

## **BIRMINGHAM CITY COUNCIL**

### **HOUSING AND NEIGHBOURHOODS OVERVIEW AND SCRUTINY COMMITTEE**

**THURSDAY, 23 SEPTEMBER 2021 AT 14:00 HOURS**  
**IN ON-LINE INFORMAL MEETING, MICROSOFT TEAMS**

## **A G E N D A**

1 **NOTICE OF RECORDING/WEBCAST**

The Chair to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's meeting You Tube site ([www.youtube.com/channel/UCT2kT7ZRPFCXq6\\_5dnVnYlw](http://www.youtube.com/channel/UCT2kT7ZRPFCXq6_5dnVnYlw)) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 **APOLOGIES**

To receive any apologies.

3 **DECLARATIONS OF INTERESTS**

Members are reminded that they must declare all relevant pecuniary and non pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

**1 - 20**

4 **ACTION NOTES AND ACTION TRACKER**

To confirm the action notes of the meetings held on 17 June 2021 and 18 August 2021 and to note the action notes of the informal meeting held on 8 July 2021 and the action tracker.

**21 - 34**

5 **CABINET MEMBER FOR HOMES AND NEIGHBOURHOODS - PRIORITIES REPORT**

Councillor Shabrana Hussain, Cabinet Member for Homes and Neighbourhoods, in attendance.

**35 - 46**

6 **LOCALISATION UPDATE**

Chris Jordan, Assistant Director, Neighbourhoods, and Karen Cheney, Head of Service - Neighbourhood Development and Support Unit, in attendance.

**47 - 50**

7 **WORK PROGRAMME**

For discussion.

8 **DATE OF NEXT MEETING**

The next meeting is scheduled to take place on Thursday, 14 October 2021 at 1400 hours.

9 **REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS RECEIVED (IF ANY)**

To consider any request for call in/councillor call for action/petitions (if received).

10 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.

11 **AUTHORITY TO CHAIR AND OFFICERS**

Chair to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

**BIRMINGHAM CITY COUNCIL**

**HOUSING AND NEIGHBOURHOODS O&S COMMITTEE –**

**PUBLIC MEETING**

**1400 hours on Thursday 17 June 2021**  
**Main Hall, Birmingham & Midland Institute**

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**Present:**

Councillor Penny Holbrook (Chair)

Councillors Deirdre Alden, Marje Bridle, Roger Harmer, Mahmood Hussain, Mary Locke and Mike Sharpe

**Also Present:**

Karen Cheney, Head of Service – Neighbourhood Development and Support Unit

Chris Jordan, Assistant Director, Neighbourhoods

Jayne Bowles, Scrutiny Officer

Emma Williamson, Head of Scrutiny

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**1. NOTICE OF RECORDING/WEBCAST**

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**2. APOLOGIES**

Apologies were received from Councillor Ken Wood.

**3. APPOINTMENT OF COMMITTEE, CHAIR AND DEPUTY CHAIR**

**RESOLVED:**

- (i) To note the resolution of the City Council appointing the Committee, Chair and members to serve on the Committee for the period ending with the Annual Meeting of the City Council in 2022:

Labour (5): Cllrs Penny Holbrook (Chair), Marje Bridle, Mahmood Hussain, Mary Locke and Mike Sharpe

Conservative (2): Cllrs Deirdre Alden and Ken Wood  
Liberal Democrat (1): Cllr Roger Harmer

- (ii) To elect Cllr Marje Bridle as Deputy Chair for the purposes of substitution for the Chair, if absent, for the period ending with the Annual Meeting of the City Council in 2022.

#### **4. DECLARATIONS OF INTERESTS**

None.

#### **5. HOUSING AND NEIGHBOURHOODS OVERVIEW & SCRUTINY COMMITTEE – TERMS OF REFERENCE**

Noted.

#### **6. ACTION NOTES AND ACTION TRACKER**

(See documents 1 and 2)

Councillor Bridle requested that the follow-up on the LAMS data sharing session be added to the action tracker.

##### **RESOLVED:**

- The action notes of the meeting held on 22 April 2021 were agreed.
- The action tracker was noted.

#### **7. LOCALISATION UPDATE**

(See document 3)

Chris Jordan, Assistant Director, Neighbourhoods, highlighted the key points in the slides which had been circulated with the agenda. Karen Cheney, Head of Service – Neighbourhood Development and Support Unit, then added some further detail. The following were amongst the main points made:

- Between June 2020 and end of March 2021, 109 virtual ward meetings were held, with a total live attendance figure of 2,462 plus an additional 2,752 viewings of the NDSU YouTube recordings;
- In general, numbers have been higher for virtual meetings so this is a viable option going forward, perhaps with a combination of virtual and face-to-face meetings;
- There are now 52 completed ward plans and an interim priorities template has been produced for wards with no ward plan done, principally for the CWG Celebrating Communities Fund, as they have to align with ward priorities and plans;
- The 10 Pioneer Places across the city have continued virtually since lockdown;

- There are two short films on Pioneer Places to show to members, however due to technical issues these will be circulated after the meeting;
- The films celebrate good practice in pioneer wards and feature North Edgbaston Alliance and Moseley Together;
- Some of the things they have been able to do include offering training opportunities and also grants of £1000 have been made available and in the film Moseley talk about how they used their grant.

In the course of the discussion, and in response to Members' questions, the following were amongst the main points raised:

- In terms of functionality, Localisation sits within the newly created City Operations under Rob James, however where things will ultimately sit is still being considered;
- Members acknowledged that the NDSU has done some good work and progress had been made on engagement, training and support, however what is lacking is directorate engagement ;
- The opportunity now exists to take this forward through the Localisation Star Chamber , with Cabinet Members and Directors invited to meetings with Cllr Thompson;
- A paper has been written and sent out to all Directors and officers will ask if this can be shared with committee members;
- Members stressed that it is not just about devolved pots of money, it is about transformational change;
- The CWG money is welcome and, as with other money made available in the past gets people interested in ward forum meetings, however the real issue is that the council as a whole has looked at occasional pilots but needs to be looking at these as a core part of shaping local services;
- It would be interesting to know what the stats are on the number of bids to see what the level of engagement is;
- Members queried whether each goal in the ward plans has a responsible directorate alongside it and were told that the NDSU has gone through all the priorities for each ward and put against them whether they are council priorities and the cabinet portfolio, so that if and when money is available to go out locally, what is needed begins to emerge;
- From members' point of view, it is about bending policy to the will of local communities – we are already spending on core services but it needs to be about local priorities;
- The purpose of the ward plans is to progress priorities throughout the year and it is good practice where they are reviewed to have a report back from the person noted against the action;
- A view was expressed that local councillors have local knowledge which is not tapped into;
- The three areas looking to have parish councils are in Perry Barr, Balsall Heath and the Jewellery Quarter;
- Stockland Green are looking for a Neighbourhood Plan (neighbourhood planning policy);
- Members felt that it was not always clear how to contact Relationship Managers;

- The Chair asked for the graduate placement report on Relationship Managers to be shared with committee members;
- The Chair will have a conversation with Cllr Thompson about calling Directors to O&S and the suggestion was perhaps this should be two months after their attendance at Star Chamber.

**RESOLVED:**

- The two short films about Pioneer Places to be sent to committee members;
- The graduate placement report on Relationship Managers to be shared with committee members;
- Officers to ask the Cabinet Member whether the Star Chamber paper sent to all directorates can be shared with committee members;
- Chair to have a conversation with the Cabinet Member about inviting Directors to O&S after they have been to Star Chamber;
- The report was noted.

**8. WORK PROGRAMME**

(See document 4)

The Chair confirmed that regular sessions on Localisation would be included on the work programme so that the Committee could monitor and influence progress.

**RESOLVED:**

The work programme was noted.

**9. DATES OF MEETINGS 2021/2022**

The dates of meetings for the 2021/2022 municipal year were noted and agreed.

**10. REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS RECEIVED (IF ANY)**

None.

**11. OTHER URGENT BUSINESS**

None.

**12. AUTHORITY TO CHAIRMAN AND OFFICERS**

**RESOLVED:**

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, has authority to act on behalf of the Committee.

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The meeting ended at 1525 hours.





## BIRMINGHAM CITY COUNCIL

**HOUSING AND NEIGHBOURHOODS O&S COMMITTEE –  
INFORMAL MEETING****1400 hours on Thursday 8 July 2021 (On-line Meeting)****Action Notes**

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**Present:**

Councillor Penny Holbrook (Chair)

Councillors Deirdre Alden, Marje Bridle, Roger Harmer, Mahmood Hussain, Mary Locke and Ken Wood

**Also Present:**

Councillor John O'Shea, Cabinet Member for Street Scene and Parks

Mira Gola, Head of Business Improvement and Support

John Jamieson, Head of Service – Housing Management

Gary Messenger, Head of Service – Housing Options and PRS

Darren Share, Assistant Director, Street Scene

Jayne Bowles, Scrutiny Officer

Emma Williamson, Head of Scrutiny

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**2. APOLOGIES**

Apologies were received from Councillor Mike Sharpe.

**3. DECLARATIONS OF INTERESTS**

None.

#### **4. ACTION NOTES AND ACTION TRACKER**

(See documents 1 and 2)

The Chair gave two updates:

- Localisation session on 17<sup>th</sup> June – the paper sent out to all directorates regarding the Star Chamber has been provided and was emailed to members on 6<sup>th</sup> July;
- Informal LAMS data sharing session on 10<sup>th</sup> May – officers have been contacted regarding the follow-up actions agreed, which will include arranging a training session and further details will be confirmed as soon as possible.

A request was made for the document illustrating the ABCD gradings to be provided before the session. Darren Share confirmed there is a LAMS guidance manual available which includes photographs showing the gradings and he will forward this on for circulation to members.

The action notes and action tracker were noted.

#### **5. PROGRESS REPORT ON IMPLEMENTATION: REDUCING FLY-TIPPING**

(See document 3)

Councillor John O’Shea, Cabinet Member for Street Scene and Parks, and Darren Share, Assistant Director, Street Scene, attended for this item.

The Chair invited Cllr O’Shea to introduce the report and in doing so he made the following points:

- He thanked the committee for the work done on this last year and confirmed that good progress had been made on the recommendations in the report;
- The CCTV is well under way, with procurement in for the new cameras and they are at the moment completing the policy end of that to allow the cameras to be deployed across the city, which will also cover off the Wall of Shame;
- They have launched the 6 Enforcement and Engagement Officers in the worst affected wards of the city – on a cost basis, it had not been possible to roll this out to every ward at this stage, however this will be kept under review with this being used as a pilot to determine how well they work and the impact they have;
- They are proud of the work currently taking place on engagement with local residents with around 5,000 pieces of kit out there now with residents and some 20,000 new blue bags issued across the city;
- The sheer quality of work being done in neighbourhoods by volunteers helping to keep their areas clean can be seen through social media;
- The bulky waste project has hit something of a barrier and so they are trying a different tack by trialling 4 mobile household recycling centres comprising a recycling vehicle, a compactor vehicle and another vehicle to take away items

for re-use. They will be deployed to every single ward across the city, but focussing particular on the wards which need more assistance to help take away their waste. It is felt that this will be available to more people and have a greater impact on the collection of waste from residents than a discounted scheme would;

- There are 4 fly-tipping teams and 4 new deep-clean teams and work is also being done on tackling the issue of black bags by the roadside by increasing the frequency of collection along certain roads in the city, with 8 new crews to increase collection rates;
- There are aspects still to be completed but good progress is being made given the problems they have had and the pandemic.

Darren Share added the following points:

- There is more to do and they are waiting for some extra graffiti vehicles to arrive which will provide additional graffiti crews;
- There are a number of crews out there now collecting black bags and getting on average around 6 tonne a day off the streets;
- They are tracking the effectiveness of each one of these activities and further updates can be scheduled.

In reply to Members' questions and comments, the following responses were given:

- They will want to talk to all local members about what is happening in their wards including the camera deployments, the use of deep-clean teams and the location of the mobile HRCs because although they have very good data to show where the hotspots are, there is always room for the local knowledge and feedback from the community that elected members can provide;
- Darren Share confirmed that he had met with Service Managers regarding the rollout of the new initiatives and local street cleansing managers have been tasked to contact local members before the end of July;
- There are 9 cameras that can be deployed and 10 new ones have been ordered, so that will take us up to a total of 19 cameras that can be moved around the city to use in various locations;
- The cameras do require power and so lampposts are the mainstay for cameras to sit on, however it was noted there is a need to think of an alternative to address fly-tipping in locations where there is no access to power - the example of lay-byes on the A38 was given;
- With regard to the Wall of Shame, there is a report going to Cabinet in July, followed by a brief consultation period over the summer and an implementation report going back to Cabinet in early autumn;
- The groundwork has been done and the media team are putting together images to use on the name and shame videos and putting together sample ideas and are ready to go when they have got the legal authority;
- Enforcement and the use of fines is a broader question and it was suggested the committee might want to involve Cllr Phil Davis as Chair of Licensing and Public Protection in relation to this;

- The Chair suggested that Cllr Davis be contacted in order to have a conversation about the public protection role and potentially be invited to a future meeting;
- It is too early to say whether the Enforcement and Engagement Officers can be extended and there is certainly not enough in this year's budget to increase to one per ward, however this is something they might be able to explore in future years;
- A request was made to see the job description for the Enforcement and Engagement Officers and it was agreed this would be provided to committee members, along with the "day in the life" paper which has also been produced;
- It was pointed out that in addition to the 6 Enforcement and Engagement Officers, they have also increased the permanent Waste Enforcement Team;
- Members queried who decides on the location for the mobile HRCs, how people are notified and how far in advance, and what happens if residents are unable to carry items to the vehicles;
- They are learning throughout the process but the idea is to identify locations where they can capture a large amount of people within walking distance and easily accessible and they are working with elected members and colleagues in Housing to do this;
- As issues arise, they can then revise how they are deployed and there will be enough crew to help people carry items to the vehicles;
- Members were told that this is a new initiative, nowhere else in the UK is currently doing this and they have had approaches from other local authorities (Sheffield, Manchester and Telford) who want to learn from what we are doing;
- Concerns were raised regarding the capacity of the mobile HRCs as in reality groups of residents will clear alleyways and the vehicles might not be able to deal with the volume;
- It was pointed out that the mobile HRCs are about getting rid of household waste and in instances where an alleyway has been cleared, this will be dealt with by the fly-tipping crews;
- It was suggested that the Chair pick this issue up with Cllr O'Shea and Darren outside of the meeting;
- The committee will want to keep this under review to monitor how it goes and what the impact is;
- With regard to the deep-clean crews, the importance of providing feedback to local members was stressed and Members were told the intention is that the deep-clean crews work in conjunction with ward crews and officers will make sure that feedback is provided;
- There are an additional 10 sack crews tackling roads where sacks come out from flats above shops and data sharing is important to get the most out of these additional crews;
- A query was raised regarding litter picks and the difficulty in navigating the website to access the form and whether there was a phone number that can be used for notifying where there has been a change in location for leaving the bags or regarding the contents of those bags;

- Members were told there is an email address that can be used if navigating the website is a problem – [cleanergreenerstreets@birmingham.gov.uk](mailto:cleanergreenerstreets@birmingham.gov.uk) – and it was recognised that they need to keep reviewing the website and take any issues to the web team;
- The usefulness of having a phone number was a valid point, however this would be difficult in terms of staffing and operating;
- The ‘Love Your Streets’ team work with residents but they cannot be everywhere and so are supported by depots and crews;
- Members’ thanks to be passed on to the Lifford team for the work done recently following students leaving properties in Selly Oak in particular and Cllr O’Shea told members they would be happy to liaise with universities and landlords about what else can be done. It was suggested that they should also talk to letting agents;
- There is also a letter going out from Cllrs O’Shea, Cotton and Thompson to landlords across the city reminding them about how they need to behave and that if they are being regulated as HMOs we have powers to deal with them should they not be supporting residents to get rid of waste safely and properly;
- They will seek to prosecute fly-tipping where there is evidence to support a prosecution – there needs to be a personal statement or camera footage – and they are prosecuting people;
- A concern was raised by one member that in some instances information is passed on but there is no feedback given and an undertaking was given that this would be looked into, however the issue is that even if there is a letter with an address on in a fly-tipped bag, they need to find out who put that bag on the street;
- Private land is a problem as we have no duty as a council and will only remove rubbish if there is a risk to health, but there are other routes, eg planning laws and notices that can be issued;
- Members queried whether they can still maintain their relationships with local officers and expect responses from them and the Chair confirmed that the Deputy Leader had stated that members are encouraged to use the new customer services system for routine enquiries but that they can go direct to officers where an issue needs to be escalated or there are specialist enquiries;
- At the moment, the committee is tracking the implementation of the recommendations and it was agreed that further reports would be scheduled, with the next one in September or October when data should be starting to come through to show whether the initiatives are working and the impact they are having.

The report was noted and:

- Enforcement and Engagement Officer job description and “day in the life” paper to be sent to members;
- Cllr Phil Davis, Chair of Licensing and Public Protection, to be contacted re public protection role and potentially be invited to a future meeting;
- Further reports to be scheduled with the next one in September or October;

## 6. DEVELOPING A LITTER BINS POLICY – DISCUSSION

Cllr O’Shea asked for O&S input to developing a policy across the city on litter bins – where we use them, what size of bins and how we collect from them.

It is a fairly wide-ranging brief - we have around 14,000 street bins across the city plus bins in parks and the request is for the committee to have a look at what other local authorities do about where they put them, how often they empty them, how they monitor them and the size of bins they use, to see whether we are doing the right thing or can we do better.

Members agreed this is a piece of work they would be interested in doing and the Chair suggested this could be done over a couple of informal sessions, with scrutiny officers having a look nationally to identify other local authorities to talk to, and a formal report to then be brought to committee.

Darren Share advised that there is some guidance which he can send to members. It was also pointed out that a few years ago each of the wards had conversations with officers and maps were drawn up showing where bins were located.

## 7. PERFORMANCE MONITORING

(See document 4)

Mira Gola, Head of Business Improvement and Support, Darren Share, Assistant Director, Street Scene, John Jamieson, Head of Service – Housing Management, and Gary Messenger, Head of Service – Housing Options and PRS, attended for this item.

Mira presented the report and highlighted the following points:

- The data in the report is as at Month 2 (May) and looks a little different this time to reflect the new City Housing and City Operations directorates;
- The opportunity has been taken to review how the performance information is presented and there is now a Contents page and a Summary page;
- The summary page gives an “at a glance” view of the BRAG ratings for each of the KPIs;
- There is also a diagrammatic presentation of the BRAG rating as well;
- There is also an exceptions report for any measures that are rated red, blue or amber.

In the course of the discussion, and in response to Members’ questions, the following were amongst the main points raised:

- Whilst the changes to the report were welcomed, there were concerns that it is now July and the figures being looked at in this report are for April, with snapshots of May but not across the whole report;
- Members were told that the performance reporting is in line with the corporate reporting timetable and this is the latest approved and signed-off report, however service areas can provide more up-to-date information if required;
- John Jamieson gave Members the May figures for Emergency (98.3%, Routine Repairs (96.3%) and Right to Repair (92.8%), which are all above target)

- With regard to responsive repairs, a breakdown was requested of performance by contractor and it was agreed that going forward this would be provided in the commentary;
- The City HLB report contains useful information, for example contractor performance by area, and it was suggested that some of that could be brought to committee;
- With regard to the housing waiting list, we have a stock of around 60,000 houses, with over half of those being for smaller families and a lot of applicants looking for larger properties;
- There are around 18,000 applicants on the waiting list and a breakdown was requested showing the number waiting for each type of property, including modified properties and, if possible, the number already in council housing but looking for a larger property due to over-crowding);
- The housing teams do talk to people who are under-occupying with a view to down-sizing but it was stressed this is totally based on consent;
- An update was requested on the fleet and waste vehicle replacement and Members were told all 74 vehicles have been delivered. Phase 2 will bring more in next year and the third phase will be the year after;
- A query was raised regarding performance information for grass cutting in parks and open spaces and whether that could be included in the performance reports;
- Darren Share told Members they do hold that information, which is reviewed on a monthly basis, and they did have a performance measure on grounds maintenance ;
- Cllr O'Shea advised that this had been included in the report that went to the last Cabinet meeting and from memory the figure was around 88%;
- It was pointed out the measures in the reports presented to committee relate to housing and waste, but grounds maintenance/grass-cutting could be included in future reports

The Chair thanked the Cabinet Member and officers for their attendance at the meeting.

The report was noted and:

- Housing repairs – performance by contractor to be included in the commentary in future reports;
- Housing waiting list – breakdown to be provided of the number of applicants waiting for each type of property;
- Performance measure on grounds maintenance/grass cutting to be included in future reports.

## **8. WORK PROGRAMME**

(See document 5)

The work programme was discussed and the following points were raised:

- There are still some items to be programmed and Members will be kept informed of progress with scheduling these;

- Cllr Wood requested that the Voids item scheduled for September be deferred as he is unable to attend that meeting and wants to be able to take part;
- He also suggested that as part of that work a visit could be arranged to view two or three void properties, with the Chair adding that perhaps Members could visit a void property and a property ready to be re-let, and that this could potentially be arranged during August.

**9. DATE OF NEXT MEETING**

Noted.

**10. OTHER URGENT BUSINESS**

None.

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The meeting ended at 1607 hours.



**BIRMINGHAM CITY COUNCIL**

**HOUSING AND NEIGHBOURHOODS O&S COMMITTEE –  
PUBLIC MEETING**

**1100 hours on Wednesday 18 August 2021**

**Main Hall, Birmingham & Midland Institute**

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**Present:**

Councillor Penny Holbrook (Chair)

Councillors Roger Harmer, Mahmood Hussain, Mary Locke and Mike Sharpe

**Also Present:**

Councillor Ian Ward, Leader of the Council

Councillor Jon Hunt

Councillor Morriam Jan

Rebecca Farr, Development Planning Manager

Ian MacLeod, Acting Director, Inclusive Growth

Mumtaz Mohammed, Programme Manager

Guy Olivant, Business Partner – Development and Comms

Jayne Bowles, Scrutiny Officer

Emma Williamson, Head of Scrutiny

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**2. APOLOGIES**

Apologies were received from Councillors Deirdre Alden, Marje Bridle and Ken Wood.

### 3. DECLARATIONS OF INTERESTS

None.

### 4. REQUEST FOR CALL IN: BIRMINGHAM 2022 – UPDATE ON THE PERRY BARR REGENERATION SCHEME FBC

(See documents 1, 2 and 3)

The Chair invited Cllr Jon Hunt and Cllr Morriam Jan to state their reasons for requesting the call-in.

Cllr Hunt thanked the committee for meeting in August to consider this request for call-in and set out four issues to be addressed:

- The Perry Barr Masterplan approved by the Leader in July – ward councillors want this village to be a liveable place and part of an attractive destination; the Masterplan was pleasing with innovative ideas, one of which was to retain the bus garage which has some architectural interest for indoor use, eg market or community activity. The issue in the report is that it is referred to as temporary twice and within the decision made by Cabinet.
- The Hare of the Dog public house – the business case recommends that it is used for affordable housing. The Masterplan identifies this as a potential heritage asset, so it is not clear what the business case means – is the public house to be used for affordable housing or replaced with affordable housing?
- Social housing issues – this report takes out plots 3, 4 and 5 – 57 ground level houses to BMHT. It is unclear how they will be replaced and how additional social housing is provided and the responses at Cabinet were not clear. There is a difference between affordable and social housing and there are pressures to provide social housing.
- Oscott Gardens – the proposal is that Oscott Gardens would be used for temporary housing for homeless people in line with council policy, but only for 5 years and then to be used for new housing, primarily for sale. Is 5 years arbitrary?

Cllr Jan added that the new community facility at the bus depot would be a great asset to the neighbourhood, and it is of historical value, so it would be a waste to knock it down.

The Leader responded that the regeneration taking place in Perry Barr will impact on a much wider area and the catalyst has been the hosting of the Commonwealth Games, otherwise this would not be happening.

Having spoken to Cllr Hunt before the meeting regarding the issues raised, he made the following points:

- The intention is to create in Perry Barr a place where people choose to live, work and visit – and the latter is where the bus depot is significant. It is an attractive building and there is enough space to create a number of different

attractions.

- They are consulting on the Masterplan, which is a 40 year vision, and are consulting on options, including getting an operator to run it.
- The “temporary” reference is only in relation to outline planning and it will not be demolished unless that is what residents ask for. The proposal is to make this work as a visitor attraction if that is what comes out of the consultation
- With regard to the public house, the report refers to considering the potential for more housing units because at the moment they have not managed to attract a buyer or operator to use it as a public house. The building has heritage elements and does need to be preserved and the preferred option is to use it as a public house if an operator can be found, or another option might be for it to be a restaurant.
- Planning consent for the village site makes provision for 22% affordable housing. There is a target of 35% across the city as a whole, of which 11% is required for social housing. At the moment they are looking to accommodate 22% of affordable housing within the development plots currently being constructed. They are yet to determine what will happen on the remaining plots and second and subsequent phases of development, but will ensure 35% affordable housing and seek to hit the target of 11% social housing within that.
- The proposal to convert Oscott Gardens for temporary accommodation – this is a better option than placing residents into B&B and can be for longer than 5 years if residents are comfortable with that.
- They would like to be in a situation where there is a better solution than using temporary accommodation in 5 years’ time, however it seems much more likely in the short term that there will be an increase in demand rather than a reduction, so this may be needed beyond the 5 years.

In the ensuing question and answer session the following points were raised:

- The term “affordable housing” is highly misleading in most cases and the reason there is a huge crisis with exempt accommodation is there is not enough social housing.
- The real crisis is social housing and Members were concerned about the wording used – “will hit 35%” and “will seek to hit 11%” sounds like a clear promise on affordable housing but not on social housing, where a commitment is needed.
- The Leader agreed there is a crisis, exacerbated by Right to Buy. The Development Plan identifies 35% affordable housing, broken down to 11%

social housing, and what gives greater flexibility is breaking even on the village site. On the assumption that is achieved, they can get BMHT to deliver 11% social housing on the remaining phases.

- There is no guarantee that something won't happen to take that off course, but they will deliver what they can.

Cllr Hunt requested that, in the event the decision is not called in, the Leader put something in writing, setting out the clarifications and commitments discussed, as he was concerned some of the wording used in the report was misleading.

A vote of the Committee then took place with members voting unanimously to not call in the decision.

**RESOLVED:** -

1. The decision was not called-in.
2. Leader to put something in writing, setting out the clarifications and commitments discussed, with a copy to be sent to this Committee.

**5. OTHER URGENT BUSINESS**

None.

**6. DATE AND TIME OF NEXT MEETING**

Noted.

**7. REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS RECEIVED (IF ANY)**

None.

**8. AUTHORITY TO CHAIRMAN AND OFFICERS**

**RESOLVED:**

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, has authority to act on behalf of the Committee.

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The meeting ended at 1136 hours.

**HOUSING & NEIGHBOURHOODS O&S COMMITTEE  
ACTION TRACKER 2021/22**

Date	Agenda Item	Action	Notes
18-Aug-21	Request for Call-In: Birmingham 2022 – Update on the Perry Barr Regeneration Scheme FBC	Leader to put in writing clarifications and commitments discussed, to be copied to Committee.	Letter emailed to members on 23 <sup>rd</sup> August.
8-Jul-21 Informal	Action Notes and Action Tracker	LAMS data: <ul style="list-style-type: none"> <li>• Guidance manual to be circulated</li> <li>• Training session to be arranged</li> </ul>	Guidance manual circulated and training session held on 7 <sup>th</sup> September.
	Progress Report on Implementation: Reducing Fly-tipping	Enforcement and Engagement Officer job description and “day in the life” paper to be sent to members.  Cllr Phil Davis, Chair of Licensing and Public Protection, to be contacted re public protection role and potentially be invited to future meeting.  Further reports to be scheduled with the next one in September or October.	Next report currently scheduled for November.
	Developing a Litter Bins Policy	Current guidance to be circulated.  Informal session(s) to be arranged – Scrutiny Officers to contact other LAs.	Informal scoping session to be held on 23 <sup>rd</sup> September.
	Performance Monitoring	Housing repairs – performance by contractor to be included in the commentary in future reports	

**HOUSING & NEIGHBOURHOODS O&S COMMITTEE  
ACTION TRACKER 2021/22**

Date	Agenda Item	Action	Notes
		<p>Housing waiting list – breakdown to be provided of the number of applicants waiting for each type of property</p> <p>Performance measure on grounds maintenance/grass cutting to be included in future reports</p>	Emailed to members on 15 <sup>th</sup> July.
	Work Programme	<p>Voids item scheduled for September to be deferred</p> <p>(Visit to be arranged to void properties/properties ready to be re-let)</p>	Scheduled for October.
17-Jun-21	Localisation Update	<p>The two short films about Pioneer Places to be sent to committee members.</p>	Emailed to members on 18 <sup>th</sup> June.
		<p>The graduate placement report on Relationship Managers to be shared with committee members.</p>	Emailed to members on 14 <sup>th</sup> September.
		<p>Officers to ask the Cabinet Member whether the Star Chamber paper sent out to all directorates can be shared with committee members.</p>	Emailed to members on 6 <sup>th</sup> July.
		<p>Chair to have a conversation with the Cabinet Member about inviting Directors to O&amp;S after they have been to Star Chamber.</p>	

**HOUSING AND NEIGHBOURHOODS OVERVIEW AND SCRUTINY COMMITTEE – 23  
SEPTEMBER 2021**

**PRIORITY REPORT OF CABINET MEMBER HOMES AND NEIGHBOURHOODS**

**REPORT BY: COUNCILLOR SHABRANA HUSSAIN**

**1. PURPOSE OF REPORT**

This report sets out my portfolio priorities for 2021/2022

**2. RESPONSIBILITIES**

I have accountability for:

Council housing management services	Oversight and direction of estate management services and best use of BCC housing stock.  Investment programme, Repairs and maintenance programmes.
Registered Social Landlords	Liaison with the Birmingham Social Housing Partnership on neighbourhood management initiatives and the housing growth agenda to deliver the Housing Strategy.  Exempt Supported Housing.
Private Rented Sector	Licensing and regulation.  Private Tenancy Unit activities.
Tenant engagement in social housing	Tenant engagement in the management and development of social housing and Housing Liaison Boards.
Neighbourhood Management	Development of the Council's neighbourhood engagement model and work with wider Council and partners to ensure integration at the local level.

**3. PRIORITIES**

In July 2019 Cabinet adopted the refreshed Council Plan as the overarching statement of intent and direction to drive the Council's improvement and deliver the right outcomes for the City. The Council plan set out six outcomes for Birmingham to be:

- An entrepreneurial city to learn, work and invest in

- An aspirational city to grow up in
- A fulfilling city to age well in
- A great, clean and green city to live in
- A city whose residents gain the most from hosting the 2022 Commonwealth Games
- A city that takes a leading role in tackling climate change.

The Council's Delivery Plan to 2022, as approved by Cabinet in November 2020, outlines the activity to deliver on the commitments made to residents, customers and the city as a whole, and are summarised below, following recent change to the Homes and Neighbourhoods portfolio.

**By 2022:-**

- We will have made significant progress on the Council's localism agenda by delivering on the actions contained within the Working Together in Birmingham's Neighbourhoods Policy, building a cross-council approach and framework for a locality-based model.
- We will have modernised our approach to tenant engagement so that it is representative, transparent and open.
- We will have refreshed our housing strategy and delivery plan for the long term.
- We will have improved living conditions by completing installations of fire safety and sprinkler systems in council-owned high-rise
- We will have finalised the licensing regime for private rented sector housing

**4. OTHER PRIORITIES**

In addition to the priorities outlined above, there are a number of other portfolio priorities that I will be progressing during 2021/22 including:

- We will have in place a supported housing strategy to set out how we will ensure the overall provision of the exempt accommodation meets the needs of the community.
- We will have undertaken a root and branch review of housing management and capital investment, repairs and maintenance including benchmarking.
- We will have completed contract extension arrangements for the North East and Central West areas of the city and will have retendered to contract for the South area. 2022/24
- We will have identified our priorities for the capital investment programme 2022-3.
- We will have completed the Strategic Housing Needs assessment.
- We will have delivered energy efficiency improvements to BCC and private dwellings as part of the Local Authority Delivery Grant.
- We will have developed a robust business case setting out delivery of retro fit activity for BCC dwellings as part of achieving route to zero targets.



- We will have undertaken a self-assessment of our progress in delivering against both the Social Housing White Paper and the Regulators Consumer regulations.
- Following the corporate review into complaints we will have analysed root causes to move to more prevention approach and so reducing complaint levels in the service.
- We will have introduced a Private sector Housing Strategy.
- We will have undertaken an evaluation of the HRA business plan identifying greater opportunities to create investment.
- We will have established an affordable housing delivery board and approach setting out how we will deliver increased affordable housing through innovative approaches i.e. Housing Company, SPVs. etc.
- We will have developed a comprehensive business plan setting out how we will deliver improvements to, and rationalisation of the HRA Garage portfolio.
- Within Housing Management we will develop a longer term offer in regard to contributing to early help intervention and prevention.
- We will have improved performance in key areas of Housing Management including Void turnaround and right to repair.

Following the announcement of the Waking Watch Relief Fund (WWRF), a national £30 million fund to pay for the costs of installing a Common Fire Alarm System in eligible private high-rise residential buildings with unsafe cladding systems, Birmingham City Council has been allocated up to a maximum of £1.7m of the WWRF which is administered through MHCLG. This will enable costly Waking Watch measures to be reduced or replaced in buildings waiting to have unsafe cladding removed and avoiding the need for leaseholders to meet the upfront costs of the installation of fire alarms. A report will be presented to Cabinet in November setting out further detail and providing an update on Fire Safety in High Rise Buildings 2021, post Grenfell.

Our housing development programme through BMHT is responding to the Route to Zero and has successfully secured over £0.5m of funding from ERDF to test new energy saving technology on a scheme at Gressel Lane, Hodge Hill we are also working with Planning colleagues in the design of BMHT's first Passivhaus scheme which we anticipate submitting for planning this year. In addition, the BMHT build specification has been updated anticipating the changes to Building Regulations, our improved specification will take our homes beyond the minimal requirement for increased thermal efficiency, further helping to reduce fuel poverty and ensuring our new homes are future proofed.

We have progressed our commitment to support Community Led Housing (CLH) through joint work with Pioneer Housing to deliver a development of 124 new homes at Farnborough Road in Castle Vale, 24 of which we are building on behalf of Pioneer. We continue to work closely with Housing 21 and their cohousing for older people development programme, with 5 pipeline sites coming forward for disposal. Further sites

for CLH and self-build are progressing with planning colleagues, West Midland Community Homes and Witton Lodge Community Association.

I am keen to ensure the Government and partner agencies remain focused on conditions in the private rented sector, where some of the most vulnerable citizens are housed and welcome the ongoing support of Scrutiny looking into the issues of exempt accommodation which is having a major impact on neighbourhoods across the city.

## **5. KEY PERFORMANCE INDICATORS**

Quarter 1 Homes & Neighbourhoods portfolio performance *at appendix 1*

Month 5 performance is due to be presented at this Committee on 14 October.

## **6. CHALLENGES/FINANCIAL PLANNING**

### **HRA Capital Programme**

The HRA capital programme consists the new build programme, clearance of dilapidated stock and investment in the current stock. The current approved HRA Business Plan 2021+ includes investment of £0.4 billion over the next 10 years to build over 2,100 properties for rent.

The main issues facing the HRA capital programme are the need to undertake a substantial retrofit of current stock in order to meet Route to Zero by 2030, together with an increase in new build costs, both to meet the Route to Zero agenda and the increase in material costs that is currently facing the construction industry. The HRA Business Plan 2022+ will be updated over the next couple of months, and this updated take into account additional investment requirements.

### **HRA Current Rent Arrears**

Covid has had a big impact on HRA current rent arrears due to the negative economic impact on tenants. The budget on HRA current rent arrears provision was increased from £1.5m (2020/21) to £4.1m this financial year due to the problems being experienced. Currently the negative impact on tenants has been eased because of furlough and the additional £20 per week to tenants on universal credit. Based on current trends the budget is forecast to underspend by £2.1m. However, this forecast does not take into account the stopping of the furlough scheme and the additional payment to tenants on Universal Credit this month. It is anticipated that this will have a negative impact on the current forecast, although it is not clear on the level of impact. Due to the uncertainty the current forecast has not been formally reported to Cabinet.

Councillor Shabrana Hussain

Cabinet Member for Homes and Neighbourhoods

# Performance Monitoring Report

## City Housing and City Operations Directorates Homes and Neighbourhoods Cabinet Member Performance Monitoring Report 2021/22

Month 3 - June

Version 1.2

### Performance Monitoring Process

The reporting framework is based on performance against targets, baseline figures, and benchmarking (where it is available).

This report includes Vital Signs KPIs which were approved at Cabinet on 10/11/2020.

### Key

Preferred Direction of Travel	
'Bigger is better'	Performance improves if the result figure is higher
'Smaller is better'	Performance improves if the result figure is lower

Direction Of Travel (DOT)	
△	Performance improves from previous reporting period (bigger is better)
▽	Performance improves from previous reporting period (smaller is better)
▶	No change in performance
▲	Performance deteriorates from previous reporting period (smaller is better)
▼	Performance deteriorates from previous reporting period (bigger is better)

BRAG (Blue Red Amber Green) Rating	
Blue	Greatly exceeds target
Green	Achieved or slightly surpassed target
Amber	Slightly below target but above standard/tolerance
Red	Both the target and the standard/tolerance has not been achieved

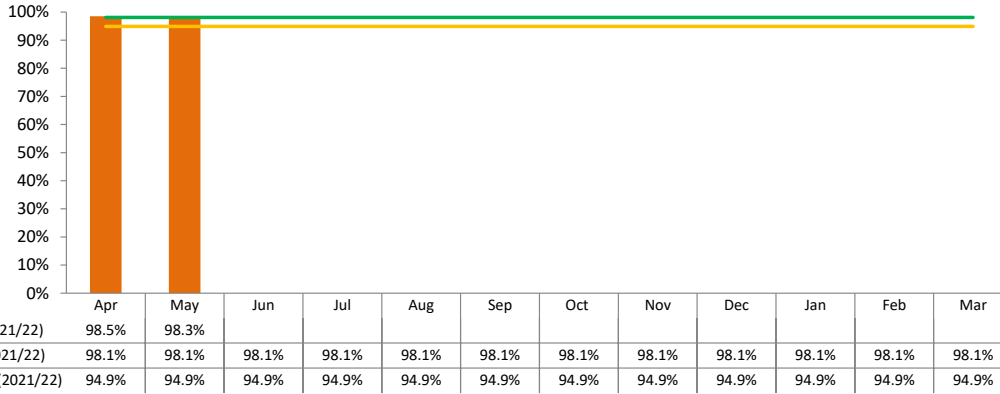
Reporting period	
In-month	KPI is measured on a month-on-month basis e.g. January only
In-quarter	KPI is measured on a quarter-on-quarter basis e.g. Quarter 2 would cover July, August and September only
Cumulative	The annual result up until that reporting period e.g. the May report's figure would be the total of the April and May's result (year-to-date)
Snapshot	The current (snapshot) figure at the end of the reporting period e.g. the May snapshot result would be the figure 'at that moment in time' on 31 May
Year-end	The year-end result for annually-reported KPIs

# Vital Signs

## Homes and Neighbourhoods

Frequency: Monthly DOT: ▾ BRAG: Green Reporting: In-month

### We will respond to all council housing emergency repairs in 2 hours



**Commentary:**

KPI reported one month in arrears: The May 2021 result is 98.3% which has surpassed the contractual target of 98.1% (4,440 repairs out of 4,518)

The performance is monitored by the service via daily appointments and monthly performance reports sent to ensure the contractors remain above the contractual target moving forward.

Breakdown per contractor area; Engie: 98.7%, Wates West Central: 97.9%, Wates East: 98.2%, Fortem: 98.4%.

Preferred direction of travel: △

Bigger is better

Status:

Q4 - 20/21 Amber  
 Q1 N/A  
 Q2 N/A  
 Q3 N/A  
 Q4 N/A

Baseline:

87.2%

Variance from target (monthly):

+0.2%

Year-end target:

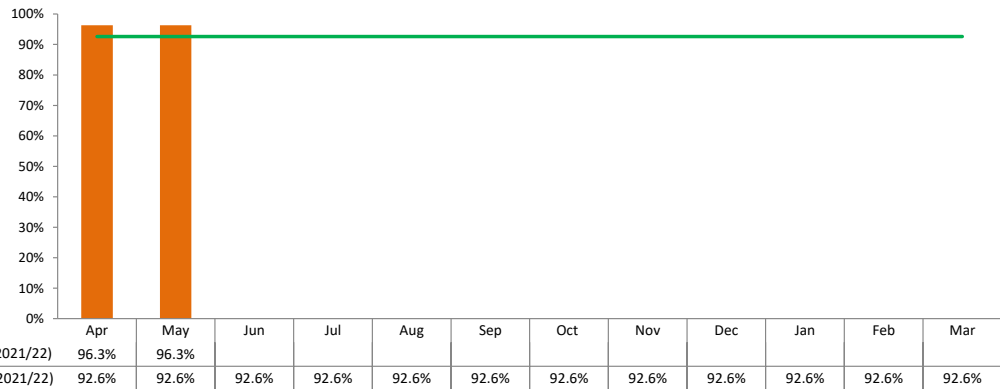
98.1%

Benchmark:

N/A

Frequency: Monthly DOT: ► BRAG: Green Reporting: In-month

### We will resolve council housing routine repairs within 30 days



**Commentary:**

KPI reported one month in arrears: The May 2021 result is 96.3% which has surpassed the contractual target of 92.6% (13,721 repairs out of 14,243).

The performance is monitored by the service via daily overdue reports and monthly performance reports sent to ensure the contractors remain above the contractual target moving forward.

Breakdown per contractor area; Engie: 96.8%, Wates West Central: 94.6%, Wates East: 94.7%, Fortem: 98.7%.

Preferred direction of travel: △

Bigger is better

Status:

Q4 - 20/21 Green  
 Q1 N/A  
 Q2 N/A  
 Q3 N/A  
 Q4 N/A

Baseline:

98.2%

Variance from target (monthly):

+0%

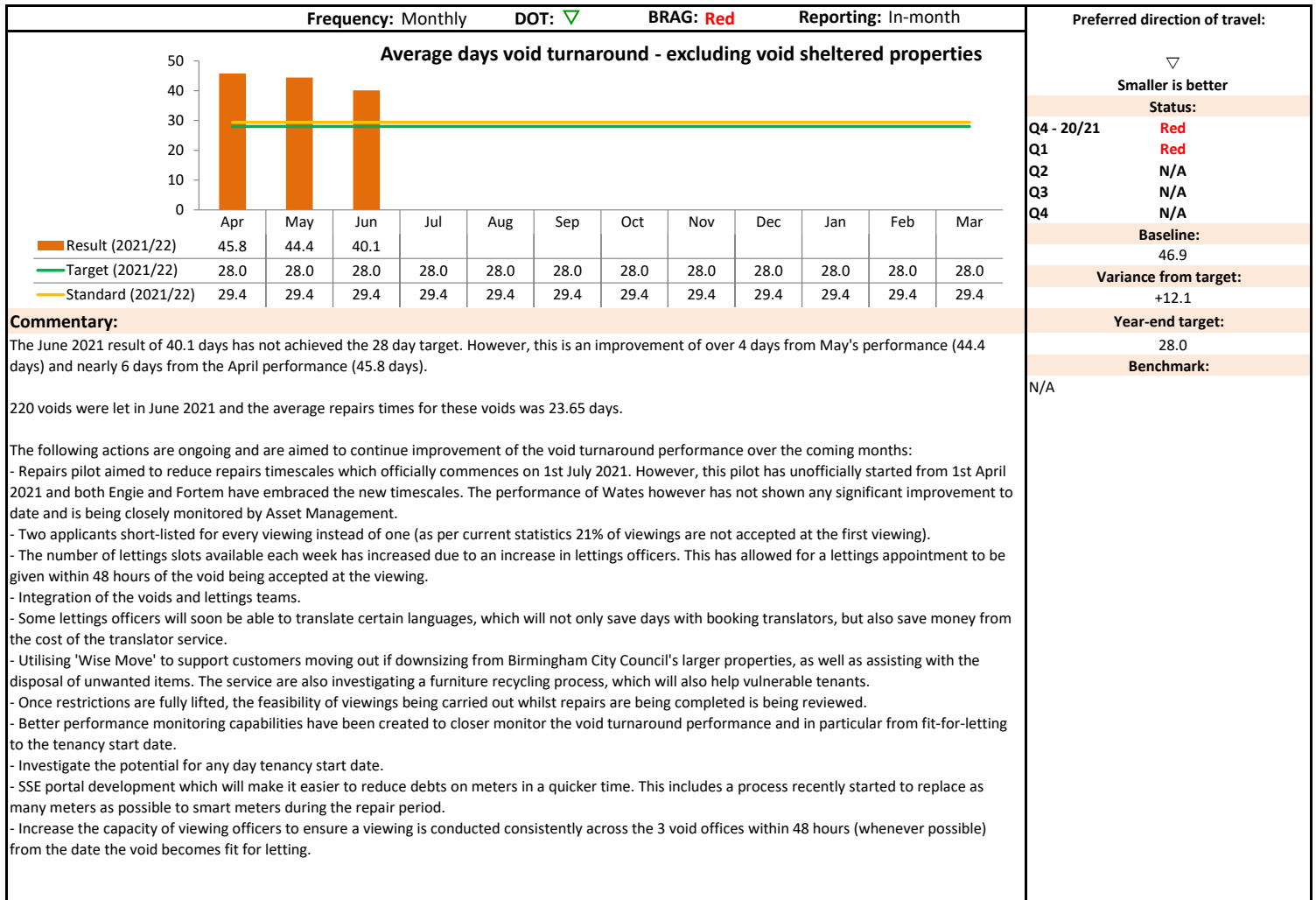
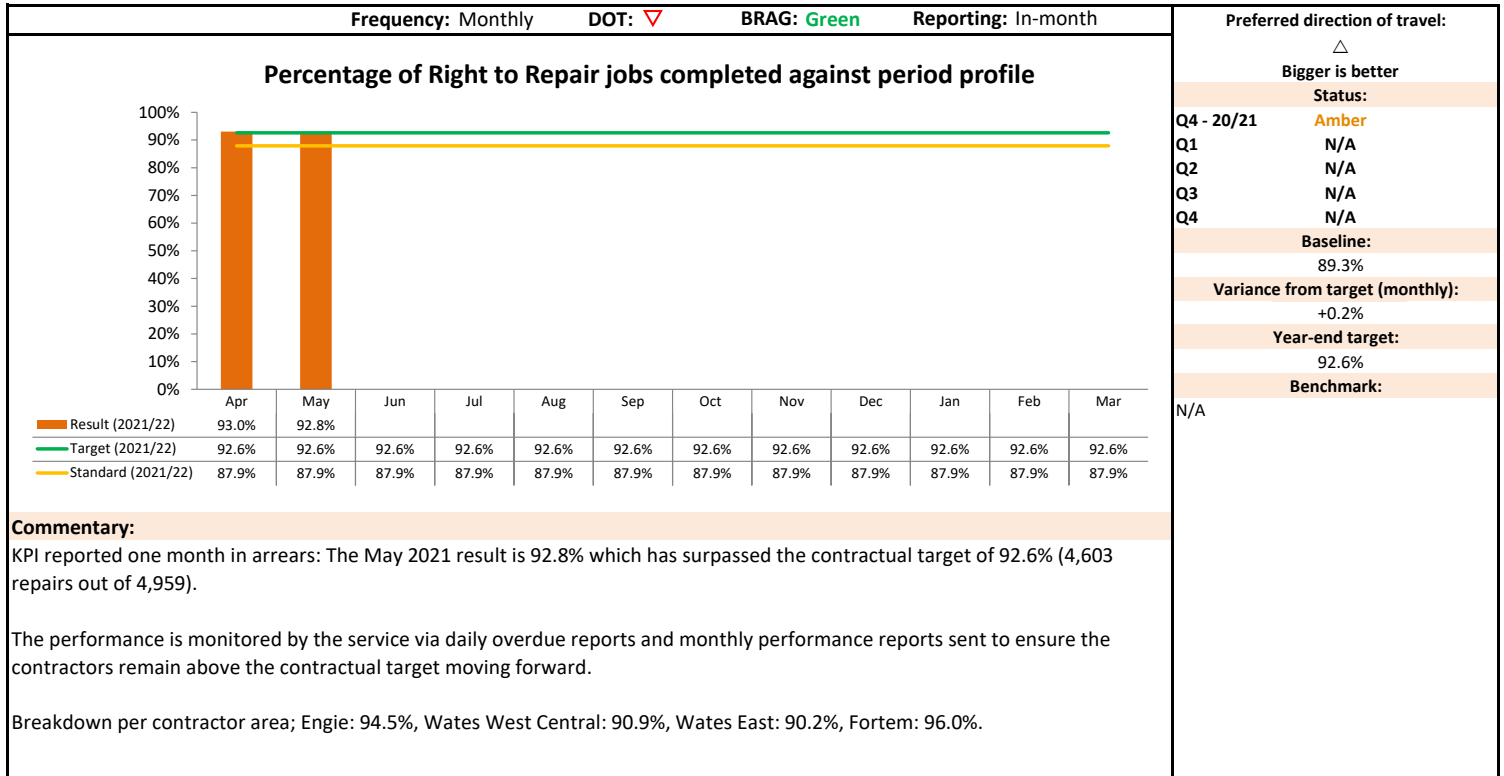
Year-end target:

92.6%

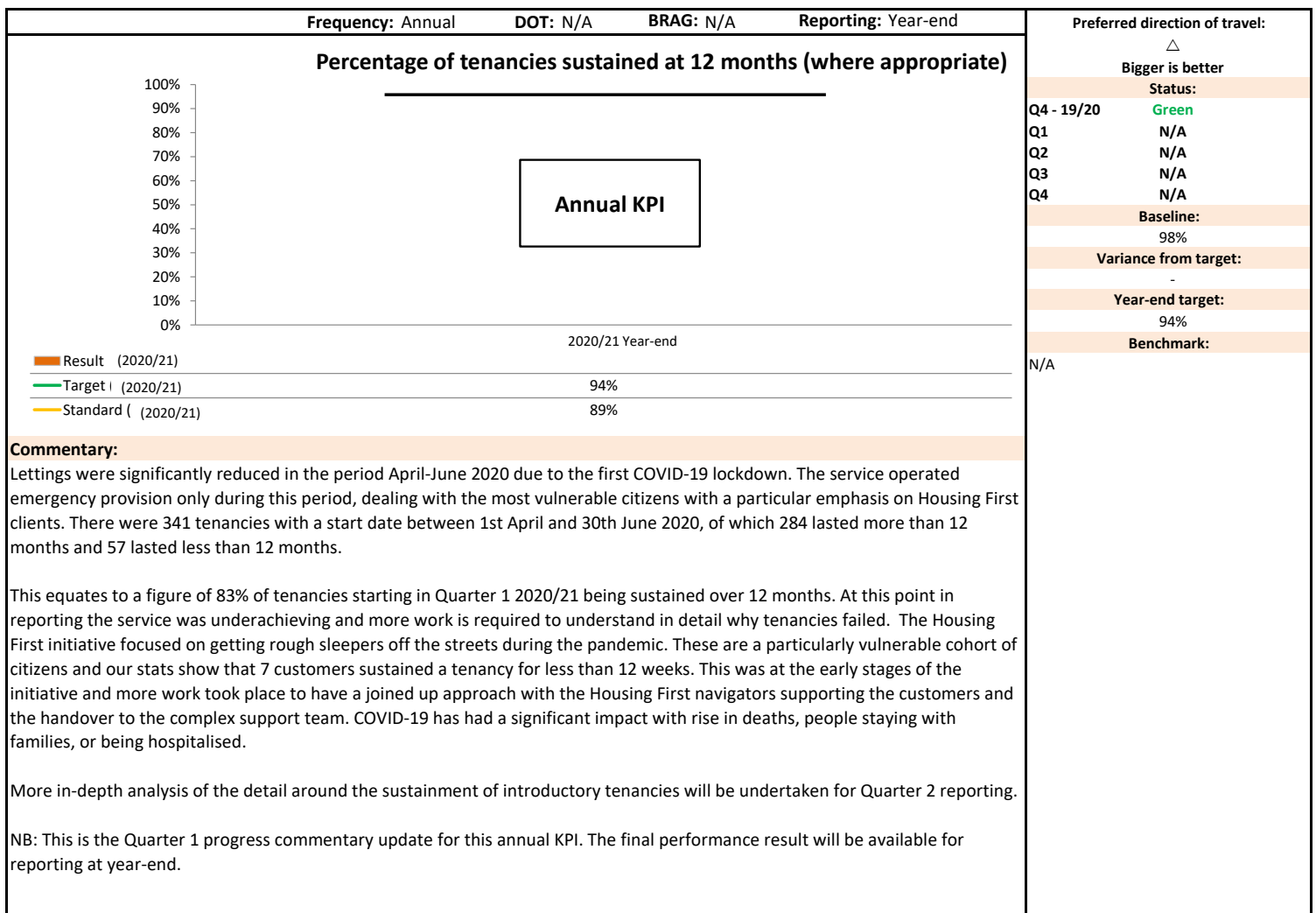
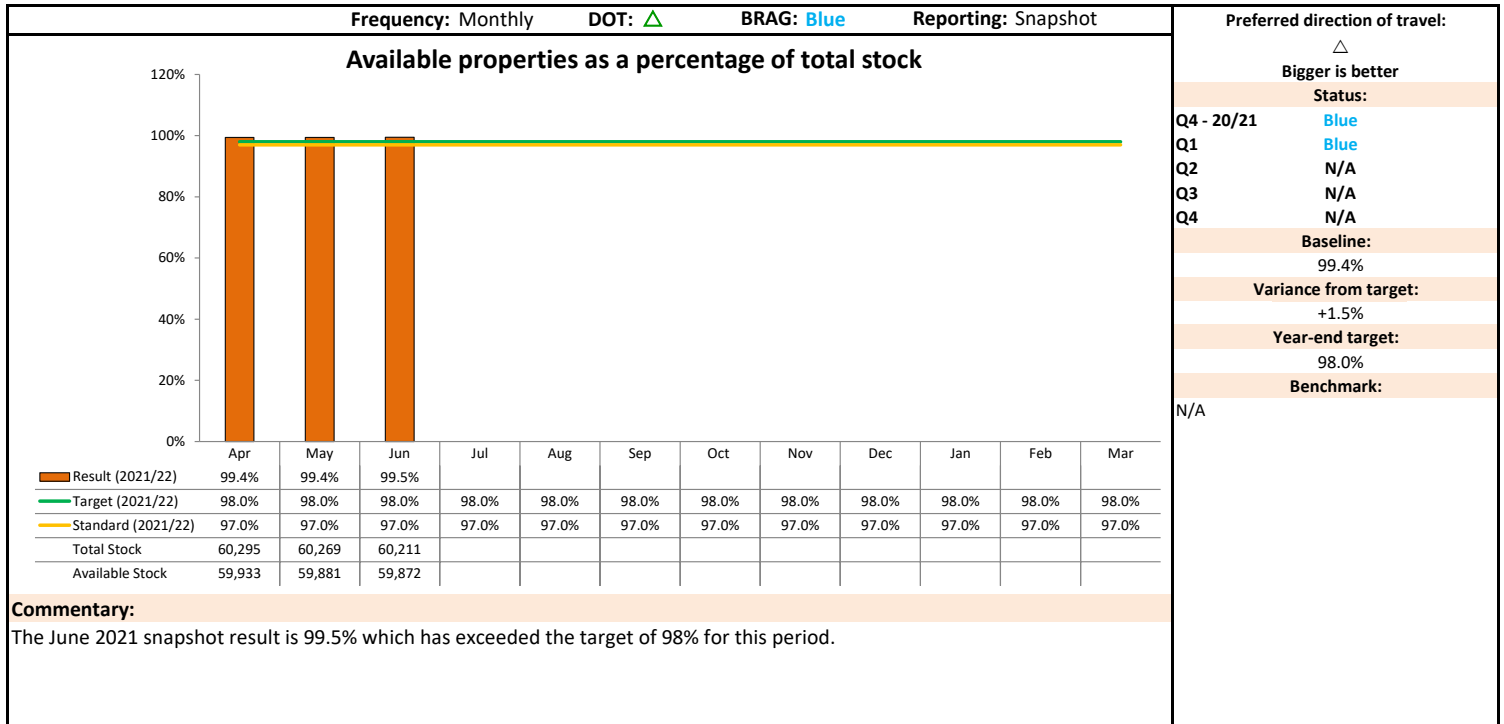
Benchmark:

N/A

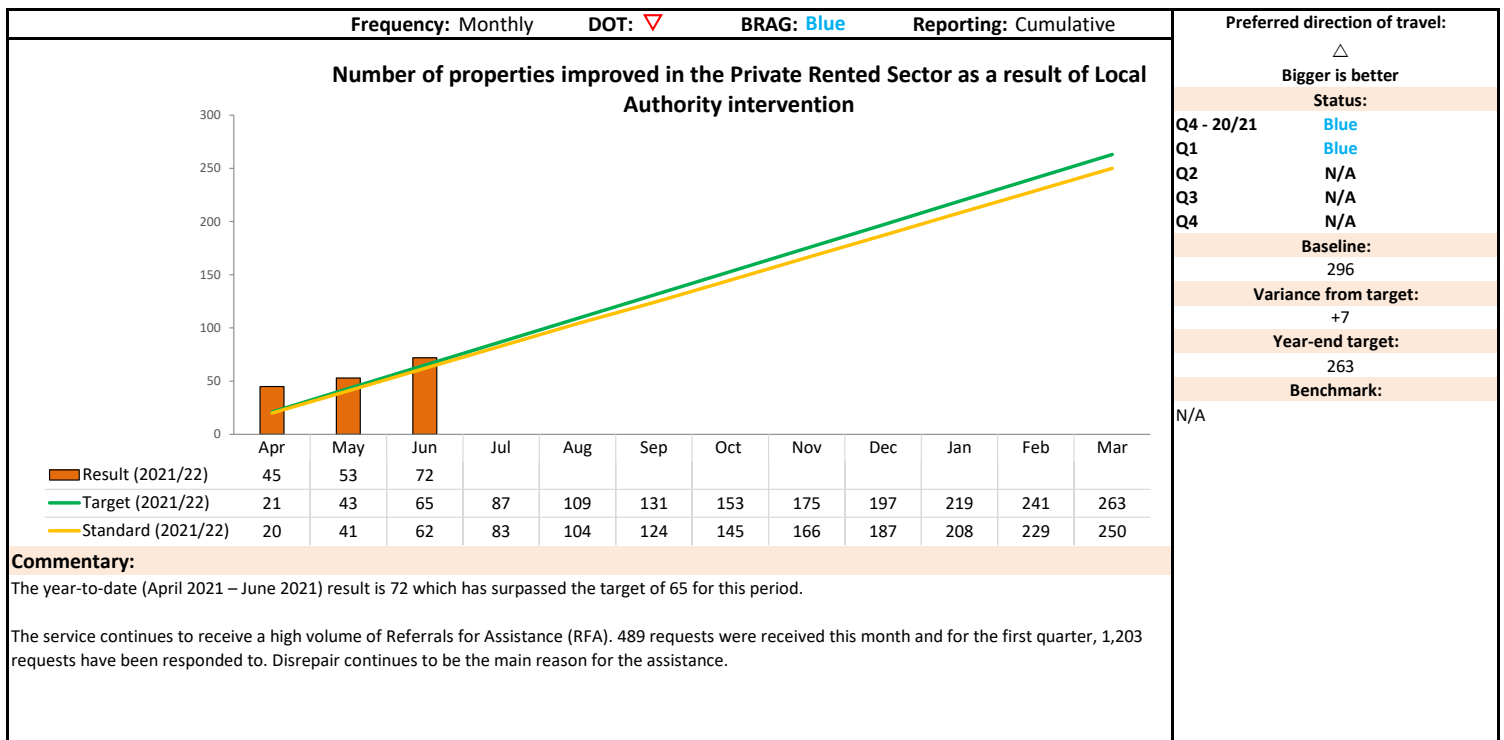
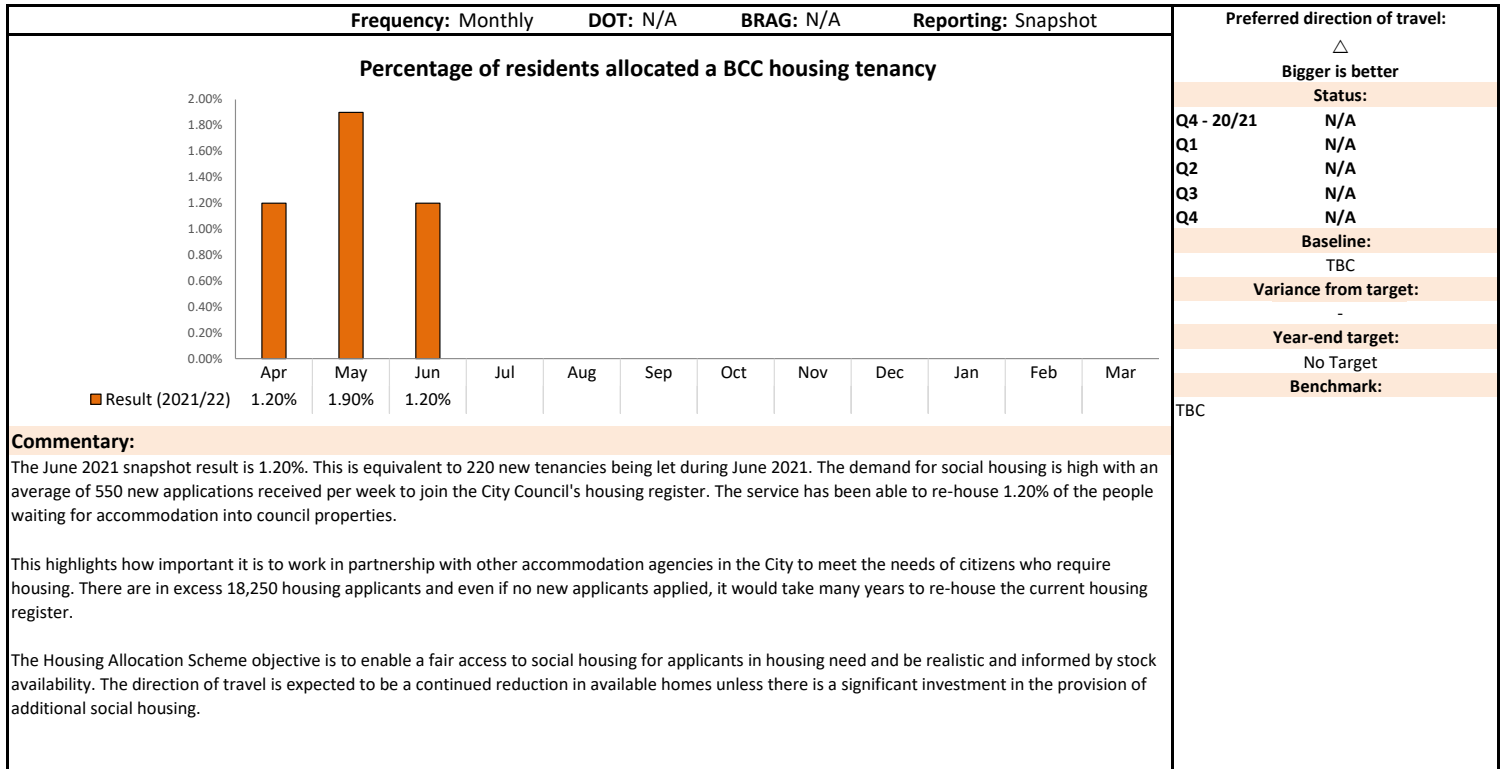
# Performance Monitoring Report



# Performance Monitoring Report



# Performance Monitoring Report



# Performance Monitoring Report

Frequency: Monthly    DOT: △    BRAG: Blue    Reporting: Cumulative

Preferred direction of travel:

△

Bigger is better

Status:

Q4 - 20/21 Blue

Q1 Blue

Q2 N/A

Q3 N/A

Q4 N/A

Baseline:

352

Variance from target:

+14

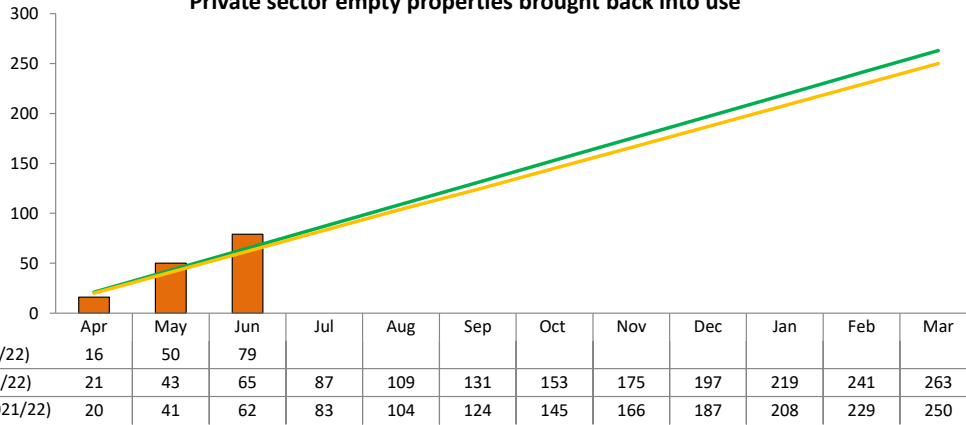
Year-end target:

263

Benchmark:

N/A

## Private sector empty properties brought back into use



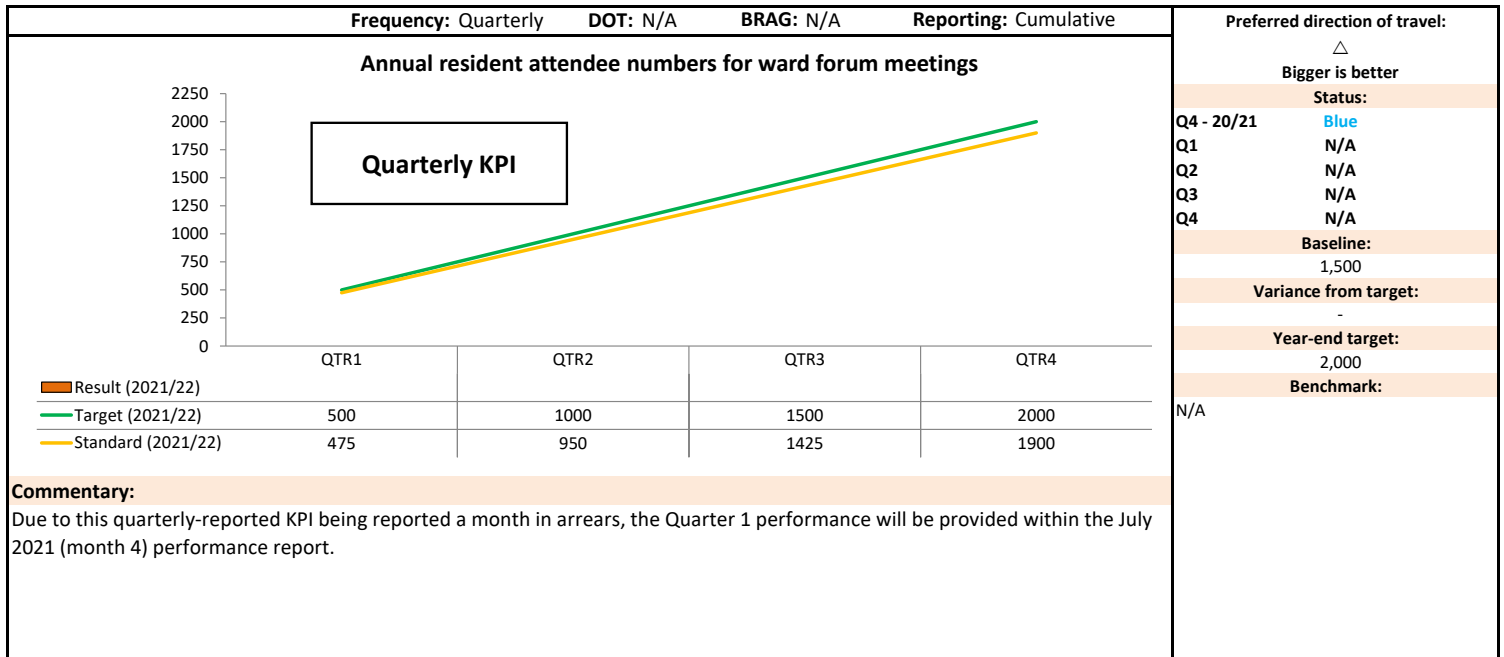
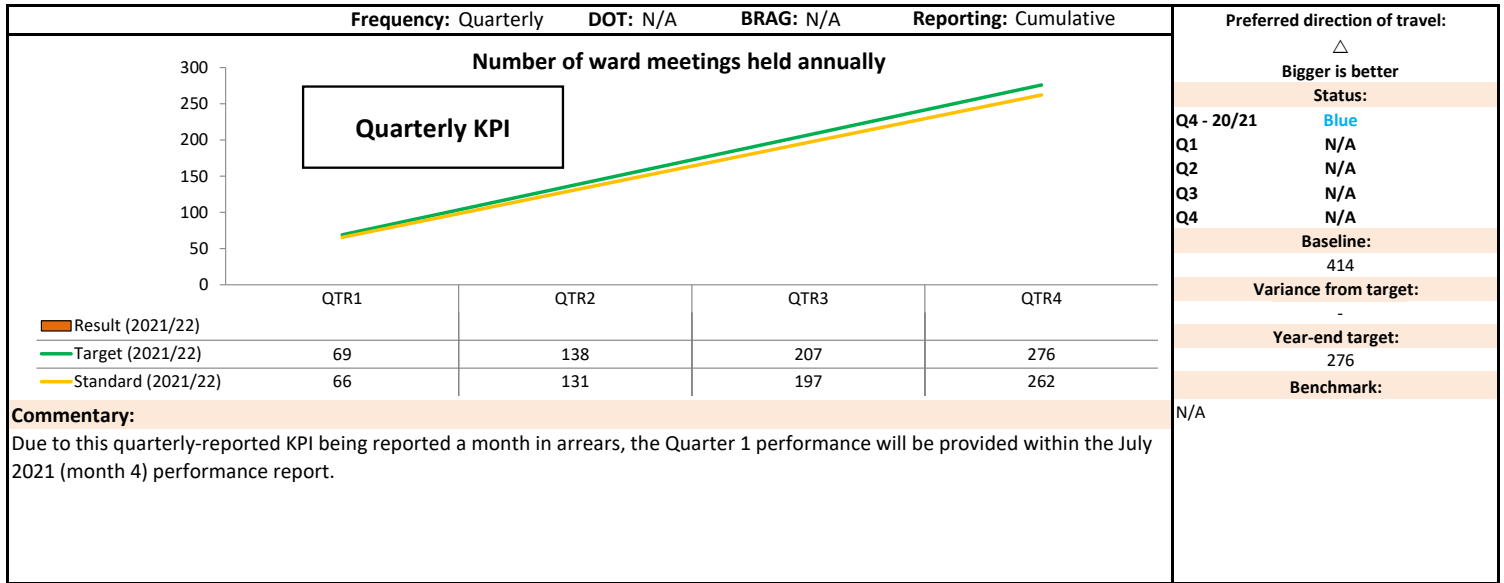
**Commentary:**

The year-to-date (April 2021 - June 2021) result is 79 which has surpassed the target of 65 for this period.

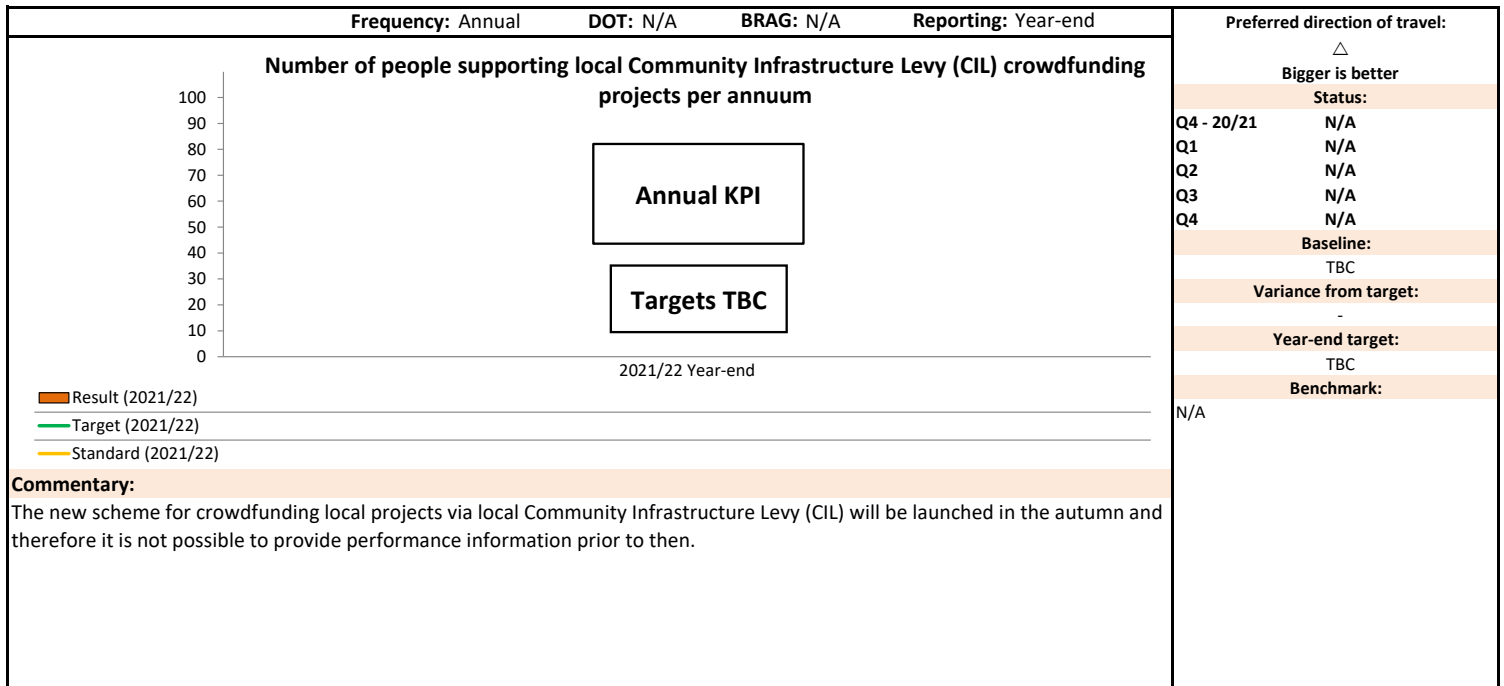
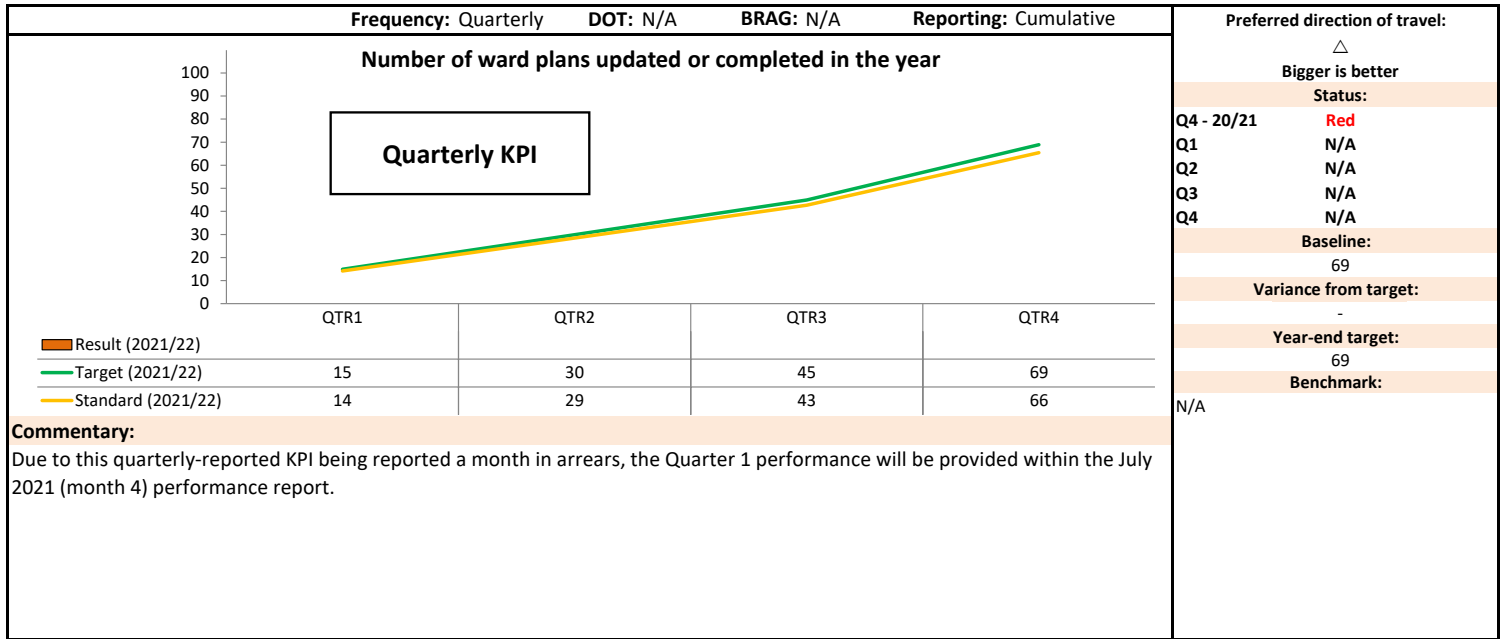


# Vital Signs

## Homes and Neighbourhoods



# Performance Monitoring Report



# Performance Monitoring Report

Frequency: Annual      DOT: N/A      BRAG: N/A      Reporting: Year-end	Preferred direction of travel: △ Bigger is better
<p><b>Total number of buildings either on Community Asset Transfer lease or community lease</b></p> <p style="text-align: center;">2021/22 Year-end</p> <p> <span style="color: orange;">■</span> Result (2021/22)  <span style="color: green;">■</span> Target (2021/22)  <span style="color: yellow;">■</span> Standard (2021/22)         </p>	<p><b>Status:</b></p> <p>Q4 - 20/21      N/A</p> <p>Q1                N/A</p> <p>Q2                N/A</p> <p>Q3                N/A</p> <p>Q4                N/A</p> <p><b>Baseline:</b></p> <p style="text-align: center;">TBC</p> <p><b>Variance from target:</b></p> <p style="text-align: center;">-</p> <p><b>Year-end target:</b></p> <p style="text-align: center;">TBC</p> <p><b>Benchmark:</b></p> <p>N/A</p>
<p><b>Commentary:</b></p> <p>Performance for this annual KPI should be provided at year-end.</p>	



## Update on Localisation

Report for Housing and Neighbourhoods O&S Committee: 23<sup>rd</sup> September 2021

### Background

Following the dissolution of District Committees, the City Council launched its new approach to locality working in 2018 with 'Localism in Birmingham – a Framework for Future Policy' and in 2019 in a policy paper entitled 'Working Together in Birmingham's Neighbourhoods'. Between them these papers set out some core areas of activity

- Setting up Ward Forums
- Each Ward setting out its priorities and actions in a Ward Plan
- Establishing Relationship Managers.
- Maximising resources that can be utilised at the local level
- A new framework for relationships, giving greater clarity on how groups can get more involved in influencing or delivering services
- The ability to draw up neighbourhood charters
- A statement of support to areas wanting to develop neighbourhood/parish councils
- The potential for devo deals with appropriately experienced and constituted groups.

More recently in 2020 an additional report was commissioned entitled 'Birmingham's Collaborative Neighbourhoods'. This was to understand any learning from the community led response to coronavirus and what this could mean for re-setting the civic and community relationship.

All the above has then resulted in a set of actions captured in a Localisation Delivery Plan progress against which is set out in Appendix 1.

### Key areas of progress

#### 1. Wider Ownership of Localisation

A Localisation Star chamber process has been set up. The process has been established to understand the contribution each directorate is making to the localisation agenda and to identify areas where further progress can be made.

#### 2. Ward Forums & Ward Plans

Ward Forums have been established across the city and support provided to enable four meetings per year plus a further two focussed on the Ward Plan. As of May 2021, the requirement for at least 4 ward forum meetings per municipal year has been added to the Constitution

Ward Plans and Priorities 2018-22 Documents have now been produced by Ward Forums for 54 of the 69 wards.

### 3. Local Resources

The £2m Commonwealth Games Celebrating Communities funding stream is now operational, with round 1 Ward Participatory Decision-making meetings now taking place.

The crowdfunding scheme to utilise Local Community Infrastructure Levy (CIL) has now been procured and this new method to fund local projects will be developed during the third quarter of this year.

A Social Value portal has been launched whereby local community groups can submit projects and matches potentially found with business offering support.

### 4. Pioneer Places

Ten areas of the city continue as pioneer places and as well as being anchors within their own community are also supporting and challenging the city council on its approach to local working.

### 5. Neighbourhood/Parish Councils & Neighbourhood Planning

Cabinet has now approved the process for establishing a parish/neighbourhood council. The recently established officer working group is continuing to support Balsall Heath, Perry Barr/3Bs and the Jewellery Quarter in their deliberations in this regard.

Officers are awaiting the outcome of a funding bid to MHCLG in July to develop a neighbourhood planning toolkit, particularly prioritising those neighbourhoods who would like more support to develop a neighbourhood plan.

### 6. Community Capacity Building

Birmingham Community Matters and Locality have been providing support to community groups particularly in regard to Celebrating Communities Fund. In addition to this resources have been secured to support community infrastructure and community recovery.

### 7. Increased capacity within the NDSU

Recruitment and Selection for additional Community Support and Development Officers took place in the early summer 2021 and 4 new members of staff started in the team in September creating more capacity to focus more proactively on some of the key thematic areas within the Working Together in Birmingham's Neighbourhoods Policy document.

## **Localisation Delivery Plan**

The plan in appendix 1 sets out some of the further activities scheduled over the next 6 months and also provides updates on the activities to date.

## Appendix 1 Updated 7-9-21

### Localisation Delivery Plan

#### 'Working Together' : Key actions to progress localisation in 2020/21 and 2021/22

Action Plan resulting from 'Working Together in Birmingham's Neighbourhoods' and 'Birmingham's Collaborative Neighbourhoods'

Blue = complete

Green = in progress

Yellow = on track

Red = delayed

policy	what	Current activity	Next steps	Lead officer	2020/21			2021/22				Status
					Q2	Q3	Q4	Q1	Q2	Q3	Q4	
New	Update WTIBN's policy learning	Commission a review of the impact of covid-19 on place based community organisations and learning with regard to future support and relationships. Locality produced the report and its key findings were contained within cabinet report 'Covid 19: update on evaluation of impact and recovery planning' on 9-2-21		Karen C								complete
New		Captured the current information that defines the ward and outward facing local offer	Report to be taken to Cabinet Member Briefing informed by learning in star chambers as to what the offers are from other services	Chris J								
New	Wider ownership of localisation through cross cutting Board/Programme. /Steering Group	Community Recovery Framework written by BVSC and adopted by BCC.  Community recovery Board Set up and chaired by Cllr Cotton  Localisation Star Chambers set up		Chris J								complete
WTiBNs	Wider ownership of localisation through cross cutting Board/Programme. /Steering Group	New corporate performance measures set relating to Ward Forum, Ward Plans, CIL, CWG funding and number of CAT/community leases	Discuss with cabinet member/star chamber any further KPIs	Karen C Neil DC								Complete

policy	what	Current activity	Next steps	Lead officer	2020/21			2021/22				Status
					Q2	Q3	Q4	Q1	Q2	Q3	Q4	
BCNs	Wider ownership of localisation through cross cutting Board/Programme. /Steering Group  To shift BCC role from 'gatekeeper' to 'enabler and facilitator'.	Star chambers seeking to embed this approach across directorates	Asset Based Community Development Training to be offered across council  Steer to be taken from corporate work on Prevention and Community Participation	Chris J Karen C								Initial phase complete.  Further phases to be considered
WTiBNs	Pioneer Places	Joint working with the 10 pioneer places commenced.  Network of 30 groups within Pioneer Places now supported through Locality. Pioneer places granted £1k to address covid19 issues  Groups have been extended to Dec. 21		Karen C								Complete
WTiBNs	Pioneer Places	Key portfolios/services have engaged with Pioneer Places. Director of Inclusive Growth, Chief Executive, Cllr O'Shea, AD for Street Scene, Cllr Thompson and AD for Neighbourhoods have met Pioneer Places in the "Speak Truth to Power" sessions.	Any others key portfolios/services to be identified. Further sessions to be organised from Sept. 21	Karen C								
WTiBNs	Pioneer Places	360 review complete  Pioneer Places have done short videos of successes and future asks	Write report on learning from Pioneer Places - what have they influenced.  Commissioned story/videos on successes and asks from PP – to be	Karen C								



policy	what	Current activity	Next steps	Lead officer	2020/21			2021/22				Status
					Q2	Q3	Q4	Q1	Q2	Q3	Q4	
			completed by end of Sep21									
WTiBNs	Pioneer Places		Decision on whether to add further pioneer places	Karen C								
WTiBNs BCNs	Capacity building and support for target groups	Further Locality members have been added and enhanced memberships also added.		Karen C								complete
WTiBNs BCNs	Capacity building and support for target groups	Locality have a regular Birmingham and WM meeting attended by Birmingham member organisations- enabling city wide networking and support		Chris J Karen C								complete
CRRR	Capacity building and support for target groups	BCM and Locality supporting organisations in 30 designated wards on being grant read.  Additional NDSU £102k resource to set up new small grants scheme in qtr2/3	Issue infrastructure support grants for smaller, emerging and newly established community groups (£10k)  Small Grants scheme focussed on community recovery to be established	NDSU								
CRRR	Capacity building and support for target groups	BCM and Locality supporting organisations in 30 designated wards on being grant ready  Additional NDSU £102k resource to set up new small grants scheme in qtr2/3	Infrastructure support grants for Black and Minority Ethnic led community groups (£10k)	NDSU								
WTiBN's	Capacity building and support for target groups	BCM and Locality supporting organisations in 30 designated wards on being grant ready.  9/10 anchor organisations to support	Grants to develop community anchor networks in targeted neighbourhoods – proposals to include	NDSU								

policy	what	Current activity	Next steps	Lead officer	2020/21			2021/22				Status	
					Q2	Q3	Q4	Q1	Q2	Q3	Q4		
		connecting communities grants – to support later on further items  Additional NDSU £102k resource to set up new small grants scheme in qtr2/3	support on ward planning (£20k)										
WTiBN's	Capacity building and support for target groups	Some support for services through community hubs secured through Emergency Assistance Fund	Write decision report on community hubs / grants to community hubs to provide library services (£20k) money advice (£35k) food bank (£10k).	Chris J									
Budget	Capacity building and support for target groups	Recruitment of post to ensure improved interaction and support for 12 Business Improvement Districts		Symon E									complete
WTiBNs	Ward Plans	Templates issued, guidance given, currently wards have produced 52/69 plans.  Officers have drafted priorities for use by wards in remaining 17 outstanding ward plans commenced  Requirement to produce a Ward Plan now included in Constitution (May 2021)  CWG celebrating Communities fund and Local CIL both require a Ward Plan		NDSU									complete
	Ward Plans	Some wards have updated ward plans  Sept. 21- Reviewing Templates ready for 2022-26	Refresh ward plans	Wards									
	Ward Plans	NDSU drafting final 17 plans  New post will increase support capacity		Chris J									complete

policy	what	Current activity	Next steps	Lead officer	2020/21			2021/22				Status
					Q2	Q3	Q4	Q1	Q2	Q3	Q4	
		for ward plans										
	Ward Plans	Cabinet Member has agreed a set of priorities for member development/training regarding localisation.	Put together a ward planning workshop (on process of developing a ward plan) in the ward or on line.	K Cheney								Timescale tbc
	Ward Plans	£100k available for cabinet to invest in projects from ward plans	Write mechanism to enable spend and approve projects	Karen C								
	Ward Plans	Cabinet agreed process for 2m local element, available across 11 wards from Local Community Infrastructure Levy.  Crowdfunding platform procured / crowdfunder appointed	Launch scheme	Neil D-C & Hayley C								
	Ward Plans		Review to consider revised CIL policy to broaden applicability of local CIL	Hayley C								Timescale tbc
WTiBNs	Ward Forum implementation	Ward Forums set up across city. May 2021 Constitution requires at least 4 Forums per year		NDSU								complete
WTiBNs	Community Based Assets	BCC has defined its properties between commercial, regeneration, operational and community.	Birmingham part of Locality's review of CATs – paper to be concluded	Chris J								
WTiBNs	Community Based Assets	Office appointed September 2021 with lead for CATs and ACVs	Update CAT policy and CAT Website to commence Sept 21	Karen C								
WTiBNs	Community Based Assets	Resource identified to support processing of ACV submissions		NDSU								Complete

policy	what	Current activity	Next steps	Lead officer	2020/21			2021/22				Status
					Q2	Q3	Q4	Q1	Q2	Q3	Q4	
		<p>Process for determining ACV re-established (cabinet July 2020)</p> <p>Workshops held with Bham Community Matters / community groups on ACV process -</p>										
WTiBNs	Neighbourhood Network Services	<p>Wider approach to NNS being considered by Whole Life Course Board. Pilot to be launched in 2022 to include younger adults</p>		Kal K								complete
WTiBNs	Neighbourhood Planning	<p>Working group established on Neighbourhood/Parish Councils including links to Neighbourhood Planning</p> <p>Inclusive growth have officers nominated to areas where Neighbourhood Plans are being considered.</p> <p>Bid submitted NDSU/Planning to Govt for pilot on Neighbourhood Planning (outcome expected Sept 21)</p>		Chris J Rebecca F Doug L								Complete
WTiBNs	Neighbourhood / Parish Councils	<p>WTiBN's policy set out support to develop N/P councils. Perry Barr, Balsall Heath and Jewellery Quarter all reviewing appropriateness of a N/P council.</p> <p>New budgets established to support areas on their journey to ballot</p> <p>Cross Directorate Working Group established</p> <p>Policy Paper on 'process for creating new parish councils' agreed by cabinet</p> <p>Appointed officer into the NDSU team to lead, to continue to provide support to</p>		Chris J								complete

policy	what	Current activity	Next steps	Lead officer	2020/21			2021/22				Status
					Q2	Q3	Q4	Q1	Q2	Q3	Q4	
		this policy.										
WTiBNs	External Funding Support	PINCh cross organisation funding network established. Joint work with WM funders to set up a funding webinar 10-2-21 NDSU team member appointed to help local neighbourhood-based organisations maximise funding		Chris J								
Local Offer	External Funding Support		Each of the 69 ward plans to identify their top priority for external funding support (project and lead third sector group). The CSDO - external funding will then support the group in submitting an application to the most appropriate funding body and discuss at PINCh.  Develop a charter/process with funders to ensure they will consider Ward Plans	Ward Cllrs  NDSU officer								
WTiBNs	Local Funding	Meeting held regarding community lottery	Following lottery staffing changes consider funding options for a new local	Chris J Karen C								

policy	what	Current activity	Next steps	Lead officer	2020/21			2021/22				Status
					Q2	Q3	Q4	Q1	Q2	Q3	Q4	
			area small grants fund.									
Budget	Local Funding	<p>Additional £2m to be invested in CWG projects at a ward level.</p> <p>Cabinet has agreed CWG Celebrating Communities Fund</p> <p>Member Information sessions took place in February/March 2021</p> <p>First round of bids 1 June</p> <p>Ward Participatory Decision Making Meetings being organised for Sept-Oct 21</p>		Cat Orchard & NDSU								Complete
WTiBNs	Develop the role of Relationship Managers, adding more services where possible.	Review taken place of Relationship Managers	<p>Identify way forward for Relationship Managers initiative.</p> <p>Report to CLT</p>	Chris								
WTiBN's	Devo Deal		Publish Devo Deal prospectus	Tony S								Date tbc
WTiBN's	Devo Deal	10 projects/services were identified for review by RSCTC. Projects such as Walmley Memorial, Vesey Gardens, Town Rangers, Allotments are all progressing individually and when all concluded will be wrapped up in a Devo Deal.	Continue to progress other projects with RSCTC	Chris								

policy	what	Current activity	Next steps	Lead officer	2020/21			2021/22				Status	
					Q2	Q3	Q4	Q1	Q2	Q3	Q4		
CRRR	Locally focussed procurement	Initial scoping paper considering 5 principles for 'keep it local' has been produced.  Workshop took place cross directorate on 17 <sup>th</sup> March.	Review and if appropriate adopt the 'Keep it local' campaign.  Endorsing the Keep it Local principles at cabinet.	Haydn B & NDSU									
WTiBNs	Local data	A ward data working group has been set up. Officers and ward councillors are represented.	Review data sources for neighbourhoods to support engagement, ward planning and performance monitoring - document went to Cabinet Member and Pioneer places.	Varun Sitaram Naomi Todd NDSU									
Budget	Recognising the positive work of the VCSE sector		Annual Localisation Week	NDSU communications									







## Housing and Neighbourhoods O&S Committee: Work Programme 2021/22

<b>Chair:</b>	Councillor Penny Holbrook
<b>Deputy Chair:</b>	Councillor Marje Bridle
<b>Committee Members:</b>	Councillors Deirdre Alden, Roger Harmer, Mahmood Hussain, Mary Locke, Mike Sharpe and Ken Wood
<b>Officer Support:</b>	Scrutiny Team: Emma Williamson (464 6870) and Jayne Bowles (303 4810) Committee Manager: Mandeep Marwaha (303 5950)

### 1 Terms of Reference

To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning housing; waste management; neighbourhood management; parks and allotments; localisation; bereavement services and community safety.

This Committee shall be the Crime and Disorder Committee (Police and Justice Act 2006).

### 2 Meeting Schedule

Date	Item	Officer Contact / Attendees
<b>17 June 2021</b> <b>1400 hours</b> Deadline for reports: 8 June	Localisation Update	Chris Jordan, AD, Neighbourhoods/Karen Cheney, Head of Service, Neighbourhood Development and Support Unit
	Work Programme Discussion	Emma Williamson/Jayne Bowles, Scrutiny Office
<b>8 July 2021</b> <b>1400 hours</b> Deadline for reports: 29 June	Performance Monitoring	Mira Gola, Head of Business Improvement and Support
	Progress Report on Implementation: Reducing Fly-tipping  Street Litter Bins	Jon Lawton, Cabinet Support Officer/Darren Share, AD, Street Scene



<b>23 September 2021</b> <b>1400 hours</b> Deadline for reports: 14 September	Cabinet Member for Homes and Neighbourhoods	Marcia Wynter, Cabinet Support Officer
	Localisation Update	Chris Jordan, AD, Neighbourhoods/Karen Cheney, Head of Service, Neighbourhood Development and Support Unit
<b>14 October 2021</b> <b>1400 hours</b> Deadline for reports: 5 October	Housing Maintenance and Repairs (including capital investment)	Julie Griffin, Managing Director of City Housing/John Jamieson, AD of City Housing Management/Louise Fletcher, Senior Service Manager
	Voids (process and turnaround times)	
	Tenant Engagement	
<b>11 November 2021</b> <b>1400 hours</b> Deadline for reports: 2 November	Performance Monitoring	Mira Gola, Head of Business Improvement and Support
	Annual Report of the Birmingham Community Safety Partnership (to include update on PSPOs)	Marcia Wynter, Cabinet Support Officer/Waqar Ahmed, AD, Community Safety and Resilience
	CCTV Policy	Marcia Wynter, Cabinet Support Officer
	Begging (numbers, causes and effects)	Marcia Wynter, Cabinet Support Officer/Waqar Ahmed, AD, Community Safety and Resilience
<b>16 December 2021</b> <b>1400 hours</b> Deadline for reports: 7 December	Progress Report on Implementation: Reducing Fly-tipping	Jon Lawton, Cabinet Support Officer/Darren Share, AD, Street Scene
	Localisation Update	Chris Jordan, AD, Neighbourhoods/Karen Cheney, Head of Service, Neighbourhood Development and Support Unit
	Bereavement Services	Paul Lankester, AD, Regulation and Enforcement
<b>27 January 2022</b> <b>1400 hours</b> Deadline for reports: 18 January	Resourcing of the PRS Team (Recruitment and Apprenticeship Scheme)	Gary Messenger, AD of City Housing Services and Support
	Performance Monitoring	Mira Gola, Head of Business Improvement and Support



<b>17 February 2022</b> <b>1400 hours</b> Deadline for reports: 8 February	Progress Report on Implementation: Reducing Fly-tipping	Jon Lawton, Cabinet Support Officer/Darren Share, AD, Street Scene
<b>10 March 2022</b> <b>1400 hours</b> Deadline for reports: 1 March	Localisation Update	Chris Jordan, AD, Neighbourhoods/Karen Cheney, Head of Service, Neighbourhood Development and Support Unit
<b>14 April 2022</b> <b>1400 hours</b> Deadline for reports: 5 April	Performance Monitoring	Mira Gola, Head of Business Improvement and Support

### 3 Items to be programmed

- 3.1 Housing Options Update
- 3.2 Update on Tower Blocks

### 4 Outstanding Tracking

Inquiry	Outstanding Recommendations
Reducing Fly-tipping	R01 and R05 (Regular updates to be scheduled on progress with activity in relation to all of the recommendations)

### 5 Other Meetings

#### **Inquiry: Developing a Litter Bins Policy**

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23 September: Informal scoping session

#### **Call in Meetings**

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*None scheduled*

#### **Petitions**

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*None scheduled*

#### **Councillor Call for Action requests**

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*None scheduled*



It is suggested that the Committee approves Thursday at 2.00pm as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

## 6 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Housing and Neighbourhoods O&S Committee's remit.

Cabinet Member for Homes and Neighbourhoods		
009232/2021	Update on Fire Safety in High Rise Buildings 2021 – Council Stock	12 Oct 21
008858/2021	Working with the Private Sector to Deliver Housing Growth	09 Nov 21
008859/2021	Building Birmingham – Long Nuke Road Development	09 Nov 21
008759/2021	Working in Partnership with the Alderson Trust	09 Nov 21
009213/2021	BMHT Dawberry Fields Road, Passivhaus Development	09 Nov 21
008915/2021	Druids Heath Regeneration	14 Dec 21
009088/2021	Using Off-site Manufacture to Accelerate Housing Delivery	14 Dec 21
009245/2021	Building New Homes at Langley	14 Dec 21
009258/2021	Private Sector Housing Strategy	14 Dec 21
Cabinet Member for Street Scene and Parks		
007349/2020	Waste Vehicle Replacement Programme	14 Dec 21
Leader		
009281/2021	Adoption of Perry Barr 2040: A Vision for Legacy Masterplan and endorsement of the Perry Barr 2040 Delivery Plan	14 Dec 21