

This is an example of an Action Plan template – you may want to use it to create your own Action Plan

	What's the Issue?	Where is it?	What do we want to see done about it?
1.	Parking (including schools)	All over the Ward, but particularly around the QE and local primary schools	Ensure policing and Traffic enforcement measures are deployed. Encourage use of public transport and walking to school
2.	Grass verges (management & maintenance)	Hotspots as above	Work with District Engineer and Amey to make environmental improvements and to 'design out' parking on verges
3.	Litter / clean streets / litter bin collections	Issue on Harborne High Street with take-aways. Also issue with private rented flats and communal bins	Improved responsiveness from local business owners re bins. Encourage residents not to put bins/bags out too early.
4.	Parks & open spaces (management & maintenance)	Queens & Grove Parks	Ensure parks remain clean and safe. Ensure that the City continues to maintain green spaces
5.	Community libraries	Harborne Library	Continue to support this much-loved and well-used library
6.	Amey roads / pavements / lights / trees	All over the Ward	Ensure that Amey take note & respond to resident concerns re road surfacing, overgrowing trees and street lighting
7.	Road safety	Ditto	Work with the police, schools & families to promote road safety
8.	Neighbourhood policing / community safety	Ditto	Continue to work in partnership with the police (joint meetings) to exchange intelligence and reduce crime.
9.	Housing & private renting	Ditto	Work with HLB and local residents to

			ensure safe living environments and encourage tenant participation
10.	Nursery schools, school admissions, Statement of Educational Need provision	Ditto	There is a severe shortage of primary school places in Harborne, and we will work with officers in an attempt to address this.
11.	Local jobs & skills	High Street	We will continue to support the BID and ensure that Harborne is an attractive place to work and develop new enterprises.
12.	Older people's care	Various	We will encourage the engagement of older residents in consultation activity. We will work with public and private sector care providers to ensure that older people have a good quality of life.