



**CITY COUNCIL  
5 NOVEMBER 2019**

**WRITTEN  
QUESTIONS TO  
CABINET MEMBERS**



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTIONS**

**A To the Leader of the Council**

1. **Golden Boys Statue**  
From Councillor Adam Higgs
2. **Tax Justice**  
From Councillor Alex Yip
3. **Walsall Road Allotments**  
From Councillor Ron Storer
4. **Commonwealth Games Partner Contributions**  
From Councillor Charlotte Hodiala
5. **Public Realm Works**  
From Councillor Gareth Moore

**B To the Cabinet Member Children's Wellbeing**

1. **Hunter Hill School**  
From Councillor Alex Yip
2. **EHCP**  
From Councillor Adam Higgs
3. **EHCP Annual Reviews**  
From Councillor Debbie Clancy
4. **Support for SEN Parents**  
From Councillor Ken Wood
5. **SEND and Inclusion**  
From Councillor Adrian Delaney
6. **SEND Locality Hubs**  
From Councillor Maureen Cornish

7. **SEND Locality Hubs**  
From Councillor David Pears
8. **SEND Locality Hubs**  
From Councillor Suzanne Webb
9. **SEND Locality Hubs**  
From Councillor David Barrie
10. **SEND Locality Hubs**  
From Councillor Simon Morrall
11. **SEND Locality Hubs**  
From Councillor Eddie Freeman
12. **SEND Locality Hubs**  
From Councillor Timothy Huxtable
13. **SEND Interim and Consultancy Spend**  
From Councillor Deirdre Alden
14. **SEND Interim and Consultancy Spend 2**  
From Councillor Robert Alden

**C To the Cabinet Member for Finance and Resources**

1. **Savings not met**  
From Councillor Peter Fowler
2. **Financial Resilience Index**  
From Councillor Simon Morrall
3. **Insurance Claims**  
From Councillor David Barrie

**D To the Cabinet Member for Health and Social Care**

1. **Where would underspend be allocated to if allowed**  
From Councillor Neil Eustace
2. **Alleviating delayed discharges of care for patients**  
From Councillor Jon Hunt

**E To the Cabinet Member for Homes and Neighbourhoods**

1. **Meadvale Road**  
From Councillor Adrian Delaney
2. **Tollhouse Road**  
From Councillor Simon Morrall
3. **Leaseholder Costs**  
From Councillor Gary Sambrook
4. **Leaseholder Costs**  
From Councillor Debbie Clancy
5. **Door Entry Systems**  
From Councillor Eddie Freeman
6. **Door Entry Systems**  
From Councillor Peter Fowler

**F To the Cabinet Member for Street Scene and Parks**

1. **Street Bins**  
From Councillor Debbie Clancy
2. **Tyseley Incinerator**  
From Councillor Bob Beauchamp
3. **Street cleaning staff numbers**  
From Councillor Roger Harmer
4. **Street cleaning interventions and interactions with residents**  
From Councillor Paul Tilsley
5. **Street cleanings missed and uncompleted rounds**  
From Councillor Mike Ward
6. **Loss of rounds due to vehicle breakdowns with street cleaning**  
From Councillor Baber Baz

7. **Update of intended allocation of £15 million for waste collections and ground maintenance works**

From Councillor Neil Eustace

**G To the Cabinet Member for Transport and Environment**

1. **Car Parking Permit**

From Councillor Adam Higgs

2. **Workplace Parking Levy**

From Councillor Peter Fowler

3. **Workplace Parking Levy**

From Councillor Maureen Cornish

4. **Malcolm Walker Memorial**

From Councillor Robert Alden

5. **External spending for Workplace Parking Levy**

From Councillor Zaker Choudhry

6. **External spending for advice supporting the Birmingham Transport Plan**

From Councillor Mike Ward

7. **Project costs for Moor Street Pedestrianisation and River Statue projects**

From Councillor Jon Hunt

8. **A34 Perry Barr Transport Project Carbon Emissions and Nitrogen Levels**

From Councillor Morriam Jan

CITY COUNCIL – 5 NOVEMBER 2019

**WRITTEN QUESTION TO THE LEADER OF THE COUNCIL FROM  
COUNCILLOR ADAM HIGGS**

**“Golden Boys Statue”**

**Question:**

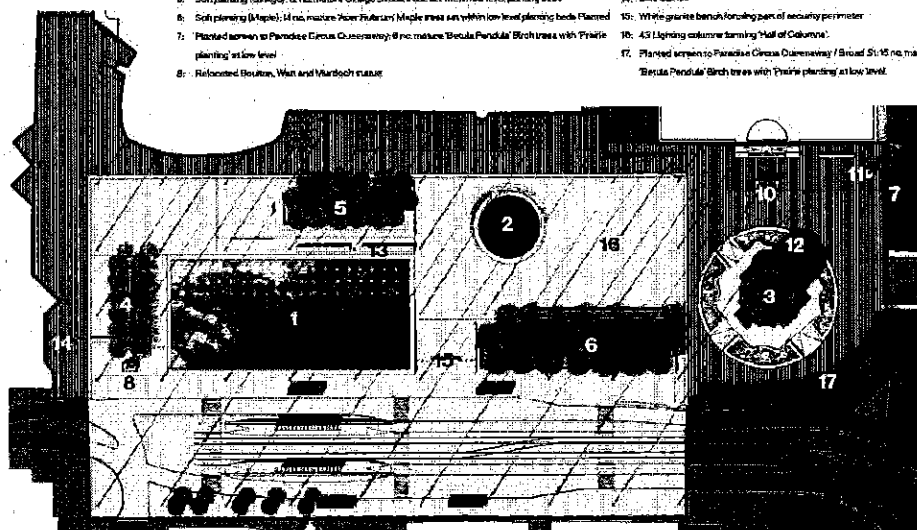
The Statue of Boulton, Watt and Murdoch that was moved to make way for the tram extension, was due to be returned to public view in late 2018 according to the press release at the time, when do you now expect it to be repositioned, and where?

**Answer:**

The Boulton, Watt and Murdoch (BMW) statue is scheduled to be re-sited into the square, indicated by number 8 on the plan (please see below). The statue was removed as part of the metro development works and was scheduled to be re-sited in readiness for Centenary Square's reopening in June this year. The concrete plinth has already been constructed on site. However, as you can see from the plan, the allocated area for BMW within the square is too close to the Symphony Hall's development area and falls within the development compound. To avoid risk of damage to BMW, it will be returned by the Metro team to public view in the square on completion of Symphony Hall's façade in September 2020.

Centenary Square: Proposed Site Plan

- 1: Extent of year feature with reflecting pool w/ fountain (use as public events space when drained).
- 2: Existing National Library of Birmingham amphitheatre staircase. Existing yolkstone paving and staircase cladding to be replaced with white granite.
- 3: Grade II Hall of Memory
- 4: Sward of Cherry trees (2 no mature Prunus c. yedoensis Cherry trees)
- 5: Soft planting (Ginkgo) 12 no mature Ginkgo Biloba trees set within low level planting beds
- 6: Soft planting (Maple) 14 no mature Acer Platanifolius Maple trees set within low level planting beds Planted
- 7: Planted screen to Paradise Circus Queensway 8 no mature Betula Pendula Birch trees with Prunella planting at low level
- 8: Relocated Boulton, Watt and Murdoch statue
- 9: Relocated 'A Real Birmingham Family' statue
- 10: Relocated 'Industry and Genius' sculpture
- 11: Relocated King Edward VII statue
- 12: Proposed planter with permeable seating and a no, ramped access
- 13: 2 no White granite benches
- 14: 8 no Stone
- 15: White granite bench forming part of security perimeter
- 16: 45 Lighting columns forming 'Hall of Columns'
- 17: Planted screen to Paradise Circus Queensway / Broad St 15 no mature Betula Pendula Birch trees with Prunella planting at low level







**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE LEADER OF THE COUNCIL FROM  
COUNCILLOR ALEX YIP**

**“Tax Justice”**

**Question:**

**Can you provide an update on all work completed to date to comply with the Tax Justice Motion agreed by Full Council on 12<sup>th</sup> July 2016?**

**Answer:**

Update to statements in the motion.

**Statement:**

The Pre-Qualification Questionnaire (PQQ) and Invitation to Tender (ITT) for the Open procedure states grounds for mandatory exclusion including the non-payment of taxes, social security contributions or VAT. These are pass/fail criteria.

**Actions/Current position:**

The Council's Selection Questionnaire follows the national template and includes pass/fail questions related to the detailed grounds for mandatory exclusion of an organisation that are referred to by a link to this web page:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/551130/List of Mandatory and Discretionary Exclusions.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/551130/List_of_Mandatory_and_Discretionary_Exclusions.pdf)

These include the following:

- fraudulent evasion within the meaning of section 170 of the Customs and Excise Management Act 1979 or section 72 of the Value Added Tax Act 1994;
- an offence in connection with taxation in the European Union within the meaning of section 71 of the Criminal Justice Act 1993;
- Non-payment of tax and social security contributions
- Breach of obligations relating to the payment of taxes or social security contributions that has been established by a judicial or administrative decision. Where any tax returns submitted on or after 1 October 2012 have been found to be incorrect as a result of:
  - HMRC successfully challenging the potential supplier under the General Anti – Abuse Rule (GAAR) or the “Halifax” abuse principle; or
  - a tax authority in a jurisdiction in which the potential supplier is established successfully challenging it under any tax rules or legislation that have an effect equivalent or similar to the GAAR or “Halifax” abuse principle;

a failure to notify, or failure of an avoidance scheme which the supplier is or was involved in, under the Disclosure of Tax Avoidance Scheme rules (DOTAS) or any equivalent or similar regime in a jurisdiction in which the supplier is established

**Statement:**

The PQQ also includes grounds for discretionary exclusion where non-payment of taxes/social security can be demonstrated where no binding legal decision has been taken. These are pass-fail criteria and follow the CCS guidance as above and in line with PPN 03/14.

**Action/Current position:**

Non-payment of tax and social security contributions now included in the PQQ.

**Statement:**

The Birmingham Business Charter for Social Responsibility (BBC4SR) contains the principle of Ethical Procurement which in turn requires Charter signatories to pay their fair share of taxes. This goes further than breach of obligation and essentially seeks to address tax avoidance mechanisms.

**Action/Current Position:**

Payment of fair share of taxes (other than that caught by the exclusion criteria above) would fall under part (i) of the BBC4SR below (and therefore not enforceable under the contract):

*"The BBC4SR has 2 main objectives which are delivered through 6 themes:*

*(i) Promote good practice. The BBC4SR is a set of guiding themes which the Council adheres to and invites all organisations to adopt as a mechanism for managing how they deliver social value. These may not be measured but will reflect the ethos and standard of best practice of an organisation which we would expect from a BBC4SR signatory.*

*This is particularly the case of the Good Employer and Ethical Procurement themes, where further information and links to good practice can be found below and in the accompanying guidance notes.*

*(ii) Seek relevant and proportionate commitments related to the subject matter of the contract. In accordance with PCR15 Regulation 70 which allows for inclusion of special conditions, which may include environmental, social or employment related considerations. These commitments form the basis of a Social Value Action Plan that covers the life of the contract and is managed throughout the contract period."*

**Statement:**

The imminent review of the BBC4SR will, amongst other things, be seeking to consult on PPN 03/14 and whether the Charter should incorporate and apply the model terms and conditions to be included in contracts as set out in PPN 03/14. However, the Council will need HMR/external professional advice in order to determine whether there has been a breach and also where there is a breach the adequacy and efficacy of any self-cleaning measures which have been implemented.

**Action/Current Position:**

The BBC4SR is not the mechanism to include the terms of contract stated in PPN 03/14, but see note below.

**Statement:**

In addition to the measures that the Council already takes, Council asks officers to investigate whether and how PPN 03/14 could be effectively included in the Council's Procurement Procedures and at a threshold which does not detrimentally impact on SMEs and Third Sector Organisations or otherwise impact on wider social value considerations covered by the BBC4SR's six principles of : Local Employment, Buy Birmingham First, Partners in Communities, Good Employer (incorporating the Birmingham Living Wage), Green and Sustainable and Ethical Procurement.

**Action/Current Position:**

Currently the clauses in the PPN 03/14 are not in the councils standard terms, however this is being reviewed for contracts that are over £5M.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE LEADER OF THE COUNCIL FROM  
COUNCILLOR RON STORER**

**“Walsall Road Allotments”**

**Question:**

**What protections are in place within the contract with BCU for the Commonwealth Games site, to ensure that the Walsall Road Allotments continue to be safeguarded?**

**Answer:**

The parameters of the Commonwealth Games and the new stadium development at Alexander Stadium are now established and there will be no impact on the allotments site. The site continues to benefit from the protections provided by the various Allotments Acts particularly the provisions of the Allotments Act 1925 which provides that the Secretary of State must be asked for consent before a 'statutory' allotment site can be disposed of by a local authority or taken out of allotment use. No such application has been made.

The ongoing involvement of BCU following the Games provides a lasting legacy for the stadium and will not involve use of the allotment site.



CITY COUNCIL – 5 NOVEMBER 2019

**WRITTEN QUESTION TO THE LEADER OF THE COUNCIL FROM  
COUNCILLOR CHARLOTTE HODIVALA**

**“Commonwealth Games Partner Contributions”**

**Question:**

**Please list all partner contributions committed to date for the Commonwealth Games and all those still outstanding.**

**Answer:**

The following table sets out the partner contributions as understood during the bid. To date £29m of the required £75m has been secured, with a decision on the contribution of the WMCA (£25m) anticipated to be made in November 2019, which would ensure that £54m was secured.

Work is continuing with partners who indicated their willingness to provide funding for the Commonwealth Games at the time of the Birmingham bid, with a view to securing formal agreements for all contributions over the coming months.

Partner	Contribution Value sought £'m	Status
West Midlands Combined Authority	25.0	Full Board approval anticipated in early November 2019. The case for this has been built on the Alexander Stadium Business case.
GBSLEP	20.0	The GBSLEP Board approved this funding (£20m) in their September 2019 meeting. The case for this was built on the Alexander Stadium Business case.
Black Country LEP	5.0	BC LEP have provided £5m of direct funding to Sandwell relating to the Aquatics Centre. Further conversations remain to be progressed about the grounds for a direct contribution.
C&W LEP	5.0	C&W LEP Board have confirmed £3m of the funding (September 2019) with a commitment to continue to work with BCC to achieve the £5m contribution.
Midlands Engine	10.0	BCC are liaising with the Midlands Engine team to identify how this funding might be realised
Universities	10.0	Both parties are in the process of creating a joint set of proposals for the sector which will need to be approved by senior management in both organisations before being presented to any of the Universities
CIL	5.0	Work under way to confirm timing of CIL funding availability and to identify specific elements of the overall programme that meet CIL requirements.
NEC (Revenue)	1.0	Agreed in principle, MoU to be progressed with the NEC
<b>Total</b>	<b>81.0</b>	<b>Note only £75m assumed in financial modelling.</b>





**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE LEADER OF THE COUNCIL FROM  
COUNCILLOR GARETH MOORE**

**“Public Realm Works”**

**Question:**

**By Ward, how much has been spent in total in each of the last 5 years on public realm works?**

**Answer:**

The majority of public realm work in the city is associated with developer or third party led projects covering new or refurbished commercial accommodation, housing and transport improvements such as the Midland Metro Extension. Third party expenditure is not recorded in the Council's accounts.

Public realm works delivered by the Council are generally funded from multiple sources including Section 106 planning obligations, external grant (e.g. Department for Transport, Greater Birmingham and Solihull Local Enterprise Partnership), corporate resources and private contributions. Notable examples over the last 5 years include Holyhead Road £0.068m; Longbridge £0.190m; Acocks Green £2.326m; Snow Hill £2.084m; Golden Square £2.283m; Caroline Street £0.197m and Centenary Square £15.500m.

Both planned and completed public realm works in the city centre are set out in the Big City Plan launched by the Conservative/Liberal Democrat coalition in 2010, with further projects to be reported in accordance with the Council's gateway and related financial approval framework. Further projects in urban centres will be set out in the Council's 'Urban Centres Framework for Inclusive Growth', which is to be presented for adoption by Cabinet in December 2019.



CITY COUNCIL – 5 NOVEMBER 2019

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S  
WELLBEING FROM COUNCILLOR ALEX YIP**

**"Hunter Hill School"**

**Question:**

**Ofsted have just published a particularly damning inspection report for Hunter Hill School, stating that "this school is failing its pupils". At what point did the Council become aware of the problems at this school and what steps did it take?**

**Answer:**

Hunters Hill College was judged by Ofsted to 'require improvement' in May 2016. Since this time the school has accessed support through the BEP.

A monitoring visit by Ofsted in July 2017 noted that 'Leadership and management are improving' and that 'The Birmingham Education Partnership (BEP) is providing effective support to the school in order to help it to improve. The link officer knows the school well and offers advice and challenge to leaders to help to improve the quality of education provided. The school has received regular visits from officers from BEP. The rapid recovery plan and the reviews commissioned by the partnership have helped leaders to improve the quality of teaching in the school. Leaders and governors value the input provided by BEP.'

An Ofsted inspection in October 2018 judged the school to 'require improvement' and noted that 'The support of advisers and external partners has been effective' and that 'There is a culture of safeguarding, and staff build positive relationships with pupils'.

In August 2019 additional leadership capacity for the school was sourced by BCC through BEP to address concerns around safeguarding.

A further inspection by Ofsted in September 2019 judged the school to be 'inadequate.'

A directive Academy Order has recently been issued to the school from the Department for Education.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S  
WELLBEING FROM COUNCILLOR ADAM HIGGS**

**“EHCP”**

**Question:**

**According to the most recent performance monitoring report which went to Cabinet, there has been a significant drop in the performance of SENAR since last year's damning Ofsted inspection, with only 68% of EHCPs being issued within the statutory 20 week timeframe. What actions are being taken to resolve this and who is leading on it?**

**Answer:**

Birmingham's performance for the completion of EHCPs being issued, dipped this month, although has remained above the national average. The authority recognise that this performance is not good enough and are addressing the systemic issues that underpin the high volume of request for an EHCPs.

**Strategic direction moving forward:**

- to move to a local area model for assessment and provision, so that resources are more locally accessed and managed
- specialist provision to be more inclusive of local need, so that travel distances are reduced and there is less needed to place pupils out of City and support in building local capacity
- SEN support service managers (educational psychology and advisory teachers) taking more responsibility for managing access to local provision and resources, through more local decision-making panels
- This will be achieved by freeing up their capacity to do this (and deliver school/pupil/family interventions) by reducing reliance on EHCP assessments to access resources in mainstream
- special schools having a more flexible role in their local area, for example through the provision of outreach or managing/supporting mainstream resource bases

Nichola Jones as Assistant Director Inclusion and SEND is the leading on this area.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S  
WELLBEING FROM COUNCILLOR DEBBIE CLANCY**

**“EHCP Annual Reviews”**

**Question:**

**For each academic year since 1st September 2014, please give the percentage of EHCP Annual Reviews that have met the statutory requirement for a decision to be made regarding amendments within 4 weeks of the paperwork being submitted to SENAR.**

**Answer:**

14 /15: 4.8%

15/16: 12.3%

16/17: 8.5%

17/18: 4.6%

18/19: 1.06%

The local authority recognises that the poor performance is not acceptable and has in place a planned programme to address the issues.





CITY COUNCIL – 5 NOVEMBER 2019

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S  
WELLBEING FROM COUNCILLOR KEN WOOD**

**"Support for SEN parents"**

**Question:**

**According to a report issued by the Commons Education Select Committee, parents of children with special education needs face "unlawful practices, buck passing and a treacle of bureaucracy". In Birmingham, what support is available to inform and advise parents of their rights and to challenge unlawful practices?**

**Answer:**

The quote above is not specifically attributed to Birmingham. In Birmingham through the **Special Educational Needs & Disability Information, Advice and Support Service (SENDIASS)** offers impartial information, advice and support to children and young people with special educational needs or disabilities.

The service is impartial, confidential, and free. The service can:

- Help to understand the referral process
- Act as a named contact throughout the process
- Help to communicate with everyone involved in the assessment process
- Provide information about personal budgets
- Signpost to other people who can help, if necessary.

Birmingham SENDIASS is part of a range of services provided by Birmingham City Council to deliver education services to children and young people in the City. While SENDIASS is provided 'in house' they work at 'arms' length' to the Council providing accessible, information, advice and support to children, young people and families on all matters related to special education needs and disability.

The service (formerly known as the Parent Partnership Service) was established in September 2014 as a result of the introduction of the Children and Families Act and the Special Educational Needs and Disability Regulations 2014. To take a lead in delivering an early intervention service supporting parents and families of children and young people with additional needs or disabilities, with an aim to build self-reliance and resilience for families.

In addition to these services the local authority are currently appointing **SEND PARENT LIAISON OFFICERS**. There will be a coordinator and four officers based in the North, South, East and West of the city who will work closely with the local team of professionals, supporting schools and families to improve communication and participation of parents, children and young people, seeking to avoid disagreements and earlier resolution of disagreements.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S  
WELLBEING FROM COUNCILLOR ADRIAN DELANEY**

**"SEND and Inclusion"**

**Question:**

**Please define what you mean by Inclusion and SEND and explain the difference between the two?**

**Answer:**

**Inclusion**

Inclusion in education refers to young people with special educational needs and disabilities having the right to being educated in mainstream schools alongside other children from their community rather than being educated in Special Schools

All schools have a duty to be accessible and inclusive for the children within their community with SEND.

**SEND –Special Education Needs and Disability**

A child or young person has SEND if they have a learning difficulty or disability which calls for special educational provision to be made for him or her. The Local Authority's job is to support parents with SEND children to access education and provide the best possible education for their children across the four areas of SEN:

1. Communication and interaction difficulties
2. Cognition and learning needs
3. Social, emotional and mental health difficulties
4. Sensory and/or physical needs



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S  
WELLBEING FROM COUNCILLOR MAUREEN CORNISH**

**“SEND Locality Hubs”**

**Question:**

**I understand that at a recent briefing for Members, it was stated that there are plans for SEND “locality hubs”. Please can you outline what services will be provided at each of these hubs?**

**Answer:**

**Please see attached poster outlining the SEND locality model.**



# The Birmingham SEND Locality Team

## The Locality Team

Building on and developing current good practice, SEND teams of professionals are being established in four localities (North, South, East and West). The teams will support settings and families, through LA and health funding as well as traded services. These multi agency teams will promote inclusive practices ensuring children and young people are prepared for key transitions and adulthood. The team of professionals include:

- Educational psychologists
- Specialist teachers and practitioners
- Speech and Language Therapists
- Occupational Therapists
- Nurses
- Primary Mental Health Workers
- Family support workers
- Parent link officers

## SENIOR LEADER UPDATES

Senior leaders within educational settings will work with the locality team to provide termly updates of data around the following trends:

- Fixed term and permanent exclusions
- Requests for Elective Home Education
- Numbers of learners on a part time placement
- Change of placement requests
- Requests for an EHC assessment
- Number of learners who are currently not attending school, including NEET data

The purpose of the data sharing is to inform developments within the locality. Information about placements in independent, special and resource base provision as well as enhanced allocation of resources will be shared annually with schools to plan and develop localised specialised support and provision.

## MEETINGS WITH SCHOOLS

### SEND INCLUSION AND REVIEW MEETINGS

In the Spring and Summer terms a consultation and planning meeting will be held with senior leaders in each school in the City to provide the opportunity to problem solve areas where the school are stuck and identify areas which require additional support to ensure the needs of children are met in their local school.

### SENCO Forums

The locality wide Senco forum will provide the opportunity to develop collaborative working between schools and agencies to build capacity as well as provide solution focussed approaches.



### SEND Termly Family Forum

The family forum will provide the opportunity for the specialist team of professionals to meet with the families in the locality. The forum also provides a network for families in the locality to enable peer to peer support and signposting to universal and targeted provision that is available across the city.

## PROFESSIONAL MEETINGS

### Locality Panels

Current centralised SEND and Inclusion panels, including the EHC panel, will be divided into 4 locality panels, based on area (North, South, East, West). Each locality panel will consider:

- Requests for statutory assessment of educational, health and care needs
- Enhanced (Top-up CRISP) support.
- Access to resource base provision.
- Access to special school/college placements.
- Transport requests for children and young people with complex needs

## THE HUB

A 'hub' will facilitate the area led provision across the City based in the North, South, East and West. The hub will provide a base for teams to work from and be an information and advice centre for children with SEND and their families.





**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S  
WELLBEING FROM COUNCILLOR DAVID PEARS**

**“SEND Locality Hubs”**

**Question:**

**I understand that at a recent briefing for Members, it was stated that there are plans for SEND “locality hubs”. Please can you outline where each of these ‘hubs’ will be located?**

**Answer:**

**North, South, East and West of the City**



CITY COUNCIL – 5 NOVEMBER 2019

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S  
WELLBEING FROM COUNCILLOR SUZANNE WEBB**

**“SEND Locality Hubs”**

**Question:**

**I understand that at a recent briefing for Members, it was stated that there are plans for SEND “locality hubs”. Can you please set out the proposed staffing structures and implications for existing staff, including details of any consultation carried out?**

**Answer:**

The locality hubs are based on the existing structures within the educational psychology and advisory team. Work has been undertaken with the team managers to coordinate the current activity to a more integrated way of working across the two teams. Initially the commencement of locality panels for agreeing additional support/specialist resources will take place from November.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S  
WELLBEING FROM COUNCILLOR DAVID BARRIE**

**“SEND Locality Hubs”**

**Question:**

**I understand that at a recent briefing for Members, it was stated that there are plans for SEND “locality hubs”. What are the commissioning arrangements for these hubs?**

**Answer:**

**The locality hubs relate to services within the SEND/Inclusion team – there is no requirement to commission new services.**



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S  
WELLBEING FROM COUNCILLOR SIMON MORRALL**

**“SEND Locality Hubs”**

**Question:**

**I understand that at a recent briefing for Members, it was stated that there are plans for SEND “locality hubs”. What is the business case for and budget allocated to these hubs?**

**Answer:**

**The hubs are based on existing services.**





**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S  
WELLBEING FROM COUNCILLOR EDDIE FREEMAN**

**“SEND Locality Hubs”**

**Question:**

**I understand that at a recent briefing for Members, it was stated that there are plans for SEND “locality hubs”. Can you provide details of when this change was approved and by whom?**

**Answer:**

The change in delivering the inclusion/SEND services, which is intended to commence in the New Year, has been discussed with team managers and the director as well as myself the portfolio holder, have been briefed and kept regularly updated.

The service is moving to locality panels to ensure the right professionals are part of the support and decision-making process for children and young people with SEND.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S  
WELLBEING FROM COUNCILLOR TIMOTHY HUXTABLE**

**“SEND Locality Hubs”**

**Question:**

**I understand that at a recent briefing for Members, it was stated that there are plans for SEND “locality hubs”. What is the timetable for implementation of these hubs?**

**Answer:**

**The integration of the work undertaken by the advisory and educational psychology teams will commence in January 2020.**



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S  
WELLBEING FROM COUNCILLOR DEIRDRE ALDEN**

**“SEND Interim and Consultancy spend”**

**Question:**

**How much has been spent on consultants and on interims at senior level with  
regard to SEND since January 2019?**

**Answer:**

**The total cost for this period is £207,440.**



CITY COUNCIL – 5 NOVEMBER 2019

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S  
WELLBEING FROM COUNCILLOR ROBERT ALDEN**

**“SEND Interim and Consultancy Spend 2”**

**Question:**

**How much has been spent on consultants and on interims at senior level with regard to SEND in each year since the 2014, including year to date?**

**Answer:**

The cost for each year is:

<b>Year</b>	<b>Cost £</b>
2014	0
2015	0
2016	35,738
2017	0
2018	79,350
2019 (to date)	207,440





CITY COUNCIL – 5 NOVEMBER 2019

**WRITTEN QUESTION TO THE CABINET MEMBER FOR FINANCE AND  
RESOURCES FROM COUNCILLOR PETER FOWLER**

**“Savings not met”**

**Question:**

**For each year since 2015/2016, including year to date, please list all planned savings not fully met on a recurring basis, including what the total of the saving not met for each was?**

**Answer:**

Two separate files have been provided in response.

The first spreadsheet (C1 Savings CFW since 2015-16) summarises the savings achieved on a one-off basis. Savings are identified as being delivered on a one-off basis when the original plan could not be implemented as originally envisaged, and services had not identified a robust and sustainable plan for delivering the saving on a long term basis. In some cases, services may have had several attempts at trying to deliver the savings on a one-off basis before the saving was eventually written out of the programme. Where one-off savings have been written out of the programme, they have been reflected in the Undelivered Savings spreadsheet. This means that the totals of the two spreadsheets cannot be added as some savings will appear in both spreadsheets.



C1 Savings CFW  
since 2015-16.xlsx

Separately, there are some savings that have been written out of the programme as services have been unable to deliver the original saving or provide an alternative as mitigations. Since 2015/16, the value of savings written out has totalled £92m. These are detailed in C1 Undelivered Savings.



C1 Undelivered  
Savings.xlsx



Ref. No. Directorate	Project Title	One off Savings Carried Forward  £m
<b>Savings Carried Forward from 2015/16</b>		
<b>Adult Social Care</b>		
P2 (15/16)	Adults - Business Transformation	(4.688)
P4 (15/16)	Changes in internal services - Older Adult Day Care & Elder Group	(0.097)
P5 (15/16)	Changes to internal services - Learning Disability Day Care	(0.250)
P6 (15/16)	Expansion of internal services - Shared Lives	(1.707)
P7 (15/16)	Changes in internal services Home Care Enablement	(1.050)
P9 (15/16)	Joint Adult and Children's approach to transitions	(1.000)
P16 (15/16)	Assessment and Support Planning	(6.061)
<b>Total Adult Social Care</b>		<b>(14.853)</b>
<b>Education &amp; Skills</b>		
E41 (15/16)	Employment team - Increase funding to support employment and skills functions	(0.313)
PL5	District Savings - Community Libraries	(0.211)
P22 (15/16)	Early Years	(0.555)
P23 (15/16)	Home to School Transport	(0.390)
P24 (15/16)	Unattached School Playing Fields	(0.268)
PL20	Birmingham Careers Service (Connexions)	(0.205)
PL40d	The future operating model for community libraries	(0.548)
<b>Total Education &amp; Skills</b>		<b>(2.490)</b>
<b>Inclusive Growth</b>		
E2 (15/16)	Reduce the Council's energy bill	(0.200)
E3 (15/16)	More closely align functions with partners in the public and private sectors from across the city region.	(0.100)
E4 (15/16)	Make the Smarter Choices Function Self Funding	(0.150)
E16 b (15/16)	Greater Birmingham & Solihull LEP (GBS LEP) Including Economic Research and Policy	(0.055)
E19 (15/16)	Establish an Energy Services Company	(0.100)
E31 (15/16)	Development and Regeneration	(0.187)
E34 (15/16)	Planning Management	(0.372)
E39 (15/16)	The proposal is to begin to align a number of these service areas so that the region benefits from more coordinated delivery of economic services, whilst the individual local authorities are able to reduce the cost of service by a reduction in overheads.	(0.050)
E45 (15/16)	The proposal identified potential staffing efficiencies from a merger of some of the services undertaken by Housing Development and Bham Property Services Housing Portfolio.	(0.100)
PL40ga	Review of Local Car parks, with a view to disposal or income generation	(0.045)
PL41a	A renegotiation of the Amey contract, in consultation with lenders to the project and DfT, in order to deliver a permanent reduction in investment and maintenance across a range of highway assets. Part of £6.5m savings target for the contract.	(1.000)
PL41b	A renegotiation of the Amey contract, in consultation with lenders to the project and DfT, in order to deliver a permanent reduction in investment and maintenance across a range of highway assets. Part of £6.5m savings target for the contract.	(0.500)
<b>Total Inclusive Growth</b>		<b>(2.859)</b>
<b>Digital &amp; Customer Services</b>		
E5 (15/16)	Make Digital Birmingham self-funding	(0.155)
E20d.8 (15/16)	Review of Corporate Strategy was not achieved in 2015/16. This service is part of the ISS review.	(0.320)
E20f (15/16)	2015/16 service redesigns left £192k undelivered and discharged through actions for one year only. This service is part of the ISS review.	(0.192)
E23 (15/16)	Service Birmingham	(6.800)
<b>Total Digital &amp; Customer Services</b>		<b>(7.467)</b>
E20a (15/16)	City Finance	(0.215)
E24	Acceleration of savings. As per E20a	(1.500)
<b>Total Finance &amp; Governance</b>		<b>(1.715)</b>
<b>Human Resources</b>		
E20b (15/16)	The new structure introduced in 2015/16 did not fully achieve the savings required. This service is part of the ISS review	(0.200)
<b>Total Human Resources</b>		<b>(0.200)</b>
<b>Neighbourhoods</b>		
PL1	District Savings - Business Support	(0.117)
PL4	District Savings - Community Development	(0.181)
PL6	District Savings - Neighbourhood Advice	(0.290)
PL8a	District Savings - Other Services	(0.100)
PL8c	District Savings - Other Services	(0.048)
PL19	Licensing	(0.339)
PL21b	Refuse Collection and Waste Disposal	(0.700)
PL23	Pest Control	(1.300)
PL26	Markets	(1.000)
PL40a	To cease the provision of existing community play services and securing delivery through alternative arrangements in the private and voluntary sector	(0.174)
PL40c	Community Development	(0.098)
PL40e	Neighbourhood Advice	(0.608)
PL40gc	Review of all back office functions (staffing, accommodation and IT) that support the District Services (in line with similar services in the Council)	(0.034)
PL40ge	Review of all back office functions (staffing, accommodation and IT) that support the District Services (in line with similar services in the Council)	(0.198)
PL40gh	Ward Support	(0.043)
<b>Total Neighbourhoods</b>		<b>(5.230)</b>
<b>Total Savings Carried Forward from 2015/16</b>		<b>(34.814)</b>

Savings Carried Forward from 2016/17		
<b>Adult Social Care</b>		
MIA14 (16/17)	Introduce charges for Telecare and reducing spend on joint equipment contracts	(0.400)
MIA18 (16/17)	Internal Care Review - Care Centres.	(0.300)
MIA20 (16/17)	Internal Care Review - Older Adult Day Care	(0.218)
MIA21 (16/17)	Internal Care Review - Learning Disability Short Breaks.	(0.192)
MIA5 (16/17)	Internal Care Services - Younger Adults Day Care.	(0.702)
<b>Total Adult Social Care</b>		<b>(1.812)</b>
<b>Education &amp; Skills</b>		
CC27 (16/17)	Community Libraries	(1.059)
MIA3 (16/17)	Promote independent travel and reduce reliance on council funded transport.	(2.463)
P24 (15/16)	Partial Development of Education Playing Fields.	(0.088)
PL20 (16/17)	Birmingham Careers Service (Connexions)	(0.027)
<b>Total Education &amp; Skills</b>		<b>(3.637)</b>
<b>Digital &amp; Customer Services</b>		
CC22 (16/17)	Pay suppliers faster in exchange for discounts	(0.060)
E5 (16/17)	Make Digital Birmingham self-funding..	(0.050)
E5 (15/16)	Make Digital Birmingham self-funding..	(0.155)
E20d.9 (16/17)	Corporate Strategy	(0.146)
WOC2 (16/17)	Improving efficiencies.	(2.796)
<b>Total Digital &amp; Customer Services</b>		<b>(3.207)</b>
<b>Human Resources</b>		
E20b (16/17)	Human Resources	(1.280)
<b>Total Human Resources</b>		<b>(1.280)</b>
<b>Finance &amp; Governance</b>		
E25 (16/17)	Support Services	(0.700)
WOC2 (16/17)*	Improving Efficiencies	(0.030)
<b>Total Finance &amp; Governance</b>		<b>(0.730)</b>
<b>Inclusive Growth</b>		
WOC2 (16/17)	Improving efficiencies	(0.198)
<b>Total Inclusive Growth</b>		<b>(0.198)</b>
<b>Neighbourhoods</b>		
EGJ7 (16/17)	Create a commercial model for business support	(0.014)
PL26 (16/17)	Markets	(0.300)
SN26 (16/17)	Discontinue subsidies Non Framework Contract at Health and Wellbeing Centres	(0.316)
SN28 (16/17)	Reduction in costs (Parks)	(0.300)
SN32 (16/17)	Income Generation from Cofton Nursery	(0.306)
SN45 (16/17)	Disposal of unwanted/under utilised parks land (8 acres per year)	(0.200)
WOC1*	Savings from 2016/17	(0.243)
<b>Total Neighbourhoods</b>		<b>(1.679)</b>
<b>Cross Cutting</b>		
WOC1	Workforce proposals requiring changes to terms and conditions	(1.900)
<b>Total Cross Cutting</b>		<b>(1.900)</b>
<b>Total Savings Carried Forward from 2016/17</b>		<b>(14.443)</b>

Savings Carried Forward from 2017/18		
<b>Adult Social Care</b>		
HW3	Specialist Care Services	(1.500)
MYR1	Adult Packages of Care	0.000
HW1	ASCH Commissioning	0.000
HW8	Specialist Care Services	(1.262)
HW9	Assessment & Support Planning	0.000
<b>Total Adult Social Care</b>		<b>(2.762)</b>
<b>Inclusive Growth</b>		
SN35*	Transportation & Connectivity	(0.116)
MYR4/HH11/SN40	InReach Housing Programme	(1.072)
WOC1*/WOC2 (16/17)	Birmingham Property Services	(0.230)
<b>Total Inclusive Growth</b>		<b>(1.418)</b>
<b>Digital &amp; Customer Services</b>		
CC1 17+, CC23 16+, E23 16+	ICT & D strategy.	(10.920)
<b>Total Digital &amp; Customer Services</b>		<b>(10.920)</b>
<b>Finance &amp; Governance</b>		
WOC2 (16/17)	Improving Efficiencies	(0.030)
<b>Total Finance &amp; Governance</b>		<b>(0.030)</b>
<b>Neighbourhoods</b>		
HN7	Asset & Property Disposal Programme	(0.100)
SN26*	Discontinue Non Framework Contract at Health and Wellbeing Centres	(0.230)
SN32 (16/17)	Income Generation from Cofton Nursery	(0.306)
<b>Total Neighbourhoods</b>		<b>(0.636)</b>
<b>Total Savings Carried Forward from 2017/18</b>		<b>(15.756)</b>

Savings Carried Forward from 2018/19		
<b>Adult Social Care</b>		
AD005 18+ cf.	Corporate Director	(0.350)
	Public Health Contracts	(1.340)
<b>Total Adult Social Care</b>		<b>(1.690)</b>
<b>Inclusive Growth</b>		
CC26 16+ CF	Council administrative buildings reduction	(0.566)
MYR4/HH11/SN40 CF	InReach Housing Programme	(0.905)
SN35 16+ CF	Expansion of City Centre on-street parking, concessions and restrictions	(0.463)
<b>Total Inclusive Growth</b>		<b>(1.934)</b>
<b>Digital &amp; Customer Services</b>		
CC1 17+ / CC23 16+ / E23 16+ CF	Implementation of ICT & D strategy to reduce spend on core IT Infrastructure and development project	(4.145)

<b>Total Digital &amp; Customer Services</b>		<b>(4.145)</b>
<b>Finance &amp; Governance</b>		
CC4 17+	Increase advertising income from payment advertising	(0.500)
SS002	Corporate Procurement Services	(0.030)
<b>Total Finance &amp; Governance</b>		<b>(0.530)</b>
<b>Human Resources</b>		
WOC1 CF	Allocation of workforce savings *	(0.204)
<b>Total Human Resources</b>		<b>(0.204)</b>
<b>Neighbourhoods</b>		
HN7 17+ CF	Asset and property disposal programme	(0.700)
HW2 17+ CF	Review future options for wellbeing centres and community hubs	(0.700)
PL004 CF	Bereavement Services	(0.060)
SN24 16+ CF	Provide above ground mausoleums and vaults	(0.209)
SN26 16+ CF	Discontinue Non Framework Contract at Health and Wellbeing Centres	(0.419)
SN32 16+ CF	Income Generation from Cofon Nursery	(0.306)
SN45 16+ CF	Disposal of unwanted/under utilised parks land (8 acres per year)	(0.200)
WOC1 CF	Allocation of workforce savings	(0.988)
<b>Total Neighbourhoods</b>		<b>(3.582)</b>
<b>Total Savings Carried Forward from 2018/19</b>		<b>(12.085)</b>
<b>Total Savings Carried Forward since 2015/16</b>		<b>(77.108)</b>



## Non Delivery by Year

	2015/16
<b>Adult Social Care</b>	
P2 Adults – Business Transformation	
P4 Changes in internal services – Older Adult Day Care & Elder Group	
P5 Changes to internal services – Learning Disability Day Care	
P6 Expansion of internal services – Shared Lives	
P7 Changes in internal services – Home Care Enablement	
P9 Joint Adults and Children's approach to transitions	
P2 - P9 Younger Adults Savings	
MIA10 Redesign and integrate services at scale across the health and social care economy	
MIA14 Introduce charges for Telecare and reducing spend on joint equipment contracts	
MIA16 Internal Care Review - Occupational Therapy.	
MIA17 Internal Care Review - Home Care Enablement	
AD007 Specialist Care Services	
<b>Total Adult Social Care</b>	<b>0.000</b>
<b>Education &amp; Skills</b>	
Children's savings issues	
MIA3 Promote independent travel and reduce reliance on council funded transport	
Travel Assist	
<b>Total Education &amp; Skills</b>	<b>0.000</b>
<b>Inclusive Growth</b>	
CC26 16+ Council administrative buildings reduction	
E2 Reduce the Council's Energy Bill	
E19 Establish an Energy Services Company	
E3 More closely aligned functions with partners in the public and private sectors from across the city region	
E34 Planning Management	
PL32 Highways Maintenance	
PL41a & b -Highways Maintenance	
Highways Maintenance - unachieved savings from prior years	
SN35 Expansion of City Centre On-Street Parking	
MYR4/HN11/SN40 InReach Housing Programme	
SN36 Biodiversity Supplementary Planning Document	
West Midland Combined Authority Costs	
Workforce Savings	
CC25 Maximising opportunities for accounting for capital costs	
MYR4/HN11/SN40 InReach Housing Programme	
SN1 Sharing of highways maintenance database with statutory undertakers	
CC103 Review of Non-Essential Expenditure	
<b>Total Inclusive Growth</b>	<b>0.000</b>
<b>Neighbourhoods</b>	
SN18 Purchase of New Bins to Developers	
SN20 Redesign Street Cleansing	
SN19 Transfer Queslett Landfill Site	
PL40 Strategic Managements (Former Districts)	
PL40c Community Development	
SN50 Community Safety	
Technical mitigations to offset non-delivery of savings SN18-20, PL40, PL40c and SN50	
EGJ7 Business Support Commercial Model	

PL26 Markets	
SN26 Discontinuation of subsidies Non Framework Contracts at Health & Wellbeing Centres	
PL022 Shelforce	
SN45 Disposal of unwanted/underutilised parks land (8 acres per year)	
CC104 Commercialisation	
PL125 Shelforce - Opportunities to Increase Profitability	
PL120A Trade Waste Income Generation	
PL126 Review of Managerial Arrangements Across the Directorate	
PL129 Parks Fees and Charges Review	
HN7 Asset and property disposal programme	
HW2 Review future options for wellbeing centres and community hubs	
SN24 Provide above ground mausoleums and vaults	
WOC1 Allocation of workforce savings	
<b>Total Neighbourhoods</b>	<b>0.000</b>
<b>Digital &amp; Customer Services</b>	
CC19 Revenue Services Transformation Programme to reduce Revenues Contract price further with Service Birmingham	
CC22 Pay suppliers faster in exchange for discounts	
CC21 Universal Credit Changes permitting staff reduction in contact centre Service Birmingham	
Court Costs recovery - mitigation against savings non-delivery	
<b>Total Digital &amp; Customer Services</b>	<b>0.000</b>
<b>Finance &amp; Governance</b>	
SS002A Commissioning and Procurement - Business and Commercial Development Team	
CY003 Cityserve	
CC4 Increase advertising income from pavement advertising	
<b>Total Finance &amp; Governance</b>	<b>0.000</b>
<b>Cross Cutting</b>	
Workforce proposals requiring changes to terms and conditions	
WOC2 Improving Efficiencies	
E20d.9 Corporate Strategy	
Mitigations for WOC2 and E20d above	
Future Operating Model/Improving efficiencies	
<b>Total Cross Cutting</b>	<b>0.000</b>
<b>Total non-delivery</b>	<b>0.000</b>

#### Notes

Directorates are as per the current directorate structure. Savings from previous years have been mapped



2016/17	2017/18	2018/19	2019/20	Total
4.688				4.688
0.097				0.097
0.250				0.250
1.707				1.707
1.050				1.050
1.000				1.000
3.819				3.819
20.000				20.000
0.400				0.400
0.020				0.020
1.500				1.500
			0.918	0.918
<b>34.531</b>	<b>0.000</b>	<b>0.000</b>	<b>0.918</b>	<b>35.449</b>
2.686				2.686
	1.946			1.946
0.421		1.300		1.721
<b>3.107</b>	<b>1.946</b>	<b>1.300</b>	<b>0.000</b>	<b>6.353</b>
0.600		2.134		2.134
0.750				0.600
0.150				0.750
				0.150
0.272				0.272
1.500				1.500
1.500				1.500
4.600				4.600
	0.116		0.052	0.168
		0.998		0.998
0.022				0.022
	0.037			0.037
0.464				0.464
0.200				0.200
			0.694	0.694
			0.050	0.050
			0.084	0.084
<b>10.058</b>	<b>0.153</b>	<b>3.132</b>	<b>0.880</b>	<b>14.223</b>
0.180				0.180
1.500				1.500
0.269				0.269
0.650				0.650
0.492				0.492
0.800				0.800
(0.700)				(0.700)
	0.032			0.032

	0.300			0.300
	0.316			0.316
			0.050	0.050
			0.400	0.400
			0.310	0.310
			0.050	0.050
			0.150	0.150
			0.500	0.500
			0.180	0.180
			1.100	1.100
			0.600	0.600
			0.209	0.209
			0.988	0.988
<b>3.191</b>	<b>0.648</b>	<b>0.000</b>	<b>4.537</b>	<b>8.376</b>
0.300				0.300
0.240				0.240
0.092				0.092
9.600				9.600
			(0.134)	(0.134)
<b>10.232</b>	<b>0.000</b>	<b>0.000</b>	<b>(0.134)</b>	<b>10.098</b>
		0.300		0.300
			0.187	0.187
			0.500	0.500
<b>0.000</b>	<b>0.000</b>	<b>0.300</b>	<b>0.687</b>	<b>0.987</b>
	0.281			0.281
	1.996			1.996
	0.039			0.039
	(0.216)			(0.216)
	14.610			14.610
<b>0.000</b>	<b>16.710</b>	<b>0.000</b>	<b>0.000</b>	<b>16.710</b>
<b>61.119</b>	<b>19.457</b>	<b>4.732</b>	<b>6.888</b>	<b>92.196</b>

I to the directorate the service currently falls under.

**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR FINANCE AND  
RESOURCES FROM COUNCILLOR SIMON MORRALL**

**“Financial Resilience Index”**

**Question:**

**Please provide a copy of the ‘score’ for each service area under CIPFA’s financial resilience index.**

**Answer:**

CIPFA has not released the final version of its Resilience Index. It is waiting until the release of local authority revenue and expenditure outturn data in November 2019, following which the Index is expected to be made publicly available.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR FINANCE AND  
RESOURCES FROM COUNCILLOR DAVID BARRIE**

**“Insurance Claims”**

**Question:**

**How many claims in number and value have been made by council against insurance and how much has been received in number and value?**

**Answer:**

The Council elects to self-insure the majority of its insurable risk through the adoption of high levels of excess on its major insurance policies and no claims have been made against its insurers for incidents occurring since the start of the 2018/19 financial year.

An internal insurance reserve exists for claims which fall within the policy excess, but which would have been insured in the absence of that excess. For the same financial period payments of £315,000 have been made from that reserve in respect of four claims for damage to Council property.

The insurance reserve also meets claims where the Council has incurred a legal liability for injury to Council employees or third parties or damage to third party property, which fall within the insurance excess. For incidents occurring since the start of the 2018/19 607 claims have been received. To date £539,000 has been paid to claimants and their representatives and a further £3,764,000 has been reserved pending final decisions on liability and quantum.

This information excludes liability for injury and damage occurring on roads and pavements (Highways Maintainable at Public Expense) as these claims are paid by Amey under the terms of their contract with the Council.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR HEALTH AND SOCIAL CARE FROM COUNCILLOR NEIL EUSTACE**

**“Where would underspend be allocated to if allowed”**

**Question:**

**If the Directorate was allowed to retain its underspend, currently projected at nearly £8 million, what would she allocate the funds to?**

**Answer:**

**Transitions and Mental Health.**





**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR HEALTH AND SOCIAL CARE FROM COUNCILLOR JON HUNT**

**“Alleviating delayed discharges of care for patients”**

**Question:**

**Hospitals have struggled with continuing pressure over the summer months, evidenced in recent performance reports by continuing problems with delayed discharge of care. What could her Directorate to do alleviate this, given the resources?**

**Answer:**

It is important to note that there has been increased demand seen across the Health Care system during the summer of 2019. For the week commencing the 23<sup>rd</sup> September there was a 14.74% increase in attendance across all acute organisations.

There has been similar increased demand for the Ambulance Service; September 2019 had a 4.9% increase in activity above contract levels. There is evidence now emerging that the spike in demand was experienced nationally.

The Adult Social Care directorate has been over recent years been transforming the way it works and will continue working with partners to:

- Embed the principles of Home First
- Work with the care home sector to try to reduce admissions
- Implement the Early Intervention Community Team to reduce admission from the community
- Tightening operational processes such weekly escalation meetings to resolve complex delays



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR HOMES AND  
NEIGHBOURHOODS FROM COUNCILLOR ADRIAN DELANEY**

**“Meadvale Road”**

**Question:**

**What was the Cost of installation of secure door entry and new door/frontage  
at 83-93 Meadvale Road, Rednal?**

**Answer:**

To date, the cost of the works are £16,919 but the works are not yet complete.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR HOMES AND  
NEIGHBOURHOODS FROM COUNCILLOR SIMON MORRALL**

**“Tollhouse Road”**

**Question:**

**What is the cost of installation of a secure door entry and new frontage of flats  
1-15 Tollhouse Road, Rednal?**

**Answer:**

**The cost of the works was £32,988.30**



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR HOMES AND  
NEIGHBOURHOODS FROM COUNCILLOR GARY SAMBROOK**

**“Leaseholder costs”**

**Question:**

**How many leaseholders have been made to contribute towards the costs of  
door entry systems on council owned blocks of flats since 2016?**

**Answer:**

2015/16 = 0 leaseholders

2016/17 – 114

2017/18 – 197

2018/19 – 128

**= 439 leaseholders**





**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR HOMES AND  
NEIGHBOURHOODS FROM COUNCILLOR DEBBIE CLANCY**

**“Leaseholder consultation”**

**Question:**

**What is the policy for consulting with leaseholders prior to any work for which they will be charged, on Council owned properties, prior to that work being carried out?**

**Answer:**

Please see attached policy



Leaseholder  
procedure v 5.doc



# LEASEHOLDER PROCEDURE

## Contents

### **Foreword**

- i) Flat Information
- ii) Reason for Procedure

### **Leasehold Procedure**

- 1) Programme Phase
- 2) Preliminary Notification Phase
- 3) Establish Lease Type
- 4) Determine Scope of Works
- 5) Primary Notification Phase
- 6) Completing Works

### **Appendix**

- A Note on Schemes Involving Many Leaseholders
- A Note on Windows
- A Note on TMO's + List of Recognised TMO's / Resident Associations

## Foreword

### **i) Flat Information**

All flats sold by BCC are sold as leaseholders.

BCC still own the fabric of the building: therefore, BCC are responsible for its maintenance, as all other council properties.

## **ii) Reason for Procedure**

If the cost of the works to block exceeds £250 per unit, then a formal consultation process has to take place with the leaseholder.

For works under £250 per unit there is no formal consultation process however costs will still have to be supplied by Contractors so that the Leasehold Team know to record the expenditure and to invoice the leaseholders once the work is complete.

**Failure to comply with the formal procedure, then BCC may not be able to charge the leaseholder for their contribution**

The procedure also applies to repairs carried out to leaseholder blocks.

## **Leasehold Procedure**

### **1. Programme Phase**

Programmes of work are issued by the Capital Investment Team. Leaseholder blocks are identified on the programme along with the actual leaseholders within each block.

### **2. Preliminary Notification Phase**

Once programmes are known BCC will issue a Pre-Notification letter to each leaseholder notifying them that they are on a programme in the forthcoming financial year along with a brief description of what the work will entail. This is not essential under leasehold legislation however it is good practise and will assist in smooth delivery of the programme.

### **3. Establish Lease Type**

The BCC Leasehold Team will advise on the type of lease that each leaseholder has as there are several different types of leases in place and they determine the extent of works that are re-chargeable.

*Example, under some leases the leaseholders only pay for the replacement of an existing door entry system, however under others they will have to pay for replacements and the installation of a new door entry system.*

The Leasehold Team also check the leaseholders name, alternate billing address as many properties are sub-let and carry out a block address check to ensure all relevant properties are included in the calculations and subsequent Notice of Intention.

#### **4. Determine Scope of Works**

Joint surveys by Contractors and BCC staff are to be carried out to determine the scope of the works which will enable detailed costings to be prepared.

Works could include some or all of the following:

- Window replacement individual dwellings
- Window replacement communal areas
- Fascia, soffit and rainwater goods
- External repairs/painting
- Internal painting (communal areas)
- Structural
- Re-roofing
- Environmental Works

The total cost of the work for the block is broken down in to the individual elements of work, and includes all the additional costs such as overheads, profit, design and management fees etc. and is displayed in a standard format

The following are leaseholder's responsibility:

- All improvements/repairs within the dwelling
- The repair/replacement of their front door
- The repair/replacement of their rear door, unless it forms part of the combination frame incorporating a window.
- The replacement and painting of their external store/shed doors.

#### **5. Primary Notification Phase**

Contractors supply detailed costings for both the block and the individual flats in line with the agreed scope of work to BCC for preparation of the Notices of Intention. The costs will have to be issued in the agreed format.

BCC issue the Notices of Intention to the leaseholders and updates the NOI tracker to indicate when issued. The NOI will include the following information;-

- Copies of the relevant specifications
- A detailed breakdown of the cost for each element of work
- A copy of the payment procedure

The Notice also informs the leaseholder that they have a 30-day period to raise objections or seek further clarification regarding costs, specification and payment procedure.

BCC will also include works under £250 on the NOI tracker and a letter will be sent to leaseholders advising them of the works and the costs however the 30 day notice period does not apply.

**No work can commence on any property within the block until the 30-day notification period has expired.**

BCC will advise when the 30 day notification period has expired and works can commence or if any objections to the work have been received and therefore work cannot commence until a formal response has been issued. BCC have to respond to any formal requests within 21 days of receipt.

If windows are to be replaced an acceptance form is provided for the leaseholder to sign and return in a stamped addressed envelope agreeing to the window replacement and subsequent payment prior to windows going into production..

Letters confirming start dates or notification that scaffold is going to be erected should be sent by the Partners.

Contractors are to liaise with BCC representatives before commencing manufacturing or installation to obtain approval to proceed with the leaseholders work or with the work to the structure/block.

## **6. Completing Works**

Once the work is completed block jointly re-measured to determine final costs prior to production of final invoice. Contractors are to provide BCC with an invoice for the actual cost of the works.

**This process needs to be completed within 6 months or BCC may not be able to charge the leaseholder.**

**If the Partners do not comply then BCC will counter charge the Partners for the loss.**

Contractor's representatives are to carry out an inspection of the property upon practical completion to ensure works are completed to the satisfaction of the leaseholder and issue the relevant maintenance manuals, if required.

## Appendix

### **A Note on Schemes Involving Many Leaseholders**

On schemes involving a large number of leaseholders such as multi-storey blocks or where the costs are high then the best course would be to hold a public meeting to discuss the process, nature of works and the costs before the Notice of Intention is issued. Representatives from the Leasehold Team, Capital Investment Team and the Contractor will be in attendance.

### **A Note on TMO's**

With regards to the existing TMO's the Leaseholder procedure is the same except that a Notice of Intention must be issued to the TMO as well as the leaseholders. This also includes any recognized residents associations that are set up.

The TMO and residents associations that are recognised are:

#### **Manor Close Residents Management Organisation**

1 St Michael House  
Manor Close  
Melville Road  
Edgbaston  
Birmingham  
B16 9NF

#### **Bloomsbury Estate Management Board**

4 Meadway Tower  
52 Cromwell Street  
Nechells  
Birmingham  
B7 5QB

#### **Holly Rise Housing Cooperative Ltd**

Flat 23 Southam House  
141 Holly Bank Road  
Billesley  
Birmingham  
B13 0QZ

#### **Four Towers Management Organisation**

3 Kendal Tower

Malins Road  
Harborne  
Birmingham  
B17 0JY

**Roman Way Estate Community Interest Company**  
27 Underwood Close  
Edgbaston  
Birmingham  
B15 2SX

### **A Note on Windows**

The Leaseholders are able to replace their own windows subject to an agreed specification ( low-rise properties only ). When windows are being replaced in multi storey blocks there is no choice for leaseholders to opt out.

The maintenance of the windows will become the leaseholders through a "Deed of Variation to the Lease"

When carrying out the consultation for the replacement of the leaseholder's windows, the surveyor should consult on the style/design of the windows and get the leaseholder to confirm their acceptance and sign the survey sheet/documentation.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR HOMES AND  
NEIGHBOURHOODS FROM COUNCILLOR EDDIE FREEMAN**

**“Door Entry Systems”**

**Question:**

**What is the overall budgeted cost for the cost of the introduction of Door entry  
systems on flats since April 2016**

**Answer:**

The overall budgeted cost is £2m per annum, therefore £8m.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR HOMES AND  
NEIGHBOURHOODS FROM COUNCILLOR PETER FOWLER**

**“Door Entry Systems 2”**

**Question:**

**How many door entry systems have been installed on council owned flat  
blocks since April 2016?**

**Answer:**

2016/17 – 84

2017/18 - 86

2018/19 – 30

2019/20 – 151 to date

**Total = 351**



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND  
PARKS FROM COUNCILLOR DEBBIE CLANCY**

**“Street Bins”**

**Question:**

**As of 1 April of each year since 2014, how many street bins were located in  
each Constituency?**

**Answer:**

The information in relation to numbers of street bins in Constituencies is not held.



CITY COUNCIL – 5 NOVEMBER 2019

**WRITTEN QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND PARKS FROM COUNCILLOR BOB BEAUCHAMP**

**“Tyseley Incinerator”**

**Question:**

**Prior to the contract extension in January 2019, what work was done to assess the state of repair of each of the chimneys at the incinerator which have since malfunctioned?**

**Answer:**

On 5<sup>th</sup> of October 2019 there was an extremely rare failure of one of the reactor towers which form part of the Flue Gas Treatment process (FGT) that is in turn part of the Energy Recovery Facility (ERF) at Tyseley.

Maintenance of the reactor Towers prior to the contract extension included, routine maintenance of the structural supports, dispersion blades, flow shields and hopper, as these are considered by industry experts to be the areas that are most at risk within the structure.

BCC developed a five-year Essential Works Programme with Veolia, to deal with end of life works at the ERF, with the aim of giving additional life to the current plant in readiness for the future procurement post 2023. The FGT process, that the reactor towers are part of, had been highlighted as one of the principal areas requiring end of life works and this was scheduled to begin in April 2020 and is set to continue until 2023.

The reactor tower is a 30 meter high structure with a diameter of 9.9 meters and weighs 35 tonnes, in 2017 Veolia had inspected the thermal breaks between the reactor vessel and its supporting structure as part of the routine maintenance as above. Advice from the independent engineering experts Fichtner Engineering Ltd has informed us that the failure in 2019 was due to very localised thinning of the reactor vessel at the 16 metre level which is not typical for a vessel of this type. Therefore this type of failure of the reactor could not have been reasonably foreseen by anyone. We continue to work with our engineering experts on the essential works programme moving forward.





CITY COUNCIL – 5 NOVEMBER 2019

**WRITTEN QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND PARKS FROM COUNCILLOR ROGER HARMER**

**“Street Cleaning Staff Numbers”**

**Question:**

**Please list, by depot, the number of staff assigned to street cleaning over the past five years.**

**Answer:**

As at the 1<sup>st</sup> September 2019 the FTE posts assigned to each depot are as follows

Depot	Service Manager GR6	Assistant Service Manager GR4	Team Leader GR4	GR3 Various	GR2 Beat Sweeper
Perry Barr	1	3	2	60	16
Redfern	1	3	3	65	18
Lifford	1	3	3	62	13
Montague Street	0.5	6	1	103	13
Total	3.5	15	9	290	60

This model has been in place since 2008. It should be noted that a Street Scene Restructure is underway which incorporates Street Cleansing.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND PARKS FROM COUNCILLOR PAUL TILSLEY**

**“Street Cleaning interventions and interactions with residents”**

**Question:**

**Can the Cabinet set out the number of interventions and interactions with residents undertaken by WRCO's, per month, since April 2019, stating whether it is by face to face contact or leaflet?**

**Answer:**

WRCOs are as the name suggests responsible for encouraging recycling and undertaking waste collections, rather than street cleaning. As a result, find below the amount of direct resident engagement interventions in relation to recycling made by the WRCOs, broken down by type of interaction.

Month	Total Direct Resident Engagement Interventions	Face to Face Contact		Leaflet Left	
		No	Yes	No	Yes
April	75	66	9	7	68
May	57	47	10	18	39
June	95	85	10	8	87
July	91	88	3	7	84
August	51	51	0	3	48
September	57	54	3	6	51
Up to 30 October	24	23	1	6	18
<b>TOTAL</b>	<b>450</b>	<b>414</b>	<b>36</b>	<b>55</b>	<b>395</b>

In addition, during the same period and linked to the overall cleanliness of streets they have logged 1741 incidents of Flytipping which has either been removed by the crews, referred through to Street Cleansing and or Waste Enforcement for action.



**CITY COUNCIL –5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND  
PARKS FROM COUNCILLOR MIKE WARD**

**“Street Cleanings’ missed and uncompleted rounds”**

**Question:**

**Is the Cabinet Member satisfied that the problem of missed rounds and  
uncompleted rounds has been resolved?**

**Answer:**

The daily statistics show significant improvement. However, I will not be happy until we consistently collect all bins and we have no missed collections.

We have been working hard with depot staff, crews and the Trades Unions to improve our performance but it only takes a breakdown, roads blocked through inconsiderate parking or sickness to create a missed collection.

There is a commitment at all levels of this service to resolve the problems, but this is an ongoing process of improvement.



**CITY COUNCIL – TUESDAY 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND  
PARKS FROM COUNCILLOR BABER BAZ**

**“Loss of rounds due to vehicle breakdowns with Street Cleaning”**

**Question:**

**How many collection rounds have been lost to vehicle breakdown since 1 April  
2019?**

**Answer:**

The Street Cleaning operation is not designed on a round basis therefore the data  
requested is not available.





CITY COUNCIL – 5 NOVEMBER 2019

**WRITTEN QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND  
PARKS FROM COUNCILLOR NEIL EUSTACE**

**“Up-date of intended allocation of £15 million for Waste Collections and Ground  
Maintenance vehicles”**

**Question:**

**Recent Cabinet papers indicated significant “slippage” in the spending of capital assigned for new Waste Collections and Ground Maintenance vehicles to the sum of £15 million. Can the Cabinet Member update Council on progress?**

**Answer:**

Ensuring that we procure the right vehicle types i.e. size (weight), fuel type, cab/body and chassis is vital and to inform this we have been trialling a number of different vehicles with staff and crews. The procurement process has been progressing as planned but the reason for the slippage is due to the delivery time of vehicles, the earliest we can expect our first delivery of new waste collection vehicles is May 2020.

The Ground Maintenance vehicles were purchased at the start of the new contract period when the service was brought back in house and have been deployed to carry out that work across the city.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR TRANSPORT AND ENVIRONMENT FROM COUNCILLOR ADAM HIGGS**

**“Car Parking Permit”**

**Question:**

**How many vehicles do you have registered against your Councillor car parking permit?**

**Answer:**

**One**



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR TRANSPORT AND ENVIRONMENT FROM COUNCILLOR PETER FOWLER**

**“Workplace Parking Levy”**

**Question:**

**On what date did the Council first start work on plans for the Workplace Parking Levy?**

**Answer:**

Procurement for the Workplace Parking Levy Study commission commenced in September 2018 with the Contract Award Letter issued to the consultant support, Pell Frischmann, on 3 October 2018. The project inception meeting for the development of the WPL Best Practice Review and WPL Strategic Outline Business Case was held on 5 October 2018.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR TRANSPORT AND ENVIRONMENT FROM COUNCILLOR MAUREEN CORNISH**

**“Workplace Parking Levy”**

**Question:**

**On what date was the WSP ‘Birmingham Clean Air Zone Feasibility, Additional Measures Study’ first commissioned as part as the introduction of CAZ D+?**

**Answer:**

Contract award was made to Mouchel (Part of WSP Global Inc) commencing 10 July 2017 for the CAZ Additional Measures Appraisal. The project inception meeting was held on 13 July 2017.





**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR TRANSPORT AND ENVIRONMENT FROM COUNCILLOR ROBERT ALDEN**

**“Malcolm Walker Memorial”**

**Question:**

**Can you please outline what steps you plan to take to protect the safety and future of the Malcolm Walker Memorial in Perry Barr during any ground works for highways changes in Perry Barr?**

**Answer:**

We are in contact with the Police Memorial Trust, and once the detailed design process is underway, we will be meeting with them to discuss how best to incorporate the memorial into the new layout.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR TRANSPORT AND  
ENVIRONMENT FROM COUNCILLOR ZAKER CHOUDHRY**

**“External spending for Workplace Parking Levy”**

**Question:**

**How much has been spent on external advice and support in developing the  
proposal for Workplace Parking Levy?**

**Answer:**

**To date £21,792.12 has been spent.**



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR TRANSPORT AND ENVIRONMENT FROM COUNCILLOR MIKE WARD**

**“External spending for advice supporting the Birmingham Transport Plan”**

**Question:**

**How much has been spent on external advice and support in developing the emerging Birmingham Transport Plan?**

**Answer:**

To date (30 October 2019), £8,596.30 has been spent.



**CITY COUNCIL – 5 NOVEMBER 2019**

**WRITTEN QUESTION TO THE CABINET MEMBER FOR TRANSPORT AND ENVIRONMENT FROM COUNCILLOR JON HUNT**

**“Projected costs for Moor Street Pedestrianisation and River Statue projects”**

**Question:**

**Could the Cabinet Member set out the projected costs of some of the City Centre projects that have been listed in recent Cabinet Papers, specifically the pedestrianisation of Moor Street and the restoration of the River (Flooze) Statue?**

**Answer:**

The Moor Street project seeks to remodel the area in front of the proposed HS2 Curzon Station rather than fully pedestrianise the area. The project is under development and costs will not be known until a preferred layout has been agreed between the Council and key stakeholders.

Outline costs for Victoria Square including the restoration of the River Statue are included within the private appendix of the report tabled at Cabinet on 29 October 2019.





CITY COUNCIL – 5 NOVEMBER 2019

**WRITTEN QUESTION TO THE CABINET MEMBER FOR TRANSPORT AND ENVIRONMENT FROM COUNCILLOR MORRIAM JAN**

**“A34 Perry Barr Transport Project Carbon Emissions and Nitrogen levels”**

**Question:**

**What will be the impact on Carbon Emissions and Nitrogen levels of the work and the disruption to transport networks of the A34 Perry Barr Transport Project? If precise estimates are not available, a range will be satisfactory.**

**Answer:**

It is assumed that the reference to 'nitrogen levels' means nitrogen oxide emissions. The nitrogen oxide emission forecasts for the scheme are reported in the Air Quality Impact Assessment Summary report that is attached to the Full Business Case for the Scheme at Appendix H. The report considers NO<sub>2</sub> emissions and Particulate Matter as these are considered by DfT to be the primary gases that impact on the Local Air Quality for a highway scheme. The summary report shows that 23 of the 24 receptors are predicted to see a reduction in annual mean NO<sub>2</sub> by 2026. The full Air Quality Impact Assessment report is a background document that is also available if more detail is required.

Carbon emissions are greenhouse gases, rather than local air quality issues, and the biggest impact on greenhouse gases is achieved by encouraging more people to use mass transit systems such as bus, train, tram and Sprint rather than using the car. The highway scheme will improve bus and sprint services by providing bus lanes and bus priority measures, and the improvements to cycling and pedestrian infrastructure will also encourage a greater uptake of active travel options. Other local transport improvements to the Perry Barr rail station and bus interchange are also expected to contribute to an increased usage of bus and train by commuters. The scheme's contribution to this mode shift will help to reduce carbon emissions across the north of Birmingham.

