

Appendix 2 Birmingham Housing First – Action Plan

Milestone	Description	Timeframe
1	Establish Governance for Housing First Pilot	July 2018
2	Draft Service Level Agreement for the 7 participating Local Authorities Draft Cabinet Report for August/September Subject to receipt of draft MOU from WMCA	July 2018
3	Recruitment of fixed term posts for Housing First	Sept 2018
4	Potential Market Day Event or Notice to the market	Sept 2018
5	Agree and implement a Fidelity function for the project	Sept 2018
6	Agree MOU between Birmingham CC and WMCA	Sept 2018
7	Agree MOU between WMCA and MHCLG	Set 2018
8	Cabinet Members individual briefings	July – Sept 2018
9	Develop Service Specification for Support Worker/Progression Coach	August 2018
10	Develop Service Specification for (Psychologically Informed Environments)PIE Training	August 2018
11	Explore options for early provision in time for the winter	September 2018
12	Issue Invitation for Quotation for PIE Training	September 2018
13	Approve procurement strategy for Support Worker/Progression Coach	October 2018
14	Issue Invitation to Tender for Support Worker procurement	October 2018

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15	Cabinet Member engagement from 7 participating Local Authorities	October 2018
16	Engagement with citizens with lived experience of rough sleeping	October 2018
17	Evaluate PIE Training Bids	October 2018
18	Implement early adoption provision	October 2018
19	Award PIE Training Contract	November 2018
20	Evaluate Tenders for Support Worker Procurement	November 2018
21	Recruitment of Keys posts	December 2018
22	Award Support Worker Contracts	January 2019
23	Mobilise Support Worker Contract this includes the PIE training	January & February 2019
24	Support Worker Contract(s) start	March 2019
25	Continue implementation	April 2019 and ongoing