

## Appendix A – Risk Register – e-Scooters

Risk No	Risk description	Risk mitigation	Residual / current risk			Additional steps to be taken
			Likelihood	Impact	Prioritisation	
1.	<i>Opposition to trials by affected groups.</i>	<i>The trial will be discussed with senior members. This risk will be managed by senior Transportation and Highways officers in conjunction with the relevant portfolio holders.</i>	Med	High	Tolerable	<i>Consultation and engagement being prepared with key stakeholders and the public in partnership with TfWM. Comms plan being developed</i>
2.	<i>Procurement strategy cannot be agreed to delivered according to DfT guidelines.</i>	<i>This risk will be managed by senior Transportation and Highways officers in conjunction with the relevant portfolio holders.</i>	Med	High	Tolerable	<i>Joint work is being undertaken with the WMCA Legal and Procurement team who will lead the process</i>
3.	<i>Lack of e-scooter providers willing to participate in the trial.</i>	<i>This risk will be managed by senior Transportation and Highways officers in conjunction with the relevant portfolio holders.</i>	Med	High	Tolerable	<i>Significant interest has been received directly and a number of supplier workshops held</i>
4.	<i>Failure to develop a collaborative relationship with e-scooter operators, leading to poor management of the trial.</i>	<i>This risk will be managed by senior Transportation and Highways officers in conjunction with the relevant portfolio holders.</i>	Med	High	Tolerable	<i>Risks will be managed through partnership channel with WMCA and other local authorities</i>
5.	<i>Failure of the trial to assist in the COVID-19 recovery due to insufficient take-up of e-scooters.</i>	<i>This risk will be managed by senior Transportation and Highways officers</i>	Med	High	Tolerable	<i>Ongoing monitoring and evaluation will be put in place to assess the trial</i>

		<i>in conjunction with the relevant portfolio holders.</i>				
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**Measures of likelihood/ Impact:**

Description	Likelihood Description	Impact Description
High	Almost certain, is expected to occur in most circumstances. Greater than 80% chance.	Critical impact on the achievement of objectives and overall performance. Critical opportunity to innovate/improve performance missed/wasted. Huge impact on costs and/or reputation. Very difficult to recover from and possibly requiring a long term recovery period.
Significant	Likely, will probably occur in most circumstances. 50% - 80% chance.	Major impact on costs and objectives. Substantial opportunity to innovate/improve performance missed/wasted. Serious impact on output and/or quality and reputation. Medium to long term effect and expensive to recover from.
Medium	Possible, might occur at some time. 20% - 50% chance.	Waste of time and resources. Good opportunity to innovate/improve performance missed/wasted. Moderate impact on operational efficiency, output and quality. Medium term effect which may be expensive to recover from.
Low	Unlikely, but could occur at some time. Less than 20% chance.	Minor loss, delay, inconvenience or interruption. Opportunity to innovate/make minor improvements to performance missed/wasted. Short to medium term effect.