

**Members are reminded that they must declare all relevant pecuniary and non-pecuniary interests relating to any items of business to be discussed at this meeting**

**BIRMINGHAM CITY COUNCIL**

**COUNCIL BUSINESS MANAGEMENT COMMITTEE**

**MONDAY, 23 JANUARY 2017 AT 14:00 HOURS**  
**IN COMMITTEE ROOM 6, COUNCIL HOUSE, VICTORIA SQUARE,**  
**BIRMINGHAM, B1 1BB**

**A G E N D A**

1 **NOTICE OF RECORDING**

Chairman to advise meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 **APOLOGIES**

To receive any apologies.

**3 - 6**

3 **MINUTES**

To confirm and sign the Minutes of the last meeting.

**7 - 30**

4 **OVERSEAS TRAVEL AND INWARD DELEGATIONS FROM ABROAD**

Report of the Strategic Director for Change and Support Services.

**31 - 32**

5 **INDEPENDENT REMUNERATION PANEL - MEMBERSHIP**

Report of the Acting City Solicitor.

**33 - 36**

6 **ARTICLE 12.4(A) OF THE CONSTITUTION**

Report of the Acting City Solicitor.

**37 - 42**

7 **COUNCIL AS TRUSTEE AGENDA AND COUNCIL AGENDA FOR THE NEXT MEETING**

To consider the Council as Trustee agenda and Council agenda for the next meeting.

For Information the order of Notices of Motion at this meeting will be Liberal Democratic, Labour and Conservative.

8 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

9 **AUTHORITY TO CHAIRMAN AND OFFICERS**

Chairman to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

# BIRMINGHAM CITY COUNCIL

<b>COUNCIL BUSINESS MANAGEMENT COMMITTEE 13 DECEMBER 2016</b>
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**MINUTES OF A MEETING OF THE COUNCIL BUSINESS MANAGEMENT  
COMMITTEE HELD ON TUESDAY 13 DECEMBER 2016 AT 1400 HOURS,  
IN COMMITTEE ROOM 2, THE COUNCIL HOUSE, BIRMINGHAM**

**PRESENT:**

Councillor John Clancy in the Chair;

Councillors Robert Alden, Gareth Moore, Mohammed Idrees, Ian Ward and Mike Ward.

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**NOTICE OF RECORDING**

- 2557      The Chair advised the meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.
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**APOLOGIES**

- 2558      An apology was received from Councillor Sharon Thompson.
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**MINUTES**

- 2559      The Minutes of the last meeting held on 22 November 2016 were confirmed and signed by the Chair.
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**PAY AND GRADING FRAMEWORK FOR CHIEF OFFICERS**

The following report of the Chief Executive was submitted:-

(See document No 1)

The Assistant Director Workforce Strategy made introductory comments relating to the report. Officers responded to questions from Councillor Robert Alden on how the savings were to be achieved. In response to a comment from Councillor Gareth Moore that the Equality Impact Assessment did not include all the characteristics of the new Equality Act, Officers advised that the collection of data was problematic to allow the provision of information. They accepted

the Councillors point that because information was not referenced in the report the impression given that it was not considered.

2560

**RESOLVED:-**

- (i) That the adoption of the Local Government Employers (LGE) job evaluation scheme as the mechanism for assessing the rank of JNC roles from 1 July 2017 be noted;
- (ii) that the adoption of a new four grade model for JNC officers as outlined in paragraph 3.5 of this report be agreed; and
- (iii) that the Chief Executive be delegated authority to implement the new pay and grading framework on 1 July 2017. Applying a process of voluntary offer and then consideration of dismissal and reengagement if necessary.

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**FUTURE COUNCIL WORKFORCE SAVINGS – JNC SAVING**

The following report of the Chief Executive was submitted:-

(See document No 2)

The Assistant Director Workforce Strategy made introductory comments relating to the report and responded to Members' questions.

2561

**RESOLVED:-**

That authority be delegated to the Chief Executive to:

- (i) Secure the required saving of £361k through a review of the overall future JNC establishment requirement as informed by the 2017/18 budget setting process; and a rationalisation of the use of senior agency, interims and consultants.
- (ii) Commence implementation of the in year changes to freeze Performance Related Pay for JNC officers, for 3 years as outlined.

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**HONORARY FREEDOM OF THE CITY**

The following report of the Acting City Solicitor was submitted:-

(See document No 3)

Members were supportive of the proposal and it was-

2562

**RESOLVED:-**

- (i) That the proposal to confer the Honorary Freedom of the City on the 21 Birmingham Pub Bombings victims be agreed; and
- (ii) that an extraordinary meeting of the City Council be held on Tuesday 10 January 2017 at 1355 hours for the purpose of considering the proposal to confer the Honorary Freedom of the City on the 21 Birmingham Pub Bombings victims.

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**DISPENSATION FOR NON-ATTENDANCE OF A COUNCILLOR AT COUNCIL MEETINGS**

The following revised report of the Acting City Solicitor was submitted:-

(See document No 4)

The Acting City Solicitor made introductory comments relating to the revised report circulated around the table and indicated that paragraph 3.6 should now read

“The need for dispensation arises from 13<sup>th</sup> March 2017. For the avoidance of doubt, if Councillor Alden fails to attend any meeting of the Council after 14<sup>th</sup> March 2017, he would be disqualified as a Councillor under the statutory provision (Section 85(1) of the Local Government Act 1972) unless the Council passes a dispensation resolution before that date.”

In response to questions from Councillor Robert Alden, the Acting City Solicitor clarified that in order to allow sufficient time for Committee to consider a dispensation a request should be made 3 months before the end of the six month period since last attendance.

2563

**RESOLVED:-**

That Council Business Management Committee:

- (i) Notes that Councillor John Alden has been unable to attend meetings since early October due to ill health and a period of hospitalisation;
- (ii) On behalf of the Council, this Committee wishes Councillor John Alden a speedy recovery;
- (iii) Approves the non-attendance of Councillor John Alden at Council meetings until 13 March 2017 pursuant to S85 Local Government Act 1972; and
- (iv) Approves the Chief Executive writing to Councillor Alden as soon as possible, confirming the approval of this Committee and to formally wish him a speedy recovery.

(Councillor Mike Ward wished to be recorded as having abstained from voting on parts (i), (iii) and (iv) of the above resolution. Councillor Robert Alden wished to be recorded as having abstained from voting on the above resolution due to the family connection.)

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**COUNCIL AGENDA FOR THE NEXT MEETING**

The following draft Council agenda was submitted:-

(See document No 5)

The Committee was advised that the items 'Transport for West Midlands Strategic Transport Plan: Movement for Growth' and the Rough Sleepers Overview and Scrutiny report would now be submitted to the February meeting. Therefore the meeting of City Council on 10 January would conclude at 1915 hours.

During discussion it was agreed that item 9 'Response to Statutory Recommendation made by the Council's External Auditor' should be allocated 30 minutes.

The revised timings for reports were as follows

Appointment of External Auditors	15 minutes	1600-1615 hours
Response to Statutory Recommendation made by the Council's External Auditor	30 minutes	1615-1645 hours
Birmingham Development Plan	30 minutes	1715-1745 hours
Council Tax Support Review	15 minutes	1745-1800 hours
Motions for Debate	90 minutes	1800-1930 hours

2564 **RESOLVED:-**

That, subject to the above, the draft Council agenda be noted.

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**AUTHORITY TO CHAIR AND OFFICERS**

2565 **RESOLVED:-**

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, has authority to act on behalf of the Committee.

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The meeting ended at 1430 hours.

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CHAIR

<b>Report to:</b>	<b>COUNCIL BUSINESS MANAGEMENT COMMITTEE</b>
<b>Report of:</b>	<b>STRATEGIC DIRECTOR FOR CHANGE AND SUPPORT SERVICES</b>
<b>Date of Decision:</b>	<b>23 JANUARY 2017</b>
<b>SUBJECT:</b>	<b>OVERSEAS TRAVEL AND INWARD DELEGATIONS FROM ABROAD</b>
<b>Wards affected:</b>	<b>All</b>

<b>1. Purpose of report:</b>
1.1 To provide details, for information, of Member and Officer overseas travel undertaken between 15 September and 29 November 2016.
1.2 To provide details, for information, of inward delegations from abroad.

<b>2. Decision(s) recommended:</b>
2.1 To note approved Member and officer overseas travel.
2.2 To note the details of inward delegations from abroad.
2.3 To note that with effect from 19 January 2016 authority for foreign travel by City Council Members and officers will only be granted when 4 weeks' notice has been given. Visits proposed with less than 4 weeks' notice will be refused unless under EXCEPTIONAL CIRCUMSTANCES which will require written documentation and an extremely robust reason to travel.

<b>Contact Officer:</b>	Mike Murray
<b>Telephone No:</b> <b>E-mail address:</b>	0121 303 4452 Mike_Murray@birmingham.gov.uk

### 3. Relevant background/chronology of key events:

#### A. OVERSEAS TRAVEL

##### 3.1

The Council Business Management Committee has responsibility for the oversight of arrangements for foreign travel undertaken by Members and officers of the City Council. Under the new administration the authorisation of foreign travel has been delegated to Strategic Directors and the Chief Executive or nominee.

At the request of Members, quarterly reports on foreign travel undertaken are reported to this Committee.

- 3.2 In line with established practice the attached schedule of visits are grouped to reflect the main activity areas identified within the Council's current international activities. With particular relevance to the City Council's priorities as detailed in the Council Plan. Those activities include:

**Civic related visits** – Visits undertaken by the Lord Mayor

**Networks/Policy** – The various European and international agencies on which we have representation or where we seek to further Birmingham's interests e.g. Eurocities and the Commonwealth Local Government Forum.

**Sister/Partner Cities** – This refers to our on going work with Chicago, Frankfurt, Guangzhou, Johannesburg, Leipzig, Lyon and Milan.

**Funding, Specific Projects/Professional** – Where Birmingham participates in collaborative, practical or funding initiatives with benefits to Birmingham, or where joint work is undertaken through professional bodies.

- 3.3 In the interest of minimising the costs of foreign travel undertaken by Members and officers requests must be submitted at least 4 weeks before the intended date of travel. This will enable the purchase of flights and accommodation at the most economical cost.

##### 3.4 Travel Undertaken

The attached Appendix A is a summary of approved overseas travel comprising of visits undertaken by Members and 25 visits by officers at a maximum cost of £6,045.

#### B. INWARD DELEGATIONS FROM ABROAD

- 3.5 As part of the City Council's broader engagement with the international community consideration has been given to how the Council can improve the effectiveness of delegations to Birmingham from abroad. Consequently a registry of such visits was established in January 2008.

Subsequently the Council Business Management Committee requested, in December 2008, that regular reports be submitted with details of delegations visiting Birmingham from abroad. Attached is a summary of inward visits for September – December 2016 Appendix B.

Signature: .....

Chief Officer: .....

Date: .....

#### List of Background Documents used to compile this Report:

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Authorisation for foreign travel forms and report back from visits. Registry of inward delegations.



## CIVIC RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Councillor Carl Rice – Lord Mayor 1 Officer	Wuhan, China	24 September – 3 October 2016	<p>To support Birmingham City University (BCU) in its development of relations with Wuhan University. The Universities are undertaking a series of staff and student exchanges and BCU has been asked to participate in a number of events</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>To support the University in its developing relations with Wuhan University. The Universities are undertaking a series of staff and students exchanges.</li> <li>Participated in a number of events at the BCU partner universities; including a celebration of 10 years of the BCU representative Office in Shanghai with alumni, staff and VIP guests; a dinner with senior BCU staff including those running Birmingham Institute of Fashion and Creative Art (BIFCA); the official opening day for BIFCA at Wuhan Textile University followed by dinner with senior staff from both Universities; a visit to BCU's other partner university in the city – Wuhan University of Science and Technology; and a visit to Shanghai Jiaotong University.</li> </ul>	£418 for subsistence. Flights and accommodation costs met by BCU Authorised by Councillor John Clancy

## NETWORK RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Councillor Brett O'Reilly European and International Affairs 1 Officer	Rotterdam, Netherlands	20-21 September 2016	<p>To attend a Eurocities Executive Committee meeting and a High level event on Jobs and Skills</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>Agreed the agenda and organised the key papers and debates for the Politicians Executive meeting planned for November in Milan.</li> <li>Also delivered a progress report and update on the Eurocities 2016 budget position and forecast for 2017 as Birmingham is the Eurocities Treasurer.</li> <li>Accompanied and supported Cabinet Member for Jobs and Skills who made a 'political' contribution to the conference as well as partake in the political programme for the event which included political debate and study visits. It also provided an opportunity to hear from a number of other cities and understand their approaches to jobs and skills.</li> </ul>	<p>£672</p> <p>Flights £424</p> <p>Accommodation £211</p> <p>Subsistence £37</p> <p>Authorised by Cllr John Clancy</p>
Councillor Ian Ward Culture 1 Officer	Oulu, Finland	4-8 October 2016	<p>To attend a Eurocities Culture Forum</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>Meeting focused on children's culture and cultural education and the main practical outcome was professional practice sharing concerning approaches to creative learning. Attended the Creative Industries working group, which focussed on Oulu's approach to developing a post-industrial economy based on its strength in new technology and gaming. This was useful in informing policy development.</li> <li>Opportunity to share the Council's approach to public art, and also presented a private/public match funding initiative.</li> <li>The forum meeting provided opportunities to build new relationships. Birmingham was elected by the membership to chair the forum for the next two years.</li> </ul>	<p>£1,387</p> <p>Flights £448</p> <p>Accommodation £832</p> <p>Subsistence £107</p> <p>Authorised by Cllr John Clancy/Jacqui Kennedy</p>

# NETWORK RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs 1 Officer	Milan, Italy	16-18 November 2016	<p>To attend the Eurocities Annual General Conference, Executive Committee and political debate on the future of Europe</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>Fulfilled some formal duties in particular at the AGM and Executive Committee as Eurocities treasurer.</li> <li>Also supported the Core Cities contribution to the political debate which resulted in an 'open letter' to the Presidents of the EU institutions and Heads of State.</li> </ul>	<p>£661</p> <p>Flights £150</p> <p>Accommodation £200</p> <p>Conference fees £250</p> <p>Subsistence £61</p> <p>Authorised by Cllr John Clancy</p>
Children's Services 1 Officer	Gothenburg, Sweden	23-25 November 2016	<p>To attend a Eurocities Inclusion through education working group</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>There was a presentation of 14 European city approaches to inclusion. This included Birmingham's approach:-</li> <li>Growing school places – for some refugees, but also families on benefits who are capped and displaced from expensive parts of the UK ( London &amp; South East) .</li> <li>YEI working to improve working offer for all deprived young people 16 to 25; this has major working across a wide set of providers across the City and is seeing some positive outputs.</li> <li>Employment for disabled children has been implemented over the last year and is being reviewed. The Work Placement for quite significantly disabled young people has offered a good experience for them and has use the Canadian Occupational Performance Measure COPM to gain an understanding of how this has affected their engagement. Some young people have been give certificates as part of their placements. This has been very positive.</li> <li>The plan is to expand the programme in the coming year.</li> </ul>	<p>£704</p> <p>Flights £302</p> <p>Accommodation £172</p> <p>Subsistence £230</p> <p>Authorised by Colin Diamond</p>

# NETWORK RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs 1 Officer	Brussels, Belgium	29-30 November 2016	<p>To attend the Eurocities EU Urban Agenda and Cohesion Policy Working groups</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>• Chaired the Eurocities Cohesion Policy working group meeting which is seeking to influence the future of Cohesion Policy. Cohesion Policy is the key EU funding policy for cities and the one in which Birmingham has benefitted so greatly. A Cohesion Policy report will be launched by the European Commission in the autumn of 2017 and therefore the first 6 months of 2017 will be critical in informing and influencing this report. This will provide opportunities to influence aspects of the funding the UK cities may still be able to access post Brexit.</li> <li>• Also co-chaired a Eurocities meeting and workshop on the new EU Urban Agenda. This agenda now places cities at the top table alongside the EU institutions and Member State govts in influencing funding, policies and regulation that impact on cities. It is clear that all this will still impact on cities beyond Brexit and continued engagement and influence over funding, policy and regulation, via Eurocities, will provide Birmingham a level of on-going influence the Govt is likely to lose once we exit</li> <li>• Met with the staff in the Brussels Office to update them on the budget and savings issues and the implications of this for them and the office. It was important to hold a formal discussion on these challenges and their impact rather than conduct these by email and telephone calls alone. The above meetings provided the opportunity to use some time in Brussels to hold these discussions.</li> </ul>	<p>£709</p> <p>Flights £493</p> <p>Accommodation £193</p> <p>Subsistence £23</p> <p>Authorised by Angela Probert</p>

# PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Sustainability 1 Officer	Amsterdam, Netherlands	15 September 2016	<p>To attend a Climate KIC Assembly</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>Birmingham City Council is on the Governing Board and Assembly for Climate KIC. As such are required to attend regular meetings in Amsterdam (Climate KIC's holding company is in the Netherlands and therefore it is a requirement to hold a certain number of meetings there each year).</li> <li>This was an Assembly meeting to ratify the accounts from 2015 and to agree the business plan for Climate KIC moving forwards in order to secure its funding from the EIT (European Institute of Technology).</li> </ul>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b></p> <p>Authorised by Waheed Nazir</p>
Transportation 1 Officer	Kozani, Greece	19-21 September 2016	<p>To participate in a LARA partner project meeting aimed at locating gas and other utility infrastructure piping systems underground through electronic tagging and using satellite systems. This is important to Birmingham as we embark on developing low carbon, and zero NOx &amp; Particulate Matter emission re-fuelling infrastructure (including electric, hydrogen, bio-fuels, liquid air and CNG gas.).</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>Seminar, training and pilot presentation to the local business and utility community of the LARA technology and how it could assist them in infrastructure planning and civil works required.</li> <li>Project update on the current status of the space satellite and GPS sub-systems of the LARA platform</li> <li>Update and validate the master plan of the LARA platform for the 2<sup>nd</sup> prototype [February 2017]</li> <li>Presentation of plans and actions for the dissemination and exploitation activities</li> <li>Set requirements for the next pilot study</li> </ul>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b></p> <p>Authorised by Waheed Nazir</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs – 1 Officer	Athens, Greece	25-27 September 2016	<p>To attend an EU Urban Agenda high level partnership meeting and Urban Poverty Seminar</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>• Under the umbrella of the new EU Urban Agenda the European Commission set up 4 new pilot partnerships to test how cities can work more effectively alongside the EU institutions and Member States to influence funding, policy and regulation in key thematic areas. Birmingham was lucky enough to be selected to be a member of the Urban Poverty partnership platform.</li> <li>• This meeting was the third formal meeting which reviewed and presented its progress to date. This has included a comprehensive mapping of the funding, policy and regulatory framework for poverty as well as a new scoping report on the bottlenecks and opportunities for recommended improvements.</li> <li>• Alongside this the EU Commission launched a new programme called Urban Innovative Actions providing funding for 'innovative' cities to deliver actions in one of the 4 pilot themes. Birmingham chose to bid into the Urban Poverty theme and from 378 applications submitted across the whole of Europe Birmingham was one of only 18 projects supported. In fact the only UK city to be awarded funding. Membership of the Urban Poverty platform alongside the EU commission will have provided the city invaluable promotion and visibility which will have no doubt informed the funding decision.</li> </ul>	<p>£608</p> <p>Flights £435</p> <p>Accommodation £144</p> <p>Subsistence £29</p> <p>Authorised by Angela Probert</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Transportation – 1 Officer	Gdynia, Poland	26-28 September 2016	<p>To participate in a Furthering Less Congestion by Creating Opportunities For More Walking and Cycling (FLOW) project meeting aimed at putting walking and cycling on an equal footing with motorised modes as a solution to tackle urban congestion, by developing a user-friendly methodology, involving traffic modelling, to assess the effectiveness of walking and cycling measures.</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>• An understanding of the FLOW project and how Birmingham can benefit from it.</li> <li>• An understanding of the techniques being considered as part of the FLOW work, this was insightful as the project considers the level of service of different road users including pedestrians and cycling. This is directly relevant to the work BCC are undertaking on Road Space Allocation and information was shared with the officers concerned.</li> <li>• Examples of European Cities where congestion has been reduced while cycling and walking improved. This is of great interest in the way we use the road space in our city and look at walking and cycling measures in Local Centres, Green Travel Districts (GTD) and the City Centre.</li> <li>• Gained inspiration on possible action in Birmingham. FLOW partner cities were asked to send a photo of congestion in the city and Kings Heath High Street, one of the GTD locations was submitted. This was used as the focus of a one hour workshop session led by BCC. The suggested ideas have been fed back to the Kings Heath GTD Working Group.</li> <li>• Information on design and other traffic flow measures that fully consider non-motorised transport. This session was useful for informing the proposed Birmingham Cycle Revolution improvements that are now being considered for the GTD locations.</li> </ul>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b></p> <p>Authorised by Waheed Nazir</p>

**PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED**

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Transportation – 1 Officer	Lyon, France	27-29 September 2016	<p>To attend and participate in the final Opticities General Assembly aimed at the use of intelligent transport systems to demonstrate how transport incidents can be better handled in cities</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>• An overview of all work packages within the project.</li> <li>• Discussion took place as to whether there was the possibility of a continuation of the Opticities project, ie, Opticities 2.</li> <li>• Press conference took place where the success of the project was shared with the media. There was also a live demonstration of the Opticities car that Lyon had developed with Vedecom, the software that is incorporated within the car.</li> <li>• It was agreed that all the partners involved in Opticities would ensure that all work packages and deliverables were completed to time and budget. The project will officially finish by the end of December 2016.</li> </ul>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b></p> <p>Authorised by Waheed Nazir</p>



PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Digital Birmingham – 2 Officers	Milan, Italy	3-5 October 2016	<p>To participate in 3 year Horizon 2020 City4Age project meeting aimed at supporting over 65s to increase their physical activity and social interactions through the use of wearable technologies (smart watches) and other technology devices with the aim to help keep them independent for as long as possible and reduce the potential onset of frailty.</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>• In-depth focus on the implementation of the Birmingham pilot sites (Sutton Coldfield – Mere Green and Yardley) with a separate meeting to discuss the data analysis, modelling and interventions systems with the work package leads. It was important in identifying any issues or barriers in relation to the pilot phase and speaking with other partners to define solutions.</li> <li>• There were two separate workshops one that concentrated on the pilot study looking at recruitment, ethics and privacy; data capture and development of interventions to support behaviour change; the other workshop looked at the intelligent data systems and dashboards used to provide visualisations and interpret the data upon which the interventions will be modelled for each of the participants.</li> <li>• The workshops helped to develop the next stage of the project which was examining the types of data that would be captured and how this would be used as the basis to identify deviations from normal behaviour, for example when a person stops doing a regular daily activity such as going out to the library.</li> <li>• There was discussion on the use of the intervention engine, which would be used to develop and send personalised messages to the participants on a regular basis to promote physical activity and social activities contextualised to their locality and interest.</li> </ul>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b></p> <p>Authorised by Waheed Nazir</p>

			<ul style="list-style-type: none"> <li>• The knowledge that is gained from both of these meetings helps us to identify barriers, issues and challenges and which interventions/solutions work the best to address them.</li> <li>• Both projects involve a number of partners and they are an opportunity to learn from each other (rather than keep reinventing wheels) and this then can be fed back into commissioning teams to transform the way they deliver services to the elderly in the case of City4Ag, or feed back into agencies such as GBSLEP, WMCA, procurement, growth hub, DCLG to address specific issues that can improve the economic strategy for businesses in the City.</li> <li>• All costs associated with the project are fully recoverable from the City4Age grant funding (100% funding) so the costs of travel and officer time are covered.</li> <li>• We envisage that by enabling older people to utilise technology for daily living in this way, efficiencies in service delivery can be made as well as significant benefits to people in enhancing their quality of life. This project enables us to test these technologies at no cost and low risk to the City.</li> </ul>	
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PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Planning and Regeneration – 1 Officer	Munich, Germany	4-5 October 2016	<p>To represent the City Council as part of Birmingham's delegation at EXPO REAL, an international trade fair with 1,707 exhibitors present and over 37,000 participants from 74 countries.</p> <p><b>Practical Outcomes</b></p> <p>In addition to having a presence on the Birmingham stand and attending meetings also took part in a panel discussion including providing presentation on Birmingham's growth agenda to a broad audience.</p> <p>Attendance at the event provided the following benefits:</p> <p><b>Promoting Birmingham</b></p> <ul style="list-style-type: none"> <li>As a crucial investment mission Birmingham was promoted on the world stage as a competitive location in the marketplace for inward investment. The event provided a high profile opportunity to demonstrate Birmingham's forward thinking attitude and expertise to key decision makers worldwide.</li> <li>Birmingham had a stand to promote the City's offer to potential investors outlining developments planned and underway in the city, setting out key investment propositions.</li> <li>Meetings were held with potential investors interested in buying assets or funding developments in the city.</li> <li>Through the presentation session this provided an opportunity to showcase the progressive approach to development and investment and the work of the City Council in driving forward economic regeneration.</li> </ul> <p><b>Personal professional development</b></p> <ul style="list-style-type: none"> <li>Attendance at the event provided a significant opportunity for personal professional development.</li> <li>This was gained through the presentation to an international audience and panel discussion.</li> <li>Networking skills and developing relationships with potential investors.</li> </ul> <p><b>Acquiring knowledge</b></p> <ul style="list-style-type: none"> <li>One of the benefits of attending such a major event is the opportunity to gain an understanding of how other major cities are presenting their investment opportunities and how Birmingham compares.</li> <li>In the context of the recent EU referendum result attendance at the event provided an opportunity to gauge future investor interest in the UK post Brexit.</li> </ul>	£20 for subsistence Flight and accommodation costs met by Marketing Birmingham Authorised by Waheed Nazir

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Sports and Events – 1 Officer	Dublin, Eire	4 October 2016	<p>To participate in a European grant funded Urbact Urban Action Planning Network aimed at exploring key areas of work that address the challenges of participation and use of public spaces – in particular the means to advance the active inclusion of marginalised/vulnerable/disadvantaged groups in place-based activities.</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>Working to put in an EU urbact bid around active civic spaces and defining the commons</li> <li>Collaboration with Ross at Dublin on an article, leading into a funding application for a conference around active citizenship</li> <li>Asked to be the lead agency for the next EU funding round</li> <li>Introduced to their practice around sport and leisure services, including a site visit to a centre, a visit to a community project, and then a tour around a deprived estate on the outskirts of Dublin</li> <li>Introduction to the concept of 'Pop Brixton' which we have now arranged to go and visit as part of a potential funding bid to HSBC (visiting January 2017)</li> </ul>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b>            Authorised by Jacqui Kennedy</p>
European and International Affairs – 1 Officer	Brussels, Belgium	10-12 October 2016	<p>To attend the European Week of Regions and Cities and in addition a Urban Innovative Actions meeting</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>This is the largest annual event in the EU calendar which welcomes something in the region of 20,000 participants and runs hundreds of simultaneous workshops and events.</li> <li>Formally presented alongside the EU Commission at two different workshops representing Birmingham's role in the Commission's Urban Poverty platform. Both workshops were attended by approximately 100 participants representing cities, regions, member state governments and the EU Institutions.</li> <li>Also met individually and collectively with the staff in the Brussels Office.</li> </ul>	<p>£736            Flights £382            Accommodation £279            Subsistence £75            Authorised by Angela Probert</p>

**PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED**

<b>DEPARTMENT /REPRESENTATION</b>	<b>DESTINATION</b>	<b>DURATION</b>	<b>PURPOSE OF VISIT</b>	<b>TOTAL COST</b>
Sustainability – 1 Officer	Rome, Italy	12-16 October 2016	<p>To participate in a Co-ordinated Energy Related Public Procurement of Innovation Action for Cities (CEPPI) meeting</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>• Presentation delivered on BCC activity re public procurement of innovation</li> <li>• Conducted workshop on 'risk or reward – how to convince your colleagues that procurement of innovation is a good idea'</li> <li>• Participated in 3 workshops relating to sustainable procurement</li> <li>• Raising the profile of Birmingham being an active 'green' city</li> </ul>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b></p> <p>Authorised by Waheed Nazir</p>
Culture – 1 Officer	Bratislava, Slovakia	18-21 October 2016	<p>To participate in an EU funded Culture for Cities and Regions Project meeting</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>• This was a coaching visit as part of the EU funded Culture for Cities and Regions project. Birmingham has been a participant in all phases of the project, sharing its case study on neighbourhood arts and hosting a study visit.</li> <li>• In this final stage, the coaching was to support the city of Bratislava to develop new partnership approaches in relation to cultural tourism and creative industries. The project is funded entirely by the EU and managed by Eurocities in association with the European Research Network ERRIN and KEA consultancy</li> </ul>	<p>£32 for subsistence</p> <p>Flights and accommodation costs met by meeting organisers</p> <p>Authorised by Jacqui Kennedy</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Corporate Strategy – 1 Officer Transportation – 1 Officer	Turin, Italy	24-27 October 2016	<p>To participate in a SETA Consortium aimed at creating an app and dashboard for transport professionals that will change the way mobility is understood and planned in metropolitan areas</p> <p><b>Practical Outcomes</b></p> <p>Birmingham has been awarded €200K grant funding over 3 years as part of a Horizon 2020 consortium bid. The consortium (SETA) is led by Sheffield University and Birmingham is a case study city. SETA is set to create a technology and methodology that will foster a change in the way mobility is understood and organised, monitored and planned in metropolitan areas. This fits very closely with the aspirations for Active Birmingham and the new approach to the Wellbeing Service promoting physical activity and non-motorised mobility as well as with the Birmingham Connected approach to improve mobility within the city.</p> <ul style="list-style-type: none"> <li>• Attended as project leads and represented Birmingham City Council at this consortium partner meeting to share progress of the Birmingham Case Study and actions to date.</li> <li>• Informed of the requirements for Birmingham from this Big Data project.</li> <li>• Reported on Birmingham's progress on the progress of Q1 milestones and actions.</li> <li>• Participated in discussions of Birmingham's requirements in regards to this project.</li> <li>• Looked at the milestones and actions that are due within the next 3 months from Birmingham.</li> <li>• The meeting also provided a valuable opportunity to learn what other partners have been doing in regards to stakeholder analysis, big data collection and mobility / transport modelling for their cities.</li> <li>• Feedback provided to the Birmingham Project Team and other project linked to this work on Big Birmingham Bikes, Active Parks and Active Data that are already under way. In addition it also links with Transportation whose priorities include active travel and behaviour change.</li> </ul>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b></p> <p>Authorised by Waheed Nazir/Angela Probert</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Regeneration 1 Officer	Hong Kong	29 October – 2 November 2016	<p>To meet with large and active infrastructural and real estate companies who are looking at Birmingham for investment opportunities related to high speed rail and large scale residential development</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>A series of meetings were undertaken with large property and investment companies to follow up their interest in Birmingham. These active links will be reinforced with subsequent visits to Birmingham</li> </ul>	£98 for subsistence Flights and accommodation costs met by Marketing Birmingham Authorised by Mark Rogers
Sustainability – 1 Officer 1 Officer	Frankfurt, Germany	6-7 November 2016 8 November 2016	<p>To attend a Climate Kic Annual Conference and Transition Consortium</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>Represented the urban agenda on a panel of other 'city experts' and the response that city authorities can make to reduce climate change.</li> <li>Birmingham is a core partner of Climate KIC and is represented on the Assembly and the Governing Board – it was therefore important that we were able to support the event. In addition to the session itself, there was an opportunity to hear from others about their plans for carbon reduction as well as to lobby for the city agenda around funding opportunities</li> <li>Chaired a consortium meeting.</li> <li>Review of 2016 projects and any associated barriers</li> <li>Review of 2016 work packages and any associated barriers</li> <li>Outline project plan for 2017 agreed</li> </ul>	<b>ALL COSTS MET BY EUROPEAN FUNDING</b> Authorised by Waheed Nazir

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Sustainability – 1 Officer	Valencia, Spain	15-16 November 2016	<p>To conduct a consortium meeting for the Cordinated Energy Related Public Procurement of Innovation Action for Cities (CEPPI) project</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>• Chaired a consortium meeting.</li> <li>• Review of 18month interim report including missing elements/ areas for improvement discussed and actioned</li> <li>• Review of progress on work packages to date and any associated barriers</li> <li>• Outline project plan for remaining 18months agreed</li> <li>• Peer learning workshop conducted in relation to procurement of innovation</li> </ul>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b></p> <p>Authorised by Waheed Nazir</p>
European and International Affairs 1 Officer	Lille, France	21-22 November 2016	<p>To attend the first meeting of the Unlocking Social and Economic Innovation Together (USE-IT) project aimed at focusing on Greater Icknield, a transect that cuts across the core urban area of Birmingham and Sandwell authorities</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>• Participated in contract negotiations and as a result the project budget (EUR3.6m) and its split between 16 partner organisations based in Birmingham has been confirmed.</li> <li>• Discussed project activities, deliverables and outputs expected within the next 3 years (project duration).</li> <li>• Explained our delivery plans and presented a Gantt chart and discussed monitoring plans</li> <li>• Participated in training on: <ul style="list-style-type: none"> <li>- reporting (frequency and type of reports)</li> <li>- project evaluation</li> <li>- financial processes</li> <li>- publicity and information management</li> </ul> </li> </ul>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b></p> <p>Authorised by Angela Probert</p>



PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Corporate Strategy 1 Officer Events and Parks 1 Officer	Liepaja, Latvia	21-24 November 2016	<p>To participate in a Vital Cities Urban Sports Promotion for social inclusion, healthy active living meeting</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>• The project works through a series of international knowledge exchange events combined with 'local' individual city policy development and action planning.</li> <li>• The project is split into two phases. Phase one acts as a short scoping period where a lead expert visits each partner city and completes a fact finding baseline study. The findings from the study test the concept, in our case 'Vital Cities' and provides the evidence to then apply to the Urbact Secretariat to move to Phase two.</li> <li>• Phase two is the more detailed part of the project lasting 18 months to May 2018. There are two key aspects to phase two (1) each city receives an extensive review and participates in conducting two with other partner cities (2) an Urbact Local Group is established and creates a local action plan.</li> <li>• The international project meeting in Liepaja, Latvia was the start of the Deep Dive process teaching all partners through practical application how to conduct a deep dive. In preparation for the Liepaja visit each city had to conduct a self-assessment which was shared at the Liepaja meeting. This self-assessment will be used as part of each cities own extensive review and was passed to the cities that will visit and conduct similar reviews.</li> <li>• Completed Birmingham self-assessment for use as part of our deep dive visit.</li> <li>• Training and development through practical exercises and direct experience of how to conduct a deep dive assessment using the required Urbact methodology.</li> <li>• In addition as part of the learning there was notable input from specialist expert speakers that provided inspiration and practical examples of what we can aspire to achieve in Birmingham.</li> <li>• Completed Birmingham self-assessment for use as part of our deep dive visit.</li> <li>• Training and development through practical exercises and direct experience of how to conduct an extensive assessment using the required Urbact methodology.</li> <li>• In addition as part of the learning there was notable input from specialist expert speakers that provided inspiration and practical examples of what we can aspire to achieve in Birmingham.</li> </ul>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b></p> <p>Authorised by Angela Probert/Jacqui Kennedy</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Digital Birmingham 2 Officers	Madrid, Spain	27-29 November 2016	<p>To attend a Participatory Urban Living for Sustainable Environment (PULSE) 3 year European Horizon 2020 project kick off meeting aimed at exploiting the value of Big Data in the public health sector to develop risk and preventative models that will tackle challenges for Birmingham in the related areas of: mobility (physical activity) and type 2 diabetes.</p> <p><b>Practical Outcomes</b></p> <ul style="list-style-type: none"> <li>• This first meeting brought together all of the partners on the project with the objective to understand the key components of the project identified through the different work packages and from this to understand the co-dependencies and timescales and contribution of each partner to achieving the outputs detailed by each quarter.</li> <li>• It also provided the opportunity to agree the project governance mechanisms; format of future meetings and collaboration tools to share documents and meet online as well as due processes that have to be followed in order to claim the European Funding that has been awarded as part of the Project Grant.</li> <li>• Set out the protocols and the objectives of the project as well as enabling project partners to understand each other's perspective and challenges in relation to the project. Each partner had to present their objectives and explain what they will be doing.</li> <li>• Birmingham is one of the five pilot cities and this meeting enabled further clarification and discussion about the key aims for the Birmingham pilot; types of data (social, environmental; health; wellbeing); procedure around ethics and privacy approval; design of pilot and involvement of stakeholders. Ensuring correct design of the pilot upfront is pivotal to optimising the resultant outcomes in terms of both delivering the project outcomes and meeting Council longer term aims around improving service delivery; efficiencies and tackling key challenges in the areas of air quality; obesity and quality of life.</li> </ul>	<p><b>ALL COSTS MET BY EUROPEAN FUNDING</b> Authorised by Waheed Nazir</p>

			<ul style="list-style-type: none"> <li>• In parallel to the session on the pilots there was also a related work stream.</li> <li>• Both these sessions have helped to more closely define the scope of the pilot.</li> <li>• The next steps involve working with public health and transport and connectivity teams to more closely identify the locality and target cohort for the pilot recruitment plus location of additional sensors so that we integrate and build on existing infrastructure and align to existing programmes of work to maximise the benefits to the Council.</li> </ul>	
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**Total Cost of visits = £6,045**

**No of visits by Members = 3**

**No of visits by Officers = 24**

**No of visits at No Cost to the City = 13**

**Total cost of visits undertaken between 15 September and 29 November 2016**

<b>Date</b>	<b>No of visits</b>	<b>Cost</b>
1 April 2016 – 30 June 2016	25	£16,989
1 July – 30 September 2016	12	£5,133
1 October to date	17	£4,347

<b>Date</b>	<b>No of visits</b>	<b>Cost</b>
1 April 2015 to 30 June 2015	36	£8,648
1 July – 30 September 2015	32	£18,740
1 October – 30 December 2015	42	£15,910
1 January 2016 - 31 March 2016	25	£16,687
<b>Totals</b>	<b>135</b>	<b>£59,985</b>

#### **Visits summary 2014/2015**

<b>Date</b>	<b>No of visits</b>	<b>Cost</b>
1 April 2014 to 30 June 2014	28	£21,966
1 July – 30 September 2014	16	£7,833
1 October – 30 December 2014	39	£14,659
1 January 2015 to 31 March 2015	21	£9,540
<b>Totals</b>	<b>104</b>	<b>£53,998</b>

**Visits summary 2013/2014**

<b>Date</b>	<b>No of visits</b>	<b>Cost</b>
1 April – 30 June 2013	52	£18,467
1 July - 30 September 2013	12	£8,210
1 October –30 December 2013	38	£5,696
1 January 2014 to 31 March 2014	23	£15,243
<b>Totals</b>	<b>125</b>	<b>£47,616</b>

Date	Delegation	Country	Purpose/Outcome	Nos.	Department
31 August - 23 December 2016	Intern from Humboldt University	Germany	Erasmus placement in European and International Affairs	1	European and International Affairs
12 September 2016	Chairman of Chicago/Birmingham Sister Cities Committee	USA	Development of Birmingham/Chicago sister city engagement	1	European and International Affairs
14 September 2016	Kurt Stroscher	Germany	To attend Frankfurt Xmas Market Safety Advisory Group	1	European and International Affairs/Events
19 September 2016	Guangzhou People's Government	China	To learn about BCCs approach to international engagement	22	European and International Affairs
26 September 2016 - 24 March 2017	Intern from Picardie Jules Verne University	France	Erasmus placement in European and International Affairs	1	European and International Affairs
28 September 2016	Brian Calley, Lt Governor of Michigan,	USA	Potential Birmingham / USA business / government engagement	10	European and International Affairs
18 October 2016	Uganda High Commissioner and delegation	Uganda	Attend Birmingham Commonwealth Association Trade & Business Conference	4	European and International Affairs
19 October 2016	Kurt Stroscher	Germany	To attend Frankfurt Xmas Market Safety Advisory Group	1	European and International Affairs/Events
25 October 2016	Delegation of Foreign Affairs staff from cities in Anhui Province	China	To learn about BCC's approach to international engagement	23	European and International Affairs
04 November 2016	Korean Students	Korea	Undertaking 20 Weeks research on behalf of Birmingham Commonwealth Association	3	European and International Affairs
10 November 2016	Kurt Stroscher	Germany	To attend Frankfurt Xmas Market Safety Advisory Group	1	European and International Affairs/Events
16 November 2016	City of Frankfurt	Germany	50th Anniversary of the cities' partnership	13	European and International Affairs/Events
16 November 2016	Goethe University Frankfurt	Germany	50th Anniversary of the cities' partnership	8	European and International Affairs/Events
17 November 2016	Goethe Institut London	UK	Anniversary Gala, German Week and launch of the FCM	1	European and International Affairs/Events
17 November 2016	German Embassy London	UK	Anniversary Gala, German Week and launch of the FCM	1	European and International Affairs/Events
17 November 2016	Representatives of British Council and Agencies, Kingston	Jamaica	To develop Birmingham/Jamaica education and community linkages	12	European and International Affairs/Birmingham Commonwealth Association
13 November - 29 December 2016	German Market Stallholders	Germany	To trade at the Frankfurt Xmas Market	200	European and International Affairs/Events
23 November 2016	Representatives of the Royal Embassy of Thailand	Thailand	To examine potential sites for the "Colour of Thailand Festival in June 2017	6	Deputy Leader of the City Council/Events/European and International Affairs
23 November 2016	Kurt Stroscher	Germany	To attend Frankfurt Xmas Market Safety Advisory	1	European and International Affairs
30 November 2016	Kurt Stroscher	Germany	To attend Frankfurt Xmas Market Safety Advisory	1	European and International Affairs
07 December 2016	Kurt Stroscher	Germany	To attend Frankfurt Xmas Market Safety Advisory	1	European and International Affairs
14 December 2016	Kurt Stroscher	Germany	To attend Frankfurt Xmas Market Safety Advisory	1	European and International Affairs
21 December 2016	Kurt Stroscher	Germany	To attend Frankfurt Xmas Market Safety Advisory	1	European and International Affairs
				<b>Total 314</b>	



<b>Report to:</b>	<b>COUNCIL BUSINESS MANAGEMENT COMMITTEE</b>
<b>Report of:</b>	<b>ACTING CITY SOLICITOR</b>
<b>Date of Meeting:</b>	<b>23 JANUARY 2017</b>
<b>Subject:</b>	<b>INDEPENDENT REMUNERATION PANEL – MEMBERSHIP</b>
<b>Wards affected:</b>	<b>N/A</b>

**1. Purpose of report:**

- 1.1 In August 2016, CBM agreed to amend the Constitution with regards to membership of the Independent Remuneration Panel (IRP), including that two of the current four Citizen Representative members of the panel have their terms of office extended to August 2019, and to initiate a recruitment exercise for two new Citizen Representative members of the panel for a four year term.
- 1.2 That process has now been completed and two new appointees are proposed.

**2. Decision(s) recommended:**

- 2.1 That the Council's Business Management Committee recommends to City Council that the following be appointed to the Independent Remuneration Panel as follows:

<u>Appointee</u>	<u>Term of Office</u>	
Sandra Cooper	28 February 2017 – 31 August 2019	<i>Re-appointment</i>
TBC	28 February 2017 – 31 August 2019	<i>Re-appointment</i>
TBC – subject to	28 February 2017 – 31 August 2021	<i>New appointee</i>
employment checks	28 February 2017 – 31 August 2021	<i>New appointee</i>

<b>Contact Officer:</b>	Emma Williamson, Head of Scrutiny Services
<b>Telephone no/e-mail address:</b>	0121 464 6870 emma.williamson@birmingham.gov.uk

**3. Relevant background/chronology of key events.**

- 3.1 Councillors receive allowances to support them in carrying out their work as elected representatives. The size of the allowance for the various Councillor roles is decided by the City Council. In taking this decision, the Council must consider a report from an Independent Remuneration Panel.

- 3.2 The Panel was established by the City Council at its meeting on 2nd July 2001. Current membership consists of:
- Four Citizen Representatives appointed on four year terms (two in 2001 and two in 2007); their current terms of office expire on 28<sup>th</sup> February 2017;
  - Two appointed panel members; their current terms of office expire on 31st August 2017;
  - Two co-opted panel members drawn from former Councillors of the City Council who are no longer Members of the Council; they were appointed in 2015 for a three year term and their terms of office expire on 14<sup>th</sup> September 2018.
- 3.3 The citizen representatives and appointed members have previously had their terms renewed after being asked if they wished to continue. The two co-optees were appointed in 2015.
- 3.4 In March 2016, CBM agreed that the balance of appointed and citizen representative members remain unchanged at two appointed and four citizen representatives. However, to balance the benefits of refreshing the Panel with the importance of retaining knowledge / experience (particularly as the City Council move towards the “all-out” elections in 2018), it was agreed that two new citizen representatives should be recruited for 2017.
- 3.5 Therefore, the terms of office of two current citizen representatives are to be renewed until August 2019, and these are the first two appointments CBM are asked to make.
- 3.5 For the new members, a recruitment panel was established, comprising Cllrs Karen McCarthy, Gareth Moore and Paul Tilsley, with David Grainger (vice-chair of the panel) as chair.
- 3.6 During the five-week recruitment campaign (from 31<sup>st</sup> October to 5<sup>th</sup> December 2016), adverts were placed with Birmingham Post and Mail, Metro and the Birmingham.gov.uk/jobs, WMjobs and Jobsgopublic websites. Information was also flagged on the council’s website at [www.birmingham.gov.uk/irp](http://www.birmingham.gov.uk/irp). Twitter was used, and local groups across the city targeted.
- 3.7 The interview panel shortlisted and interviewed seven candidates. The two highest scoring candidates were selected as the interview panel’s preferred candidates and are being recommended for appointment to the Panel until August 2021.

**Signature:**



**Chief Officer:**

**KATE CHARLTON, ACTING CITY SOLICITOR**



## BIRMINGHAM CITY COUNCIL

### PUBLIC REPORT

<b>Report to:</b>	<b>COUNCIL BUSINESS MANAGEMENT COMMITTEE</b>
<b>Report of:</b>	<b>ACTING CITY SOLICITOR</b>
<b>Date of Meeting:</b>	<b>23 January 2017</b>
<b>Relevant Forward Plan Ref:</b>	<b>N/A</b>
<b>Subject:</b>	<b>ARTICLE 12.4(A) OF THE CONSTITUTION</b>

#### **1. Purpose of Report**

To advise the Committee of an in year minor change to the Constitution.

#### **2. Decision(s) recommended:**

To note the following addition to Article 12.4(a) as set out in the appendix annexed.

<b>Contact Officer:</b>	<b>Kate Charlton</b>
Telephone No: e-mail address:	0121 303 2151 <a href="mailto:kate.charlton@birmingham.gov.uk">kate.charlton@birmingham.gov.uk</a>

#### **Signatures of approval to submit the report to Committee:**

11 January 2017

### **3. Consultation Internal/External:**

- 3.1 Officers in Legal and Finance, and in the People Directorate have been consulted in relation to the suggested changes.

### **4. Background with any Legal comments:**

- 4.1 Are the recommended decisions consistent with the Council's Policies Plan and Strategies - yes as this is a statutory requirement under the Academies Act 2010.
- 4.2 There are no financial implications.
- 4.3 There are no legal implications.
- 4.4 Public Sector Equality duties - there are no Public Sector Equality implications.

### **5. Background:**

- 5.1 For maintained schools to convert to academies under the Academies Act 2010 it is often necessary for the Council to grant a long lease of the school site to the Academy Trust and for the Council to enter into a Commercial Transfer Agreement with the outgoing governing body and the Academy Trust. The Commercial Transfer Agreement transfers assets and liabilities to the Academy Trust and sets out how any future liabilities will be dealt with. It also relates to the transfer of staff to the Academy Trust. These matters were previously decided by Cabinet until an amendment to the Constitution in July 2015 enabled some Chief Officers to make decisions under delegated authority, and in particular to approve the granting of long leases.
- 5.2 The Strategic Director – Finance and Legal currently makes decisions relating to academy conversions. However, an amendment to the Constitution is required to give the Strategic Director of People the authority to grant long leases, enter into Commercial Transfer Agreements and deal with associated matters. As academy conversions are an education function, it is appropriate that the Strategic Director of People is able to make these decisions.
- 5.3 The proposed amendment to the Constitution will provide clarity to the decision-making process. Those officers in the People Directorate who facilitate academy conversions have asked for the amendment to enable the Strategic Director of People, under delegated authority, to make all necessary decisions relevant to the conversion of maintained schools into academies, and to authorise the completion of legal documentation.
- 5.4 Cabinet will continue to receive quarterly update reports showing those schools which have converted in the previous quarter, and which schools will convert in the following quarter.

**6. Evaluation of Alternative Options:**

- 6.1 The alternative option is for the delegations to remain in their present form, however this option would continue the uncertainty and delay regarding documentation necessary to the changing status of schools.

**7. Reasons for Decisions:**

- 7.1 To assist and support officers in pursuing the most expedient way of authorising matters concerning the conversion of schools to academies, and the approval of legal documentation.

### **APPENDIX 1 – Delegation 12.4(a)**

Subject to the delegations set out in this Clause 12.4

- (viii) the Strategic Director of People (and in their absence the Strategic Director Finance and Legal) has the authority to authorise and approve the completion of (but not limited to) the grant of long term leases, commercial transfer agreements and any other ancillary documentation relating to the changing status of schools pursuant to the Academies Act 2010 or any associated legislation relating to the changing status of schools, subject to the agreement of the City Solicitor

**Reminder: Members must declare all relevant pecuniary and/or non-pecuniary interests relating to any items of business to be discussed at this meeting**

**BIRMINGHAM CITY COUNCIL**

**COUNCIL AS TRUSTEE**

**Tuesday 7 February 2017 at 1345  
hours in The Council Chamber,  
Council House, Birmingham**

**A G E N D A**

**1 NOTICE OF RECORDING**

Lord Mayor to advise that this meeting will be webcast for live or subsequent broadcast via the Council's Internet site ([www.birminghamnewsroom.com](http://www.birminghamnewsroom.com)) and that members of the press/public may record and take photographs.

The whole of the meeting will be filmed except where there are confidential or exempt items.

**Attached 2 MINUTES**

To confirm and authorise the signing of the Minutes of the Meeting of the Council as Trustee held on 6 December 2016.

**Attached 3 A MULTIPLE REPORT ON PROPERTY MATTERS FOR DECISION BY COUNCIL AS TRUSTEE.**

(1345-1400) To consider a report of the Trust and Charities Committee.

**Councillor Habib Rehman to move the following Motion**

"That Full Council sitting as 'Council as Trustee':

**A. Calthorpe Park – disposal of former park keepers lodge**

- i) Approves that part of the land held in trust at Calthorpe Park comprising the former Park Lodge and gardens can be disposed of on terms to be agreed;
- ii) and to submit to the Charity Commission an application for a Scheme/Order allowing the trust the necessary additional powers to undertake the disposal of 'specie' land

**B. Queens Park – disposal of former park keeper's lodge**

- i) Approves that part of the land held in trust at Calthorpe Park comprising the former Park Lodge and gardens can be disposed of on terms to be agreed;

- ii) and to submit to the Charity Commission an application for a Scheme/Order allowing the trust the necessary additional powers to undertake the disposal of 'specie' land
- C. Selly Oak Park – disposal of former park keepers lodge
  - i) Approves that part of the land held in trust at Calthorpe Park comprising the former Park Lodge and gardens can be disposed of on terms to be agreed;
  - ii) and to submit to the Charity Commission an application for a Scheme/Order allowing the trust the necessary additional powers to undertake the disposal of 'specie' land
- D. Cropwood Estate – disposal of former caretakers cottage
  - i) Approves that part of the land held in trust at Cropwood comprising the former cottage and gardens can be disposed of on terms to be agreed;
- E. Cannon Hill Park – Grant of Easement for underground pipe to Environment Agency
  - i) agrees to the installation of a new large bore pipe under part of Cannon Hill Park adjacent to the Birmingham Wildlife & Conservation Park and that the installation be formally documented by the grant of an easement together with associated right of way over the access road known as Zoo Drive, on terms to be agreed.
- F. George Cadbury for Public Park (Manor Farm Park) – progress options for the refurbishment and letting of the Cadbury Barn and partial redevelopment of the existing depot
  - i) Approves that if the Acting Strategic Director of Place first declares part of the current Depot surplus to requirements that part of the land held in trust at Manor Farm Park can be disposed of on terms to be agreed in support of action to safeguard the Cadbury Barn.
  - ii) and to submit to the Charity Commission an application for a Scheme/Order allowing the trust the necessary additional powers to undertake the disposal of 'specie' land

And

- G. that the Director of Property be authorised to negotiate the terms of all agreements and that the City Solicitor be authorised to prepare, negotiate, execute, seal and complete all necessary documentation, including the making of applications to the Charity Commission for any purposes required to give effect to the above decisions and also to place any formal advertisements required under either s123 of the Local Government Act 1972 or the various statutes as may relate to the charitable status of the trust

**Reminder: Members must declare all relevant pecuniary and/or non-pecuniary interests relating to any items of business to be discussed at this meeting**

**BIRMINGHAM CITY COUNCIL**

**CITY COUNCIL**

**Tuesday, 7 February 2017 at 1400  
hours in The Council Chamber,  
Council House, Birmingham**

**A G E N D A**

**1     NOTICE OF RECORDING**

Lord Mayor to advise that this meeting will be webcast for live or subsequent broadcast via the Council's Internet site ([www.birminghamnewsroom.com](http://www.birminghamnewsroom.com)) and that members of the press/public may record and take photographs.

The whole of the meeting will be filmed except where there are confidential or exempt items.

**Attached     2     MINUTES**

- (a) To confirm and authorise the signing of the Minutes of the Extraordinary Meeting of the Council held on 10 January 2017.
- (b) To confirm and authorise the signing of the Minutes of the Meeting of the Council held on 10 January 2017.

(1400-1410)     **3     LORD MAYOR'S ANNOUNCEMENTS**

To receive the Lord Mayor's announcements and such communications as the Lord Mayor may wish to place before the Council.

(1410-1425)     **4     PETITIONS**

**(15 minutes allocated)**

To receive and deal with petitions in accordance with Standing Order 8.

As agreed by Council Business Management Committee a schedule of outstanding petitions is available electronically with the published papers for the meeting and can be viewed or downloaded.

(1425-1555)

5

**QUESTION TIME**

**(90 minutes allocated)**

To deal with oral questions in accordance with Standing Order 9(B)

- A. Questions from Members of the Public to any Cabinet Member, Assistant Leader, District Committee Chairman or Ward Forum Chairman (20 minutes)
- B. Questions from any Councillor to a Committee Chairman, Lead Member of a Joint Board or Ward Forum Chairman (20 minutes)
- C. Questions from Councillors other than Cabinet Members and Assistant Leaders to a Cabinet Member or Assistant Leader (25 minutes)
- D. Questions from Councillors other than Cabinet Members and Assistant Leaders to the Leader or Deputy Leader (25 minutes)

**Attached**

6

**APPOINTMENTS BY THE COUNCIL**

**(5 minutes allocated)**

(1555-1600)

To make appointments to, or removals from, committees, outside bodies or other offices which fall to be determined by the Council as set out on the attached schedule..

7

**EXEMPTION FROM STANDING ORDERS**

Councillor Sharon Thompson. to move an exemption from Standing Orders.

**Attached**

8

**TRANSPORT FOR WEST MIDLANDS STRATEGIC TRANSPORT PLAN:  
"MOVEMENT FOR GROWTH"**

**(30 minutes allocated)**

(1600-1630)

To consider a report of the Cabinet Member for Transport and Roads

**Councillor Stewart Stacey to move the following Motion:**

"That Full Council:

- a) Endorses Movement for Growth which was approved by the West Midlands Combined Authority on 29<sup>th</sup> June 2016.
- b) Supports the use of Movement for Growth to inform future transportation capital investment projects and programmes in Birmingham.
- c) Agrees that Movement for Growth is adopted as City Council transport policy and that the constitution is amended as appropriate."

(break 1630 -1700)



**Attached      9      REPORTS OF THE OVERVIEW AND SCRUTINY COMMITTEES**

**(60 minutes allocated 2x30 minutes)**

**(1700-1730)      A.      Tackling Rough Sleeping**

To consider a report of the Housing and Homes Services Overview and Scrutiny Committee together with a commentary from the Executive.

**Councillor Victoria Quinn to move the following Motion:**

“ ”  
.

**(1730-1800)      B.      Jobs and Skills (title to be confirmed)**

To consider a report of the Economy, Skills and Transport Overview and Scrutiny Committee together with a commentary from the Executive.

**Councillor Zafar Iqbal to move the following Motion:**

“ ”  
.

**Attached      10      MOTIONS FOR DEBATE FROM INDIVIDUAL MEMBERS  
**(90 minutes)****

**(1800-1930)**      To consider the attached Motions of which notice has been given in accordance with Standing Order 4(A).

