



Commonwealth Games, Culture & Physical Activity O&S Committee: Work Programme 2019/20

Chair: Cllr Marian Khan

Deputy Chair: Cllr Alex Aitken

Committee Members: Cllrs: Morriam Jan, John Lines, Zhor Malik, Hendrina Quinnen, Ron Storer and Martin Straker Welds

Officer Support: Rose Kiely, Group Overview & Scrutiny Manager (303 1730)
Amanda Simcox, Scrutiny Officer (675 8444)
Committee Manager: Louisa Nisbett (303 9844)

1 Terms of Reference

- 1.1 'To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning the Commonwealth Games; arts and culture; libraries and museums; sport; events and physical activity'.

2 Priority Issues and Items to be Scheduled

- 2.1 The following were highlighted at the informal meeting as potential priorities:
- Commonwealth Games 2022 and site visits (to include how Children in Care are going to be involved); cycling; women in sport and community engagement in Commonwealth Games.

3 Meeting Schedule

- 3.1 Below is the list of committee dates and items. However, Members may want to use some of these dates for other things, such as visits and informal briefings etc.

Date, Committee Room 6 Start at 1.30pm	Session / Outcome	Officers / Attendees
3 July 2019	Informal meeting to discuss the work programme and priorities.	Neil Carney, Programme Director - Commonwealth Games; Andrew Slattery, Programme Manager - Commonwealth Games; Symon Easton, Head of Cultural Development and Chris Jordan, AD, Neighbourhoods.



Date, Committee Room 6 Start at 1.30pm	Session / Outcome	Officers / Attendees
21 August 2019	Visit to Perry Barr Station, Alexander Stadium and Commonwealth Games Village	<ul style="list-style-type: none"> - Walking Tour: Andy Middleton, Transport Project Manager; Ceri Saunders, Member Engagement and Berna Ucel, Head of Operations & Events, CWG - Alexander Stadium: Dave Wagg - CWG Village: Ashleigh Innis - Gareth Blake, Business Support Coordinator, Birmingham 2022 Commonwealth Games
10 September 2019 at 12 in the Scrutiny Office	Informal meeting to discuss the Perry Barr visit and Citizen Engagement with the CWG inquiry.	
2 October 2019 Report Deadline: 23 September 2019	Commonwealth Games 2022	Councillor Ian Ward, Leader; Berna Ucel, Head of Operations & Events, Commonwealth Games 2022 and Andrew Slattery, Programme Manager, Commonwealth Games 2022
6 November 2019 Report Deadline: 28 October 2019	Councillor Jayne Francis, Cabinet Member for Education, Skills & Culture	Symon Easton, Head of Cultural Development (Ceri Saunders, CSO)
	Informal meeting to discuss the Community Engagement in CWG Inquiry	Cat Orchard, Head of Community Partnerships, CWG and Ceri Saunders
15 January 2020 Committee Room 2 Report Deadline: 6 January 2020	The Active Communities Pilot	Mark Byrne, Leisure Project & Client Manager Alexander Stadium and Steven Rose, The Active Wellbeing Society (TAWS)
5 February 2020 Report Deadline: 27 January 2020	Community Engagement in Commonwealth Games (location(s) to be decided)	Cat Orchard, Head of Community Partnerships, CWG and Ceri Saunders
4 March 2020 Report Deadline: 24 February 2020	Community Engagement in Commonwealth Games (location(s) to be decided)	Cat Orchard, Head of Community Partnerships, CWG and Ceri Saunders



Date, Committee Room 6 Start at 1.30pm	Session / Outcome	Officers / Attendees
1 April 2020 Report Deadline: 23 March 2020	Community Engagement in Commonwealth Games (location(s) to be decided)	Cat Orchard, Head of Community Partnerships, CWG and Ceri Saunders

4 Other Meetings

Call in Meetings

None scheduled

Petitions

None scheduled

Councillor Call for Action requests

None scheduled

It is suggested that the Committee approves Wednesday at 1.30pm as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

5 Report(s) to City Council

5.1 Community Engagement in CWG

Date	Item
2 October 2019 & 6 November 2019	Discuss piece of work to City Council / Executive
January 2020 – March 2020	Evidence Gathering
7 April 2020	Report to City Council / Executive

6 Forward Plan for Cabinet Decisions

6.1 The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Learning, Culture and Physical Activity O&S Committee's remit.

Leader			
ID Number	Title	Proposed Date of Decision	Date of Decision
005280/2018	Midlands Art Centre - new lease	29 Oct 19	
005423/2018	BCC International Strategy	29 Jul 19	



005626/2018	Securing the legacy of the Commonwealth Games Village through InReach	17 Dec 19	
006004/2019	Master Plan for the Alexander Stadium	25 Jun 19	25 Jun 19
007219/2019	Fig Trampoline Gymnastics World Championships and Fig Trampoline Gymnastics World Age Group Competitions	-	17 Dec 19
Cabinet Member for Education, Skills and Culture			
ID Number	Title	Proposed Date of Decision	Date of Decision
006618/2019	Commissioning of Arts Activities 2019-20	25 Jun 19	25 Jun 19
Cabinet Member for Transport and Environment			
ID Number	Title	Proposed Date	Date of Decision
006885/2019	A34 Perry Barr Highway Improvement Scheme - Full Business Case	15 Oct 19	17 Dec 19
006920/2019	Birmingham Walking and Cycling Strategy	26 Nov 19	

6.2 The following are relevant joint decisions made by the Cabinet Member and Chief Officers.

Ref No	Title	Cabinet Member & Lead Officer	Date of Decision
006682/2019	Commonwealth Games – Athletes Village	Report to the Leader and the Cabinet Member for Finance and Resources jointly with the Director, Inclusive Growth and Chief Finance Officer	6 Jun 19
006867/2019	Staging of Major Athletics Events – Single Contractor Negotiations	Leader, the Cabinet Member for Finance and Resources jointly with the Acting Director Neighbourhoods	22 Jul 19
006824/2019	Nomination for Asset of Community Value, St Andrews Trillion Trophy Stadium ACV 38	Councillor Ian Ward with Director - Inclusive Growth	22 Jul 19
007047/2019	Birmingham International Dance Festival 2020	Councillor Ian Ward, Leader and Acting Director for Neighbourhoods	23 Sep 19
007132/2019	Safety at Sports Grounds	Councillor Ian Ward, Leader and Acting Director – Neighbourhoods	22 Oct 19
007287/2019	Review of Sport and Leisure Fees and Charges 2020 - 2021	Leader and Acting Director – Neighbourhoods	20 Dec 19



Economy & Skills O&S Committee: Work Programme 2019/20

Chair:	Cllr Tahir Ali
Deputy Chair:	Cllr Lou Robson
Committee Members:	Cllrs John Clancy, Chaman Lal, Simon Morrall, Julien Pritchard, Lucy Seymour-Smith and Ken Wood
Officer Support:	Rose Kiely, Group Overview & Scrutiny Manager (303 1730) Baseema Begum, Scrutiny Officer (303 1668) Errol Wilson, Committee Manager (675 0955)

1 Meeting Schedule

Date	What	Officer Contact / Attendees
19th June 2019 1030 hours Committee Room 6 Report deadline: 10 th June	Smithfield Petition Work Programme discussion on key Economy & Skills issues	Richard Cowell, Assistant Director, Development/ James Tucker – Petitioner/Cllr Jayne Francis Committee discussion
10th July 2019 **1630 hours** Committee Room 6 Report deadline: 28 th June	Smithfield Masterplan discussion	Cllr Ian Ward, Leader; Waheed Nazir, Strategic Director, Inclusive Growth Lendlease [TBC] James Tucker, CityPark4Brum Peter Culley, Spatial Affairs Bureau
11th September 2019 1030 hours Committee Room 2 Report deadline: 2 nd Sept	West Midlands Pension Fund	Rachel Brothwood Director of Pensions and Jill Davys, Assistant Director - Investments and Finance, West Midlands Pension Fund
9th October 2019 1030 hours Committee Room 2 Report deadline: 30 th Sept	CANCELLED	



Date	What	Officer Contact / Attendees
6th November 2019 1030 hours Committee Room 2 Report deadline: 28 th Oct	The economic impact of the Clean Air Zone (CAZ) on businesses within the CAZ area Curzon Public Realm (DEFERRED)	Cabinet Member for Transport & Environment; Stephen Arnold, Head of CAZ, BCC, Paul Faulkner, Chamber of Commerce City Centre Business Improvement Districts representatives (Colmore, Jewellery Quarter, Retail, Southside and Westside); James Betjemann, Head of EZ & Curzon Delivery
4th December 2019 1030 hours Committee Room 2 Report deadline: 25 th Nov	DEFERRED TO JANUARY	
22nd January 2020 1630 hours Committee Room 2 Report deadline: 13 th Jan	Cabinet Member for Education, Skills & Culture East Birmingham & North Solihull Regeneration Strategy - Update (TBC)	Cllr Jayne Francis (Ceri Saunders, CSO) Mark Gamble, Delivery Manager
29th January 2020 1030 hours Committee Room 2 Report deadline: 20 th Jan	Leader's portfolio update 6 monthly update: Youth Promise Plus programme (29 th Jan) Media & Communication Strategy to promote opportunities to young people from deprived communities	Cllr Ian Ward, Leader Tara Verrell, YEI Project Manager, Skills and Employability, BCC / Anne Ainsworth, Assistant Director, Skills & Employability Birmingham City Council Marketing/Communications (TBC) West Midlands Growth Company (TBC)
26th February 2020 1030 hours Committee Room 2 Report deadline: 17 th Feb	Business Improvement Districts (TBC) Update on the BCC Property Strategy and Preview of planned sales	TBC Kathryn James, Assistant Director, Property, BCC



Date	What	Officer Contact / Attendees
25th March 2020 1030 hours Committee Room 2 Report deadline: 16 th Mar	Skills and Employment issues: Visit to South and City College, Digbeth (TBC)	TBC
22nd April 2020 1030 hours Committee Room 2 Report deadline: 13 th Apr	6 monthly update: Youth Promise Plus programme (TBC)	TBC

2 Further work areas of interest/Work to be programmed

2.1 The following items could be scheduled into the work programme if members wish to investigate further:

- Smithfield Masterplan – Community discussion. To be scheduled once Lendlease have been formally appointed (approximately Autumn 2019).
- West Midlands Pension Fund update

3 Other Meetings

Call in Meetings

None scheduled

Careers Advice in Schools Working Group Meetings

4th March 2019, 4.30pm, Room 335, Scrutiny Office

26th March 2019, 4.30pm, Room 335, Scrutiny Office

West Midlands Pension Fund Member Discussion Group

26th March 2019, 10.00am, Room 335, Scrutiny Office

Petitions

'Park at Smithfield – Petition No:2104', Wednesday 19th June, 10.30am, Committee Room 6, Council House

Councillor Call for Action requests



*None
scheduled*

It is suggested that the Committee approve Wednesday at 1030 hours as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

Contact Officers

Rose Kiely, Group Overview and Scrutiny Manager, rose.kiely@birmingham.gov.uk – 0121 303 1730
Baseema Begum, Research & Policy Officer, baseema.begum@birmingham.gov.uk – 0121 303 1668

4 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Economy & Skills O&S Committee's remit. **Please note this is correct at the time of publication.**

Reference	Title	Portfolio	Proposed Date of Decision
007233/2020	West Midlands Pension Fund Advance Payment	Finance & Resources	21 Jan 2020
006918/2019	Birmingham Urban Centres Framework for Inclusive Growth	Leader	21 Jan 2020
007120/2019	Adoption of the revised Statement of Community Involvement (SCI) for planning policy documents and planning applications	Leader	21 Jan 2020
007168/2020	Alexander Stadium Outline Business Case - Phase 2 Legacy	Leader	11 Feb 2020
006873/2020	Business Plan 2020-2024	Finance & Resources	11 Feb 2020
005744/2019	Birmingham City Council Property Voluntary First Registration	Leader	11 Feb 2020
006887/2019	Birmingham City Council Business, Investment and Trade Strategy	Leader	11 Feb 2020
006922/2019	Public Consultation on East Birmingham Inclusive Growth Strategy	Leader	11 Feb 2020
007189/2020	Disposal of Chamberlain Buildings, Corporation	Leader	11 Feb 2020
005626/2018	Securing the legacy of the Commonwealth Games Village through InReach	Leader	17 Mar 2020
006459/2019	Birmingham Smithfield Development Partner Contract Award	Leader	17 Mar 2020
007065/2020	Driving Housing Growth – Land Appropriations Report 2020 (5)	Leader	17 Mar 2020
007227/2020	Masterplan for the sustainable future of Edgbaston Reservoir	Leader	17 Mar 2020



Education and Children's Social Care O&S Committee: Work Programme 2019/20

Chair:	Cllr Kath Scott
Deputy Chair:	Cllr Safia Akhtar
Committee Members:	Cllrs: Mohammed Aikhlaq, Barbara Dring, Charlotte Hodiola, Kerry Jenkins, Chauhdry Rashid, and Alex Yip Education Representatives: Omar Hanif, Parent Governor; Adam Hardy, Roman Catholic Diocese; Rabia Shami, Parent Governor and Sarah Smith, Church of England Diocese
Officer Support:	Rose Kiely, Group Overview & Scrutiny Manager (303 1730) Amanda Simcox, Scrutiny Officer (675 8444)

1 Terms of Reference

- 1.1 To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning schools and education, the Children's Trust, vulnerable children, corporate parenting and other child social care and safeguarding functions of the council.

2 Priority Issues and Items to be Scheduled

- 2.1 The following were highlighted as the priority issues:

- Adoption and Fostering.
- Business Improvement (including complaints, quality assurance, key productivity improvement) – TBC.
- Children Missing Education / Exclusions (9 October 2019).
- Children's Trust (October 2019) and a visit on the 25th September 2019).
- Child Poverty (February 2020).
- Corporate Parenting (July 2019).
- Mental Health – update from Forward Thinking Birmingham (TBC).
- School Attainment and School Improvement.
- Safeguarding (includes: Birmingham Safeguarding Children Partnership September 2019).
- School Finance.
- Special Educational Needs and Disabilities (SEND). To include
 - Home to School Transport.



- o School Place Planning and Admissions.

3 Meeting Schedule

All at 10am in Committee Room 6	Items	Officers / Attendees
12 June 2019	Informal meeting to discuss the Work Programme and priorities.	
10 July 2019 Report Deadline: 1 July 2019	Cllr Kate Booth, Cabinet Member for Children's Wellbeing: (Remit and priorities for the year ahead 2019/20)	Suman McCartney, CSO
	Special Educational Needs and Disabilities (SEND) To include the response to the DfE call for evidence)	Paul Senior, Education and Skills Directorate Consultant and Nichola Jones, AD, Inclusion and SEND
	Corporate Parenting Board Update	Andy Couldrick, Chief Executive and David Stringfellow, Director for Commissioning and Corporate Parenting, Children's Trust
11 September 2019 Report Deadline: 2 September 2019	Birmingham Safeguarding Children's Board Annual Report 2018/19 and launch of Birmingham Safeguarding Children's Partnership	Penny Thompson, Independent Chair of BSCP and Simon Cross, Business Manager
	Birmingham Against Female Genital Mutilation (BAFGM) Annual Report 2018/19	Detective Inspector Wendy Bird, Chair of BAFGM
	SEND To include update on: <ul style="list-style-type: none"> • WSoA. • SEND reforms and quarterly monitoring with the DfE. • Progress on the development of a local area SEND Sufficiency Plan for Education, Health and Care services. • Progress with proposed milestones, timeline and accountability framework to underpin plans to move to a locality model. • Update on the Innovate to Save Programme. • Accountability Framework on funding to support the high needs block. 	Rachel O'Connor, Assistant Chief Executive, Birmingham and Solihull CCG and Nichola Jones, AD for Inclusion and SEND



All at 10am in Committee Room 6	Items	Officers / Attendees
	<p>Cllr Jayne Francis, Cabinet Member for Education, Skills and Culture</p> <p>To include:</p> <ul style="list-style-type: none"> • Remit and priorities for the year ahead 2019/20. • Strategy regarding academisation. • School deficit. 	Dr Tim O'Neill, Director for Education and Skills; Anne Ainsworth, AD for Employability and Skills and Alan Michell, School Admissions Operations Manager (Ceri Saunders, CSO)
25 September 2019 Visit	Assessment and Short-Term Intervention (ASTI) Team, Newtown	Christine Wellington, Head of Service ASTI-North West Central
9 October 2019 Report Deadline: 30 September 2019	Children's Trust Annual Review	Andrew Christie, Chair and Andy Couldrick, Chief Executive, Children's Trust
	<p>Safeguarding the Education of Vulnerable Children</p> <p>To include:</p> <ul style="list-style-type: none"> • Further information about the graduated approach to avoiding exclusions and how this will be monitored. 	Steve Howell, Head Teacher, City of Birmingham Schools (COBs), Nichola Jones, AD for Inclusion and SEND, Lisa Fraser, AD, Education and Early Years and David Bishop, Head of Service, Alternative Provision, Attendance and Independent Schools
	School Attainment	Dr Tim O'Neill, Director for Education and Skills and Lisa Fraser, AD, Education and Early Years
22 January 2020 Committee Rooms 3 & 4 Report Deadline: 13 January 2020	Evidence Gathering for Home to School Transport Inquiry	See Session Plan
12 February 2020 Report Deadline: 3 February 2020	Cllr Kate Booth, Cabinet Member for Children's Wellbeing	Suman McCartney, CSO
	Cabinet Member Update on Child Poverty	Councillor John Cotton, Cabinet Member for Social Inclusion, Community Safety & Equalities and Marcia Wynter, Cabinet Support Officer
	Business Improvement Journey (including complaints, quality assurance and key productivity improvement) - TBC	Dr Tim O'Neill, Director for Education and Viki Sullivan, Head of Business Improvement and Support
11 March 2020	Cllr Kate Booth, Cabinet Member for Children's Wellbeing	Suman McCartney, CSO



All at 10am in Committee Room 6	Items	Officers / Attendees
Report Deadline: 2 March 2020	Local Authority School Deficits (TBC)	Dr Tim O'Neill, Director, Education and Skills
	SEND	Nichola Jones, AD for Inclusion and SEND
8 April 2020 Report Deadline: 30 March 2020	Cllr Kate Booth, Cabinet Member for Children's Wellbeing	Suman McCartney, CSO
	Cllr Jayne Francis, Cabinet Member for Education, Skills and Culture	Ceri Saunders, CSO
	SEND	Nichola Jones, AD for Inclusion and SEND
	Young People and Mental Health (an update from Forward Thinking Birmingham, Birmingham Women's and Children's NHS Foundation Trust) (TBC)	Elaine Kirwan, Associate Director of Nursing MHS/FTB, Birmingham Women's and Children's NHSFT and Erin Docherty Senior Nurse Lead (TBC)

4 Other Meetings

Call in Meetings

None Scheduled

Petitions

None scheduled

Councillor Call for Action requests

None scheduled

5 Report to City Council / Pieces of Work

5.1 The Learning, Culture and Physical Activity undertook evidence gathering for the Young People and Mental Health Inquiry. Members have requested an update from Forward Thinking Birmingham on this and the update is programmed for the April 2020 committee meeting.

5.2 Members agreed that they would undertake the Home to School Transport / Travel Assist Inquiry:

Timescales:

Sep 2019	A call for evidence with Terms of Reference was circulated.
Jan 2020	Evidence gathering session.
7 April 2020	A view to taking a report to City Council setting out the findings.



6 Useful Acronyms

ASTI = Assessment and Short Term Intervention	EHE = Elective Home Education	SEN = Special Educational Needs
BEP = Birmingham Education Partnership	FGM = Female Genital Mutilation	SENAR = SEN Assessment and Review
BSCP = Birmingham Safeguarding Children Partnership	Key Stage 1 (Ages 5-7) Years 1 and 2	SENDIASS = SEND Information, Advice and Support Service
CAFCASS = Child & Family Court Advisory Support Service	Key Stage 2 (Ages 7-11) Years 3, 4, 5 & 6	SENCO = Special Educational Needs Coordinator
CAMHS = Child and Adolescent Mental Health Services	Key Stage 3 (Ages 11-14) Years 7, 8 & 9	SEND = Special Educational Needs and Disabilities
CASS = Children's Advice and Support Service	Key Stage 4 (Ages 14-16) Years 10 & 11	SGOs = Special Guardianship Orders
CICC = Children in Care Council	Key Stage 5 (ages 16 – 18)	UASC = Unaccompanied Asylum Seeking Children
COBS = City of Birmingham School	MASH = Multi Agency Safeguarding Hub	YOT = Youth Offending Team
CSE = Child Sexual Exploitation	NEET = Not in Education, Employment or Training	
	NRPF = No Recourse to Public Funds	
	Ofsted = Office for Standards in Education	

7 Forward Plan for Cabinet Decisions

7.1 The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Education and Children's Social Care O&S Committee's remit.

Deputy Leader			
ID Number	Title	Proposed Date	Date of Decision
006580/2019	Performance Monitoring End of Year Report April 2018 to March 2019	25 Jun 19	25 Jun 19
006771/2019	Performance Monitoring, April to May 2019	30 Jul 19	See below
006852/2019	Performance Monitoring April to May 2019		30 Jul 19
006895/2019	Performance Monitoring Report - April to August 2019	29 Oct 19	30 Oct 19
006897/2020	Performance Monitoring Report - April to November 2019	11 Feb 20	
006898/2020	Performance Monitoring Report - April 2019 to March 2020	23 Jun 20	

Cabinet Member for Children's Wellbeing			
ID Number	Title	Proposed Date	Date of Decision
005639/2018	Options for Next Stage of Early Years Health & Wellbeing Contract	17 Sep 19	17 Sep 19
006590/2019	Birmingham Children's Trust Independent Fostering Agency Development Plan 2019/20 Incorporating Actions Following the Ofsted Inspection of IFA	-	25 Jun 19
006601/2019	Decision Called In – Travel Assistance Policy for 0-25 Year Olds in Education	-	22 May 19
006605/2019	Youth Justice Strategic Plan 2019/22	25 Jun 19	25 Jun 19

Cabinet Member for Education, Skills and Culture			
ID Number	Title	Proposed Date	Date of Decision
005068/2019	Home To School Transport – Medium-Term Service Provision Arrangements	22 May 19	22 May 19
006447/2019	Al-Hijrah School Conversion from Voluntary Aided School to Academy Status	25 Jun 19	25 Jun 19
006450/2019	St. Benedict's Primary School FBC and Contract Award	25 Jun 19	25 Jun 19
006451/2019	Turves Green Girls School FBC and Contract Award	25 Jun 19	25 Jun 19



Cabinet Member for Education, Skills and Culture			
ID Number	Title	Proposed Date	Date of Decision
006537/2019	Surrender of lease 48-68 Stour Street, Ladywood	25 Jun 19	25 Jun 19
006641/2019	Contract Award: Home to School Transport	30 Jul 19	15 Jul 19
006742/2019	Update on John Willmott Academy Conversion from Community School to Academy Status	-	25 Jun 19
006756/2019	Kings Norton Boys' School Full Business Case and Contract Award	30 Jul 19	30 Jul 19
006889/2019	Small Heath Leadership Academy - Full Business Case	17 Dec 19	
007163/2019	Skilts School Full Business Case and Contract Award	17 Dec 19	17 Dec 19

Cabinet Member for Finance and Resources			
ID Number	Title	Proposed Date	Date of Decision
006758/2019	Financial Monitoring Report Quarter 2 2019/20	22 May 19	30 Oct 19
006871/2019	Budget 2020/21+ Consultation	12 Nov 19	
006873/2020	Business Plan 2020-2024	11 Feb 20	

7.2 The following are relevant joint decisions made by the Cabinet Member and Chief Officers.

Ref No	Title	Cabinet Member & Lead Officer	Date of Decision
006666/2019	Revocation of Proposal to Establish a Sixth-Form at Turves Green Boys	Cabinet Member for Education, Skills and Culture & Director of Education & Skills	4 Jun 2019
006669/2019	Proposal to Increase the Number of Pupil Places at The Pines School	Cabinet Member for Education, Skills and Culture & Director of Education & Skills	4 Jun 2019
006730/2019	Proposal to Transfer Oscott Manor School to a new site	Cabinet Member for Education, Skills and Culture & Director for Education & Skills	14 Jun 2019
006732/2019	Proposal to Alter the Age Range to remove Nursery Provision at Gunter Primary School	Cabinet Member Education, Skills and Culture & Director for Education & Skills	14 Jun 2019
006795/2019	Colmers Farm Primary School Capital Maintenance – Contract Award	Cabinet Members Education, Skills & Culture and Finance & Resources & Director for Education & Skills	4 Jul 2019
006798/2019	Proposal to alter the age range to establish Nursery Provision at Colebourne Primary School	Cabinet Member for Education, Skills and Culture & Director of Education & Skills	5 Jul 2019
006905/2019	Procurement Strategy for the Provision of Home to School Transport	Cabinet Members for Education, Skills and Culture; Children's Wellbeing; Health and Social Care and Finance and Resources jointly with the Director for Education and Skills	16 Aug 2019
007046/2019	Wyndcliffe Primary School – Full Business Case and Contract Award	Cabinet Members Education, Skills & Culture and Finance & Resources with the Director for Education & Skills	20 Sep 2019
007231/2019	Proposal to Alter the Age Range to Remove Nursery Provision of Redhill Primary School	Cabinet Member for Education Skills and Culture and Director for Education and Skills	29 Nov 2019
007232/2019	Proposal to Alter the Age Range to Remove Nursery Provision of Newhall Primary School	Cabinet Member for Education Skills and Culture and Director for Education and Skills	29 Nov 2019



Ref No	Title	Cabinet Member & Lead Officer	Date of Decision
007236/2019	Proposal to Transfer Skilts Special School to a New Site and Increase Pupil Number	Cabinet Member for Education Skills and Culture and Director for Education and Skills	4 Dec 2019



Health and Social Care Overview & Scrutiny Committee Work Programme

2019/20

Committee Members: Chair: Cllr Rob Pocock

Cllr Mick Brown
Cllr Diane Donaldson
Cllr Peter Fowler
Cllr Mohammed Idrees

Cllr Zaheer Khan
Cllr Ziaul Islam
Cllr Paul Tilsley

Committee Support:

Scrutiny Team: Rose Kiely (303 1730) / Gail Sadler (303 1901)

Committee Manager: Errol Wilson (675 0955)

Schedule of Work

Meeting Date	Committee Agenda Items	Officers
4 th June 2019 (Informal)	Work Programme Workshop <ul style="list-style-type: none">Public Health Performance IndicatorsAdult Social Care Performance IndicatorsDraft Quality Accounts	Dr Justin Varney, Director of Public Health; Rebecca Bowley, Head of Business Improvement and Support (Adult Social Care); Maria Gavin, AD, Quality & Improvement, Adult Social Care; David Rose, Performance Management Officer (Adult Social Care); Max Vaughan, Behaviour Service Integration Manager; Adult Social Care; Carol Herbert, Clinical Quality Assurance Programme Manager, BCHC.
18th June 2019 Send out: 6 th June 2019	Appointments to Deputy Chair and JHOSCs Minor Surgery and Non Obstetric Ultrasound Services (NOUS) Listening Exercise	Angela Poulton, Deputy Chief Officer – Strategic Commissioning & Redesign; Kally Judge, Commissioning Engagement Officer, Sandwell and West Birmingham CCG.



18 th June 2019 Send out: 6 th June 2019	Period Poverty – Evidence Gathering	Neelam Heera, Founder of the Charity Organisation 'Cysters'
16 th July 2019 Send out: 4 th July 2019	<p>Period Poverty – Evidence Gathering</p> <p>Adult Social Care Performance Monitoring Scorecard – End of Year 18/19</p> <p>Draft Response to the Day Care Opportunities Consultation Strategy – For comment</p> <p>Enablement Review – Draft Scoping Paper</p>	<p>Councillor John Cotton, Cabinet Member for Social Inclusion, Community Safety and Equalities.</p> <p>Dr Justin Varney, Director of Public Health.</p> <p>Soulla Yiasouma, Joint Head of Youth Services.</p> <p>Maria Gavin, AD, Quality & Improvement, Adult Social Care; David Rose, Performance Management Officer.</p> <p>Cllr Rob Pocock</p> <p>Cllr Rob Pocock</p>
13 th August 2019 Send out: 2 nd August 2019	Enablement Review – Evidence Gathering	
17 th Sept 2019 Send out: 5 th Sept 2019	<p>Cabinet Member for Health and Social Care Update Report</p> <p>Forward Thinking Birmingham</p> <p>Adult Social Care Performance Monitoring</p> <p>Public Health Performance Monitoring</p>	<p>Councillor Paulette Hamilton; Suman McCartney, Cabinet Support Officer.</p> <p>Elaine Kirwan, Associate Director of Nursing.</p> <p>Maria Gavin, AD, Quality & Improvement, Adult Social Care; David Rose, Performance Management Officer.</p> <p>Elizabeth Griffiths, Interim AD, Public Health</p>
17 th Sept 2019 Informal meeting	Period Poverty – Draft Report	Cllr Rob Pocock



15 th Oct 2019 Send out: 3 rd Oct 2019	<p>Dementia Strategy (new)</p> <p>Public Health Green Paper – Feedback from consultation</p> <p>Suicide Prevention Strategy – Action Plan</p> <p>Urgent Treatment Centres</p>	<p>Dr Majid Ali, Clinical Lead, Community Services Transformation, BSol CCG; Zoeta Manning, Senior Integration Manager – Frailty, BSol CCG</p> <p>Elizabeth Griffiths, Interim AD, Public Health</p> <p>Jayne Salter-Scott, SWB CCG</p>
15 th Oct 2019 Informal meeting	Period Poverty Report – Post 8 day rule.	Cllr Rob Pocock
19 th Nov 2019 Send out: 7 th Nov 2019	<p>Public Health Profile Data</p> <p>Birmingham Substance Misuse Recovery System (CGL)</p> <p>Healthwatch Update:-</p> <ul style="list-style-type: none"> • Contract/New Structure • Healthwatch Strategy/Direction of Travel • Update on previous and current investigations <p>The Impact of Poor Air Quality on Health – Tracking Report</p> <p>Adult Social Care Performance Monitoring</p>	<p>Elizabeth Griffiths, Interim AD, Public Health.</p> <p>Max Vaughan, Head of Service, Universal and Prevention – Commissioning</p> <p>Andy Cave, Chief Executive, Healthwatch Birmingham</p> <p>Mark Wolstencroft, Operations Manager, Environmental Protection.</p> <p>Maria Gavin, AD, Quality & Improvement, Adult Social Care; David Rose, Performance Management Officer.</p>
26 th November 2019 – TO BE RESCHEDULED	Enablement Review – Evidence Gathering	



17 th Dec 2019 Send out: 5 th Dec 2019	<p>NHS Long Term Local Plan – Healthwatch Birmingham</p> <p>Budget Consultation:</p> <ul style="list-style-type: none"> • Adult Social Care • Public Health <p>Public Health Budget</p>	<p>Andy Cave, Chief Executive, Healthwatch Birmingham</p> <p>Councillor Paulette Hamilton, Cabinet Member for Health & Social Care; Professor Graeme Betts, Director Adult Social Care; Dr Justin Varney, Director of Public Health.</p> <p>Dr Justin Varney, Director of Public Health</p>
21 st Jan 2020 Send out: 9 th Jan 2020	<p>Birmingham Safeguarding Adults Board Annual Report</p> <p>Birmingham Community Healthcare NHS Foundation Trust Draft Quality Accounts 19/20 - Briefing</p> <p>Early Intervention Programme</p>	<p>Cherry Dale, Independent Chair of the Birmingham Safeguarding Adults Board.</p> <p>Colin Graham, Associate Director, Clinical Governance, BCHC.</p> <p>Mike Walsh, Service Lead – Commissioning; Andrew McKirgan, Senior Responsible Officer, Early Intervention Workstream.</p>
11 th Feb 2020 Send out: 30 th Jan 2020	In-House Enablement Service Review – Evidence Gathering	
18 th Feb 2020 Send out: 6 th Feb 2020	<p>Director of Public Health Annual Report</p> <p>Birmingham Sexual Health Services – Umbrella (UHB)</p>	<p>Dr Justin Varney, Director of Public Health</p> <p>Max Vaughan, Head of Service, Universal and Prevention – Commissioning</p>



18 th Feb 2020 Send out: 6 th Feb 2020	Adult Social Care Performance Monitoring Public Health Performance Monitoring	Maria Gavin, AD, Quality & Improvement, Adult Social Care; David Rose, Performance Management Officer. Elizabeth Griffiths, Interim AD, Public Health.
17 th March 2020 Send out: 5 th March 2020	Integrated Care Systems Primary Care Networks Briefing	Rachel O'Connor, Assistant Chief Executive of the STP. (Paul Sherriff? TBC)

MUNICIPAL YEAR 2020/21	Mental Health Strategy Update Childhood Obesity – Stocktake Report Update on ‘The Effects of Pollution on Health’ Birmingham Dementia Strategy Refresh (October 2020) Cabinet Member for Health & Social Care Update & Health & Wellbeing Board Update Report (May/June 2020) BCHC Public Health Contracts (Autumn 2020)	Joanne Carney, Director of Joint Commissioning, BSol CCG Dr Justin Varney, Director of Public Health Mark Wolstencroft, Operations Manager, Environmental Protection Zoeta Manning, Senior Integration Manager – Frailty, BSol CCG. Cllr Paulette Hamilton; Elizabeth Griffiths
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Items to be scheduled in Work Programme

- Adult Social Care Commissioning Strategy (Graeme Betts)
- Ageing Well Programme (Graeme Betts)
- Shared Lives Service Re-design (Graeme Betts)
- Neighbourhood Networks Programme (Graeme Betts)
- GP Practice Delivery – (Late 2019)
 - Partnerships (e.g. Modality)
 - Universal Patient Offer (Karen Helliwell)
- STP Strategy – Post Engagement Report (Rachel O'Connor)
- Update on the New Social Work Model in Birmingham (Pauline Mugridge) (Early new municipal year)
- Immunisation and Screening
- Infant Mortality
- Joint Strategic Needs Analysis (JSNA) – Elizabeth Griffiths to advise date.
- Public Health Community Engagement – Elizabeth Griffiths to advise date.
- Creating a Healthy City Framework – Elizabeth Griffiths to advise date.

CHAIR & COMMITTEE VISITS

Date	Organisation	Contact
23 rd July 2019	Day Centre Visits	Sonia Mais-Rose
22 nd October 2019	Community Early Intervention Prototype	Pauline Mugridge
28 th November 2019	One Team One City – Early Intervention Event	Afsaneh Sabouri

INQUIRY:

Key Question:	How can a sustainable supply of free sanitary products be made available to females in educational establishments and council run buildings and, through engagement with our partners, more widely in buildings/venues across the City?
Lead Member:	Councillor Rob Pocock
Lead Officer:	Rose Kiely / Gail Sadler
Inquiry Members:	Councillors Brennan, Brown, Fowler, Islam, Rashid, Tilsley and Webb
Evidence Gathering:	June and July 2019
Drafting of Report:	August/September 2019
Report to Council:	November 2019

Councillor Call for Action requests



Joint Birmingham & Sandwell Health Scrutiny Committee Work		
Members	Cllrs Rob Pocock, Mick Brown, Peter Fowler, Ziaul Islam, Paul Tilsley	
Meeting Date	Key Topics	Contacts
24 th July 2019 @ 2.00pm Birmingham	<ul style="list-style-type: none"> Update on Review of Solid Tumour Oncology Cancer Services Update on Recommissioning of Gynae-oncology Services. 	<p>Scott Hancock, Project Lead, Head of Operational Performance and Business Management Support, UHB; Cherry West, Chief Transformation Officer, UHB; Toby Lewis, Chief Executive, Sandwell & West Birmingham NHS Trust; Jessamy Kinghorn, Head of Communications & Engagement – Specialised Commissioning, NHS England (Midlands & East of England).</p>
	<ul style="list-style-type: none"> Further update on the Midland Metropolitan Hospital Further update on Measures to Reduce A&E Waiting times at Sandwell and West Birmingham Hospitals 	<p>Toby Lewis, Chief Executive, Sandwell & West Birmingham NHS Trust.</p>
12th September 2019 @ 2.00pm Sandwell	<ul style="list-style-type: none"> Update on Review of Solid Tumour Oncology Cancer Services Update on Recommissioning of Gynae-oncology Services. 	<p>Cherry West, Chief Transformation Officer, UHB; Toby Lewis, Chief Executive, Sandwell & West Birmingham NHS Trust; Jessamy Kinghorn, Head of Communications & Engagement – Specialised Commissioning, NHS England (Midlands & East of England).</p>
	<ul style="list-style-type: none"> Further update on the Midland Metropolitan Hospital Further update on Measures to Reduce A&E Waiting times at Sandwell and West Birmingham Hospitals 	<p>Toby Lewis, Chief Executive, Sandwell & West Birmingham NHS Trust.</p>



13 th February 2020 @ 2.00pm (Birmingham)	<ul style="list-style-type: none">• Further update on the Midland Metropolitan Hospital• Update on Review of Solid Tumour Oncology Cancer Services• Update on Recommissioning of Gynae-oncology Services.	<p>Toby Lewis, Chief Executive, Sandwell & West Birmingham NHS Trust.</p> <p>Cherry West, Chief Transformation Officer, UHB; Andrew Clements, Divisional Director of Operations, UHB; Toby Lewis, Chief Executive, Sandwell & West Birmingham NHS Trust; Jessamy Kinghorn, Head of Communications & Engagement – Specialised Commissioning, NHS England (Midlands & East of England).</p>
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Joint Birmingham & Solihull Health Scrutiny Committee Work		
Members	Cllrs Rob Pocock, Diane Donaldson, Peter Fowler, Zaheer Khan, Paul Tilsley	
Meeting Date	Key Topics	Contacts
26 th June 2019 @ 6.00pm (Solihull)	<ul style="list-style-type: none"> Financial Savings Plan 2019/20 including:- <ul style="list-style-type: none"> Service Redesign Projects - <ul style="list-style-type: none"> What has been reviewed and what is the outcome of that through cost savings? UHB - Update on UHB Merger including potential changes to trauma, orthopaedic and gynaecology services 	<p>Phil Johns, Chief Finance Officer, BSol CCG</p> <p>Fiona Alexander, Director of Communications UHB; Harvir Lawrence, Director of Planning and Performance, BSol CCG</p>
5 th September 2019 @ 5.00pm (Birmingham)	<ul style="list-style-type: none"> UHB - Potential changes to trauma and orthopaedic and gynaecology services - Update Urgent Primary Care Service Model <ul style="list-style-type: none"> JHOSC to be consulted on draft Service Model Impact of UTC communications campaign in Solihull Clinical Treatment Policies – Evidence based policy harmonisation programme – Phase 3 	<p>Fiona Alexander, Director of Communications UHB; Jonathan Brotherton, Chief Operating Officer UHB; Pratima Gupta and Panayiotis Makridesh, Clinical Leads UHB; Harvir Lawrence, Director of Planning and Performance, BSol CCG</p> <p>Phil Johns, Deputy CEO; Helen Kelly, Associate Director of Urgent Care and Community, BSol CCG</p> <p>Neil Walker, Associate Director of Right Care and Planned Care, BSol CCG; Katherine Drysdale and Andrea Clark, AGEM CSU</p>



<p>23rd January 2020 @ 6.00pm (Solihull)</p>	<ul style="list-style-type: none"> • Clinical Treatment Policies – Evidence based policy harmonisation programme – Phase 3 – Feedback from Consultation. • BSol CCG Financial Plans <ul style="list-style-type: none"> ◦ Update on risk to delivery of savings and the impact of this on 2020/21. • Boots Walk in Centre Engagement Plan 	<p>Neil Walker, Associate Director of Right Care and Planned Care, BSol CCG; Katherine Drysdale and Andrea Clark, AGEM CSU</p> <p>Paul Athey, Chief Finance Officer, BSol CCG</p> <p>Jennifer Weigham, BSol CCG</p>
<p>March 2020 (Birmingham)</p>		
<p>TO BE SCHEDULED</p>	<ul style="list-style-type: none"> • Birmingham and Solihull Mental Health NHS Foundation Trust including:- <ul style="list-style-type: none"> ◦ Introduction to new Chief Executive ◦ Improvements made since CQC inspection carried out in November 2018. (Report published April 2019). • Role of the STP across the Birmingham and Solihull footprint • Birmingham and Solihull STP – Joint Public Health Priorities / role STP across Birmingham and Solihull – evidence of impact and effectiveness • Disinvestment on Savings Plan • NHS England and NHS Improvement Redesign Work for Community Dental Services 	<p>Roisin Fallon-Williams, Chief Executive, BSMHFT.</p> <p>Paul Jennings, System Lead, BSol STP</p> <p>Dr Justin Varney, DPH Birmingham and Ruth Tennant DPH Solihull.</p> <p>Paul Athey, Chief Finance Officer, BSol CCG</p> <p>Howard Thompson, Supplier Manager – Dental, NHS England and NHS Improvement – Midlands.</p>



Housing and Neighbourhoods O&S Committee: Work Programme 2019/20

Chair:	Councillor Penny Holbrook
Deputy Chair:	Councillor Mahmood Hussain
Committee Members:	Councillors Deirdre Alden, Marje Bridle, Roger Harmer, Shabrana Hussain, Mary Locke, Gary Sambrook
Officer Support:	Scrutiny Team: Emma Williamson (464 6870) and Jayne Bowles (303 4810)

1 Meeting Schedule

Date	Item	Officer Contact / Attendees
4 June 2019 2pm in Committee Room 2 Deadline for reports: 23 May	Public Space Protection Orders	Rob James, Acting Director, Neighbourhoods/Marcia Wynter, Cabinet Support Officer
	Work Programme Discussion	Emma Williamson/Jayne Bowles, Scrutiny Office
25 July 2019 2pm in Committee Room 2 Deadline for reports: 16 July	Public Space Protection Orders	Emma Williamson/Jayne Bowles, Scrutiny Office
	HMOs – Article 4 Direction	Uyen-Phan Han, Planning Policy Manager / Cllr McCarthy, Chair of Planning
26 September 2019 1pm in Committee Room 2 Deadline for reports: 17 September	Annual Report of the Community Safety Partnership	Dawn Baxendale, Chair of CSP/Vice Chair of CSP/Cabinet Member for Social Inclusion, Community Safety and Equalities
	Cabinet Member for Street Scene and Parks	Jon Lawton, Cabinet Support Officer
24 October 2019 1pm in Committee Room 6 Deadline for reports: 15 October	Local Neighbourhoods	Chris Jordan, AD, Neighbourhoods/Marcia Wynter, Cabinet Support Officer
	Performance Reporting	Lesley Ariss, Head of Business Improvement and Support



Date	Item	Officer Contact / Attendees
21 November 2019 1pm in Committee Room 2 Deadline for reports: 12 November	Cabinet Member for Homes and Neighbourhoods: <ul style="list-style-type: none"> Local Neighbourhoods Bereavement Services 	Marcia Wynter, Cabinet Support Officer/Chris Jordan, AD, Neighbourhoods
19 December 2019* 1pm in Committee Room 2 Deadline for reports: 10 December *MEETING CANCELLED		
23 January 2020 1pm in Committee Room 2 Deadline for reports: 14 January	<i>Update on Public Space Protection Orders TBC</i>	<i>Rob James, Acting Director, Neighbourhoods/Marcia Wynter, Cabinet Support Officer</i>
	<i>PRS Update TBC</i>	<i>Julie Griffin, Acting Assistant Director, Housing/Gary Messenger, Interim Head of Housing Options and Private Sector Housing</i>
27 February 2020 1pm in Committee Room 2 Deadline for reports: 18 February	Performance Monitoring	Mira Gola, Head of Business Improvement and Support
	Housing Options – re-modelling of service	Julie Griffin, Acting AD, Housing/Marcia Wynter, Cabinet Support Officer
26 March 2020 1pm in Committee Room 2 Deadline for reports: 17 March	<i>Local Neighbourhoods – TBC</i>	<i>Marcia Wynter, Cabinet Support Officer/Chris Jordan, AD, Neighbourhoods</i>
23 April 2020 1pm in Committee Room 2 Deadline for reports: 14 April	<i>Article 4 Direction - TBC</i>	<i>Uyen-Phan Han, Planning Policy Manager</i>

2 Items to be programmed

- 2.1 Plans for ensuring council housing stock meets the 2030 zero-carbon pledge
- 2.2 Cabinet Member for Street Scene and Parks – update report (to include response to Motion to City Council in July on Waste)
- 2.3 Community Cohesion Strategy – Update



3 Outstanding Tracking

Inquiry	Outstanding Recommendations

4 Other Meetings

Street Scene Task & Finish Group

19 December 2019 (Informal)

Call in Meetings

None scheduled

Petitions

None scheduled

Councillor Call for Action requests

None scheduled

It is suggested that the Committee approves Thursday at 1.00pm as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

5 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Housing and Neighbourhoods O&S Committee's remit.

Cabinet Member for Homes and Neighbourhoods		
006376/2019	Temporary Accommodation Procurement and Placement Policy	17 Dec 19
007153/2019	Proposed Purchase of Youth Court	17 Dec 19
006970/2019	The Voluntary Right to Buy for Housing Associations and Securing Council Investment in affordable housing	21 Jan 20
007057/2019	Working with the Private Sector to increase the supply of Temporary Accommodation provision	21 Jan 20
007169/2020	HRA Capital Programme 2020-2021	21 Jan 20



007109/2020	Building Birmingham: Full Business Case and Tender acceptance – Delivering BMHT Housing Development Programme 2019/20 (Phase 2)	11 Feb 20
007167/2020	Housing Rent, Service Charges and other Charges 2020-2021	11 Feb 20
007113/2019	Community Led Housing	17 Mar 20
Leader		
005626/2018	Securing the Legacy of the Commonwealth Games Village through InReach	17 Mar 20
Cabinet Member for Social Inclusion, Community Safety and Equality		
007147/2020	Birmingham City Council Pledge to Resettlement 2020	21 Jan 20



Resources O&S Committee: Work Programme 2019/20

Chair	Councillor Sir Albert Bore
Deputy Chair	Councillor Lisa Trickett
Committee Members:	Councillors Muhammad Afzal, David Barrie, Meirion Jenkins, Yvonne Mosquito, Brett O'Reilly and Paul Tilsley
Committee Support:	Scrutiny Team: Emma Williamson (464 6870) and Jayne Bowles (303 4810) Committee Manager: Marie Reynolds (464 4104)

1 Meeting Schedule

Date	Item	Contact/Attendees
12 June 2019 2pm in Committee Room 2 Deadline for reports: 4 June	Request for Call-In: Disposal of Surplus Properties	Waheed Nazir/Kathryn James
	Financial Outturn 2018/19	Clive Heaphy, Chief Finance Officer
18 July 2019 2pm in Committee Room 6 Deadline for reports: 9 July	Request for Call In: Procurement Strategy to support the Fleet Replacement Strategy for Waste Management Service	Darren Share, AD, Street Scene/Jon Lawton, Cabinet Support Officer
	Financial Monitoring 2019/20 – Month 2	Clive Heaphy, Chief Finance Officer
17 September 2019 2pm in Committee Room 2 Deadline for reports: 6 September	Financial Monitoring 2019/20 – Q1(Month 3) & Month 4	Clive Heaphy, Chief Finance Officer
17 October 2019 2pm in Committee Room 6 Deadline for reports: 8 October	Indoor Markets Service Charge	Sajeela Naseer, Head of Trading Standards and Markets
	Financial Monitoring 2019/20 – Month 5	Chief Finance Officer
14 November 2019 2pm in Committee Room 6 Deadline for reports: 5 November	Update on Funding for the Commonwealth Games	Guy Olivant, Major Developments Lead
	Financial Monitoring 2019/20 – Q2(Month 6)	Becky Hellard, Interim Chief Finance Officer
19 December 2019 2pm in Committee Room 6 Deadline for reports: 10 December	Update on Funding of the Commonwealth Games	Guy Olivant, Major Developments Lead
	Financial Monitoring 2019/20 – Month 7	Becky Hellard, Interim Chief Finance Officer



Date	Item	Contact/Attendees
16 January 2020 2pm in Committee Room 6 Deadline for reports: 7 January	Financial Monitoring 2019/20 – Month 8	Becky Hellard, Interim Chief Finance Officer
	<i>ICT Changes Working Group report back to Committee TBC</i>	<i>Cllr Meirion Jenkins/Cllr Lisa Trickett</i>
13 February 2020 2pm in Committee Room 6 Deadline for reports: 4 February	Financial Monitoring 2019/20 – Q3(Month 9)	Becky Hellard, Interim Chief Finance Officer
12 March 2020 2pm in Committee Room 6 Deadline for reports: 3 March	Financial Monitoring 2019/20 – Month 10	Becky Hellard, Interim Chief Finance Officer
9 April 2020 2pm in Committee Room 6 Deadline for reports: 31 March		

2 Items to be programmed

2.1 HR and Equalities – *specific areas to be identified (Informal Briefing: Wednesday 2nd October)*

3 Other Meetings

Call in

12 June 2019	Disposal of Surplus Properties – Brindley Drive Car Park	Called in
18 July 2019	Procurement Strategy to Support the Fleet Replacement Strategy for Waste Management Service	Not called in

ICT Changes – Impact on City Council Working Group (Cllr Meirion Jenkins; Cllr Lisa Trickett)

5 November 2019

Petitions

None scheduled



Councillor Call for Action requests

None scheduled

4 Forward Plan for Cabinet Decisions

Leader		
007196/2020	Business Rates Income 2020/21	21 Jan 20
007197/2020	Council Tax Tax-base for 2020/21	21 Jan 20
006759/2020	Financial Monitoring Report Quarter 3 2019/20	11 Feb 20

Cabinet Member for Finance and Resources		
007233/2020	West Midlands Pension Fund Advance Payment	21 Jan 20
006873/2020	Business Plan 2020-2024	11 Feb 20
007224/2020	Disposal of Surplus Properties 2020	11 Feb 20
007223/2020	Cityserve – Sustainability Plan	17 Mar 20



Sustainability & Transport O&S Committee: Work Programme 2019/20

Chair:	Cllr Liz Clements
Deputy Chair:	Cllrs Olly Armstrong and Julie Johnson (Joint)
Committee Members:	Cllrs Muhammad Afzal, Zaker Choudhry, Eddie Freeman, Josh Jones and Timothy Huxtable.
Officer Support:	Scrutiny Officers: Rose Kiely (303 1730) & Baseema Begum (303 1668) Committee Manager: Louisa Nisbett (303 9844)

1 Meeting Schedule

Date	What	Officer Contact / Attendees
19th June 2019 (informal) 1400 hours Room 329, Council House	Informal meeting to discuss the Work Programme with input from Officers (where possible) on key Sustainability and Transportation issues	Kevin Hicks, Assistant Director, Highways & Infrastructure; Phil Edwards, Assistant Director, Transport & Connectivity; Sylvia Broadley, Air Quality Manager; Mel Jones, Head of Transportation & Traffic Service; Uyen-Phan Han, Planning Policy Manager
24th July 2019 1000 hours Committee Room 6 Report Deadline: 15 th July	Draft Walking and Cycling Strategy and Local Cycling & Walking Infrastructure Plan Consultation Quarterly update on the A34 Perry Barr infrastructure consultation	Alison Kennedy, Principal Transport Policy Officer, BCC Cllr Waseem Zaffar, Cabinet Member for Transport & Environment Cllr Jon Hunt Mel Jones, Head of Transport Planning and Network Strategy, BCC Peter Parker, Head of Infrastructure Delivery, BCC Malcolm Holmes, Executive Director, West Midlands Rail Executive Director of Rail, Transport for West Midlands Steve McAleavy, Director of Customer Experience, TfWM Sandeep Shingadia, Director of Development & Delivery, TfWM Anne Shaw, Director of Network Resilience, TfWM



Date	What	Officer Contact / Attendees
25th September 2019 [cancelled] 1000 hours Committee Room 2 Report Deadline: 16 th Sept	Climate Change Emergency – Initial session to understand Council Directorate key policies, plans and future proposals Tracking – Birmingham Tree Policy Inquiry Report	Ian MacLeod, Assistant Director, Planning; Sylvia Broadley, Air Quality Manager; Uyen-Phan Han, Planning Policy Manager Darren Share, Assistant Director, Street Scene Julie Griffin, Acting Assistant Director, Housing Simon Needle, Principal Arboriculturist/ Principal Ecologist, BCC
16th October 2019 1000 hours Committee Room 6 Report Deadline: 7 th Oct	Cabinet Member for Transport & Environment – Priorities & Upcoming work areas Quarterly update on the A34 Perry Barr infrastructure consultation	Cllr Waseem Zaffar (Rose Horsfall, CSO) Andy Everest/Peter Parker/Phil Edwards – Transport & Connectivity
20th November 2019 1000 hours Committee Room 2 Report Deadline: 11 th Nov	Local Engineering Service re-design [postponed] Tracking – Birmingham Tree Policy Inquiry Report	Kevin Hicks, Assistant Director, Highways & Infrastructure Simon Needle, Principal Arboriculturist/ Principal Ecologist, BCC
18th December 2019 1000 hours Committee Room 2 Report Deadline: 9 th Dec	Climate Change Emergency – Initial session to understand Council Directorate key policies, plans and future proposals	Jonathan Tew, Assistant Chief Executive – Sustainability Lead and Ian MacLeod, Acting Director, Strategic Growth
15th January 2020 1000 hours Committee Room 2 Report Deadline: 6 th Jan	Session on Buses with partners	Cllr Waseem Zaffar, Cabinet Member for Transport & Environment; Pete Bond, Director of Integrated Network Services, TfWM; Linda McCord, Passenger Manager, Transport Focus; Kevin MacNally, Operations Director, Central Region Confederation of Passenger Transport; Bob Baker, Director, and Simon Dunn, Diamond Bus TBC, NXWM TBC, West Midlands Police – Safer Travel



Date	What	Officer Contact / Attendees
19th February 2020 1000 hours Committee Room 6 Report Deadline: 10 th Feb	Draft Birmingham Transport Plan Consultation Parking Supplementary Planning Document (SPD) Consultation	Mel Jones, Head of Transport Planning and Network Strategy Naomi Coleman Principal Transportation Officer, Transport Policy and Uyen-Phan Han, Planning Policy Manager
18th March 2020 1000 hours Committee Room 6 Report Deadline: 9 th Mar	Cabinet Member for Transport & Environment – Annual Report Climate Change Emergency Update Highways Management and Maintenance PFI update	Cllr Waseem Zaffar (Rose Horsfall, CSO) TBC Kevin Hicks, Assistant Director, Highways & Infrastructure
15th April 2020 1000 hours Committee Room 6 Report Deadline: 6 th Apr	Local Engineering Service re-design Flood Risk and Management Annual Report Tracking – Plastic Free Birmingham Inquiry (TBC)	Kevin Hicks, Assistant Director, Highways & Infrastructure and Domenic De Bechi, PFI Contract Manager Kevin Hicks, Assistant Director, Highways & Infrastructure TBC
13th May 2020 1000 hours Committee Room 2 Report Deadline:	Climate Change Emergency Update Travel Demand Management (including traffic management issues) School Streets Pilot Project Update on Birmingham Cycling Revolution and Cycling Infrastructure (TBC)	TBC Mel Jones, Head of Transport Planning and Network Strategy Mel Jones, Head of Transport Planning and Network Strategy Andy Middleton, BCC

2 Further work areas of interest/Work to be programmed

2.1 The following items could be scheduled into the work programme if members wish to investigate further:

- Session on Trains with partners – Further details to be confirmed.
- *Clean Air Strategy and Air Quality Action Plan* (item due to be presented to Cabinet in the New Year and following this will be open to consultation and scheduled onto the work programme accordingly).



- *Managing Developments & Events, (Including transport technology & data)*
- Tracking – Birmingham Tree Policy Inquiry Report (TBC)
- Sustainability at the Commonwealth Games Village
- Sustainable Energy and the Veolia Contract - *5 year contract extension (terms & exit strategy)

3 Other Meetings

- 3.1 Members have received regular private briefing sessions on the Highways PFI contract. These will be scheduled as agreed by Members at regular intervals.

Call in Meetings

'Workplace Parking Levy - Investigation of Options for Developing and Implementing a Scheme for Birmingham', 25th October 2019, 2.30pm, Committee Room 6, The Council House

'A34 Perry Barr Highway Improvement Scheme Full Business Case', 25th October 2019, 2.30pm, Committee Room 6, The Council House

Petitions

*None
scheduled*

Councillor Call for Action requests

*None
scheduled*

It is suggested that the Committee approve Wednesday at 1000 hours as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

Contact Officers

Rose Kiely, Group Overview and Scrutiny Manager, rose.kiely@birmingham.gov.uk – 0121 303 1730
Baseema Begum, Research & Policy Officer, baseema.begum@birmingham.gov.uk – 0121 303 1668

4 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Sustainability & Transport O&S Committee's remit. **Please note this is correct at the time of publication. Highlighted rows show a change to the previously listed cabinet proposed date.**



Reference	Title	Portfolio	Proposed Date of Decision
006907/2019	Public Consultation on Draft Birmingham Transport Plan	Transport & Environment	21 Jan 2020
006832/2019	Highway Maintenance and Management PFI Contract	Transport & Environment	21 Jan 2020
006920/2019	Birmingham Walking and Cycling Strategy	Transport & Environment	21 Jan 2020
006922/2019	Public Consultation on East Birmingham Inclusive Growth Strategy	Leader	11 Feb 2020
007168/2020	Alexander Stadium Outline Business Case - Phase 2 Legacy	Leader	11 Feb 2020
005052/2018	A45 Birmingham to Airport and Solihull Sprint	Transport & Environment	11 Feb 2020
006927/2019	Dudley Road Improvements Scheme - Full Business Case	Transport & Environment	11 Feb 2020
007111/2020	Updated Transport and Highways Capital Programme 2020/21 to 2025/26 Outline Business Case (OBC)	Transport & Environment	11 Feb 2020
007226/2020	Clean Air Zone- Full Business Case Heavy Duty Vehicle Fund	Transport & Environment	11 Feb 2020
007228/2020	Birmingham Wheels & Environs	Transport & Environment	11 Feb 2020
007227/2020	Masterplan for the sustainable future of Edgbaston Reservoir	Leader	17 Mar 2020
005048/2018	Moor Street Queensway Public Realm Improvements Outline Business Case	Transport & Environment	17 Mar 2020
005053/2018	Sutton Coldfield to Birmingham via Langley Sprint – combined Project Definition Document (PDD)/Full Business Case (FBC)	Transport & Environment	17 Mar 2020
005491/2018	Digbeth Public Realm Improvements Full Business Case	Transport & Environment	17 Mar 2020
007225/2020	Southside Public Realm Highway Improvement Scheme	Transport & Environment	17 Mar 2020
007285/2020	Contribution to Public Transport Schemes	Transport & Environment	17 Mar 2020
006361/2019	Wharfdale Road Bridge Project	Transport & Environment	26 May 2020
006653/2019	Refresh of Council Plan	Leader	25 Jun 2020