APPENDIX A

CIVIC RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Lord Mayors Parlour Councillor Ray Hassall 1 Officer	Bergen-Holne, Germany	17-19 February 2016	 To visit the Queens Royal Hussars Practical Outcomes Many of the soldiers of the Regiment were recruited from the Birmingham area; the Regiment has the Freedom of the City and supports the City's Remembrance Day Parade each year. The visit was important in demonstrating that the Regiment is highly valued and that the City of Birmingham appreciates their commitment, not only to their City but also their Country. Especially as they are overseas it was an opportunity to show the soldiers that they are not forgotten and are still part of the Birmingham Community. 	£1,247 Flights £484 Accommodation £595 Subsistence £168
Lord Mayors Parlour Councillor Ray Hassall 1 Officer	Dublin, Eire	26-28 March 2016	Invited to attend the centenary of the 1916 Easter Rising to take part in recognition of the significant Irish community in Birmingham and the strong connections between the City and Ireland. Practical Outcomes • Attended a reception at The Department of Foreign Affairs and Trade, Iveagh House; a ceremony at the General Post Office, O'Connell Street; and a state reception in the presence of the President of Ireland at Dublin Castle. • The visit demonstrated that the City values its links with the Irish community and it will encourage Irish people and those of Irish descent living in Birmingham to continue to play an active part in the local community.	£1,543 Flights £685 Accommodation £730 Subsistence £128 Authorised by Councillor John Clancy

PARTNER CITY RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs 1 Officer	Frankfurt, Germany	16-17 December 2015	To meet with Frankfurt City Council officials to discuss the 50 th Anniversary celebrations for 2016 and the Frankfurt Christmas Market Practical Outcomes • Current version of the Anniversary Programme agreed with the Frankfurt City representatives and the PA to the Frankfurt Mayor. • Details of the first event agreed- the official launch event will take place in Frankfurt on 10 March 2016 for which BCC representatives will receive formal invitations. • Several cultural exchanges were discussed which will be funded by the Goethe Institute London these include: dance, poetry, literature, film, theatre and possibly visual arts. Examples: 1) Meeting with Mousonturm confirmed them as a promising partner for Birmingham Hippodrome – currently both organisations are looking for funding to support future projects); 2) potential theatre production was discussed and currently BeFestival is considering including it in their festival programme. 3) Poetry collaboration has been agreed between Dalibor Poesie and Apples and Snakes West Midlands; 4) Collaboration between Birmingham Literature Festival and Literaturn Frankfurt has been planned. • Youth Sports exchange between Birmingham and Frankfurt and Lyon was discussed and as a result an Erasmus Plus application is currently being submitted. • The Anniversary Gala has been planned for the 18 th of November in Birmingham to coincide with the launch of the Frankfurt Christmas Market. The Mayor of Frankfurt confirmed his attendance and the presence of the German Ambassador to the UK has also been secured.	£323 Flights £300 Subsistence £23 Accommodation costs met by Frankfurt Authorised by Paul Dransfield

PARTNER CITY RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Sports and Events – 1 Officer	Lyon, France	8-10 January 2016	Invited by the City of Frankfurt to explore the opportunity to develop a partnership between Birmingham, Frankfurt and Lyon as a trilateral youth exchange, building on the existing programme that is in its 7 th year Practical Outcomes Birmingham as a pilot for this year are planning to provide the opportunity for two local sports clubs from disadvantaged areas in Birmingham, the opportunity to represent Football & Badminton. The visit consisted of all parties from Frankfurt, Lyon and Birmingham meeting for the first time, networking and planning as part of preparation work on how the activity and arrangements will take place in July. Leads from the clubs were introduced to the leads from Frankfurt and Lyon, with support from a representative from Sport Birmingham, the lead organisation, that work closely with clubs operating in Birmingham. Worked in partnership on details around the program of activity throughout the week of the exchange and the practicalities of catering for children and staff being accommodated with the families of the host clubs during their stay in Lyon. It was agreed by the club leads in the first year that Birmingham would be taking young people with varied levels of ability ageing from 11- 14 to participate in previously agreed sports, being badminton and football. In total Birmingham clubs agreed to bring 20 to 22 young people. For the football the young people will all be male and for the badminton we agreed to bring a mix of female and male young people. The liaison officer ensured the clubs were supported throughout the planning visit. Worked with the leads from Frankfurt and Lyon on strengthening the relationship including the completion of a funding application to the Erasmus.	£259 Flights £182 Accommodation booked and paid for by Lyon Subsistence £77 Authorised by Jacqui Kennedy

NETWORK RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs – 1 Officer	Brussels, Belgium	18-19 January 2016	To attend a Eurocities EU Urban Agenda Working Group Practical Outcomes Representation from over 20 European cities. The meeting allowed the cities to work in a workshop environment to go through the draft of the Pact of Amsterdam (initiative led by the Dutch Presidency of the EU and the European Commission) which aims to strengthen the role and involvement of cities in the formulation and influence of Better EU funding, better regulation (legislation) and better co-ordination (policy). The meeting gathered many thoughts and contributions that led to a range of comments and adaptations to the draft Pact that was ultimately sent back to the European Commission and Dutch Ministry.	£337 Flights £180 Accommodation £120 Subsistence £37 Authorised by Paul Dransfield
Culture and Visitor Economy	Ghent, Belgium	27-28 January 2016	To attend a Eurocities Culture Forum Practical Outcomes • The focus of this forum meeting was on the interface between innovation and culture/science and art. Much of the practical part of the meeting was dedicated to seeing the Strijp5 project which is the huge expanse of the city formerly owned by Phillips and now converted into an intensive incubator for creative industries, producing the greatest density of patents in Europe. • The meeting also included a panel discussion with the EU commission, visits to the smart city project and the s'Hertogenbosch contemporary art gallery, as well as the blockbuster Hieronymus Bosch exhibition where delegates discussed new ways to enable museum collections to be shared including through technology (virtual visits) and by exchange of professional skills, rather than exchange of artefacts. • Attended working groups on Culture discussed the financial impact of international partnership such as the new Guggenheim project in Helsinki, as well as driving up engagement through collaborative working in the museum sector. • Presented the outcome of the visit of 25 European cities recently hosted by Birmingham to review and discuss the good practice of the city in meeting the need of neighbourhoods. • Took a leading role in the debate with the forum concerning the draft strategy, and in the discussion concerning how to improve the forum meeting for the upcoming visit to Oulu, to ensure that the strategy is delivered through the activities of the working groups and in the plenary agenda.	£170 Eurostar/train £125 Accommodation costs met by Eurocities Subsistence £45 Authorised by Paul Dransfield

NETWORK RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Digital Birmingham 1 Officer	Brussels, Belgium	19-20 January 2016	To attend a Eurocities Knowledge Society Forum (KSF) Practical Outcomes Contributed to the KSF smart city vision and tools, which will feed into EU policy; looked at growing development of 'intelligent' urban platforms that have the potential to support cities and its stakeholders to manage and exploit data assets more effectively for sustainable city planning, service transformation and standards and interoperability issues. This has helped BCC develop a specification for a data integration platform as part of a European Social and Innovation Fund (ESIF)	£298 Eurostar £144 Accomodation £114 Subsistence £40 Authorised by Paul Dransfield
European and International Affairs – 1 Officer	Brussels, Belgium	27-29 January 2016	To participate in a Eurocities Cohesion Policy Working Group and Executive Committee meeting Practical Outcomes • The Eurocities Executive Committee (officers) met to prepare the agenda, papers and content for the political debate for the up-coming politicians Executive Committee in February. This was an important meeting as the politicians Ex Com would see the 12 City Mayors (including Birmingham) joined for a range of high level discussions with 3 different EU Commissioners. • The visit also took in a meeting of the Eurocities Cohesion Policy Working Group (chaired by Birmingham) to outline and agree the forward plan for feeding into the future of EU Cohesion Policy post 2020. This work will influence the nature and scope of EU funding for cities post 2020.	£400 Flights/Eurostar £230 Accommodation £120 Subsistence £50 Authorised by Paul Dransfield

NETWORK RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs Councillor Lisa Trickett Councillor Albert Bore 1 Officer	Brussels, Belgium	22-23 February 2016	To participate in a Eurocities Executive Committee meeting. In addition meeting with EU Comissioners on Employment – Declaration on Work Practical Outcomes This visit was a meeting of the Eurocities Executive Committee (politicians). Birmingham is a member of the Ex Comm and in addition to the core business of the Ex Comm agenda, ie Birmingham is Treasurer and presents the latest budget position and financial perspectives, the meeting also encompassed three political debates with 3 separate EU Commissioners: Employment with Commissioner Thyssen, Growth with Commissioner Bienowska and the new EU Urban Agenda with Commissioner Cretu. During the debate on employment Birmingham presented its new £50m Youth Promise and promoted the brokering role of the city council, its partnership strengths and innovative approached the strategic leadership in the city.	£1,935 Flights £1,520 Accommodation £360 Subsistence £55 Authorised by Councillor John Clancy/Paul Dransfield
Culture 1 Officer	Eindhoven, Netherlands	16-19 March 2016	To attend a Eurocities Culture Forum Practical Outcomes The meeting was specifically to discuss and develop the strategy document for the Culture Forum, which is a new requirement of Eurocities. The strategy sets out the focus of the forum for the immediate future in terms of the three components of its work programme – sharing of good practice, influencing EU policy and undertaking projects relating to policy priorities. There was a lengthy discussion about the agenda of the upcoming forum meeting in Brabantstad.	£531 Flights £154 Accommodation £325 Subsistence £52 Authorised by Jacqui Kennedy

NETWORK RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Transportation – 1 Officer	Munster, Germany	21-23 March 2016	 To attend a Eurocities Mobility Forum Practical Outcomes The city logistics and green fleet working group has provided excellent insight into BCC' internal transport services and city readiness in discussions with Stockholm, eg. getting the supply chain ready. This is extremely critical for BCC in implementing a clean air zone and ensuring impacts on business is mitigated through enabling fleet transitions to compliant EU vehicle standards. This is also relevant to BCC if we are to avoid additional costs from running our own fleet or through our contracted/procured delivery partners. Able to update the forum on our participation in Opticities project in relation to predictive incident management gaining resilience in network performance through efficient intelligent systems and wider use of data. The site visits looking at cycle infrastructure were also extremely useful for bringing back learning to Implementing Birmingham cycle revolution. The thematic part of the conference again also extremely relevant to Birmingham where space is at a premium and competing against other use 	£885 Flights £610 Accommodation £193 Subsistence £82 Authorised by Waheed Nazir

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Sustainability – 1 Officer	Paris, France	7-8 December 2015	To participate in a Climate KIC event at the COP21 Conference aimed at trying to reach an international agreement on climate change Practical Outcomes • Birmingham was invited to speak about its work on the Transitions Cities project, funded by Climate KIC. This was important to raise the profile of the Green Commission and the role of cities in addressing climate change to an international audience.	ALL COSTS MET BY EUROPEAN FUNDING Authorised by Paul Dransfield
Development – 2 Officers	Milan, Italy	8-10 December 2015	To participate in a City4Age project kick off meeting aimed at the use of online and transactional services by older people to manage their own independence. Practical Outcomes Bringing together all of the partners on the project to understand each of the partners offerings and to understand the project processes that have to be followed in order to claim the European Funding that has been awarded as part of the Project Grant. Birmingham is creating a test-bed of 100 older people working with public health and social care who have MCI (Mild Cognitive Impairments) to test their propensity to use digital technologies to enable them to remain independent in their own home for longer, thus enabling social care and health to save money from patient interaction and intervention. The project will identify how digital technologies can be used to help prevent or lengthen time that people are not institutionalised by helping them to do things for themselves using technology as the enabler and intervener. Birmingham is looking at using digital watches, smart phones, digital log book (personalised portal for each individual) and sensors to identify best interventions.	ALL COSTS MET BY EUROPEAN FUNDING Authorised by Paul Dransfield

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs – 1 Officer	Brussels, Belgium	13-14 January 2016	To hold 121 appraisal meetings with members of staff in the Greater Birmingham and West Midlands Office. In addition to discuss work planning over the coming year Practical Outcomes • Attended a one-day briefing by the European Commission to gain a better understanding of how Birmingham could develop a project proposal to be submitted under the new EU Urban Innovative Actions programme. • Undertook My Appraisal 121s with three members of staff at the Greater Birmingham and West Midlands Brussels office. • Held a team meeting with Greater Birmingham and West Midlands Brussels office staff to provide corporate updates and to undertake work planning for 2016.	£470 Flights/Eurostar £330 Accommodation £120 Subsistence £20 Authorised by Paul Dransfield
European and International Affairs – 1 Officer	Paris, France	19-20 January 2016	 To participate in an Urban Agenda high level partnership meeting on Urban Poverty Practical Outcomes This meeting was the inaugural meeting of the new Urban Poverty Platform which is one of four pilot platforms set up by the European Commission within the context of the new EU Urban Agenda. The meeting provided an opportunity for the 'partnership' (including the European Commission, Member States, Dutch Ministry, United Nations and Cities - Birmingham is one of four EU cities on the Platform) to set out its plans to develop and deliver an action plan that can deliver key recommendations on how the EC can develop better funding, a better coordination and integration of EU policy and better regulation. 	£443 Flights £262 Accommodation £144 Subsistence £37 Authorised by Paul Dransfield

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Development – 1 Officer	Ghent, Belgium	3 February 2016	To participate in an Open Transport Network consortium aimed at developing a new information service for residents and businesses giving them access to transport related data Practical Outcomes • Broad scope for visualisation discussed and agreed • Technical partners to continue to develop along the lines discussed • Birmingham to ensure that we are ready for the Project Review in March 2016. • Agreed to meet again in Luxemburg for the Project Review In March 2016	ALL COSTS MET BY EUROPEAN FUNDING Authorised by Paul Dransfield
European and International Affairs – 1 Officer	Brussels, Belgium	17-18 February 2016	To attend an Urban Development Network meeting. In addition to host an Interreg Europe Proposal partner meeting with representatives from Rotterdam and Malmo local authorities who have expressed an interest in joining/participating in the BCC/BCU led proprosal on urban manufacturing Practical Outcomes • This was a meeting of the Urban Development Network of which Birmingham is a member. This is an initiative of the European Commission that brings together, what are known as, Article 7 Cities from across Europe to share knowledge and practice on the implementation of their Article 7 responsibilities. • Birmingham will soon be designated Intermediate Body status (a devolution and EU funding and powers under Article 7 of the EU regulations) for some of its ERDF funding which is likely to be extended to the whole EU programme (£200m). • There is also further potential to extend this across the wider WMCA EU programmes. The network helpfully shares and compares the different implementation models and facilitates workshop discussions and presentations on the implementation challenges.	£466 Flights/Eurostar £300 Accommodation £120 Subsistence £46 Authorised by Paul Dransfield

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Development Councillor Tahir Ali 1 Officer	Brussels, Belgium	27-28 January 2016	 To participate in the Transport of Smart Cities 2016 Conference Practical Outcomes An opportunity to further understand how electrification transforms cities; the role of smart mobility as a service; smart city logistics; new smart city concepts; and funding and procurement considerations. Opportunity for BCC to sit on a conference panel to discuss the above topics and show Birmingham's commitment to smart city initiatives. Met with the European Commissioner for Transport to pursue the case for further European funding in this area and a standardisation of datasets. Networking with European colleagues, sharing of current practices, discussions around current and future EU funding rounds and demonstrating a 'Birmingham' presence. In addition, contact was made with a number of public and private sector partners, with potential for joining new project consortia for the next Horizon 2020 EU funding round. Good linkages were also made with traffic signals experts who have subsequently provided support in terms of addressing congestion issues in Birmingham at key hotspots 	ALL COSTS MET BY EUROPEAN FUNDING Authorised by Paul Dransfield

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Corporate Strategy 1 Officer Sports and Events 1 Officer	Krakow, Poland	24-26 February 2016	To participate in a Vital Cities – Urban Sports Promotion for Social inclusion, healthy and active living project meeting Practical Outcomes Culmination of Phase 1 of our Urbact Vital Cities project. Completed baseline study of 10 cities assessing their approaches to being a Vital City. Through the study we are now confident with supporting evidence that Vital cities is a sound concept shared amongst our cities that now creates a common purpose to unite us. At the meeting we were able to finalise the join input to the phase 2 bidding process.	ALL COSTS MET BY EUROPEAN FUNDING Authorised by Angela Probert/Jacqui Kennedy
City Finance 1 Officer	Brussels, Belgium	2-3 March 2016	To attend a European International Bank (EIB) meeting. Eurocities have been working with the EIB to ensure a better alignment of its urban investment priorities and financial tools for urban areas with the needs and priorities of the member cities. Practical Outcomes The EIB wishes to increase its lending and investment in the urban agenda, their preference being for some element of themed investment. There is a willingness to build levels of flexibility into their instruments and programmes to better service the needs of the cities. There is a willingness to explore risk sharing with public authorities – i.e. the characteristics of intermediated lending but with the co-ordination of a "standard" framework investment. There is potential for drawing EIB into the WMCA funds, in particular the Land Reclamation Fund. There are resources available for increasing awareness of the EIB offer – training sessions planned. Wished to maintain dialogue and continue to explore options and enhancements/flexibility with their financial instruments.	£265 Eurostar £95 Accommodation £120 Subsistence £50 Authorised by Jon Warlow

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Transportation 1 Officer	Limassol, Cyprus	2-4 March 2016	To attend a LARA Project meeting aimed at developing the technology that maps gas infrastructure piping underground through electronic tagging and using GIS systems Practical Outcomes • A Key element of the agenda was the partner update and review by the EU project officer of outputs to date. The BCC presentation provided details of the pilot studies, and GIS mapping data relating to the site (Tyseley Energy Park) where the pilot of the LARA tool will be implemented. • Issues of data agreements and licences were discussed, as each utility company, regarding pipes and cables underground have data protection requirements. • Assessment of the project data to date confirmed Tyseley Energy Park as the appropriate site as a demonstrator case study with the relationships with the water and gas industry. • The review of activities to date showed that the project is delivering on its outputs and is up to date. Overall assessment of progress was excellent, however specific data agreement requirements meant that it is more feasible for BCC to receive the LARA GIS tool directly and input its own and Severn Trent's data in directly, to avoid any data protection issues. • A master plan for the 1 st prototype will be developed for early dissemination, with the first pilot to take place in Kozani , Greece during the September 2016 project partner meeting schedule. • Decision of the consortium to shift the LARA workshop in Kuala Lumpur, Malaysia from May 2016 to October 2016 to take up the invitation to join forces with the European Space Station major conference in Kuala Lumpur, which will act as a key dissemination event for the project. • The project is also set to prepare a system demo to be presented to the European Space Solutions conference in the Hague in May. • BCC will set up its LARA pilot for November at Tyseley Energy Park.	ALL COSTS MET BY EUROPEAN FUNDING Authorised by Waheed Nazir

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Sustainability 1 Officer	Wroclaw, Poland	8-10 March 2016	To participate in a Transition Cities and Co-odinated Energy Related Public Procurement of Innovation Action for Cities (CEPPI) meetings Practical Outcomes Update on project progress from the other city partners, as well as budget and admin discussions. The meeting also enabled discussion on future projects when the current funding comes to its conclusion at the end of 2016. Chaired the meeting of the CEPPI project, which is looking to use public procurement of innovation to drive energy efficiency in cities. Identified the key tenders that we are hoping to influence through the project and to discuss the communications strategy.	ALL COSTS MET BY EUROPEAN FUNDING Authorised by Waheed Nazir

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Transportation 1 Officer	Luxembourg	9-11 March 2016	To attend an Open Transport Network (OTN) EU grant funded project aimed at creating virtual service hubs (websites) that pull together openly available data on transport, with the aim of providing better information to citizens, encouraging small businesses to develop new transport services and ultimately to improve the travel experience of citizens. Practical Outcomes • Birmingham is one of four pilot cities that will test the solution that is developed, the other 3 are Antwerp, Liberec (Czech Republic) and Issy (Paris). In Birmingham the focus will be on using the software to deliver better information on road safety. • Successfully passed the review and were given authority to continue with the project. • Agreed to double our user numbers for the open user groups to 200 by the end of January 2017, when the project would come to an end. • Technical partners to continue to develop the mobile app. • Discuss how the pilots would boost the user number in at the next meeting in Latvia in May 2016	ALL COSTS MET BY EUROPEAN FUNDING Authorised by Waheed Nazir

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Councillor John Clancy 2 Officers	Cannes, France	14-17 March 2016	To attend the MIPIM European property exhibition Practical Outcomes More than 700 delegates attended Greater Birmingham events, a 101% increase on 2015 Hosted 20 events across three days, including panel debates and key announcements Unveiling the Midlands Engine Pitchbook – showcasing 33 investment opportunities worth a combined £14.4 billion Biggest ever delegation at MIPIM 2016, with a record 42 public and private sector organisations working in collaboration Delegates from around the world gathered as details were also revealed of the £500 million Birmingham Smithfield project. M&G Real Estate will fund the construction of Ballymore's Three Snowhill, a 420,000 sq ft office development in Birmingham city centre. The circa £200 million scheme will be the largest ever speculative city centre office scheme built outside London. The news that PwC will be the first business to move into the £500 million Paradise Birmingham development - part of the UK's biggest Enterprise Zone	£6,797 Flights £1,361 Accommodation £3,900 Subsistence £115 Authorised by Councillor Ian Ward/Angela Probert

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Digital Birmingham 1 Officer	Zagreb, Croatia	15-16 March 2016	To participate in a Share Psi 2.0 network meeting aimed at developing best practice, open standards and methods for cities across Europe to easily create and share open data Practical Outcomes • This was the last formal meeting and the project will close after this meeting. • The meeting provided the details of the scope and requirements for the development of the local guides which is a contractual requirement of the project. By attending this event, BCC able to share and exchange knowledge with over 30 different organisations and build up our expertise. The event also enables us to build a 3 way partnership with the Open knowledge forum and the Open data Institute. • Open data is a key element of the Council's transparency agenda and is aligned to the council's key priorities and outcomes as set out in the Leaders and Council's statements.	ALL COSTS MET BY EUROPEAN FUNDING Authorised by Waheed Nazir

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Culture 1 Officer	Barcelona, Spain	16-19 March 2016	Invited to attend a "Towards an evaluation framework for effectiveness of the arts and culture in shared public spaces to promote intercultural dialogue and its impact" • Looked at a variety of multi-language, multi-approach, qualitative, quantitative, short-term and long-term reports, and best practices from every culture sub sector. • A desk research exercise is needed to find out what approaches to evaluation have been developed in this field, both in and outside the cultural sector. • This could involve research partners such as Universities or specialist consultancies and observatories. May find relevant evidence or methods in sectors like business, sports, migration and refugees, health and education. • This initial work may also assist in developing benchmarks as a starting point for future evidence gathering. While in some cases meaningful evidence may be obtained within a short period, it is likely that a longer term, longitudinal approach is needed to demonstrate the impact of culture in relation to intercultural dialogue and the wider social, economic and educative effects. • The practice of intercultural dialogue also implies that the associated approach to evaluation should be both devised and delivered in partnership with organisations that represent the interests of all parties involved. This may involve for example, a Refugee Council that already delivers a cultural programme, a Creative Europe network focusing on culture and migration, or a municipality.	£100 for subsistence. TRAVEL AND ACCOMMODATION COSTS MET BY ORGANISERS Authorised by Jacqui Kennedy

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs 1 Officer	Rotterdam, Netherlands	22-23 March 2016	To attend a large scale event launching 2 nd round calls for proposals relating to the Science, engineering and maths) STEM project aimed at engaging SMEs across Birmingham's creative industries sector Practical Outcomes • BCC alongside BCU are planning on submitting a proposal on Urban Manufacturing to the next INTERREG Europe call. The visit to Rotterdam was an opportunity to attend workshops on the key requirements of the application process presented by the INTERREG secretariat. • The visit was also an opportunity to arrange additional meetings with the City of Rotterdam who are expected to be a partner in the proposal and meetings with other cities who have expressed an interest in participation. The visit was successful in providing useful information and tips on the application process as well as securing the commitment from a number of key EU cities to engage in the proposal	ALL COSTS MET BY BIRMINGHAM CITY UNIVERSITY Authorised by Angela Probert

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Children's Services 1 Officer	Lisbon, Portugal	29 March – 2 April 2016	To attend the 6 th European Conference for Social Work Research Practical Outcomes Several Scandinavian presentations covered ideas of 'the missing majority' as a hidden degree against which we measure. Rendering this explicit will expose practice blind spots. Arguments about child welfare systems too easily individualising children out of family systems were well argued and several papers presented fresh ways to think about 'risk'. Working more proactively and intellectually with risk was advanced. Human rights debates supported this position. These papers highlighted the complexity of social work decision making – e.g. how to determine things are very worrying but potentially safe enough to leave children within family. What practice tools help? How do ideological and philosophical influences operate? Several papers debated austerity as a significant influence on practice by re-shaping the social work task as a delivery model on the states behalf, and less a development offer to help vulnerable people and families. A series of papers debated political and natural disasters and the social work role and task. Northern Ireland and Middle East conflict zones illustrated the potential for working with family resilience through a human rights and social justice contribution. Debates around organisational influences and how these affect decision making were interesting and helpful. One paper highlighted how 'accountability' messages by senior leaders can encourage social workers to avoid decision making, and defer to managers.	£541 Flights £185 Accommodation £270 Subsistence £86 Authorised by Alastair Gibbons

Conference learning to take forward:
a) Families as resource – families in the broadest
definitional sense as families and extended kin
networks who offer resources for children.
b) Families as resources for each other – an example
from Norway of linking families with each other during
the child protection process. This offers support by
experienced families with families that may be worried
or anxious about what is happening. Families as
experts to help each other succeed.
c) Knowledge exchange – social workers seeing
themselves as producers of knowledge with children
and families. The idea being knowledge is produced
through our practice. This is complemented by formal
empirical research.
d) Social work practice skills and qualitative research
skills are one and the same. Practitioners and
researchers use the qualitative interview method,
focus groups, and a range of analysis skills.
e) Principal social workers can use ethnographic
research skills to understand how organisational
culture affects practice. And suggest ways to improve
this.
f) Have linked with academic social workers from
Northern Ireland to continue to discuss the social work
task in political conflict, and bring this thinking to our
radicalisation and extremism debates. We need more
empirical research.
g) The capabilities approach offers us a new strengths
based model to working with families and their
communities.
BCC are interested in linking families with families in
child protection. This is a tangible way to bring the
conference learning to help our families in
Birmingham
This was a well organised and stimulating conference.
This was a well organised and sufficiently conference.

Total Cost of visits = £17,010

No of visits by Members = 5

No of visits by Officers = 28

No of visits at No Cost to the City = 10

Total cost of visits undertaken between 16 December and 2 April 2016

Date	No of visits	Cost
1 April 2015 to 30 June 2015	36	£8,648
1 July – 30 September 2015	32	£18,740
1 October – 30 December 2015	42	£15,910
1 January 2016 - 31 March 2016	25	£16,687

Visits summary 2014/2015

Date	No of visits	Cost
1 April 2014 to 30 June 2014	28	£21,966
1 July – 30 September 2014	16	£7,833
1 October – 30 December 2014	39	£14,659
1 January 2015 to 31 March 2015	21	£9,540
Totals	104	£53,998

Visits summary 2013/2014

Date	No of visits	Cost
1 April – 30 June 2013	52	£18,467
1 July - 30 September 2013	12	£8,210
1 October –30 December 2013	38	£5,696
1 January 2014 to 31 March 2014	23	£15,243
Totals	125	£47,616