



Children's Social Care O&S Committee: Work Programme 2018/19

Chair: Cllr Mohammed Aikhlaq

Committee Members: Cllrs: Safia Akhtar, Diane Donaldson, Charlotte Hodivala, Shabrana Hussain, Morriam Jan, Lucy Seymour-Smith and Alex Yip

Officer Support: Rose Kiely, Group Overview & Scrutiny Manager (303 1730)
Amanda Simcox, Scrutiny Officer (675 8444)
Committee Manager: Sarah Stride (303 0709)

1 Terms of Reference

- 1.1 To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning the Children's Trust, vulnerable children, corporate parenting and other child social care and safeguarding functions of the council.

2 Priority Issues

- 2.1 The following were highlighted in June as the possible priority issues for the committee's 2017/18 municipal year:
- Children's Trust - July and November 2018 committee meetings and visits in September 2018 and March 2019;
 - Safeguarding - to include the Birmingham Safeguarding Children's Board Annual report in February 2019 and Youth Justice Strategic Plan in December 2018;
 - Special Educational Needs and Disabilities (SEND) - October 2018;
 - Early Years - November 2018.
 - Corporate Parenting – the Corporate Parenting Board Annual report and an update on progress with the Corporate Parenting Inquiry recommendations will be discussed in February 2019. Also, the Cabinet Member for Children's Wellbeing is the Lead Member for Children's Services (LMCS) and the LMCS and the Director of Children's Services (DCS) have a shared responsibility with all officers and members of the local authority to act as effective and caring corporate parents for Children in Care. The Cabinet Member is attending the November 2018 committee meeting.



3 Meeting Schedule

3.1 Below is the list of potential committee dates and Members may want to use some of these dates for other things other than committee meetings, such as visits, informal briefings etc.

All at 10 am	Session / Outcome	Officers / Attendees
20 June 2018 in committee room 6	Informal meeting to discuss the Work Programme and priorities.	Andy Couldrick, Chief Executive, Children's Trust, Seamus Gaynor, Head of Executive, Children's Trust, Sarah Sinclair, Interim AD, Commissioning and Natalie Loon, Corporate Parenting Coordinator
25 July 2018 committee room 6	Cllr Booth, Cabinet Member for Children's Wellbeing	Suman McCarthy
Report Deadline: 16 July 2018	Children's Trust briefing and discussion. To include: <ul style="list-style-type: none"> Update on Children Missing from Home and Care – return home interviews). Information on CIC. Children at risk that do not have access to full time education. Adverse Childhood Experience (Sparkbrook & Balsall Heath ward). 	Andy Couldrick, Chief Executive, Seamus Gaynor, Head of Executive, Children's Trust and Sarah Sinclair, Interim AD, Commissioning
19 September 2018 committee room 6	Visit to observe the work of the Children's Trust.	Seamus Gaynor, Head of Executive, Children's Trust
Report Deadline: 10 September 2018		
17 October 2018 Committee room 2	Special Educational Needs and Disabilities (SEND) – this could be a joint meeting with the Learning, Culture and Physical Activity O&S Committee. (TBC)	Austin McNamara, AD, SEND (TBC)
Report Deadline: 8 October 2018	Birmingham Safeguarding Children Board (BSCB) Annual Report.	Penny Thompson, Chair of BSCB and Simon Cross, Business Manager
14 November 2018 committee rooms 3 & 4	Cllr Booth, Cabinet Member for Children's Wellbeing	Suman McCarthy
Report Deadline: 5 November 2018	Children's Trust report – the first 6 months.	Andy Couldrick, CEX



All at 10 am	Session / Outcome	Officers / Attendees
	Early Years, Health and Wellbeing contract.	Sarah Sinclair, Interim AD, Commissioning
12 December 2018 committee rooms 3 & 4 Report Deadline: 3 December 2018	Youth Justice Strategic Plan (annual) – this could be done jointly with the Housing and Neighbourhoods O&S Committee and linked to the work of the Community Safety Partnership.	Dawn Roberts, AD, Early Help and Trevor Brown, Head Of Youth Offending Services
16 January 2019 committee rooms 2 Report Deadline: 7 January 2019	TBC	
13 February 2019 committee rooms 2 Report Deadline: 4 February 2019	Update on Progress on the Child Poverty Commission	Councillor Tristan Chatfield, Cabinet Member for Social Inclusion, Community Safety & Equality and Marcia Wynter, Cabinet Support Officer
	Corporate Parenting Board report (annual) and a progress update on the Corporate Parenting Inquiry recommendations.	Andy Pepper, AD, Children in Care Provider Services and Natalie Loon, Corporate Parenting Support Officer
13 March 2019 committee room 2 Report Deadline: 4 March 2019	Visit to observe the work of the Children's Trust.	
17 April 2019 committee room 6 Report Deadline: 8 April 2019	TBC	

4 Other Meetings

Call in Meetings

None scheduled

Petitions



None scheduled

Councillor Call for Action requests

None scheduled

It is suggested that the Committee approves Wednesday at 1.30pm as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

5 Report to City Council

5.1 The committee to agree the topic for their report to City Council.

(TBC)

Date	Item

6 Outstanding Tracking

Inquiry	Outstanding Recommendations	Date of Tracking
Children Missing from Home and Care	R2 – Develop an overarching strategy for missing children so responsibilities are clear and understood, risk is managed well, especially for looked after children and persistent runaways, information is shared effectively and appropriate support is in place for children and families.	Update received: 12 October 2016, 26 April 2017 and 18 October 2017
Corporate Parenting	R1 – R7	Update rec'd 18 Oct 17 & Annual Report 14 Feb 18
R01 - Councillors to commit to at least one activity from the 'menu of involvement'. This will then be published on the Council's website. A follow-up survey will be undertaken by the Scrutiny Office in nine months requesting an update from Councillors on this. Responsibility - All Councillors, by April 2017.		
R02 - The menu of involvement for Councillors is developed into a corporate parenting handbook for Councillors for May 2018. This will include providing Councillors with examples of how they can undertake each task. Responsibility: Cabinet Member for Children, Families and Schools by May 2018.		
R03 - Training is offered to Councillors in the first couple of weeks of becoming a Councillor. Responsibility: Deputy Leader by May 2018.		
R04 - Every children's home in Birmingham that has a Birmingham child in care is visited by the end of July 2017 and the District Corporate Parent Champions ensure this happens. Responsibility: District Corporate Parent Champions by July 2017.		
R05 - Supporting documentation for completing cabinet reports includes a requirement that consideration is given as to any impact of the proposals on children in care. If there are likely impacts, the cabinet report should include this in the body of the report. Responsibility: Cabinet Member for Transparency, Openness and Equality by October 2017.		
R06 - The AD, Children in Care Provider Services presents an annual Corporate Parenting Board report to the Schools, Children and Families O&S Committee. Responsibility: Cabinet Member for Children, Families & Schools by Feb 2018.		



7 Useful Acronyms

<p>ASTI = Assessment and Short Term Intervention</p> <p>BEP = Birmingham Education Partnership</p> <p>BSCB = Birmingham Safeguarding Children Board</p> <p>CAF = Common Assessment Framework</p> <p>CAFCASS = Child & Family Court Advisory Support Service</p> <p>CAMHS = Child and Adolescent Mental Health Services</p> <p>CASS = Children's Advice and Support Service</p> <p>CIC = Children in Care</p> <p>CICC = Children in Care Council</p> <p>CICES = Children In Care Education Service (formerly LACES Looked After Children Education Service)</p> <p>COBS = City of Birmingham School</p> <p>CPR = Child Protection Register</p> <p>CRB = Criminal Records Bureau</p> <p>CSE = Child Sexual Exploitation</p> <p>DFE = Department for Education</p> <p>DV = Domestic Violence</p>	<p>EDT = Emergency Duty Team</p> <p>EFA = Education Funding Agency</p> <p>EHE = Elective Home Education</p> <p>EYFS = Early Years Foundation stage</p> <p>FCAF = Family Common Assessment Framework</p> <p>FGM = Female Genital Mutilation</p> <p>FSM = Free School Meals</p> <p>IRO = Independent Reviewing Officer</p> <p>Key Stage 1 (Ages 5-7) Years 1 and 2</p> <p>Key Stage 2 (Ages 7-11) Years 3, 4, 5 and 6</p> <p>Key Stage 3 (Ages 11-14) Years 7, 8 and 9</p> <p>Key Stage 4 (Ages 14-16) Years 10 & 11</p> <p>Key Stage 5 (ages 16 – 18)</p> <p>MASH = Multi Agency Safeguarding Hub</p> <p>NEET = Not in Education, Employment or Training</p> <p>NRPF = No Recourse to Public Funds</p> <p>Ofsted = Office for Standards in Education</p>	<p>PCT = Primary Care Trust</p> <p>PEP = Personal Education Plan (all CIC must have one of these).</p> <p>PEX = Permanent Exclusions</p> <p>RAG = Red, Amber, Green</p> <p>SCR = Serious Case Review</p> <p>SEN = Special Educational Needs</p> <p>SENAR = SEN Assessment and Review</p> <p>SENDIASS = SEND Information, Advice and Support Service</p> <p>SENCO = Special Educational Needs Coordinator</p> <p>SEND = Special Educational Needs and Disability</p> <p>SGOs = Special Guardianship Orders</p> <p>UASC = Unaccompanied Asylum Seeking Children</p> <p>YOT = Youth Offending Team</p>
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8 Forward Plan for Cabinet Decisions

8.1 The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Children's Social Care O&S Committee's remit.

ID Number	Title	Proposed Date of Decision	Date of Decision
005164/2018	T023 – Provision of Transport Services (Contract Extension)	26 Jun 18	26 Jun 18

8.2 The following are joint decisions made by the relevant Cabinet Member and Chief Officers.

Ref No	Title	Cabinet Member & Lead Officer	Date of Meeting
004965/2018	Birmingham Children's Trust Establishment	CLlr Carl Rice, Children, Families and Schools and Sarah Sinclair, Interim AD, Children and Young People Commissioning	28 Feb 2018