

Report to:	CABINET
Report of:	ASSISTANT DIRECTOR PROCUREMENT
Date of Decision:	19th APRIL 2016
SUBJECT:	PLANNED PROCUREMENT ACTIVITIES (JUNE 2016 – AUGUST 2016)
Key Decision: No	Relevant Forward Plan Ref: n/a
If not in the Forward Plan: (please "tick" box)	Chief Executive approved <input type="checkbox"/> O&S Chairman approved <input type="checkbox"/>
Relevant Cabinet Member(s):	Cllr Stewart Stacey, Commissioning, Contracting & Improvement
Relevant O&S Chairman:	Cllr Waseem Zaffar, Corporate Resources
Wards affected:	All

1. Purpose of report:
1.1 This report provides details of the planned procurement activity for the period June 2016 – August 2016. Planned procurement activities reported previously are not repeated in this report.

2. Decision(s) recommended:
That Cabinet
2.1 Notes the planned procurement activities under officer delegations set out in the Constitution for the period June 2016 – August 2016 as detailed in Appendix 1.

Lead Contact Officer (s):	
Telephone No: E-mail address:	Nigel Kletz Corporate Procurement Services Corporate Resources 0121 303 6610 nigel.kletz@birmingham.gov.uk

3. Consultation

3.1 Internal

This report to Cabinet is copied to Cabinet Support Officers and to Corporate Resources Overview & Scrutiny Committee and is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/ Corporate Resources Overview & Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.

3.2 External

None

4. Compliance Issues:

4.1 Are the recommended decisions consistent with the Council's policies, plans and strategies

Details of how the contracts listed in Appendix 1 support relevant Council policies, plans or strategies, will be set out in the individual reports.

4.2 Financial Implications

Details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.

4.3 Legal Implications

Details of all relevant implications will be included in individual reports.

4.4 Public Sector Equality Duty

Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

5. Relevant background/chronology of key events:

- 5.1 At the 1 March 2016 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £10m over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contractor under TUPE, the contract award decision has to be made by Cabinet.
- 5.2 In line with the Procurement Governance Arrangements that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Corporate Resources Overview & Scrutiny Committee.
- 5.3 This report sets out the planned procurement activity over the next few months where the contract value is between the EU threshold (£164,176) and £10m. This will give members visibility of all procurement activity and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the delegation threshold.
- 5.4 Individual contracts can be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of Corporate Resources Overview & Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 5.5 Procurements below £10m contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.
- 5.6 A briefing note including financial information is appended to the Private report for each item on the schedule.

6. Evaluation of alternative option(s):

- 6.1 A report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process. The alternative option is that individual procurements are referred to Cabinet for decision.

7. Reasons for Decision(s):

- 7.1 To enable Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £10m, unless TUPE applies to current Council staff.

Signatures:**Date:**

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Nigel Kletz – Assistant Director (Procurement)

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Councillor Stewart Stacey, Commissioning, Contracting & Improvement

List of Background Documents used to compile this Report:**List of Appendices accompanying this Report (if any):**

Appendix 1 - Planned Procurement Activity June 2016 – August 2016

Report Version	1	Dated	04/04/2016
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APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (JUNE 2016 – AUGUST 2016)

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Commissioning, Contracting & Improvement Plus	Finance Officer	Contact Name	Planned CO Decision Date	Comments - including any request from Cabinet Members for more details	Living Wage apply Y / N
Approval To Tender (SCN)	Short Breaks for Disabled Children with Complex Needs	TBC	Short breaks are provided during all school holidays, at weekends and after school, plus there is an overnight short breaks respite service. The objective of the service is to provide a short break for disabled children and young people which also offer parents and carers a break.	Proposed 9 month extension for 1 service and 7 x 6 month extensions	People	Children's Services	Anil Nayyar	John Freeman	27/05/2016		Y
Delegated Extension Award	Parks Catering Licences (alteration to 16th February 2016 PPA)	F0164	(i) Licences to sell Ice Creams in various Parks (ii) Lease agreements to run the tea rooms at Bham Nature Centre & Banners Gate, Sutton Park	(i) Mobile catering - 3 years & 5 months (ii) Tea rooms - 2 years & 9 months	Place	Sustainability	Simon Hunt	Andrea Webster	31/03/2016		Y
Approval To Tender Strategy	Framework Agreement for Miscellaneous Drainage Works	P0331	Works to watercourses as part of the Council's responsibilities as Lead Local Flood Authority and Land Drainage Authority, drainage works associated with the Council as land and property owners. The works will include flood defence, property level protection, reservoir maintenance, watercourse improvement and maintenance, environmental works and the replacement and repair of general drainage infrastructure and sustainable drainage maintenance.	1 year, 8 months plus 1 year option to extend	Place	Development, Transport and the Economy	Simon Ansell	Mohammed Yahiah	03/06/2016		Y