

Sutton Coldfield Parish Council

Draft Timetable of Events March to September 2016

March

8th- Public Drop in event for potential candidates

15th- Inaugural Parish Council Meeting

16th – Town Clerk Position Advertised

April

7th – Closing Date for Nominations for Election

May

5th – Elections

7th - Election Results declared

9th – Closing Date for Applications for Town Clerk Position

17th- Annual Parish/Town Council Meeting

19th- Shortlisting for Town Clerk

24th -Annual Meeting of Town Electors

June

1st and 2nd – Town Clerk Recruitment Process and Appointment

11th Summer School 10 am to 4pm

14th Town Council Meeting

21st Summer School 6pm to 8pm

July

5th Summer School 6pm to 8pm

12th Town Council Meeting

19th Summer School 6pm to 8pm

31st Summer School 10 am to 4pm

August

16th – Town council Meeting

September

5th Latest date for permanent Town Clerk to take up post

20th – Town Council Meeting