

Members are reminded that they must declare all relevant pecuniary and non-pecuniary interests relating to any items of business to be discussed at this meeting

BIRMINGHAM CITY COUNCIL

AUDIT COMMITTEE

TUESDAY, 21 JUNE 2016 AT 14:00 HOURS
IN COMMITTEE ROOMS 3 & 4, COUNCIL HOUSE, VICTORIA
SQUARE, BIRMINGHAM, B1 1BB

A G E N D A

1 NOTICE OF RECORDING/WEBCAST

Chairman to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Internet site (www.birminghamnewsroom.com) and members of the press/public may record and take photographs. The whole of the meeting will be filmed except where there are confidential or exempt items.

2 APOLOGIES

To receive any apologies.

3 APPOINTMENT OF COMMITTEE, CHAIR, DEPUTY CHAIR AND MEMBERS

- i. To note the resolution of the City Council appointing the Committee, Chair and Members to serve on the Committee for the period ending with the Annual Meeting of the Council in 2017.

Labour

Councillors Bore, Burden, Chatfield (Chair), Shah and Spencer
Conservative

Councillors M Jenkins and Robinson
Liberal Democrats

Councillor Tilsley

- ii. To elect a Deputy Chair, for the purpose of substitution for the Chair if absent, for the period ending with the Annual Meeting of the Council in 2017.

5 - 6

4 **FUNCTIONS - AUDIT COMMITTEE**

To note that the City Council has agreed this Committee's functions as set out in the attached schedule.

5 **DECLARATIONS OF INTEREST**

Members are reminded that they must declare all relevant pecuniary interests and non-pecuniary interests relating to any items of business to be discussed at this meeting. If a pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

7 - 12

6 **MINUTES - 15 MARCH 2016 (PUBLIC)**

To note the public part of the Minutes of the last meeting.

7 **BIRMINGHAM EDUCATION PARTNERSHIP RISK**

Verbal Report by Seamus Gaynor, Head of Strategic Management, People, and John Sidebottom, Education Programme Manager.

13 - 18

8 **BIRMINGHAM AUDIT - SCHOOLS VISIT PROGRAMME**

Report of Acting Assistant Director, Audit & Risk Management

19 - 50

9 **BIRMINGHAM AUDIT - ANNUAL REPORT 2015/16**

Report of Acting Assistant Director, Audit & Risk Management.

51 - 56

10 **ANNUAL REVIEW OF THE EFFECTIVENESS OF THE SYSTEMS OF INTERNAL AUDIT**

Strategic Director Finance & Legal

57 - 76

11 **2015/16 ANNUAL GOVERNANCE STATEMENT**

Report of the Strategic Director - Finance & Legal

77 - 92

12 **GRANT THORNTON PROGRESS REPORT**

Report of the External Auditor

13 **DATES AND TIME OF MEETINGS**

To approve a schedule of dates for the Committee's meetings during 2016/2017.

The Chairman proposes that the Committee meets on the following Tuesdays at 1400 hours in the Council House:-

2016

26 July
12 September (Monday)
22 November

2017

31 January
28 March

14 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

15 **AUTHORITY TO CHAIRMAN AND OFFICERS**

Chairman to move:-

'That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, has authority to act on behalf of the Committee.'

16 **EXCLUSION OF THE PUBLIC**

That in view of the nature of the business to be transacted which includes exempt information of the category indicated the public be now excluded from the meeting:-

Minutes - Exempt Paragraphs 3 and 7

P R I V A T E A G E N D A

17 **MINUTES - 15 MARCH 2016 (PRIVATE)**

Item Description

18 **OTHER URGENT BUSINESS (EXEMPT INFORMATION)**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.