on high levels of missed waste collections, the Committee sought assurances that spend controls were not impacting on waste collections.</p> <p>Further examination by the committee with officers into the four non-deliverable savings associated with the customer services programme in bereavement, garden waste, markets and pest control found that whilst projects delivered improved customer service outcomes and an enhanced customer experience, savings</p>

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
						<p>had been duplicated in service areas by other cross cutting proposals.</p> <p>Members suggested an audit trail of the decision-making processes for cross-departmental projects. The issue has been captured in lessons learnt for establishing clear accountabilities for savings in future cross directorate projects and that the Budget Task and Finish Group will consider this during the meetings in December and January.</p>
November	Domestic Abuse Prevention Strategy Corporate Priorities: 10	Contribute to the draft Domestic Abuse Prevention Strategy as part of the consultation process. Understand implications of the Council's financial situation on delivery of the Strategy.	Committee Meeting single item: 1 November 2023 Venue: Committee Room 6, Council House Deadline: 16 October 2023	Kalvinder Kohli, Assistant Director	Shirin Marashi, Senior Commissioning Officer, Adults Social Care Revinder Johal, Commissioning Manager, Adults Social Care	A new Domestic Abuse Strategy is scheduled for Cabinet approval in January-February 2024. Co-ordinating O&S Committee held a single theme meeting in February 2023 to review the previous strategy and input in the early stages of this strategy's development. A summary is provided here .

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
						<p>Outcome: The Committee commented on the draft strategy and requested a written update when finalised for Cabinet approval. The Committee agreed to review implementation of the strategy on an annual basis. To assist with the consultation exercise, members agreed to disseminate the consultation weblink.</p> <p>The Committee asked officers to explore whether additional domestic abuse training sessions could be provided to all Councillors.</p>
December	Birmingham Community Safety Partnership Annual Report Corporate Priorities: 8, 9 and 10	To review the Birmingham Community Safety Partnership annual report. The Committee may identify specific areas they wish to consider at future meetings	Committee Meeting single item: 6 December 2023 Venue: Committee Room 6, Council House Deadline: 20 November 2023	Cllr Nicky Brennan, Chair, Community Safety Partnership and Cabinet Member for Social Justice, Community Safety and Equalities	Chief Superintendent Richard North, Vice Chair Pamela Powis, Senior Service Manager, Safer Places	The Neighbourhoods OSC is the designated Crime and Disorder Committee for Birmingham. The Housing and Neighbourhoods OSC discussed this on 15 December 2022. The report is available here and the action notes are available here .

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
				Waqar Ahmed, AD, Community Safety and Resilience (TBC)		In November, Members requested additional information on measures to tackle cuckooing, and an update on the operation and impact of the introduction of localised community safety officers.
December	Examining any impact of S114 Spend Control on Services	<p>To provide information as to whether S114 spend controls have impacted on the level of missed waste collections.</p> <p>Members have asked for statistics on missed collections before and after spending controls measures and statistics on missed green waste collections.</p>	<p>Committee Meeting standing item: 6 December 2023</p> <p>Venue: Committee Room 6, Council House</p> <p>Deadline: 20 November 2023</p>	Cllr Majid Mahmood, Cabinet Member, Environment	Les Williams	<p>This item was requested at the November 2023 committee following reports of missed collections in several areas of the City.</p> <p>The Committee sought assurances about any impact of S114 spend controls on the essential services.</p>
January 2024	Waste Workshop	<p>To build Members' understanding of the technology used within the department.</p> <p>Demonstration of Land Audit Management Survey and 'Slab in the Cab' technology</p>	<p>Other - Workshop: 10 January 2024 at 2pm</p> <p>Venue: Committee Room 6, Council House</p>	<p>Cllr Majid Mahmood, Cabinet Member, Environment TBC</p> <p>Craig Cooper, Strategic Director, City Operations, Neighbourhoods TBC</p>	<p>Neil Griffiths, Director, Neighbourhoods TBC</p> <p>Paul Pritchett, Acting Operations Manager (Environmental Crime) TBC</p> <p>Mohammed Qudeer</p>	This informal workshop will provide members with the opportunity to view the operation of the LAMS and the capabilities and reliability of the in-cab tablet to understand what data is collected and how it is used.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
					Senior Waste Prevention/Inspection officer TBC Nick Massey, ICT Project Development Manager TBC	
February 2024	Delays in Births and Deaths Registrations	Provide an overview of, and demonstrate the impact of, the current engagement and work undertaken with the Coroner, partners and communities on steps to eliminate delays within the service. Outline the current progress towards developing a new mortuary facility for the city, including a permanent digital autopsy scanner.	Committee Meeting single item: 7 February 2024 Venue: Committee Room 6, Council House Deadline: 22 January 2024	Sajeela Naseer, Director of Regulation and Enforcement TBC	Bev Nash, Head of Service will be attending on behalf of Sajeela Naseer TBC	Following Council Resolution on 14 June 2022, a report responding to the Motion was presented to Housing and Neighbourhoods O&S Committee on 26 September 2022. A summary of the discussion is here . The Committee requested a further update in 4-6 months' time.
February 2024	Customer Services – Bereavement Services	Monitor the progress and impact of the recommendations from the Customers Services programme (as previously undertaken by Co-ordinating O&S Committee)	Committee Meeting single item: 7 February 2024 Venue: Committee Room 6, Council House	Sajeela Naseer, Director of Regulation and Enforcement TBC	Bev Nash, Head of Service TBC	Co-ordinating OSC convened Task and Finish groups to identify and monitor progress of recommendations to improve customer services in 4 areas including Bereavement Services. A final Task and Finish group report was presented to Co-

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
			Deadline: 22 January 2024			ordinating O&S on 14 July 2023. here minutes are available here . It was agreed that Neighbourhoods OSC takes forward this work for Bereavement Services in the future.
March 2024	Localisation Corporate Priorities: 6, 7, 9, 17 and 21	To ascertain how the Leader proposes to take forward the localisation agenda (TBC)	Committee Meeting single item: 6 March 2024 Venue: Committee Room 6, Council House Deadline: 19 February 2024	Cllr John Cotton, Leader (TBC)		The Housing and Neighbourhoods OSC discussed this item in April 2023. Related strategies, policies and plans can be found here .
March 2024	Draft Litter Prevention Strategy and Fly Tipping Prevention Plan TBC	To inform the draft litter prevention strategy and fly tipping prevention plan.	Committee Meeting single item: 6 March 2024 Venue: Committee Room 6, Council House	TBC	Selena Ellis, Engagement & Performance Officer, Neighbourhoods	To inform the draft litter prevention strategy is an outcome from the Cleaner Streets item discussed at the October 2023 committee meeting. The fly tipping prevention plan is an outcome from the Fly Tipping Enforcement item

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
	Corporate Priorities: 17		Deadline: 19 February 2024			discussed at the October 2023 committee meeting.

*Outcome: This will be populated once the item/topic has been completed. It will highlight the added value and impact.

Menu of Options for Future Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Customer Services – Waste	Monitor the progress and impact of the recommendations from the Customers Services O&S programme	TBC	Co-ordinating OSC convened Task and Finish groups to identify, and monitor progress of, recommendations to improve customer services in four areas including Waste. The Task and Finish report was presented to Co-ordinating OSC 14 July 2023. The papers are available here and the minutes are available here . It was agreed that Neighbourhoods OSC takes forward the work.
Bee Friendly Brum Initiative – Ban Use of Pesticides	Update on the progress of the Petition	To be confirmed.	The petition was discussed at the Housing and Neighbourhoods O&S Committee on 26 September 2023 and the papers are available here and the minutes are available here .
The perceived rise in incursions onto parks and green spaces. Enforcement and security of green spaces to be included.	To be confirmed.	To be confirmed.	November Licensing and Public Protection Committee report on work to manage unauthorised encampments, including data trends on number of incursions in the city was forwarded to Committee members. Birmingham

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
			City Council and West Midlands Police have a Joint Protocol on the Management of Unauthorised Encampments.
Domestic Abuse Prevention Strategy	To review the implementation of the new strategy on an annual basis.		This was agreed at the committee meeting on 1 November 2023.

Scrutiny Method Options:

Committee meeting - single item, Committee meeting - single theme, Task and Finish Group (outline number of meetings), On location, Other - (describe)

Corporate Priorities, Performance and Outcomes**Corporate Priorities 2022 – 26:**

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
| 10 Protect and safeguard vulnerable citizens | 20 Be a City of Nature |
| | 21 Delivering a Bold Best in Class Council |

Information on the Corporate Priorities, Performance and City Outcomes was reported to the Neighbourhoods Overview and Scrutiny Committee in June 2023 and available [here](#).

Sustainability and Transport Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
August	Highways PFI Corporate Priorities: 1 and 9	Inform the development of the proposed Highways PFI contract	Other – Briefing outside of Committee	PFI Contract Manager - Domenic De Bechi		This took place on 2 August 2023. Outcome – informed Sponsorship Board ahead of Cabinet consideration in September.
August	Active Travel Corporate Priorities: 1, 9, 14 and 19	Gather evidence for the inquiry, specifically carrying out site visits to identified locations within Birmingham	On Location	Head of Transport Planning – Mel Jones	Active Travel Portfolio Lead - Andy Middleton	Further information on this inquiry can be found in the Terms of Reference (CMIS > Meetings) agreed in July's O&S Committee. This will take place on Thursday 10 August, and will be hosted by Birmingham City Council's Transportation team. The identified locations are: A38 Bristol Road 'Blue Cycle Route'/Selly Oak High Street and some examples of cycle infrastructure in the City Centre
August	Active Travel Scheme Corporate Priorities: 1, 9, 14 and 19	Gather evidence for the inquiry, specifically to understand how the Council currently delivers Active Travel schemes	Task and Finish Group	Assistant Director, Transport and Connectivity – Phil Edwards	Head of Transport Planning – Mel Jones	Further information on this inquiry can be found in the Terms of Reference (CMIS > Meetings) agreed in July's O&S Committee.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
August	Road Safety Corporate Priority: 9	Prepare the Terms of Reference for this inquiry	Task and Finish Group	Overview and Scrutiny Manager – Amelia Wiltshire		To be agreed at September's O&S Committee meeting. Further sessions to be updated to the work programme after this approval and will follow the conclusion of the Active Travel schemes work.
September	Active Travel Schemes Corporate Priorities: 1, 9, 14 and 19	Gather evidence for the inquiry, specifically to consider information from key stakeholders who	Committee Meeting single item: 7 September 2023 at 2pm Venue: Committee Room 3 and 4, Council House Deadline for Papers: 30 August 2023	None	Better Streets for Birmingham Pushbikes Living Streets Sustrans 20s Plenty for Birmingham Active Travel England Transport for West Midlands Wolverhampton City Council Cabinet Member for Transport Officers from Transport & Connectivity (BCC) Others TBC	An outline Terms of Reference will be discussed and confirmed at July's Committee. The work will contribute towards the broader road safety work.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
October	Scrutiny of Delivery of 2023/24 Budget Savings and Update on Council's Response to Section 114 Notice and Financial Recovery Plan	To monitor the agreed savings for 2023/24 as set out in the MFTP.	Committee Meeting single item: 12 October 2023 at 2pm Venue: Committee Rooms 3 and 4, Council House Deadline for Papers: 4 October 2023			Co-ordinating O&S Committee on 15.09.23 agreed that all committees should have a standing item on the delivery of existing savings for 2023/24 particular to the remit of the Committee.
December	Clean Air Zone/ Monitoring Air Quality in Birmingham Corporate Priorities: 18	To outline the progress to date on the Clean Air Strategy and its deliverables. To advise on the future next steps. To inform the Committee on the new regional Air Quality framework.	Committee Meeting single item: 21 December 2023 at 2pm Venue: Committee Room 6, Council House Deadline for Papers: 22 November 2023	Cllr Liz Clements, Cabinet Member for Transport Stephen Arnold, Head of Clean Air Zone		Information on the Air Quality programme will be available in early 2024. The Committee may request an additional report at this time.
January	Public Transport Corporate Priorities: 1, 3 and 19	To be determined by the Committee	Committee Meeting single item: 11 January 2024 at 2pm Venue: Committee Room 2, Council House			The intention is to consider information from multiple bus providers as well as the rail sector and WMCA. It may be followed by visits to public transport facilities.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
			Deadline for Papers: 18 December 2023			
January	Illegal Dropped Kerbs Corporate Priorities: 9, 10 and 16	Consider the policy towards addressing the illegal dropped kerbs	Committee Meeting single item: 11 January 2024 at 2pm Venue: Committee Room 2, Council House Deadline for Papers: 18 December 2023	Mark Shelswell, Assistant Director Highways and Infrastructure		This was identified by the Committee following complaints and local media stories.
January	Active Travel Inquiry	Agree the Active Travel Inquiry key findings and recommendations	Committee Meeting single item: 11 January 2024 at 2pm Venue: Committee Room 2, Council House Deadline for Papers: 18 December 2023	Amelia Wiltshire, Overview and Scrutiny Manager		
March	Annual Flood Risk Management Plan	Review the plan and work undertaken to mitigate against flooding within the city over the past 12 months	Committee Meeting single item: 7 March 2024 at 2pm	Hannah Hogan, Flood Risk Manager		This is an annual report. Latest report to the Committee is here .

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
	Corporate Priorities: 11 and 17		Venue: Committee Rooms 3 and 4, Council House Deadline for Papers: 21 February 2023			

*Outcome: This will be populated once the item/topic has been completed. It will highlight the added value and impact.

Menu of Options for Future Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Customer Services – Highways Repairs	Monitor the progress and impact of the recommendations from the Customers Services programme (as previously undertaken by Co-ordinating O&S Committee)	To be confirmed in September 2023	Co-ordinating O&S Committee convened Task and Finish groups to identify, and monitor progress of, recommendations to improve customer services in 4 areas including Highways Repairs. A final Task and Finish group took place on 7 July 2023, and a report presented to Co-ordinating O&S in July. It was agreed that Sustainability and Transport O&S Committee takes forward this work for Highway Repairs in the future.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Highways PFI	Update on the current position of the PFI contract and the mobilisation of the new contract.	To be confirmed	No formal from Government as yet. This follows two informal briefings to the Committee in August and November.
Recycling and Waste Reduction	To be determined.	To be confirmed	No further information at this time
Route to Net Zero	Consider how the Council is supporting community leadership. Other aims and objectives to be determined.	To be confirmed	If this is an in-depth piece of work, to be scheduled following the completion of the Road Safety topic. Therefore, this is likely to be picked up in early 2024.

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |

10 Protect and safeguard vulnerable citizens

20 Be a City of Nature

21 Delivering a Bold Best in Class Council

Information on the Corporate Priorities, Performance and City Outcomes was reported to the Neighbourhoods Overview and Scrutiny Committee OSC in June 2023: [Document.ashx \(cmis.uk.com\)](#)