

Members are reminded that they must declare all relevant pecuniary and non-pecuniary interests relating to any items of business to be discussed at this meeting

BIRMINGHAM CITY COUNCIL

HOUSING AND HOMES OVERVIEW AND SCRUTINY COMMITTEE

TUESDAY, 11 OCTOBER 2016 AT 14:00 HOURS
IN COMMITTEE ROOM 2, COUNCIL HOUSE, VICTORIA SQUARE,
BIRMINGHAM, B1 1BB

A G E N D A

1 NOTICE OF RECORDING/WEBCAST

The Chairman to advise the meeting to note that this meeting will be webcast for live and subsequent broadcast via the Council's Internet site (www.birminghamnewsroom.com) and that members of the press/public may record and take photographs. The whole of the meeting will be filmed except where there are confidential or exempt items.

2 APOLOGIES

To receive any apologies.

3 DECLARATIONS OF INTERESTS

Members are reminded that they must declare all relevant pecuniary interests and non-pecuniary interests relating to any items of business to be discussed at this meeting. If a pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

3 - 44

4 REQUEST FOR CALL IN: REMOVAL OF GATEWAY SERVICE - CORPORATE REVENUE BUDGET MONITORING REPORT

To consider the "Request for Call-In". (The portfolio holder and the Lead Officer identified in the report have been summoned to attend the meeting).
The following documents are attached:-
(A) The Executive decision record.
(B) The relevant form for the "Request for Call-In" lodged by Councillors Gary Sambrook and Ron Storer.
(C) The report considered by the Cabinet in reaching its decision.

- 45 - 48**
- 5 **HOUSING AND HOMES ACTION NOTES - 6 SEPTEMBER 2016**
- To confirm the action notes of the meeting held on 6 September 2016.
- 49 - 50**
- 6 **HOMELESSNESS**
- (i) Draft Terms of Reference for 'Tackling Winter Rough Sleeping'
(ii) Update on Homeless System Change Programme
- 7 **CABINET MEMBER FOR HOUSING AND HOMES**
- Councillor Peter Griffiths, Cabinet Member for Housing and Homes, to give an update on the Housing Strategy and the new Housing Allocations Scheme.
- 51 - 56**
- 8 **CABINET MEMBER FOR TRANSPARENCY, OPENNESS AND EQUALITY**
- Councillor Waseem Zaffar, Cabinet Member for Transparency, Openness and Equality, to set out key priorities relating to the Housing and Homes remit.
- 57 - 60**
- 9 **HOUSING AND HOMES O&S COMMITTEE WORK PROGRAMME 2016-17**
- For discussion.
- 10 **REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS RECEIVED (IF ANY)**
- To consider any request for call in/councillor call for action/petitions (if received).
- 11 **OTHER URGENT BUSINESS**
- To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.
- 12 **DATE OF NEXT MEETING**
- The date of the next meeting is scheduled for Tuesday, 8 November 2016 at 14.00 hours in Committee Room 2, Council House, Birmingham B1 1BB
- 13 **AUTHORITY TO CHAIRMAN AND OFFICERS**
- Chairman to move:-
- 'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

Details

Status:	Decision Proposed
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Title:	Corporate Revenue Budget Monitoring Report and Mid Year Review 2016/17 Month 4
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Reference:	001929/2016
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Details:	Report of The Chief Executive and Strategic Director - Finance & Legal
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Implementation Date (not before Meeting Date):	Tue 20 Sep 2016
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Purpose:	Update on the Revenue Financial Position
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Key Portfolio:	Deputy Leader
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Include Item on Forward Plan / Key Decision:	Yes
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Reason for Key Decision:	
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Decision

Urgent Decision - Not in Forward Plan:	No
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Is Private:	No
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Decision Outcome:

On 20 September 2016, Cabinet:- (i) Noted the latest monitoring position in respect of the City Council's savings programme and the financial performance identified in its delivery; (ii) endorsed the new savings proposals identified in Section 1.3 and detailed in Appendix 2 of the report and noted that these proposals are subject to consultation in accordance with paragraph 4.4 of the report; (iii) noted that these proposals are revisions to those proposals set out in the Business Plan 2016+ approved by Full Council on 1 March 2016, and that the Net Budget remains as approved on 1 March 2016; (iv) approved the writing off of debts over £0.025m as summarised in Appendix 7 of the report. THE DEADLINE FOR CALL IN IS 1600 HOURS ON MONDAY, 26 SEPTEMBER 2016. At 10:00 hours on 26 September 2016, a request for call-in was submitted by Councillors Gary Sambrook and Ron Storer. No action to implement the decision can be taken until the request has been considered by the relevant O&S Committee.

Miscellaneous

Reg 10

Reg 11

Decision Criteria

This Decision does not contain any decision criteria records.

Wards

This Decision does not contain any Ward records.

Topics

This Decision does not contain any Topic records

Overview and Scrutiny

This Decision does not contain any Overview and Scrutiny records.



Appendix 2: Request for Call In – Pro-forma

To:

Committee Services, Room 315, Council House.

E-Mail: LESCommitteeServicesAll@birmingham.gov.uk (marked "For the attention of Dave Smith")

Date:

26/9/16

Please arrange for a meeting of the

Housing & Homes

O&S Committee

to be called to discuss the following executive decision:

Title:

Removal of Gateway Service, Corporate Revenue Budget Report

Taken By:

Cabinet

On:

21st Sept 2016

Reason for request:

(a) Is the Executive decision within existing policy?

1. the decision appears to be contrary to the Budget or one of the 'policy framework' plans or strategies; ☐
2. the decision appears to be inconsistent with any other form of policy approved by the full Council, the Executive or the Regulatory Committees; ☐
3. the decision appears to be inconsistent with recommendations previously made by an Overview and Scrutiny body (and accepted by the full Council or the Executive); ☒

(b) Is the Executive decision well-founded?

4. the Executive appears to have failed to consult relevant stakeholders or other interested persons before arriving at its decision; ☒
5. the Executive appears to have overlooked some relevant consideration in arriving at its decision; ☒
6. the decision has already generated particular controversy amongst those likely to be affected by it or, in the opinion of the Overview and Scrutiny Committee, it is likely so to do; ☒
7. the decision appears to be particularly "novel" and therefore likely to set an important precedent; ☒
8. there is a substantial lack of clarity, material inaccuracy or insufficient information provided in the report to allow the Overview and Scrutiny Committee to hold the Executive to account and/or add value to the work of the Council. ☒



(c) Has the Executive decision been properly taken?

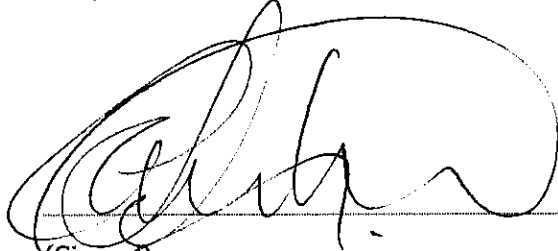
9. the decision appears to give rise to significant legal, financial or propriety issues; ☐

10. the notification of the decision does not appear to have been in accordance with council procedures; ☐

(d) Does the Executive decision particularly affect a District?


11. the decision appears to give rise to significant issues in relation to a particular District. ☐

Councillor


(Signed)

GARY SAMBROOK
(Print Name)

Councillor


(Signed)

Ron Storer
(Print Name)

PUBLIC REPORT

Report to:	CABINET
Report of:	THE CHIEF EXECUTIVE AND THE STRATEGIC DIRECTOR FINANCE & LEGAL
Date of Decision:	20th SEPTEMBER 2016
SUBJECT:	CORPORATE REVENUE BUDGET MONITORING AND MID YEAR REVIEW 2016/17 - MONTH 4
Key Decision: Yes	Relevant Forward Plan Ref: 001928/2016
If not in the Forward Plan: (please "X" box)	Chief Executive and Director of Economy approved O&S Chairman approved X
Relevant Cabinet Member(s):	Councillor Ian Ward
Relevant O&S Chairman:	Councillor Mohammed Aikhlaq
Wards affected:	All

1. Purpose of report:

- 1.1 This report forms part of the City Council's robust arrangements for controlling its revenue expenditure.
- 1.2 Each Directorate's financial performance to date in respect of the Business Plan 2016+ is shown, together with the issues identified to date and proposed mitigations in the Corporate Revenue Budget Monitoring Month 4 and Mid-Year Review document, which is appended to this report.

2. Decision(s) recommended:

- 2.1 Note the latest monitoring position in respect of the City Council's savings programme and the financial performance identified in its delivery.
- 2.2 Endorse the new savings proposals identified in Section 1.3 and detailed in Appendix 2 of the report and note that these proposals are subject to consultation in accordance with paragraph 4.4 overleaf.
- 2.3 Note that these proposals are revisions to those proposals set out in the Business Plan 2016+ approved by Full Council on 1st March 2016, and that the Net Budget remains as approved on 1st March 2016.
- 2.4 Approve the writing off of debts over £0.025m as summarised in Appendix 7 of the report.

Lead Contact Officer(s):	Jon Warlow, Strategic Director Finance and Legal
Telephone No: E-mail address:	0121-303-2950 jon.warlow@birmingham.gov.uk

3.	Consultation
	Consultation should include those that have an interest in the decisions recommended.
3.1	<u>Internal</u> Cabinet Members, Strategic Directors, the Acting City Solicitor and Assistant Directors of Finance have been consulted in the preparation of this report.
3.2	<u>External</u> To the extent that the proposals identified in Appendix 2 of this report require public or staff consultation, this will be led by the relevant Directorate and duly undertaken.
4.	Compliance Issues:
4.1	<u>Are the recommended decisions consistent with the Council's policies, plans and strategies?</u> The budget is integrated with the Council Business Plan 2016+, and resource allocation is directed towards policy priorities.
4.2	<u>Financial Implications</u> <u>(Will decisions be carried out within existing finances and Resources?)</u> The Corporate Revenue Budget Monitoring and Mid-Year Review document attached gives details of monitoring of service delivery within available financial resources.
4.3	<u>Legal Implications</u> Section 151 of the 1972 Local Government Act requires the Strategic Director of Finance & Legal (as the responsible officer) to ensure the proper administration of the City Council's financial affairs. Budgetary control, which includes the regular monitoring of and reporting on budgets, is an essential requirement placed on Directorates and members of the Corporate Leadership Team by the City Council in discharging the statutory responsibility. A Council Business Plan is an important element in the Council's Policy Framework, as set out in the Local Government Act 2000.

The Council must set a balanced revenue budget and Council Tax in accordance with the requirements of the Local Government Finance Act 1992, as amended by the Localism Act 2011. These, together with the Capital Programme and Treasury Management Strategy and Policy, are key components of the Policy Framework which must be approved by the Council. These then set the resource framework and limits within which services must be delivered.

The proposals set out in Appendix 2, are proposals as to how or if services will be delivered so that the overall Budget and Directorate finance allocation, as set out in the Business Plan and Budget 2016+, remain the same.

4.4 Public Sector Equality Duty

An Equality Analysis (EA) of the savings proposals set out in the Business Plan and Budget 2016+ has been undertaken where appropriate, and in respect of those planned savings yet to be implemented, is still ongoing.

The Business Plan and Budget 2016+ sets out an overview of the processes and initial assessments which the Council has put in place.

Where necessary, consultation in respect of those proposals set out in Appendix 2 is planned and will be undertaken by Directorates and the full EA for service specific proposals will be considered by individual Cabinet Members / Cabinet (as appropriate) before decisions are implemented.

Where necessary, mitigations and the availability of alternatives have been and will be evaluated in order that the Council can fulfil its Public Sector Duty Equality.

5. Relevant background/chronology of key events:

- 5.1 At the Full Council meeting on 1st March 2016, the Council agreed a Net Revenue Budget for 2016/17 of £835.281m to be met by government grants and council tax payers. The proposals in this report, at Appendix 2, do not change this Net Revenue Budget.
- 5.2 The Month 2 Report presented to Cabinet on 26th July 2016 identified an exceptional level of financial pressures and non-deliverable savings at Month 2 and as a result of this it was agreed to carry out a mid-year review at Month 4. This review identifies the extent to which Directorates can mitigate these non-deliverables and pressures through delivery of existing savings, one off mitigations and, where necessary, the identification of new savings proposals.
- 5.3 The base budget forecast variations in each Directorate are detailed in Section 2 of the Corporate Revenue Budget Monitoring document, together with the actions presently proposed to contain spending within cash limits. The position is summarised in tabular form in Section 1 and also in Appendices 3 and 4 which incorporates the forecast year end pressures by Directorate and new savings proposals.
- 5.4 Directorate issues relating to the Savings Programme are detailed in Section 2 of the attached report. The position is summarised in tabular form in Appendix 5.

6.	Evaluation of alternative option(s):
6.1	Strategic Directors, in striving to manage their 2016/17 budgets, have evaluated the possible options available to them to maintain balance between service delivery and a balanced budget.

7.	Reasons for Decision(s):
7.1	<p><u>To inform Cabinet of:</u> The City Council's 2016/17 budget position, the level of gross pressures and new savings proposals identified as at 31st July 2016.</p> <p>The latest position in respect of the City Council's Savings Programme and the present financial performance identified in its delivery.</p> <p><u>To endorse:</u> The new savings proposals identified in Section 1.3 and detailed in Appendix 2 of the report, subject to the necessary public sector equality consultation.</p> <p>The writing off of debts over £0.025m as summarised in Appendix 7 of the report.</p>

Signatures	Date
Strategic Director Finance & Legal
Chief Executive
Deputy Leader

List of Background Documents used to compile this Report:
<p>City Council Business Plan 2016+ approved at Council (1st March 2016). Month 2 Revenue Monitoring Report approved at Cabinet (26th July 2016)</p>

List of Appendices accompanying this Report (if any):
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- | | |
|----|--|
| 1. | Corporate Revenue Budget Monitoring Document – Month 4 |
| 2. | |
| 3. | |
| 4. | |
| 5. | |

Report Version	V1.0	Dated	8 th September 2016
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**CORPORATE REVENUE BUDGET
MONITORING REPORT AND MID
YEAR REVIEW 2016/17
MONTH 4**

(up to 31st July 2016)

Section

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1. Executive Summary

- 1.1 At the meeting on 1st March 2016, the Council agreed a Net revenue budget for 2016/17 of £835.281m to be met by business rates income, government grants and council tax payers. The Council Business Plan and Budget 2016+ is available via the Birmingham City Council website.
- 1.2 Due to the exceptional level of financial pressures identified at Month 2, a mid-year review has been undertaken based on the latest position at Month 4. This review identifies the extent to which Directorates can mitigate these pressures through delivery of existing savings, one-off mitigations and, where necessary, the identification of new savings proposals for approval by Cabinet.
- 1.3 Latest projections (as summarised in Table 1 below) indicate pressures of £9.692m in the base budget delivery at year-end and £40.857m within the savings programme which are now not considered to be deliverable, giving a combined total of £50.549m as the year end projection. As part of the mid-year review, Directorates have identified new savings proposals of £4.171m. There are also corporate mitigations of £8.796m. The total revised forecast after mitigations at Month 4 is £37.582m. This is summarised in Table 1 below and discussed in further detail in Sections 2 and 3 of this report.

Table 1 – Total Forecast at Month 4 after New Savings Proposals

Directorate	Net base budget pressures £m	Savings programme – Not Deliverable £m	New Savings Proposals £m	Total Forecast at Month 4 £m
People	6.880	32.103	(3.771)	35.212
Place	4.312	8.464	(0.400)	12.376
Economy	0.000	1.250	0.000	1.250
Corporate Resources	0.000	0.290	0.000	0.290
Sub-total Directorates	11.192	42.107	(4.171)	49.128
Corporate Mitigations	(1.500)	(1.250)	(8.796)	(11.546)
Total	9.692	40.857	(12.967)	37.582

- 1.4 The above position assumes that £13m will be received from Health as a result of NHS bodies collectively being able to operate within their control totals and release the 1% non-recurrent contingency CCGs are required to hold for BCC care costs.

- 1.5 The delivery of the 2016+ savings programme was recognised in the Business Plan 2016+ as being extremely challenging. As part of the mid-year review, a pragmatic assessment has been made of the extent to which savings can still be achieved. It has now been concluded that some elements of the programme are not deliverable, in whole or in part, although efforts will continue to be made to maximise the delivery of savings wherever possible. Those savings which are not now considered to be deliverable are listed in Appendix 1.
- 1.6 However, Directorates have been able to identify some new savings opportunities; these are set out in Appendix 2. Where these proposals require public or staff consultation, this will be led by the appropriate Directorate and implementation will be subject to these consultation processes and the necessary formal approval. The impact in future years will be dealt with as part of the 2017+ budget process.
- 1.7 Work will continue to further reduce the projected overspend, with a strong management emphasis on controlling and avoiding expenditure. Progress will be reported on in future months. The overall Net budget agreed by Council as part of the Business Plan 2016+ is not being amended as a result of the mid-year review. Despite the actions being put in place, it must be recognised that the risk of a 'Council-wide' overspend at year end is substantially higher than in recent years. The Council's financial planning has anticipated the possibility of such circumstances, via the maintenance of the Organisational Transition Reserve. After existing planned commitment this contains an unallocated balance of £60m, "available as a contingency to provide a level of safeguard." This unallocated balance is available, if necessary, to address any residual year end overspend. The potential impact on this reserve will be taken into account in the preparation of the 2017+ Business Plan.
- 1.8 Cabinet are also requested to approve the writing off of Business Rate income as identified in Appendix 7 of this report.

2. Detailed Revenue Commentaries by Directorate

The following paragraphs comment on the major financial issues identified at this point in the year. Detailed figures for each Directorate are shown in Appendix 3.

2.1 People Directorate

The Directorate is forecasting a variation of £35.212m after proposed new savings (Month 2 £50.867m). This is made up of pressures of £6.880m (Month 2 £6.134m) on the base budget and net £28.332m (Month 2 £44.733m) of savings deemed to be not deliverable in 2016/17.

The reduction of £15.655m since Month 2 primarily relates to proposed new savings of £3.771m and the assumed receipt of £13.000m from Health offset by growth in the number of agreed Adults Care Packages.

Base Budget

The base budget pressure of £6.880m forecast at Month 4 relates to the following:

Adults - £8.045m pressure

- **Adult Social Care Packages - £2.144m pressure**

This represents the gap between the estimated budget requirements for packages of care and the forecast commitment based on current packages of care. The position has increased by £0.556m since Month 2 as a result of new placements and a net increase in new Home Support packages.

Additional funding was included in the Business Plan and Budget 2016+ for demographic growth. However, the numbers of funded adults receiving care services has increased by 14% overall over the last three years. The increase in numbers and hence costs of both Younger Adult packages, particularly Adults with Learning Disabilities, and Older Adults has increased over the first four months, resulting in an additional pressure from demographic increase. In 2016/17 it is projected that this increase will continue to be above the level of additional funding.

Forecast expenditure includes the impact of the Living Wage for some types of care packages. Other pressures are also building – including care home viability, the transfer of the Independent Living Fund, and more generally the combined effects of welfare benefits changes and a number of migration issues.

The Directorate is implementing a number of actions to mitigate the pressures, including:

- reviewing the use of additional resources made available for new Care Act responsibilities
- ensuring that the budget correctly reflects all available income to the service and data cleansing the information in Care First to ensure that the

commitment on which the projected spend is based is as accurate as possible

- holding back on avoidable commitments and review of workforce commitments

The forecast figures take the first two points into account. The impact of the last point will be included in future reports as the position becomes clearer.

- **Assessment and Support Planning - Deprivation of Liberty Standards - £1.500m pressure**

‘The Cheshire West Judgement’ increased considerably the number of people who may be deprived of their liberty and therefore subject to the statutory scheme contained in the Mental Health Act 2005.

The Government provided a one-off grant of £0.597m in 2015/16 to cover the initial cost implications of this action. The number of cases meant that costs quickly exceeded this amount. The Directorate’s budget was increased by £0.625m in 2016/17 to assist in mitigating these pressures. No additional funding has been made available from Government.

The Directorate has trained and recruited additional Best Interest Assessors for this work and has commissioned additional resource to support the in-house provision. Progress is reported on a monthly basis to the Cabinet Member.

This is a significant national issue and lobbying continues through the Association of Directors of Social Services. A class action against the Government has been raised by four local authorities arguing that there has been a failure to fund the new burden and that this has caused thousands of people to be unlawfully detained. Other current and potential legal cases may extend this issue to include a wider range of cases, including in Children’s services, and may result in a further increase in the projected overspend in this area.

To the extent that there is a base budget pressure in 2016/17, it has already been agreed as part of the Month 2 Corporate Revenue Monitoring report that this will be dealt with corporately. This has been reflected within Corporate Mitigations in Table 1.

- **Homelessness - £2.815m pressure**

The projected pressure includes additional Temporary Accommodation costs of £2.135m. There is also a fundamental review underway of the provision for bad debts and early indications show an in-year increase of £0.680m in bad debts in 2016/17.

The Council has a statutory duty to homeless people which includes a duty to provide temporary accommodation. The Council meets this duty through providing a range of different temporary accommodation options for households including hostels, bed and breakfast accommodation (B&B), Council housing stock and properties procured from the private rented sector. The number of people presenting to the Council as homeless has increased significantly during

the past 12 months and the availability of suitable property has become scarce and more expensive. Indications are that this is a national problem and may continue to increase in the foreseeable future.

A further consequence relating to the lack of supply of suitable housing is an increase in the rate paid to procure the required accommodation. The payment levels are now above the benefit rates and this has resulted in additional cost for the Council. The People Directorate is required to meet the shortfall between the subsidy cap and the rental levels. The Directorate is reviewing options to address this ongoing pressure. A business case is being developed to explore usage of redeveloping HRA properties to house homeless citizens. However, this does have capital cost implications. Relationships are being brokered with third sector housing providers to explore mutual benefits to maximising this market for the use of homelessness services.

- **Other net variations - £1.586m pressure**

These arise mainly from the costs of early retirements and other employee and agency expenditure.

Children - £1.165m underspend

- **Education Service Grant (ESG) - £0.681m pressure**

Reductions of £2.400m were required in 2016/17 to offset the impact of changes in ESG grant. Various mitigations have been identified and applied but there is still a residual amount of £0.681m for which mitigations have not been identified.

- **Early Help & Children's Social Care - £2.259m underspend**

There is a projected £1.460m underspend in internal foster care. The service has undertaken a review of current internal foster care capacity in readiness for implementation of the next phase of the improvement plan to grow the in house service. This has resulted in fewer higher cost external fostering and residential placements.

There is a projected underspend of £1.200m due to a longer mobilisation period on the phased go live of the residential block contract due to securing planning permission and OFSTED registration for individual properties.

The reduction in the number of externally commissioned residential and community based assessment has resulted in a further underspend of £0.370m. This is due to more direct social work with families which mitigates court requests for separate independent assessments.

In addition there are other net underspends of £0.099m.

These have been offset by a pressure of £0.350m relating to Secure Remand beds costs as a result of decrease in the Youth Justice Board Secure Grant and an increase in bed nights at Secure Training Centres and Secure Children's homes.

There is also a pressure of £0.520m due to budgets being inadequate to cover costs of legal disbursements. This may become a more concerning issue in the event of an increase in cases being issued – nationally there is an increase.

- **Travel Assist - £0.500m pressure**

A forecast budget pressure of £0.500m is reported on pupil guides arising from factors such as increased demand for Guiding hours and increase of casual cover for additional routes not covered by permanent Guides. These are expected to create an overspend of £0.839m. However it is anticipated that this will be mitigated by reductions from September to reflect actions to achieve travel assist savings and, therefore, an overall pressure of £0.500m is forecast. Further work is required by the service to better understand and explain the factors at work and improve the overall level of monitoring and management information which in turn may require major system and process changes.

- **Other net variations- £0.087 underspend**

These mainly relate to a £0.243m pressure on Other Education and £0.162m on Unattached Playing Fields offset by £0.492m underspend on Disabled Children Social Care as a result of fewer placements than budgeted.

The Directorate will continue to work to identify other appropriate actions that can be taken.

Savings Programme

Following the mid-year review, an assessment has been undertaken of those savings that are no longer deemed to be achievable in 2016/17. Details of these are shown in Appendix 1.

People Directorate are forecasting savings not deliverable of a net £28.332m.

Following on from the Future Council programme, initiatives in the Maximising Independence of Adults (MIA) work-stream have been brought together as an overall change programme. This will have connections with the Better Care Fund (BCF) and the Sustainability and Transformation Plan (STP). The Programme will work to deliver key offers to support vulnerable adults by helping them to help themselves, offering help when it is needed, and providing ongoing support for those who need it. It has three Sub-Programmes: Assessment and Support Planning Customer Journey, Market Shaping, and Prevention. The Programme is responsible for delivering a number of savings initiatives. However, it is now clear that not all original planned savings are deliverable.

The explanations are as follows:

Adults - £15.147m

- **Adult Care Packages - £13.133m**

The Adult Social Care Service has delivered significant savings in recent years whilst tackling the continued increases in demand. Savings were achieved against the Younger Adults re-provisioning programme up to the end of 2015/16

through re-assessments of younger adult clients and moves to more appropriate care settings or through changes to the arrangements commissioned from some providers. However, the scale and pace of the savings targets have proved to be very challenging and there continues to be a shortfall against the figures included in the budget.

The People Directorate Leadership Team is actively looking at how best to implement further savings and, where necessary, is considering appropriate alternative activities to mitigate this shortfall. The Operations Board approved a revised set of projects which reflect the activity in the Programme that is working towards the overall savings targets in this area of the Directorate's services.

- **Supporting People (SP)- balanced position**

The commissioning of new SP contracts for Disabilities was delayed by three to four months due to the complexity of introducing new arrangements together with the commissioned services from the Third Sector. It has been agreed that this pressure of £1.054m will be covered in 2016/17 by a transfer from the Supporting People reserve.

- **Specialist Care Services - £2.014m**

- Enablement £1.500m: A review of the enablement service is being undertaken. Specific plans are currently being evaluated to change the way the service operates.
- Care Centres £0.514m: Cabinet on 26th July 2016 agreed to consult on changes in the use of two of the four Care Centres. The outline Business Case identified that the preferred option would not deliver the savings target of £0.300m in 2016/17 and that there are likely to be one-off costs which would lead to a higher overall pressure.

Health - £15.400m

- **Better Care Fund (BCF) - balanced position**

In early 2016, the Council and health partners submitted a Better Care Fund Plan in line with Government Guidance. The BCF contained funding transferred from the Department of Health's NHS budget through the Department of Communities and Local Government (DCLG) to local government to allow local care and health communities to share investment in sustaining and improving their local system. The Plan included a collective vision for the Birmingham health and care system by 2019.

The priorities set out in the Better Care Fund Plan and a wide range of work supporting this aimed to produce cost savings. As part of the BCF Plan it was originally assumed that the City Council will receive £8.400m in 2016/17. Due to a revision by Government of the performance element of the BCF these savings will not be delivered in the way originally envisaged in the Plan. We are therefore working closely with health colleagues to develop detailed plans to mitigate this change and this will form part of the wider discussions referred to in the Sustainability and Transformation Plan mentioned overleaf.

The position assumes that £13m will be received from Health as a result of NHS bodies collectively being able to operate within their control totals and release the 1% non-recurrent contingency CCGs are required to hold for BCC care costs. This represents the £8.400m referred to above and a further contribution of £4.600m towards the £20m set out in the paragraph below.

- **Sustainability and Transformation Plan (STP) - £15.400m**

The STP is a Government requirement to make wide reaching changes to the national health and social care system. Sustainability and Transformation Plans are being prepared by 44 areas across the country including the Birmingham and Solihull area. This offers the opportunity to build a place based collaborative care and health system that moulds itself around the needs of local people. A System Board has been established in order to oversee the preparation of the STP, and manage its subsequent delivery. The City Council's Business Plan 2016+ has assumed £20m of efficiency savings resulting from whole system change on adult social care and NHS spend. This and later year assumptions, combined with the BCF savings described above, have been incorporated into the STP gap analysis. An updated position will be reported in due course as part of future monitoring reports.

Children - £1.556m

- **Travel Assist - £1.388m**

The service has a £2.463m savings target for 2016/17. A plan has been developed and this covers a number of areas including programme engagement; consultation and development of policy change; implementation of policy change; team redesign and infrastructure improvement. The project expects to deliver a total saving of £2.463m on an ongoing basis. However, due to delays in implementation, deliverable savings for 2016/17 are projected at £1.075m in year. This has resulted in a projected in year savings shortfall of £1.388m.

- **Unattached Playing Fields - £0.168m**

The total saving of £0.268m has been brought forward from 2015/16 as the action plan for savings progressed slowly during last year due to complex legal issues. This covers 31 unattached playing fields with a number of different solutions. Options are being considered ranging from transfer to schools, renegotiation of leases and disposal of sites. There is expected to be an in year shortfall against delivery of £0.168m due to the complexities around delivery of the saving.

- **Private Finance Initiative (PFI) / Building Schools for the Future (BSF) - balanced position**

Work has been undertaken by the service to reduce the costs and affordability gap associated with the PFI / BSF contracts. For 2016/17 this is expected to yield total savings of £1.863m, of which approximately £1.000m is non recurrent. This will be used to fully meet the savings target of £0.700m in year

and the balance of £1.163m will be used to offset the ongoing PFI pressure from 2015/16 and Education Services Grant base budget shortfall.

New Savings Proposals – (£3.771m)

People Directorate has identified £3.771m of new saving proposals. These relate primarily to additional element of the Maximising Independence of Adults programme and a review of legacy and third party contracts held within People Directorate. A detailed list of the new savings proposals which represent new policy decisions is available in Appendix 2 of this report.

2.2 Place Directorate (excluding Housing Revenue Account)

The Directorate is reporting a forecast variation of £12.376m after mitigations (Month 2 £8.195m), made up of pressures of £4.312m (Month 2 £4.566m) on the base budget and a net £8.064m (Month 2 £3.629m) of Savings Programme deemed to be not deliverable in 2016/17.

The increase of £4.181m since Month 2 is mainly due to savings identified as at risk in Month 2 for Waste Management Services and Neighbourhood Services being reviewed for deliverability and re-categorised as savings not deliverable. This has been offset by proposed new savings of £0.400m.

Base Budget

A base budget pressure of £4.312m is forecast at Month 4 relating to the following:

- **Waste Management Services - £2.634m pressure**
A Service Improvement Plan has been developed and is being implemented to stabilise the service following the completion of the roll out of the wheeled bins. A number of projects and management actions are being implemented including: performance management framework, optimising the route planning, reducing missed collections, waste prevention and enforcement, rebalancing the workforce and reducing agency staff and completing the restructuring of the back office support. This base budget pressure relates primarily to employees and other operational costs in the delivery of the new service and this is expected to reduce as the Service Improvement Plan continues to be implemented.
- **Sport and Events - £1.000m pressure**
This represents the new strategy relating to the externalisation of Alexander Stadium. The initial strategy is not considered feasible following consultation with the market and a new procurement strategy is now planned (a separate report is being taken to Cabinet on 20th September 2016). This will result in an additional pressure (representing the net operating costs of the service that were planned to be mitigated through the externalisation of the Service).

- **Other Services - £0.678m pressure**

This relates to:

- £0.150m for Markets, due in part to the on-going legal lease negotiations and the impact from the relocation of the existing traders to the new Wholesale Market in Witton. This is the net pressure after mitigations from the resources set out to develop the new Wholesale Market
- Regulatory Services of £0.352m. These relate to a range of services including Registrars (lower income than expected), Coroners (greater external autopsy fees) and Licensing
- Other minor pressures of £0.176m

Savings Programme

Following the mid-year review an assessment has been undertaken of those savings that are no longer deemed to be achievable detail of these are shown in Appendix 1.

Place Directorate is forecasting savings not deliverable of a net £8.064m. This is as follows:

- **Community Safety and Equalities - £1.122m**

The saving was largely predicated on securing some potential funding for the Safer Places Team and the CCTV Network from the Local Police and Crime Panel (PCC) (it is important that our work with the PCC continues effectively and alternative City Council proposals will be developed for future years to mitigate this pressure). There was also an element relating to the development of the future operating model for the Equalities Team and a new operating model is now being developed in consultation with staff. This will be implemented by March 2017.

- **Neighbourhood and Community Services - £2.166m**

This relates primarily to the Community Libraries Services (due to delays in the development of a new operational model). There are also delays in the decommissioning of the Community Play and Development Service and the programme to redesign and rationalise local assets to deliver services in the future with fewer separate buildings.

- **Waste Management Services - £4.366m**

The major savings not deliverable include the transfer of the Queslett Site to private ownership, the partial delivery of the three R's project to Reduce, Reuse and Recycle waste, the redesign of street cleaning and the proposal to pass on cost new bins on to the developers of new estates. It is proposed to offset this by £1m through improving the waste collection service performance from January 2017. The actions that have been identified in the Service Improvement Plan to deal with the base budget pressures will also assist in the management of the savings programme.

- **Other Services - £0.810m**

This relates to a range of services including Licensing, Coroner and Mortuary, Markets and unachieved income / reduction in Parks costs. This has been offset by use of reserves (mainly underspend balances from 2015/16) and other technical adjustments including capitalisation of maintenance.

- **New Savings Proposals - (£0.400m)**

Additional work continues to be undertaken by the Directorate to identify further necessary management actions and mitigations needed to be implemented to improve the position.

A number of new savings proposals in 2016/17 which represent new policy decisions are included within Appendix 2 of this report

2.3 Economy

Economy is reporting a forecast variation of £1.250m (no movement from Month 2) relating to the Savings Programme deemed to be not deliverable in 2016/17.

Base Budget

There are no base budget pressures being forecast within Economy.

Savings Programme

Following the mid-year review an assessment has been undertaken of those savings that are no longer deemed to be achievable in 2016/17.

Economy is reporting £1.250m of savings not deliverable at Month 4.

- **Reduce the Council's energy bill - £0.600m**

The Council plans to put in place significantly tighter management of its energy bill and carbon liabilities via a number of initiatives. The implementation of these initiatives is highly complex and cuts across Directorates. It has already been agreed as part of the Month 2 Corporate Revenue Monitoring report that the extent to which there is non-delivery of the saving will be mitigated corporately. This has been reflected within Corporate Mitigations in Table 1.

- **Establish an Energy Services Company - £0.650m**

This relates to the establishment of an Energy Services Company providing cheaper, greener energy to people in Birmingham in conjunction with delivering an income stream for the Council. Implementation is highly complex and a briefing paper is being prepared exploring options, with a report to Cabinet

planned for the end of the financial year. It has already been agreed as part of the Month 2 Corporate Revenue Monitoring report that the extent to which there is non-delivery of the saving will be mitigated corporately. This has been reflected within Corporate Mitigations in Table 1.

2.4 Corporate Resources

Corporate Resources is reporting an overspend position of £0.290m after mitigations (Month 2 £2.914m). This relates to an assessment of the deliverability of the Savings Programme.

The decrease in pressures since Month 2 is mainly as a result of additional savings from the investment costs of the B1 move and savings being achieved in year from reserves and balances, offset by an assessment of the deliverability of the saving relating to paying suppliers faster in exchange for discounts.

Base Budget

There is a forecast break-even position at Month 4. This includes £0.617m for pension costs relating to staff seconded to Service Birmingham offset by additional savings of £0.385m from the investment cost of the B1 move and other minor net reductions of £0.062m.

It is anticipated that the remaining pressure of £0.170m will be mitigated by the Directorate.

Savings Programme

Following the mid-year review an assessment has been undertaken of those savings that are no longer deemed to be achievable in 2016/17.

At Month 4 the Savings Programme is forecasting savings not deliverable of £0.290m. This relates to a new supplier finance scheme which is being introduced across the supplier base and is dependent upon both demand and timing of council approval processes. Work is underway on both of these aspects and although a small element of around £0.010m will be delivered in year, the majority of the saving is considered not deliverable.

The Integrated Support Services (ISS) initiative is now well advanced, with the design phase completed and consultation having started in June 2016. The 2016/17 savings target of £9.500m will be partly met by the in-year effect of the implementation of structure changes and service re-design, and partly from the application of Directorate reserves and balances.

2.5 Housing Revenue Account

A balanced HRA Budget was approved for 2016/17 (expenditure of £283.4m funded by equivalent income). The budget was based on the new national rent policy of -1% that will be implemented in each year from 2016/17 to 2019/20.

A balanced year-end position is projected. The current budgets and the forecast year-end financial position are summarised in the table below:

Service	Current Budget £m	Year End Variation Projection £m
Rent/Service Charges (net of Voids)	(283.4)	1.5
Repairs and Maintenance	65.6	0.0
Contributions for Capital Investment	75.2	-
Capital Financing Costs	54.8	1.4
Local Office / Estate Services / Equal Pay	87.8	(2.9)
Net Position	-	-

The strategy of utilising any underspends for the repayment of debt is prudent and considered value for money (as interest payments on debt outstanding are greater than interest received on balances). It is also in line with the HRA Self Financing Business Plan for the repayment of debt (the debt re-payment has already been re-profiled to take into account the new national rent policy and as reported to City Council on 1st March 2016 as part of the City Council Business Plan 2016+).

2.6 Collection Fund

The monitoring arrangements for the Collection Fund include reporting on the in-year position for Council Tax and Business Rates. However, for the most part, the impact on the budget is as set out in the Council Business Plan and Budget 2016+, with any surplus or deficit being required to be carried forward and taken into account as part of the 2017/18 budget setting process.

Council Tax

The overall net budget for Council Tax is £289.8m in 2016/17. In addition, the Council collects the precepts on behalf of the Fire and Police Authorities. An in-year surplus is forecast, of which the Council's share is expected to be £3.716m. The main reasons for this are a decrease in the forecast of Council Tax Support Discounts of £1.366m compared with the budget, a decrease in other reliefs awarded (mainly single person discounts) of £0.436m, an increase in the net growth forecast £1.440m due to additional new properties, plus an anticipated net reduction in prior years adjustments of £0.474m compared with the budget. In addition, a cumulative surplus brought

forward from 2015/16 (over and above that budgeted for) has previously been reported in the 2015/16 Outturn Report, of which the Council's share is £1.335m.

The Council's share of the forecast total surplus is therefore £5.051m (£3.716m in year plus £1.335m brought forward), which is expected to be carried forward and taken into account in the 2017/18 budget setting process.

Business Rates

Currently the Council retains just under half of all business rates collected under the Business Rates Retention Scheme. The overall budgeted level of Business Rates in 2016/17 is £420.1m (excluding Enterprise Zone growth), of which the Council's retained share is £205.8m. An in-year deficit is forecast of which the Council's share is expected to be £1.626m. The main reasons for this are an increase required for the provision for bad and doubtful debts of £0.558m, a further contribution required for valuation appeals of £0.980m, plus an increase in other reliefs of £0.088m.

The increase in the doubtful debt provision is due to the progression of older debtors through the enforcement process coupled with the increasing age of these outstanding liabilities. The Council are working with Service Birmingham in order to ensure that the collection of more recent debt is in line with budgeted expectations as part of the Revenues Contract.

The latest information from the valuation office indicates a further increase in expected losses as a result of rating appeals due mainly to additional unexpected reductions for GP surgeries over and above those previously anticipated, plus the impact of additional backdated settlements as a consequence of the Metro works in the City Centre. The Council are working closely with Central Government as part of the wider reforms to Business Rates retention including a review of the appeals process and the impact it has had on local government finances.

In addition to the in-year position, a cumulative deficit brought forward from 2015/16 (over and above that budgeted for) has previously been reported in the 2015/16 Outturn Report, of which the Council's share is £2.710m.

An overall forecast deficit of £4.336m (£1.626m in year plus £2.710m brought forward) relating to the Council's share is therefore anticipated to be taken into account in the budget setting process for 2017/18.

Taking the position on Council Tax and Business Rates together a total surplus of £0.715m (£5.051m Council Tax Surplus less £4.336m Business Rates Deficit) relating to the Council's share is anticipated to be carried forward and taken into account in the 2017/18 budget setting process.

In addition, aspects of the Business Rates regime also impact on the General Fund in the form of grants for specific types of reliefs awarded. There is a forecast increase in income of £0.186m anticipated for the General Fund relating to Business Rates that will impact upon the current year. This is mainly due to additional government funded reliefs awarded for small businesses plus backdated relief awards for some retail premises.

3.0 Other Corporate Items

Corporate Mitigations

As part of the Month 2 Revenue Monitoring report to Cabinet on 26th July 2016, corporate mitigations of up to £2.750m were approved. These covered mitigations for Deprivation of Liberty Safeguards of £1.500m, reducing the Council's energy bill of £0.600m and establishment of an energy company of £0.650m to the extent that there is a pressure or non-delivery of the saving by the year end.

A further mitigation of £8.796m has been identified as part of this report and relates to Treasury Management. This is as a result of interest savings arising from lower than budgeted interest rates, plus the benefit of a short term borrowing strategy to fund the Council's new prudential borrowing agreed since the budget.

Further work is ongoing relating to the relaxation of the application of capital receipts and the Council's Efficiency Strategy as described in the Business Plan.

General Policy Contingency

It is proposed to allocate £0.075m from General Policy Contingency to support the initial start-up costs of the Youth Active Trust.

If approved, this would leave a balance on General Policy Contingency of £2.969m.

Savings Programme not Deliverable by Directorate

Directorate	Description	Total Savings Programme 2016/17	Savings not Deliverable 2016/17	Balance 2016/17	Non-Delivered in Part (P) / Full (F)
		£m	£m	£m	P/F
CORP RESOURCES	CC22 Pay suppliers faster in exchange for discounts	0.300	(0.290)	0.010	P
CORP RESOURCES	TOTAL	0.300	(0.290)	0.010	
ECONOMY	E2 Reduce the Council's energy bill	0.400	(0.400)	0.000	F
ECONOMY	Reduce the Council's energy bill - unachieved savings from 15/16	0.200	(0.200)	0.000	F
ECONOMY	E19 Establish an Energy Services Company	0.650	(0.650)	0.000	F
ECONOMY	TOTAL	1.250	(1.250)	0.000	
PEOPLE	MIA5 Internal Care Services - Younger Adults Day Care	0.702	(0.702)	0.000	P
PEOPLE	MIA14 Introduce charges for Telecare and reducing spend on joint equipment contracts	1.600	(0.800)	0.800	P
PEOPLE	MIA16 Internal Care Review - Occupational Therapy	0.020	(0.020)	0.000	F
PEOPLE	P2-P9 Younger Adult Savings	3.819	(2.819)	1.000	P
PEOPLE	P2- Adults- Business Transformation- undelivered savings from 15/16	4.688	(4.688)	0.000	F
PEOPLE	P4-Changes in internal services – Older Adult Day Care & Elder Group unachieved in 15/16	0.097	(0.097)	0.000	F
PEOPLE	P5-Changes to internal services – Learning Disability Day Care - unachieved in 15/16	0.250	(0.250)	0.000	F
PEOPLE	P6-Expansion of internal services – Shared Lives - unachieved in 15/16	1.707	(1.707)	0.000	F
PEOPLE	P7-Changes in internal services – Home Care Enablement - unachieved in 15/16	1.050	(1.050)	0.000	F
PEOPLE	P9-Joint Adults and Children's approach to transitions - unachieved in 15/16	1.000	(1.000)	0.000	F
	Adult Care Packages	14.933	(13.133)	1.800	
PEOPLE	MIA17 Internal Care Review - Home Care Enablement	1.500	(1.500)	0.000	F
PEOPLE	MIA18 Internal Care Review - Care Centres	0.300	(0.514)	(0.214)	P
	Specialist Care Services	1.800	(2.014)	(0.214)	
	ADULTS SUBTOTAL	16.733	(15.147)	1.586	
PEOPLE	MIA3 Promote independent travel and reduce reliance on council funded transport, underpinned by clear policy	2.463	(1.388)	1.075	P
PEOPLE	P24 - Unattached playing fields - Unachieved savings from 15/16	0.268	(0.168)	0.100	P
PEOPLE	CHILDREN'S SUBTOTAL	2.731	(1.556)	1.175	
PEOPLE	MIA10 Redesign and integrate services at scale across the health and social care economy	20.000	(15.400)	4.600	P
	HEALTH SUBTOTAL	20.000	(15.400)	4.600	
PEOPLE	TOTAL	39.464	(32.103)	7.361	
PLACE	PL30-Community Safety and Equalities	0.322	(0.322)	0.000	P
PLACE	SN50 Community Safety	0.800	(0.800)	0.000	F
PLACE	Community Safety and Equalities	1.122	(1.122)	0.000	
PLACE	CC27 Open for Learning - Community Libraries element only	0.300	(0.300)	0.000	P
PLACE	EGJ7 Create a commercial model for business support	0.028	(0.014)	0.014	P
PLACE	PL20-Birmingham Careers Service (Connexions)	0.131	(0.105)	0.026	P
PLACE	PL40c-Community Development	0.248	(0.248)	0.000	P
PLACE	PL40e-Neighbourhood Advice	0.216	(0.216)	0.000	P
PLACE	SN13 Reduce number of play areas	(0.020)	0.020	0.000	P
PLACE	Community Libraries - Unachieved savings from 15/16	0.759	(0.759)	0.000	P
PLACE	PL4 Review of property portfolio Community Development (undelivered from 15/16)	0.181	(0.181)	0.000	P
PLACE	PL6 Neighbourhood Advice (undelivered from 15/16)	0.290	(0.200)	0.090	P
PLACE	PL40a Community Play (undelivered from 15/16)	0.174	(0.163)	0.011	P
	Neighbourhood and Community Services	2.307	(2.166)	0.141	
PLACE	SN7 Reduce Reuse Recycle - Reduce failures/failed waste collections	3.082	(1.682)	1.400	P
PLACE	SN16 Reduce Reuse Recycle - Discourage traders from illegal use of the council's household recycling centres (HRCs)	0.094	(0.094)	0.000	P
PLACE	SN17 Reduce Reuse Recycle - Reduce imported waste costs	0.391	(0.391)	0.000	P
PLACE	SN18 Reduce Reuse Recycle - Passing initial cost of bins, waste collection and recycling onto the developers of new estates/house builders	0.180	(0.180)	0.000	P
PLACE	SN19 Transfer Queslett landfill site to alternative ownership	0.269	(0.269)	0.000	P
PLACE	SN20 Redesign street cleansing and a combination of enforcement, education and community marketing to encourage residents and businesses to keep streets/footpaths tidy	1.500	(1.500)	0.000	P
PLACE	Refuse & Waste Disposal - Unachieved savings from 15/16	0.700	(0.250)	0.450	P
	Waste Management Services	6.216	(4.366)	1.850	
PLACE	PL17-Coroner and Mortuary	0.095	(0.095)	0.000	P
PLACE	SN4 Extend parking charges at parks	0.020	(0.020)	0.000	P
PLACE	SN26 Discontinue Non Framework Contract at Health and Wellbeing Centres	1.410	(0.400)	1.010	P
PLACE	SN28 Reduction in costs (Parks)	0.300	(0.300)	0.000	P
PLACE	SN32 Income Generation from Cofton Nursery	0.306	(0.306)	0.000	P
PLACE	SN45 Disposal of unwanted/under utilised parks land (8 acres per year)	0.200	(0.200)	0.000	P
PLACE	Licensing - Unachieved savings from 15/16	0.339	(0.339)	0.000	P
PLACE	Markets - Unachieved savings from 15/16	1.000	(0.150)	0.850	P
	Technical Mitigations	0.000	1.000	1.000	P
	Other Services	3.670	(0.810)	2.860	
PLACE	TOTAL	13.315	(8.464)	4.851	
DIRECTORATE	GRAND TOTAL	54.329	(42.107)	12.222	

Notes: The appendix reflects variations to existing savings based on the position in the Business Plan 2016+ and undeliverable savings carried forward from 2015/16, the latter being shown in the table above by *.

Appendix 2

NEW SAVINGS PROPOSALS

Directorate	Description
PLACE	Review of all Operational Service 'Back Office' Business Support
PLACE	Review & Revision of Service Standards for Grounds Maintenance in Parks
PLACE	SUBTOTAL
	Contract Review
PEOPLE	Trident - Payment By Results
PEOPLE	Gateway service
PEOPLE	Carers small grant
PEOPLE	Substance Misuse service user quality assurance
PEOPLE	Third Sector - Mental Health and Employment
PEOPLE	Review payments for out of contract services
	Opportunities for Adult Care
PEOPLE	Review and audit of Care First payments system
	Health Opportunities
PEOPLE	MIA104 Integrated Community Social Work - The Offer - NEW
PEOPLE	SUBTOTAL
	GRAND TOTAL

2016/17 £m	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m
(0.200)	(0.800)	(0.800)	(0.800)	(0.800)
(0.200)	(0.600)	(0.600)	(0.600)	(0.600)
(0.400)	(1.400)	(1.400)	(1.400)	(1.400)
(0.382)				
(0.152)	(0.253)	(0.253)	(0.253)	(0.253)
(0.200)	TBD	TBD	TBD	TBD
(0.022)	(0.087)	(0.087)	(0.087)	(0.087)
(0.110)	(0.440)	(0.440)	(0.440)	(0.440)
(0.078)	TBD	TBD	TBD	TBD
(0.100)	(0.500)	(0.500)	(0.500)	(0.500)
(2.727)	(4.700)	(5.700)	(5.700)	(5.700)
(3.771)	(5.980)	(6.980)	(6.980)	(6.980)
(4.171)	(7.380)	(8.380)	(8.380)	(8.380)

Notes:

The appendix reflects variations to existing savings based on the position in the Business Plan 2016+. Further details will be available via the Birmingham City Council website.

Table 1 - Summary forecast position of base budget pressures and savings programme not deliverable

Directorate	Current Budget	Net Base Budget Pressures			Savings Programme not Deliverable			New Savings Proposals	TOTAL			
		as at			as at				as at			
		Month 2	Month 4	Movement	Month 2	Month 4	Movement		Month 4	Month 2	Month 4	Movement
		£m	£m	£m	£m	£m	£m		£m	£m	£m	£m
People Directorate	473.644	6.134	6.880	0.746	44.733	32.103	(12.630)	(3.771)	50.867	35.212	(15.655)	
Place Directorate	134.663	4.566	4.312	(0.254)	3.629	8.464	4.835	(0.400)	8.195	12.376	4.181	
Economy Directorate	67.988	0.000	0.000	0.000	1.250	1.250	0.000	0.000	1.250	1.250	0.000	
Corporate Resources	36.539	0.914	0.000	(0.914)	2.000	0.290	(1.710)	0.000	2.914	0.290	(2.624)	
Sub-total Directorates	712.834	11.614	11.192	(0.422)	51.612	42.107	(9.505)	(4.171)	63.226	49.128	(14.098)	
Policy Contingency	36.449	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	
Other Corporate Items	85.998	0.000	(1.500)	(1.500)	0.000	(1.250)	(1.250)	(8.796)	0.000	(11.546)	(11.546)	
City Council General Fund	835.281	11.614	9.692	(1.922)	51.612	40.857	(10.755)	(12.967)	63.226	37.582	(25.644)	
Housing Revenue Account	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	

Financial Position analysed by Directorate - budget pressures (including budget savings)

Division of Service Area	FULL YEAR BUDGET			YEAR END		
	Original Budget	M'ments	Revised Budget	Base Budget Pressures / (Savings)	Savings Programme not Deliverable	Total
	£'m	£'m	£'m	£'m	£'m	£'m
Adults with Mental Health Needs	14.588	(0.144)	14.444	0.757	0.895	1.652
Older Peoples Services	83.600	13.888	97.487	(3.476)	4.981	1.505
Persons with No Recourse to Public Funds	0.104	0.000	0.104	0.021	0.000	0.021
Homelessness	2.877	(0.060)	2.817	2.815	0.000	2.815
Adults with a Physical Disability	22.613	0.878	23.491	1.516	1.537	3.053
Service Strategy	55.213	(12.957)	42.256	3.463	0.000	3.463
Adults with a Learning Disability	90.765	(2.156)	88.609	2.570	5.835	8.405
Housing Strategy	1.952	(0.100)	1.852	(0.581)	0.000	(0.581)
Other Adult Services	3.755	2.269	6.023	1.478	(0.872)	0.606
Supporting People	24.666	0.000	24.666	(0.519)	0.000	(0.519)
Public Health	(0.006)	0.006	0.000	(0.000)	(1.000)	(1.000)
Subtotal Adults	300.126	1.623	301.749	8.045	11.376	19.421
Education and Skills	53.962	11.189	65.151	1.181	0.000	1.181
Schools Budgets	(143.014)	(12.926)	(155.940)	0.000	0.000	0.000
Commissioning & Performance	17.304	(0.074)	17.230	(0.896)	0.000	(0.896)
Children With Complex Needs	104.497	1.866	106.363	0.082	1.388	1.470
Early Help & Childrens Soc Care	152.064	0.421	152.485	(2.260)	0.000	(2.260)
Business Support	21.065	0.571	21.635	0.730	0.168	0.898
Accounting Adjustment/MRP Component of Contract Payments	(6.491)	0.000	(6.491)	0.000	0.000	0.000
Subtotal Children	199.387	1.046	200.434	(1.165)	1.556	0.392
Health	(28.539)	0.000	(28.539)	0.000	15.400	15.400
Subtotal Health	(28.539)	0.000	(28.539)	0.000	15.400	15.400
People Directorate Total	470.974	2.669	473.643	6.880	28.332	35.212
Community Sports & Events	6.916	(0.070)	6.846	1.000	0.400	1.400
Fleet and Waste Management	52.041	1.040	53.081	2.634	4.366	7.000
Parks and Nature Conservation	14.424	(0.253)	14.171	0.000	0.626	0.626
Bereavement Services	(2.626)	(0.071)	(2.697)	0.000	0.000	0.000
Markets	(2.064)	(0.042)	(2.106)	0.150	0.150	0.300
Business Support	2.479	(0.029)	2.450	0.000	(0.200)	(0.200)
Equalities, Cohesion & Safety	0.217	0.481	0.698	0.078	1.122	1.200
Engineering & Resilience Services	0.451	0.108	0.559	0.000	0.000	0.000
Regulatory Services	5.393	(0.179)	5.214	0.352	0.434	0.786
Private Sector Housing	0.098	(0.543)	(0.445)	0.000	0.000	0.000
Neighbourhood Community Services	11.975	1.234	13.208	0.098	1.166	1.264
Birmingham Adult Education	0.227	(0.213)	0.014	0.000	0.000	0.000
Central Support Costs	11.210	2.035	13.245	0.000	0.000	0.000
Culture & Visitor Economy	33.099	(0.050)	33.049	0.000	0.000	0.000
City Centre Management	0.007	(0.005)	0.002	0.000	0.000	0.000
Accounting Adjustment/MRP Component of Contract Payments	(2.625)	0.000	(2.625)	0.000	0.000	0.000
Place Directorate Total	131.219	3.443	134.663	4.312	8.064	12.376
Development Management Services	4.250	4.002	8.252	0.000	0.000	0.000
Planning & Regeneration	4.588	(0.243)	4.344	0.000	0.000	0.000
Highways Services	33.041	(0.212)	32.829	0.000	0.000	0.000
Transportation and Connectivity	49.146	0.233	49.379	0.000	1.250	1.250
Shelforce	(0.101)	0.000	(0.101)	0.000	0.000	0.000
Employment Services	1.117	4.260	5.377	0.000	0.000	0.000
GBSLEP Executive	0.226	0.000	0.226	0.000	0.000	0.000
Accounting Adjustment/MRP Component of Contract Payments	(32.319)	0.000	(32.319)	0.000	0.000	0.000
Economy Directorate Total	59.947	8.040	67.988	0.000	1.250	1.250

Appendix 4

Division of Service Area	FULL YEAR BUDGET			YEAR END		
	Original Budget	M'ments	Revised Budget	Base Budget Pressures / (Savings)	Savings Programme not Deliverable	Total
	£'m	£'m	£'m	£'m	£'m	£'m
City Finance	6.833	1.313	8.146	0.000	0.000	0.000
Birmingham Audit	2.377	0.000	2.377	0.000	0.000	0.000
Elections Office	1.732	0.000	1.732	0.000	0.000	0.000
Legal & Democratic Services	5.822	0.010	5.831	0.000	0.000	0.000
Shared Services Centre	2.198	0.000	2.198	0.000	0.290	0.290
Business Transformation Legacy Costs	39.267	0.000	39.267	0.000	0.000	0.000
Charities & Trusts - Support	0.050	0.045	0.095	0.000	0.000	0.000
Directorate Wide Recharges	(28.346)	(0.460)	(28.806)	0.000	0.000	0.000
Insurance	0.014	(0.013)	0.000	0.000	0.000	0.000
Corporate Resources Other Services	1.708	0.052	1.760	0.000	0.000	0.000
Building Consultancy	1.164	0.001	1.165	0.000	0.000	0.000
Urban Design	(0.533)	0.000	(0.533)	0.000	0.000	0.000
Catering & Building Cleaning	(0.100)	0.000	(0.100)	0.000	0.000	0.000
Facilities Management	(0.631)	0.000	(0.631)	0.000	0.000	0.000
Business Loans & Other Investments	(0.727)	0.976	0.249	0.000	0.000	0.000
Subtotal Finance & Legal	30.829	1.922	32.751	0.000	0.290	0.290
Corporate Strategy	(0.096)	(0.053)	(0.149)	0.000	0.000	0.000
Procurement	(0.338)	0.000	(0.338)	0.000	0.000	0.000
Human Resources	7.437	1.407	8.844	0.000	0.000	0.000
Revenues & Benefits Division	(2.548)	0.048	(2.500)	0.000	0.000	0.000
Core ICT	(10.132)	0.000	(10.132)	0.000	0.000	0.000
Customer Services	8.629	0.000	8.629	0.000	0.000	0.000
Subtotal Integrated Support Services and Change	2.952	1.402	4.354	0.000	0.000	0.000
Birmingham Property Services	(1.337)	0.719	(0.618)	0.000	0.000	0.000
Major Projects	0.000	0.053	0.053	0.000	0.000	0.000
Subtotal Major Projects	(1.337)	0.772	(0.565)	0.000	0.000	0.000
Corporate Resources Total	32.443	4.096	36.539	0.000	0.290	0.290
Total Directorate Spending	694.584	18.249	712.833	11.192	37.936	49.128
Policy Contingency	54.469	(10.950)	43.519	0.000	0.000	0.000
Other Corporate Items	86.228	(8.300)	77.928	(1.500)	(10.046)	(11.546)
Centrally Held Total	140.696	(19.249)	121.447	(1.500)	(10.046)	(11.546)
Proposed Transfers to / (from) reserves				0.000	0.000	0.000
Net Budget Requirement	835.281	0.000	835.281	9.692	27.890	37.582
Housing Revenue Account	0.000	0.000	0.000	0.000	0.000	0.000

Savings Programme – Position at Month 4

Directorate	Description	Savings 2016/17 £m	Actions in place to fully achieve Savings (in line with Policy Decision) £m	Actions in place to fully achieve Savings (new Policy Decision required) £m	Actions in place to achieve savings in year only £m	Actions in place but some risk to delivery £m	Savings not Deliverable £m	Savings not deliverable - last month £m
People	Improving efficiencies. We want to make sure that all services have clear plans regarding how they spend money on workforce costs.	5.209	5.209	0.000	0.000	0.000	0.000	2.327
	Reduction in Adult Running Costs.	1.111	1.111	0.000	0.000	0.000	0.000	0.000
	Step up of savings re: Third Sector Commissioning and Supporting People.	3.400	2.346	0.000	1.054	0.000	0.000	0.000
	Adults and Communities Transformation programme.	12.381	0.000	0.000	0.000	0.000	11.381	10.454
	Joint Adults and Children's approach to transitions	1.000	0.000	0.000	0.000	0.000	1.000	1.000
	Redesign and integrate services at scale across the health and social care economy.	20.000	0.000	0.000	0.000	4.600	15.400	20.000
	Better Care Fund	8.400	0.000	0.000	0.000	8.400	0.000	8.400
	Public Health – Commissioning.	1.250	1.250	0.000	0.000	0.000	0.000	0.000
	Public Health – Decommissioning.	3.315	3.315	0.000	0.000	0.000	0.000	0.000
	Public Health. Recommission of contracts and change of specifications for 'lifestyle services'.	1.200	0.000	0.000	0.000	1.200	0.000	0.000
	Step up of previous Early Years savings.	1.000	0.000	0.000	0.000	1.000	0.000	0.000
	Promote independent travel and reduce reliance on council funded transport, underpinned by clear policy.	2.463	0.000	0.000	0.000	1.075	1.388	1.388
	Other	0.933	(5.411)	0.000	0.100	3.310	2.934	2.284
People Total		61.662	7.820	0.000	1.154	19.585	32.103	45.853
Place	Discontinue subsidies Non Framework Contract at Health and Wellbeing Centres.	1.410	1.010	0.000	0.000	0.000	0.400	0.200
	Improving efficiencies. We want to make sure that all services have clear plans regarding how they spend money on workforce costs.	2.320	2.320	0.000	0.000	0.000	0.000	0.000
	Library of Birmingham/ Strategic Library Services. This is the full year effect of a saving identified in 2015/16	1.800	1.800	0.000	0.000	0.000	0.000	0.000
	Markets	1.000	0.850	0.000	0.000	0.000	0.150	0.150
	Pest Control	1.300	1.300	0.000	0.000	0.000	0.000	0.000
	Redesign street cleansing and a combination of enforcement, education and community marketing to encourage residents and businesses to keep streets/footpaths tidy.	1.500	0.000	0.000	0.000	0.000	1.500	0.000
	SN7 Reduce Reuse Recycle - Reduce failures/failed waste collections.	3.082	1.400	0.000	0.000	0.000	1.682	0.000
	Other	12.916	8.560	0.024	0.000	0.000	4.732	3.880
Place Total		25.328	17.240	0.024	0.000	0.000	8.464	4.230

Appendix 5

Directorate	Description	Savings 2016/17 £m	Actions in place to fully achieve Savings (in line with Policy Decision) £m	Actions in place to fully achieve Savings (new Policy Decision required) £m	Actions in place to achieve savings in year only £m	Actions in place but some risk to delivery £m	Savings not Deliverable £m	Savings not deliverable - last month £m
Economy	Highways Maintenance. Refinance of the PFI contract, review capital expenditure, review routine and reactive maintenance.	1.500	0.000	0.000	1.500	0.000	0.000	0.000
	Highway Maintenance & Management Services (Private Finance Initiative)	1.000	0.000	0.000	1.000	0.000	0.000	0.000
	Other	5.166	1.563	0.000	1.689	0.664	1.250	1.250
Economy Total		7.666	1.563	0.000	4.189	0.664	1.250	1.250
Corporate Resources	Improving efficiencies. We want to make sure that all services have clear plans regarding how they spend money on workforce costs.	2.360	0.000	0.000	2.187	0.173	0.000	0.000
	Reduce Local Welfare Assistance Provision Scheme.	1.600	1.600	0.000	0.000	0.000	0.000	0.000
	Service Birmingham	6.800	0.500	0.000	6.300	0.000	0.000	0.000
	Service Birmingham. We are proposing to reduce our ICT costs.	2.800	0.000	0.000	2.800	0.000	0.000	0.000
	Targeted net improvement in the housing benefit subsidy by reclaiming Housing Benefit Grant overpayments.	2.000	2.000	0.000	0.000	0.000	0.000	0.000
	To reduce the amount the Council spends on Information and Communication Technology (ICT) over the next few years.	2.500	2.500	0.000	0.000	0.000	0.000	0.000
	Human Resources	1.200	0.000	0.000	0.000	1.200	0.000	0.000
	Integrated Support Services restructure	3.200	0.000	0.000	3.200	0.000	0.000	2.000
	Acceleration of savings.	1.500	1.500	0.000	0.000	0.000	0.000	0.000
	Other	4.476	1.607	0.000	0.584	1.995	0.290	0.000
Corporate Resources Total		28.436	9.707	0.000	15.071	3.368	0.290	2.000
Cross Cutting	Other	0.146	0.146	0.000	0.000	0.000	0.000	0.000
Cross Cutting Total		0.146	0.146	0.000	0.000	0.000	0.000	0.000
Grand Total		123.238	36.476	0.024	20.414	23.617	42.107	53.333

Month 2

123.024

30.145

0.456

17.913

22.898

51.612

Notes:

The City Council Business Plan 2016+ recognised that in order to accommodate resource losses and fund budget pressures, savings of £88.210m would be required from Directorates in 2016/17. In addition, there are savings from 2015/16 of £34.814m, where delivery still needs to be monitored, including where they were met on a one-off basis. There is also a further £0.214m of costs identified relating to the implementation of savings relating to care centres. Total savings to be met in 2016/17 are therefore £123.238m.

A review of the position on each of the savings initiatives is undertaken each month, and the position at Month 4 is summarised above. This shows that £81.221m (65.9%) of the required savings of £123.238m are on course to be delivered. Work continues to identify ways of achieving the delivery of the remaining £42.107m of the overall savings target, including new savings proposals of £4.171m as identified within this report.

Policy Contingency Month 4 Monitoring to 31st July 2016

	Original Budget 2016/17	Approvals / Adjustments in Voyager	Revised Budget 2016/17	Approvals / Allocations not yet in Voyager as at 31st July	Proposals awaiting approval at 31st July	Remaining Contingency if proposals approved
	£'000	£'000	£'000	£'000	£'000	£'000
Redundancy Costs			0			0
Car Park Closure Resources	350	(98)	252	(252)		0
Carbon Reduction	1,020		1,020			1,020
Inflation Allowance	15,641		15,641			15,641
Highways Maintenance	750		750			750
Provision for unachievement of savings	10,750		10,750	(750)		10,000
Youth Strategy	1,000	(1,000)	0			0
Birmingham Jobs Fund	2,000	(2,000)	0			0
Business Charter for Social Responsibility	6,539		6,539			6,539
Improvement Expenditure	11,395	(6,980)	4,415	(220)		4,195
Combined Authority	500		500			500
Subtotal Specific Contingency	49,945	(10,078)	39,867	(1,222)	0	38,645
General Contingency	4,524	(872)	3,652	(522)	(161)	2,969
Total Contingency	54,469	(10,950)	43,519	(1,744)	(161)	41,614

Write-off of Irrecoverable Housing Benefit, Council Tax and Business Rates

a. Irrecoverable Housing Benefit

In circumstances where Housing Benefit overpayments are identified as not being recoverable, or where recovery is deemed uneconomic, the City Council's Financial Regulations and delegated powers allow for these overpayments and income to be written off. All possible avenues must be exhausted before such write offs are considered. Amounts already written off will still be pursued should those owing the Council money eventually be located or returned to the city.

The cost to the Council of writing off these irrecoverable sums will be charged to the City Council's provision set up for this purpose, which includes sums set aside in previous years to meet this need. There is no direct effect on the revenue account.

In 2016/17, from 1st June 2016 to 31st July 2016, further items falling under this description in relation to Benefit overpayments have been written off under delegated authority. The table below details the total approved gross value of these amounts written off of £0.435m, which Members are asked to note.

Age analysis	Up to 2009/10	2010/11 – 12/13	2013/14 -15/16	Total
	£m	£m	£m	£m
Benefit Overpayments	0.025	0.126	0.284	0.435
Total				0.435

Section (d) of this Appendix gives a more detailed age analysis of overpayments and income written off.

b. Irrecoverable Council Tax & Business Rates

All Council Tax and Business Rates are due and payable. However, there are certain instances where the amount of the bill needs to be either written off or reduced (e.g. where people have absconded, have died, have become insolvent or it is uneconomical to recover the debt).

If an account case is subject to this, then consideration is given to write the debt off subject to the requirement for Service Birmingham Revenues to consider all options to recover the debt, prior to submitting for write off. However, once an account has been written off, if the debtor becomes known to the Revenues Service at a later date, then the previously written off amount will be reinstated and pursued.

In respect of Business Rates, where a liquidator is appointed, a significant period of time is taken to allow for the company's affairs to be finalised by and to subsequently determine if any monies are available to be paid to creditors. Once it is established this is not to happen, a final search of Companies House is undertaken to confirm the company has been dissolved.

Cabinet are requested to approve the writing off of business rates debts to the Council which are greater than £0.025m, totalling £0.676m as detailed in Section (c) of this Appendix. Further information in respect of these is available on request.

In 2016/17, from 1st June 2016 to 31st July 2016, further items falling under this description in relation to Council Tax have been written off under delegated authority. The table below details the total approved gross value of these amounts written off of £3.566m, which Members are asked to note.

Age analysis	Up to 2010/11	2011/12 - 13/14	2014/15 -16/17	Total
	£m	£m	£m	£m
Council tax	1.850	-	-	1.850
Business rates	1.716	-	-	1.716
TOTAL	3.566	-	-	3.566

Section (e) of this Appendix gives a more detailed age analysis of overpayments and income written off.

c. **Business Rates Write Offs**i) **Business Rates**

Case No.	Supporting Information	Total Debt
	Further information in respect of the Business Rates Write Offs listed below is available on request.	
1.	Liability Period(s)/Account Ref Number(s) Business Rates due for period 01/12/2005 to 09/07/2006 – (6004022262)	£52,305.26
2.	Liability Period(s)/Account Ref Number(s) Business Rates due for period 01/04/2006 to 31/03/2007 – (6003378952)	£37,009.24
3.	Liability Period(s)/Account Ref Number(s) Property 1 - Business Rates due for period 01/11/2008 to 26/02/2009 - (6004389091) - £1,023.36 Property 2 - Business Rates due for period 16/07/2008 to 26/02/2009 - (6004645736) - £4,240.28 Property 3 - Business Rates due for period 24/05/2008 to 26/02/2009 - (6004324489) - £5,354.48 Property 4 - Business Rates due for period 01/05/2008 to 26/02/2009 - (6004336218) - £1,394.73 Property 5 - Business Rates due for period 25/03/2008 to 26/02/2009 - (6004346096) - £4,611.45 Property 6 - Business Rates due for period 23/03/2008 to 26/02/2009 - (6004334381) - £8,691.93 Property 7 - Business Rates due for period 21/03/2008 to 26/02/2009 - (6004429741) - £2,541.63 Property 8 - Business Rates due for period 01/03/2008 to 26/02/2009 - (6004351244) - £3,929.42 Property 9 - Business Rates due for period 25/03/2008 to 26/02/2009 - (6004419838) - £5,568.05	£37,355.33
4.	Liability Period(s)/Account Ref Number(s) Business Rates due for period 01/04/2007 to 31/03/2009 - (6004200064)	£113,771.38
5.	Liability Period(s)/Account Ref Number(s) Property 1 - Business Rates due for period 24/06/2008 to 18/11/2008 - (6004363277) - £28,455.54 Property 2 - Business Rates due for period 24/06/2008 to 18/11/2008 - (6004361351) - £21,614.13	£50,069.67
6.	Liability Period(s)/Account Ref Number(s) Business Rates due for period 17/10/2007 to 30/03/2009 - (6004322325)	£65,425.45

Appendix 7

7.	Liability Period(s)/Account Ref Number(s) Business Rates due for period 01/10/2007 to 31/03/2010 - (6004311055)	£42,160.50
8.	Liability Period(s)/Account Ref Number(s) Property 1 - Business Rates due for period 01/04/2008 to 26/03/2009 – (6003152296) - £7,714.31 Property 2 - Business Rates due for period 01/04/2008 to 26/03/2009 – (6003647372) - £15,073.27 Property 3 - Business Rates due for period 01/04/2008 to 02/03/2009 – (6004251943) - £10,665.41 Property 4 - Business Rates due for period 01/04/2008 to 02/03/2009 – (6004077029) - £2,653.96 Property 5 - Business Rates due for period 01/04/2008 to 02/03/2009 – (6004077030) - £9,212.98 Property 6 - Business Rates due for period 01/04/2008 to 02/03/2009 – (6003680220) - £15,696.88 Property 7 - Business Rates due for period 01/04/2008 to 02/03/2009 – (6003662853) - £3,841.39	£64,858.20
9.	Liability Period(s)/Account Ref Number(s) Business Rates due for period 23/07/2007 to 06/04/2009 – (6004216135)	£32,079.55
10.	Liability Period(s)/Account Ref Number(s) Business Rates due for period 01/04/2008 to 14/06/2009 - (6004328356)	£74,870.38
11.	Liability Period(s)/Account Ref Number(s) Business Rates due for period 29/07/2008 to 15/10/2009 - (6004359986) - £34,920.36	£34,920.36
12.	Liability Period(s)/Account Ref Number(s) Business Rates due for period 28/07/2008 to 27/11/2009 – (6004365364)	£70,974.88
	Total Debt	£675,790.20

d. Age analysis of Overpayments and Debts written off under delegated authority by Revenues and Benefits Division

Detail	2003-2005/6	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	Total	No of Debtors
Housing Benefit debts written off under delegated authority	£233.20	£3,640.94	£1,974.35	£556.26	£3,192.30	£15,768.45	£13,945.13	£48,942.54	£62,921.41	£82,112.91	£127,378.60	£74,303.17	£434,969.26	785
TOTAL	£233.20	£3,640.94	£1,974.35	£556.26	£3,192.30	£15,768.45	£13,945.13	£48,942.54	£62,921.41	£82,112.91	£127,378.60	£74,303.17	£434,969.26	785

Debt Size	Small		Medium		Large	Total	
Cases	>£1,000	Cases	£1,001-£5,000	Cases	£5,000-£25,000	Cases	
679	£159,629.84	95	£174,356.81	11	£100,982.61	785	£434,969.26

e. Age analysis of overpayments and debts written off under delegated authority by Revenues and Benefits Division

Detail	1997-2006/7	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	Total
Council tax written off under delegated authority	1,849,825	-	-	-	-	-	-	-	-	-	-	1,849,825
Business rates written off under delegated authority	322,447	284,996	390,088	361,944	357,117	-	-	-	-	-	-	1,716,592
TOTAL	2,172,272	284,996	390,088	361,944	357,117	-	-	-	-	-	-	3,566,417

Total number of council tax debts: 5,212

Total number of business rates debts: 712

Debt size analysis of overpayments and debts written off under delegated authority by Revenues and Benefits Division

Grouped by value	Small (<£1,000)		Medium (£1,000 - £5,000)		Large (>£5,000)		TOTAL	
	Value	Cases	Value	Cases	Value	Cases	Value	Cases
Council tax written off under delegated authority	1,566,436	4,751	283,389	212	0.00	0	1,849,825	4963
Business rates written off under delegated authority	79,192	200	471,548	189	1,165,852	103	1,716,592	492
TOTAL	1,645,628	4,951	754,937	401	1,165,852	103	3,566,417	5,455

BIRMINGHAM CITY COUNCIL

HOUSING AND HOMES O&S COMMITTEE – PUBLIC MEETING

1400 hours on Tuesday 6 September 2016, Committee Room 2

Present:

Councillor Victoria Quinn

Councillors Gurdial Singh Atwal, Matthew Gregson, Roger Harmer, Des Hughes, Mahmood Hussain, Mary Locke, Gary Sambrook, Sybil Spence and Ron Storer

Also Present:

Jacqui Kennedy, Acting Strategic Director for Place

Jim Crawshaw, Head of Housing Options

John Hardy, Commissioning Manager – Prevention, Commissioning Centre of Excellence

Pat Merrick, Assistant Director - Universal, Prevention and Early Intervention, Commissioning Centre of Excellence

Amanda Simcox, Research & Policy Officer, Scrutiny Office

Max Vaughan, Lead - Behaviour Service Integration Manager, Commissioning Centre of Excellence

Benita Wishart, Overview & Scrutiny Manager, Scrutiny Office

1. NOTICE OF RECORDING/WEBCAST

The Chairman advised the meeting to note that this meeting will be webcast for live and subsequent broadcast via the Council's Internet site (www.birminghamnewsroom.com) and that members of the press/public may record and take photographs.

2. APOLOGIES

Cllr Margaret Waddington's apologies were submitted.

3. DECLARATIONS OF INTEREST

None.

4. ACTION NOTES

(See document No 1)

RESOLVED:-

- To note the action notes.
- An update on the implementation of the new Housing Allocations Scheme would be added as an agenda item for the 11th October 2016 committee meeting.

5. EMT HOUSING PRIORITIES

(See document No 2)

Jacqui Kennedy, Acting Strategic Director for Place, confirmed that Housing is a priority for the Executive Management Team (EMT) and the infographic provided the statistics for the discussion on how we need to respond to the changes.

In response to questions it was agreed that the following would be forwarded to Members:

- Details of the two workshops being held in relation to the development of the Housing Strategy (8th and 29th September).
- Timescales for developing the Strategy.
- Details of the partners/stakeholders the Council are engaging with (to include who they are and why we are engaging with them). Members can then get back to officers with details of partners who may have been omitted from the list so any gaps can be filled.
- Briefing on the Housing and Planning Act 2016 and the major impact it will have on the City.
- Details regarding the fundamental review of place management before the end of the year.
- Report on empty properties in the City.

6. DRAFT DOMESTIC ABUSE PREVENTION STRATEGY

(See document No 3)

Max Vaughan and Pat Merrick - who had attended the meeting in place of Dr Mashuq Ali and Paula Harding - informed Members that a communications plan on how the draft strategy is consulted on will take place when Cabinet has agreed the draft strategy and consultation.

Members made a number of suggestions including the domestic abuse of older people (not just women) and requested that the evidence, or lack of evidence for the abuse to BME women and lesbians is looked at again (the table on page 6).

Members requested that 'tracked changes' of the suggestions were made to the draft and circulated.

In response to questions it was agreed that the following would be forwarded to Members:

- The background paper with the references and the research.
- A map of who the partners and groups involved are.
- Confirmation of timescales and forthcoming consultation

In addition, Members discussed the Progress Report on Implementation: Working with Communities to Prevent Relationship Violence.

RESOLVED:-

The Cabinet Member's assessment was agreed as:

- Recommendation 1: 3 (Not achieved – progress made)
- Recommendation 2: 3 (Not achieved – progress made)
- Recommendation 3: 3 (Not achieved – progress made)
- Recommendation 4: 1 (Achieved fully)

7. HOMELESSNESS SYSTEM REVIEW

(See document No 4)

John Hardy, Commissioning Manager – Prevention, Commissioning Centre of Excellence explained that this would be a transformational change programme with the ambition to commission a single homeless system.

The Cabinet Member for Housing and Homes will be taking the decision in a couple of months.

In response to questions to John Hardy and Jim Crawshaw, Head of Housing Options, the Committee heard that:

- The South Birmingham Homeless Project will be discussed at the Northfield District Committee.
- Officers working in the Homeless Prevention Team will be reminded of the role of Councillors in relation to their constituents.

A suggestion was made that one of the new Assistant Leaders could be given the responsibility for being the Tsar for sorting out rough sleeping.

It was agreed that Members would be provided with:

- The Homeless Outreach Team telephone number.
- A map of who the partners/providers are and Members will assist in filling in any gaps.
- Information on people sleeping rough i.e. are these new or the same people and have they long term or short term problems.

RESOLVED:-

- Due to the approaching winter it was important to have short term recommendations and these need to come back to the Committee.

- Members were keen to assist further and Officers should get back to them if they wanted their assistance i.e. such as counting rough sleepers etc.
- That monthly programme progress updates will be provided.

8. WORK PROGRAMME 2016-17

(See document No 5)

RESOLVED:-

- The Cabinet Member for Housing and Homes to attend the 11th October 2016 committee meeting. The discussion to include an update on the Housing Strategy, Homeless (including short term actions) and the implementation of the new Housing Allocations Policy.

9. DATE AND TIME OF NEXT MEETING

Noted.

10. REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS RECEIVED (IF ANY)

None.

11. OTHER URGENT BUSINESS

None.

12. AUTHORITY TO CHAIRMAN AND OFFICERS

Agreed.

The meeting ended at 1645 hours.



Work Outline

Tackling Winter Rough Sleeping

Housing and Homes Overview and Scrutiny Committee

Our key question:	What is the extent of rough sleeping in the city and what further steps can we take to reduce it?
1. How is O&S adding value through this work?	<p>O&S is in a unique position to engage Members in this debate and to take a critical look at the evidence and data.</p> <p>This report and debate at Council will feed into the Homeless System Change Programme which has recently been started.</p>
2. What needs to be done?	<p>Key lines of enquiry:</p> <p>How many people are rough sleeping and how do 'actual stats' and recording methodologies reflect realities?</p> <p>How does Birmingham compare to the other core cities in terms of:</p> <ul style="list-style-type: none">• Annual count figure• Unofficial figures• Methodologies? <p>What other data is available/desirable? - How many people receive what services from contracted providers, the City and third sector organisations?</p> <p>How many complaints to West Midlands Police, Councillors?</p> <p>How does demand for shelter correspond to need, eg how many beds/shelters?</p> <p>How can third sector capacity be captured and maximised alongside statutory and other relief services?</p> <p>What is the best way to get messages across to the citizens of Birmingham?</p> <p>What is the best way for agencies to reassure businesses?</p>
3. What timescale do we propose to do this in?	Evidence gathering will be held in November, with a discussion report to City Council in December
4. What outcomes are we looking to achieve?	<p>Raising issues through report to Council</p> <p>Identifying concerns to feed into the Homeless System Change Programme</p>



Tackling Winter Rough Sleeping

Member / Officer Leads

Lead Member:	Cllr Victoria Quinn
Lead Officer:	Benita Wishart

Time Frame for Core Phases of the Review

Meetings and evidence-gathering sessions:	Evidence gathering: 8 th November 2016 Member involvement in the annual rough sleepers count: 10th November 2016 Member visits with third sector on ground. Members to commit to at least one evidence gathering session and data collection before November meeting
Drafting the report:	<i>9th November – 18th November</i>
Consideration of the draft report by the Committee:	<i>By 18th November</i>
<i>Share with Executive and finalise report.</i>	<i>By 24th November 2016</i>
Reporting to the City Council:	6 th December 2016

**HOUSING AND HOMES OVERVIEW AND SCRUTINY COMMITTEE TUESDAY 11
OCTOBER 2016**

**PRIORITY REPORT OF CABINET MEMBER FOR TRANSPARENCY, OPENNESS &
EQUALITY**

REPORT BY: COUNCILLOR WASEEM ZAFFAR

1. PURPOSE OF REPORT

This report sets out my portfolio priorities for 2016/17.

2. RESPONSIBILITIES

I have accountability for:

Social Cohesion and Inclusion	<p>Approaches to ensure that all Birmingham citizens have increasing access to opportunity across the social and economic life of the city.</p> <p>Holding to account other relevant Cabinet Members and officers for the delivery of those functions that impact on social cohesion and inclusion.</p>
Equalities within the Community	<p>Development and promotion of shared values and mutual respect across the diverse communities of Birmingham.</p> <p>Ensuring that community and cultural events promote social cohesion and inclusion.</p>
External Challenge	<p>Ensuring that partner agencies, private or third sector organisations are challenged on their contribution to improving social cohesion and inequalities.</p>
Safer Communities	<p>Strategic citywide leadership to community safety in Birmingham, including anti-social behaviour, fear of crime and road safety and ensuring effective support for victims of crime.</p> <p>Effective relationships and clear shared priorities with the Police and Crime Commissioner and West Midlands Police.</p> <p>Leadership on youth offending issues.</p> <p>CCTV and liaison with Police.</p>

3. PRIORITIES

Executive remains committed to working together towards the vision of a fair, prosperous and democratic city.

The challenge is to ensure that every Birmingham citizen has access to opportunity across the social and economic life of the city, within a safe city – including in education, employment, housing, health and social care, civil society and political participation – whether these are delivered by the City Council itself, partner agencies, or by private or third sector organisations.

My portfolio priorities for this year are to:

Priority	Progress to date
Develop a City of Birmingham Equality Strategy	<p>Our aim is to embed equalities in everything we do and assess the impacts of our decisions and services on communities.</p> <p>We are looking to provide as much useful demographic data and ward profiles to Elected Members and partners to help address some of the challenges and help shape services in local areas.</p>
Take forward recommendation of the Child Poverty Commission.	<p>A cross-party Birmingham Child Poverty Forum is being established to continue the city-wide dialogue and debate, building on the evidence and recommendations of the Child Poverty Commission. The first meeting is due to be held in October.</p> <p>Considerable work has taken place throughout the summer to draft an implementation plan that will take forward the Commission's recommendations. Positive progress has been made on some of the recommendations including the exemption of care leavers from Council Tax up to the age of 25. It is intended that this will be implemented as part of the Council's 2017/18 budget and will be effective from 1 April 2017.</p> <p>The Schools, Children and Families O&S Committee will track the progress of the Commission's recommendations, at their Committee meeting on 8 February 2017.</p>
Review how the City deals with Hate Crime	<p>New figures show that post Brexit hate crime has continued to surge with over 6,000 incidents reported across the country in the last month alone. The National Police Chiefs' Council have reported that figures in June 2016 represent a 42 percent rise on the same time last year.</p> <p>In Birmingham there is a need to review the approach to Hate Crime, and the contribution and challenges for key agencies, with a view to better support for victims and an improved joined-up approach. In November a seminar will be held, with support from Birmingham Race Action Partnership (BRAP), to address the challenges for Birmingham, bring forward key priorities and</p>

	establish an agreed framework for going forward
Develop a Birmingham model for tackling extremism, engaging with the Home Office and Birmingham communities	<p>Birmingham continues to have strong and robust mechanisms for Prevent and is considered as good practice. In December 2015 the London Assembly's Police and Crime Committee cited Birmingham as a model to follow in their report on Radicalisation and Extremism.</p> <p>Birmingham will be strengthening its engagement with communities and practitioners on extremism through the development of an independent community reference group that will further open up opportunities for increased transparency and scrutiny of the programme.</p>
Develop a community cohesion strategy for the city with partners	<p>A new cross-party statement on community cohesion has been published. Work is now underway to develop a community cohesion strategy under the oversight of a steering group of partners. The first meeting will be held on 18 October and the aim is to have a draft strategy out to consultation in the new year. There will be scope to align this work with the equality strategy. At the same time, the Birmingham Community Safety Partnership, chaired by Chief Superintendent Chris Johnson, is exploring the establishment of a community tension monitoring subgroup as a way of sharing intelligence and developing solutions jointly across partners. While the strategy is being developed, the Council will also be working with partners to tackle issues related to gender equality, hate crime and domestic violence.</p>
Undertake review of current services to Asylum Seekers and Refugees	<p>We have welcomed 50 refugees to start new lives here in Birmingham since December 2015, in line with the cross-party agreement that was reached last year.</p> <p>We are now in a period of reflection and review to look at what worked well and what may need improvement ahead of our aim to welcome a further 500 refugees to the city in the years ahead.</p> <p>We have also recently announced our support for the community sponsorship of Syrian refugees. The Methodist Network will be sponsoring a family of four – with the support of the City Council and the Home Office. This will be a pilot for Birmingham which will be monitored during the initial period, followed by an evaluation of learning before committing to further sponsorship applications.</p> <p>In response to recent communications from the Home Office, we have confirmed that we are signing up to the National Transfer Scheme and will manage up to a maximum of 130 Unaccompanied Asylum Seeking and Refugee children (UASC) in the city and this number would be inclusive of those accommodated through the National Transfer Scheme (NTS) and arrivals via the Dubs amendment. Within this offer, we also accept the need to accommodate children and young people who come via the Vulnerable Children's Resettlement Scheme</p>

	<p>(VCRS).</p> <p>We aim to take a policy position statement to Cabinet later in the year that will honour our commitment to being a City of Sanctuary while balancing the needs of the many other vulnerable citizens living in Birmingham.</p> <p>A report to Cabinet is therefore to be prepared to clearly set out our offer to:</p> <ul style="list-style-type: none"> • Asylum seekers and refugees from the point of entry to the UK through determination of status and beyond. • The 550 Syrian refugees we have stated a commitment to providing a new home to, to include community sponsorship • Unaccompanied asylum seeking children. <p>This offer will be framed with reference to health, housing, education and community cohesion.</p>
Support for BCC staff networks	<p>The BCC Employee Networks were reviewed in 2011 and as a result, reduced from eight networks, and consolidated into the Corporate Black Workers, Disability Advisory and LGBT Network. The terms of reference were revised and agreed and a lead BCC officer was appointed to each Network respectively as a Champion in terms of direction and support</p> <p>There is a need to consider and refresh these arrangements so that they are fit for purpose and so that they continue to reflect the Council's developing equality agenda</p>
Develop an integration plan for new communities	<p>I would like to ask Scrutiny to look into the possibility of developing an integration plan for the city based on the Helsinki model which seeks to increase the participation and employment of immigrant, reduce the unemployment of immigrants and the social exclusion of young people with immigrant backgrounds.</p>
Support the development of early intervention and prevention activity which can create safer communities	<p>In addition to the Think Family programme, which is now embedding itself in the Council's approach to preventing children and young people from getting involved in crime and ASB, or reducing the opportunity for escalation of that involvement, there are other initiatives and activities in progress to develop this approach. In terms of children and young people, there are also youth activities and projects funded and coordinated via the Local Community Safety Partnerships to provide diversion and engagement opportunities for young people. Additionally work is now in progress to develop joint work on community safety outcomes within the Early Help strategy and agenda.</p> <p>In terms of adults there is the development of a Birmingham Street Population Tasking process to identify and engage with members of the street community to help them exit their current lifestyles and prevent harm to themselves and others. There is</p>

	<p>also joint work with other Council services and external partners to develop Supporting Adults Panels which support adults whose needs place them at risk of self-neglect, hoarding, victimisation or offending, as well as joint projects moving forward with mental health services on housing and mental health issues.</p> <p>Through the Small Grants Fund, which is administered through the Local Community Safety Partnerships there is also approximately £120,000 in grants being made to community organisations and groups to address community safety priorities and develop community capacity to responding to them.</p>
Support the strengthening of community safety partnership activity and relationships, particularly at a local level	<p>Through the existing relationships with partners such as West Midlands Police, as well as the local structures such as the Local Community Safety Partnerships and Safer Communities Groups, there is much work ongoing to develop and embed partnership approaches to using tools in the Anti-social Behaviour, Crime and Policing Act 2014. These include Community Protection Notices, Public Space Protection Orders and Community Triggers.</p> <p>There are also a number of joint operations with the Police and other partners which are ongoing or planned, such as Operation Wraithbane to address off-road biking concerns, as well as serious and high profile cases being managed via Birmingham's Tackling Families Undermining Neighbourhoods (TFUN) group.</p>

4. OTHER KEY PROGRAMMES

In addition to the priorities outlined above, there are a number of other key programmes that will be progressed during 2016/17 including:

- Celebrate and promote the City's achievements. Acknowledge that Birmingham has many strengths, with youthful and diverse communities.
- Create positive narratives of all our neighbourhoods and take away the negative stigmas labelled against inner and outer city neighbourhoods.
- Engage young people to re-imaging their city and neighbourhoods as positive cohesive places to live.
- Establish short task and finish groups (6 months) to look at needs of communities.
- Develop toolkit for incoming communities – what is our core offer. Provide similar link to isolated communities.
- Develop better grassroots engagement – champion good work and sharing of best practice.
- Ensure there is better use of Faith Map and Community Group Map.

5. KEY BUDGET ISSUES

Equalities and Community Safety

I am responsible as the Cabinet Member, for a net revenue budget of £0.7m in 2016/17 to deliver my services (this represents gross expenditure of £3.6m and is offset by income of £2.9m). These resources include the Community Safety Grant of £1.9m provided through the Police and Crime Commissioner and the resources are utilised to deliver services commissioned through partners, the Equalities & Community Safety Team, Public CCTV and the PVE Programme.

These services (excluding the Community Safety Fund) have historically provided a major contribution to the delivery of the overall Savings Programme of the Council in order to meet the medium term financial challenge that is facing the Council. The savings for these services totalled £0.6m in 2016/17 and at this stage there are no planned further step up savings for future years to 2019/20.

It is possible that there will be a modest overspend for these services in 2016/17 – estimated at £0.7m (this has been effectively managed to this level and is a reflection of the complex re-structuring and consultation that is underway on the future operating model for the Equalities Team).

Councillor Waseem Zaffar

Cabinet Member for Openness, Transparency and Equality



Housing and Homes O&S Committee: Work Programme 2016/17

Chair: Cllr Victoria Quinn

Committee Members: Cllrs Gurdial Singh Atwal, Andy Cartwright, Matthew Gregson, Roger Harmer, Des Hughes, Mahmood Hussain, Mary Locke, Gary Sambrook, Sybil Spence, Ron Storer, Margaret Waddington

Officer Support: Scrutiny Team: Benita Wishart (464 6871) and Jayne Power (303 4810)
Committee Manager: Marie Reynolds (464 4104)

1 Meeting Schedule

Date	Item	Officer Contact / Attendees
28 June 2016 Committee Room 6	Informal Meeting: Work Programme Discussion	Benita Wishart/Jayne Power, Scrutiny Office
19 July 2016 Committee Room 2	Cabinet Member for Housing and Homes <ul style="list-style-type: none"> To set out key priorities 	Marcia Wynter, Cabinet Support Officer
	New Housing Allocations Scheme	Mike Walsh, Head of Service – Intelligence, Strategy and Prioritisation, Commissioning Centre of Excellence and Jim Crawshaw, Head of Housing Options
	Private Rented Sector	Pete Hobbs, Service Integration Head, Private Rented Sector
6 September 2016 Committee Room 2	EMT Housing Priorities	Jacqui Kennedy, Acting Strategic Director, Place
	Draft Domestic Abuse Prevention Strategy – to include tracking of the “Working with Communities to Prevent Relationship Violence” review	Pat Merrick, AD, Operations Commission, Commissioning Centre of Excellence and Max Vaughan, Lead - Behaviour Service Integration Manager, Commissioning Centre of Excellence



Date	Item	Officer Contact / Attendees
	Homelessness System Review	John Hardy, Commissioning Manager – Prevention, Commissioning Centre of Excellence and Jim Crawshaw, Head of Housing Options
11 October 2016 Committee Room 2	Cabinet Member for Transparency, Openness and Equality <ul style="list-style-type: none"> To set out key priorities relating to Housing and Homes remit 	Marcia Wynter, Cabinet Support Officer
	Cabinet Member for Housing and Homes. Discussion to include an update on the Housing Strategy, Homeless (including short term actions) and the implementation of the new Housing Allocations Policy	Marcia Wynter, Cabinet Support Officer Jim Crawshaw, Head of Housing Options John Hardy, Commissioning Manager – Prevention, Commissioning Centre of Excellence Rob James, Service Director, Housing Transformation Mike Walsh, Head of Service – Intelligence, Strategy and Prioritisation, Commissioning Centre of Excellence
8 November 2016 Committee Room 2	Private Rented Sector	Pete Hobbs, Service Integration Head, Private Rented Sector
	Evidence gathering for 'Tackling Winter Rough Sleeping'	Benita Wishart/Jayne Power, Scrutiny Office
	Homeless System Change Programme	John Hardy, Commissioning Manager – Prevention, Commissioning Centre of Excellence and Jim Crawshaw, Head of Housing Options



12 December 2016 Committee Room 2		
	Homeless System Change Programme	John Hardy, Commissioning Manager – Prevention, Commissioning Centre of Excellence and Jim Crawshaw, Head of Housing Options
17 January 2017 Committee Room 2		
	Homeless System Change Programme	John Hardy, Commissioning Manager – Prevention, Commissioning Centre of Excellence and Jim Crawshaw, Head of Housing Options
14 February 2017 Committee Room 6	Report on the Community Safety Partnership – annual report (a statutory responsibility). To include: off road bikes TBC	Geoffrey Taylor, BCSP Officer (Strategy)
7 March 2017 Committee Room 2	Cabinet Member for Housing and Homes <ul style="list-style-type: none"> To provide an update on key priorities – TBC 	Marcia Wynter, Cabinet Support Officer
	Tracking Report: Working with Communities to Prevent Relationship Violence	Paula Harding, Senior Service Manager and/or Pat Merrick, AD, Operations Commission and Max Vaughan, Lead - Behaviour Service Integration Manager, Commissioning Centre of Excellence
11 April 2017 Committee Room 2		

2 Further work areas of interest

- 2.1 The following work programme items could be scheduled if members wish to investigate further (to be discussed).



3 Other Meetings

Call in Meetings

Petitions

*None
scheduled*

Councillor Call for Action requests

*None
scheduled*

It is suggested that the Committee approves Tuesday at 2.00pm as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

4 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Housing and Homes O&S Committee's remit.

Reference	Title	Portfolio	Proposed Date of Decision
001895/2016	Yardley Brook Full Business Case (FBC) for Remediation and Development	Housing and Homes	18 Oct 2016
002354/2016	Driving Housing Growth – Building New Homes on the Bromford Estate	Housing and Homes	18 Oct 2016
001961/2016	Land Appropriations to support Housing Growth	Housing and Homes	15 Nov 2016
001429/2016	Disposal of Surplus Properties	Leader	15 Nov 2016
001813/2016	Birmingham Development Plan 2031	Leader	15 Nov 2016
000542/2015	Policy for the Use of Private Rented Sector to Meet Housing Needs	Housing and Homes	15 Nov 2016
001227/2016	Driving Housing Growth and supporting young people into employment through the BMHT Development Programme	Housing and Homes	15 Nov 2016