

Appendix 1 – Training Update

Cabinet Committee – Group Company Governance Report providing an Update On Training Activities

Training Provided since last update:

- 30th May 2019 – a specifically tailored commercial training session was provided by a highly regarded commercial director from the private sector. This included an overview of Non-executive Director skills, an understanding of business plans and business fundamentals, risk assessment and due diligence, financial trends and KPIs.
 - The session was attended by the Strategic Director of Inclusive Growth together with an Assistant Director of the same directorate who between them hold a number of highly commercial and high profile directorships
- 1:1 Sessions –
 - A 1:1 training session has been provided to another Assistant Director in the Inclusive Growth directorate who is a council nominated director of a company

Future Training Activities

- **Second training session on Director Roles and Responsibilities**
 - A further session will be conducted for those who could not attend the initial Director Training in January 2019 and for additional directors who have been further identified in the company 'cleanse' exercise
 - This session could attract a similar number of attendees as in January or potentially more and therefore consideration is being given to engaging and funding the external provider appointed previously.
 - Further details of dates and number of invitees to be circulated to Committee Members as soon as agreed.
- **Basic Trust and Charity Law Training – scheduled for 24th October 2019**
 - A date has been secured for the external specialist lawyer to provide training to Trust and Charity Trustees.
 - Members of the Trusts and Charities Committee will also be invited to attend.
 - We have reviewed the record of Charitable entities in which the Council are involved which has revealed more than 500 trustees in total. Of these, we consider approximately 50 are Council Members and officers (including Honorary Aldermen) and it is these 50 who will be invited to the training.
 - A Training invitation is due to be sent out imminently. Committee Members have already received a 'hold' email for the event

- **High Profile Director Training**

- We are in the process of reviewing our most 'high profile' companies with a view to provide additional, specifically tailored Director training.
- This would potentially involve training from a Commercial Director and a Health and Safety expert. It would be at a higher level than the roles and responsibilities training and would aim to have a real life (but anonymised) case study to walk through.
- Further updates will be presented to the Committee when available.

12th September 2019