Finance and Resources Overview and Scrutiny Committee Work Programme 2023 / 24

The work of the Finance and Resources Overview and Scrutiny Committee underpins the delivery of all Corporate Priorities in the Corporate Plan 2022-26.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July 23	Planned Procurement Activities Report	To consider the Planned Procurement Activities report and scrutinise the governance and spend of Council contracts. The Committee to make any recommendations.	Committee meeting - single item 27 July 2023 Council House Committee Room 6 Deadline for reports: 18 July	Steve Sandercock, Assistant Director, Procurement		**Outcome:** Assurance of planned procurement activities.
July 23	Update on Stabilisation of the Oracle Financial and HR Management system	To provide the Committee with: Update on the background to the issues with the Oracle system and current challenges Work to address the challenges including governance, risk and timescales Work to learn lessons including governance, risk and timescales Progress on End of Year Accounts including timescales and risks.	Committee meeting - single item 27 July 2023 Council House Committee Room 6 Deadline for reports: 18 July	Fiona Greenway, Interim Director of Finance (S151 Officer)	Meena Kishinani, Director of Transformation	**Outcome:** Update on Stabilization of Oracle

		The Committee to make any recommendations.				
July 23	Implication of Equal Pay	To provide background to the Equal Pay liabilities for the Council To report on the values work that will underpin the budget recovery plan. Update on the Budget Recovery Plan and the Medium Term Financial Plan. Learning from Local Authority Best Value Intervention Reports The Committee to make any recommendations.	Committee meeting - single item 27 July 2023 Council House Committee Room 6 Deadline for reports: 18 July	Fiona Greenway, Interim Director of Finance (S151 Officer)		**Outcome:** Update on implications of Equal Pay
July 23	Work Programme	To review the Committee's work programme, agree work to be undertaken during August – November and issues for future consideration To consider the Council's Corporate Risk Register to inform the Committee's work programme.	Committee meeting - single item 27 July 2023 Council House Committee Room 6 Deadline for reports: 18 July	Fiona Bottrill, Senior Overview and Scrutiny Manager		

| September 23 | Planned Procurement Activities Report | To consider the Planned Procurement Activities (to be considered at Cabinet on 5th September) report and scrutinise the governance and spend of Council contracts. The Committee to make any recommendations. | Committee meeting - single item

7 September 2023

Council House Committee Room 6

Deadline for reports: 29 August | Steve Sandercock, Assistant Director, Procurement | | |
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| September 23 | Managing Council Risk including the Strategic Risk Register, Budget Risk and Savings Risks | Update members on risk management to inform Committee work programme | Committee meeting - single item

7 September 2023

Council House Committee Room 6

Deadline for reports: 29 August | Fiona Greenway, Interim Director of Finance (S151 Officer)

Sarah Dunlavey, Assistant Director, Audit & Risk Management | | It was requested at the July Committee Meeting that the Corporate Risk Register is included as a standing item. |
| September 23 | Update on Budget Recovery Plan and MTFP and Scrutiny Contribution to Budget Savings | To provide the Committee with an update on the current position with regard to the implications of Equal Pay, the Budget Recovery Plan and Values Framework. To consider the Corporate Savings Programme. | Committee meeting - single item

7 September 2023

Council House Committee Room 6 | Fiona Greenway, Interim Director of Finance (S151 Officer) | | |

		The Committee to make any recommendations.	Deadline for reports: 29 August			
September 23	Oracle Stabilisation Update	To provide the Committee with an update, to include: • Update on 'Safe and Compliant' • Update on Optimisation High Level Design • Oracle financial position • Key strategic risks from within the Oracle RAID log • Update on Oracle Management Review – including anticipated completion date. The Committee to make any recommendations.	Committee meeting - single item 7 September 2023 Council House Committee Room 6 Deadline for reports: 29 August	Meena Kishinani, Interim Director of Transformation Craig Buckley, Oracle Programme Director		
September 23	Job Evaluation – Permanent Pay Equity	To consider the report on Permanent Pay Equity presented to Cabinet on 25 July. To provide the Committee with an update on activity since that date.	Committee meeting - single item 7 September 2023	Deborah Cadman Chief Executive and Head of Paid Service Janie Berry, City Solicitor and Monitoring Officer		

| | | The Committee to agree how it will provide monitoring and oversight of the delivery of the programme.
The Committee to make any recommendations. | Council House Committee Room 6

Deadline for reports: 29 August | Fiona Greenway, Interim Director of Finance (S151 Officer)

Darren Hockaday, Interim Director of People and Corporate Services | | |

*Outcome: This will be populated once the item/topic has been completed. It will identify the added value and impact.

Menu of Issues for Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year.   Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Monitoring recommendations of the Procurement Governance Scrutiny Report	To receive an update on the new Procurement and Contract Governance rules	Committee meeting - single item	
Progress Report on Implementation: Council-owned Assets	To track progress on implementation of the recommendations R01 and R02.	Committee meeting - single item	Recommendations R03-R06 were signed off as completed in November 2022.
Diversity and Inclusion Dashboard	Role for O&S in looking at specific aspects of the data and monitoring progress including:	TBC	Possible key questions: How do we acquire new talent? How do we ensure we're attractive to potential new

			employees? Are we open, accessible, inclusive and do our job descriptions and requirements reflect the needs of the business, but also the reality of life and experience of work for applicants? When is it appropriate to use consultants and how are these decisions made?
	• Work force planning in relation to age profile of staff. • Disability disclosure and. reasonable adjustments • Governance of Everyone's Battle, Everyone's Business (EBEB) and what impact this has made.		
Working from Home	To understand the impact on productivity and workforce costs.	TBC	This may be looked at flexibly. Important to note that this item isn't about stopping working from home, but looking at where it is appropriate and whether it works for the needs of the council and its residents.
Visits to inform the work of the Committee			

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

1 Support inclusive economic growth	11 Increase affordable, safe, green housing
2 Tackle unemployment	12 Tackle homelessness
3 Attract inward investment and infrastructure	13 Tackle health inequalities
4 Maximise the benefits of the Commonwealth Games	14 Encourage and enable physical activity and healthy living
5 Tackle poverty and inequalities	15 Champion mental health
6 Empower citizens and enable citizen voice	16 Improve outcomes for adults with disabilities and older people
7 Promote and champion diversity, civic pride and culture	17 Improve street cleanliness
8 Support and enable all children and young people to thrive	18 Improve air quality
9 Make the city safer	19 Continue on the Route to Zero
10 Protect and safeguard vulnerable citizens	20 Be a City of Nature
	21 Delivering a Bold Best in Class Council

Information on the Corporate Priorities, Performance and City Outcomes was reported to Finance and Resources OSC in June 23: Document.ashx (cmis.uk.com)