

Report to:	LICENSING AND PUBLIC PROTECTION COMMITTEE	
Report of:	INTERIM ASSISTANT DIRECTOR REGULATION AND ENFORCEMENT AND DIRECTOR OF COUNCIL MANAGEMENT	
Date of Decision:	09 MARCH 2022	
SUBJECT:	LICENSING AND PUBLIC PROTECTION REVENUE BUDGET 2022/23	

1. Purpose of Report:
<p>1.1 This report sets out the Licensing and Public Protection Committee's (LPPC) Revenue Budget for the 2022/23 financial year.</p> <p>1.2 The report also details the approved savings programme for 2022/23.</p> <p>1.3 The report is in line with the current City Council established financial budgetary framework.</p>

2. Decision(s) Recommended:
<p>The Licensing and Public Protection Committee is requested to :</p> <p>2.1 Note the 2022/23 Revenue Budget Changes as detailed in Appendix 1.</p> <p>2.2 Note the 2022/23 Service and Subjective Budget in Appendix 2.</p> <p>2.3 Note the Budget 2022/23 to 2025/26 in Appendix 3.</p> <p>2.4 Note the latest 2022/23 Reserves position as detailed in Appendix 4.</p>

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3. Consultation

3.1 Internal

The 2022/23 Revenue Budget has been reported to the City Operations Directorate Senior Management Team and the Interim Assistant Director of Regulation and Enforcement. Legal and Finance have also been consulted as required in line with the Council's framework.

3.2 External

There are no additional issues beyond consultations carried out as part of the Public Budget Consultation that was completed for 2022/23.

4. Compliance Issues:

4.1 Are the recommended decisions consistent with the Council's policies, plans and strategies?

The budget is integrated with the Council Plan and Budget 2022+ and resource allocation is directed towards policy priorities.

4.2 Financial Implications (Will decisions be carried out within existing finances and Resources?)

This report sets out the revenue budget available, to deliver services which are the responsibility of Licensing and Public Protection Committee, during the 2022/23 financial year.

Budget monitoring reports, detailing financial performance against cash limits and any required actions, will be brought to Licensing and Public Protection Committee at regular intervals in 2022/23.

4.3 Legal Implications

Section 151 of the 1972 Local Government Act requires the Director of Council Management (as the responsible officer) to ensure proper administration of the City Council's financial affairs. Budgetary control, which includes the regular monitoring of and reporting on budgets, is an essential requirement placed on directorates and members of Corporate Leadership Team by the City Council in discharging the statutory responsibility. This report meets the City Council's requirements on budgetary control for the specified area of the City Council's Directorate activities.

4.4 Public Sector Equality Duty

There are no additional specific Equality Duty or Equality Analysis issues beyond any already assessed and detailed in the budget setting process and monitoring issues that have arisen in the year to date. Any specific assessments will be made by the Directorates in the management of their services.

5. Relevant Background/Chronology of Key Events:

Revenue Budget 2022/23

- 5.1 The City Council approved the overall budget on 22 February 2022. The Licensing and Public Protection Committee should note the original net revenue budget allocation of **£7.640m** (as detailed in Appendices 1, 2 and 3) and summarised below.
- 5.2 The City Council's Budget Strategy for 2022/23 is based on the following principles:
- Provision for Employers National Insurance uplift 1.25%.
 - Provision for pay award (including from 2021/22) for 2022/23 of 2.5%
 - General inflation is 2% from April 2022.
 - Inflation on Fees and Charges budgets of 1% - this relate to the budget and neither enforces nor restricts individual fees and charges themselves where an inflationary increase of at least 3% is being encouraged where the market allows.
 - The revenue and financial implications from capital expenditure programmes and equal pay are reflected in the long-term budget.
- 5.3 Changes from 2021/22 Quarter 3 (also reported to Committee 09 March 2022) to Original 2022/23 are summarised in the table below:

	£'m
Revenue Budget 2021/22 (as at Quarter 3)	6.798
<u>Changes to Existing Savings, Pressures and Use of Resources</u>	
<u>New Pressures</u>	
Additional allocation to Coroners serviced to reflect the nationally accepted charges for post-mortems.	0.160
<u>Budget Plan 2022+</u>	
Employers National Insurance uplift 1.25%	0.129
Pay Award (including previously unbudgeted 2021/22)	0.637
General Price Inflation	0.081
Specific Energy and Contract Impacts	0.015
Inflation of Fees and Charges	(0.338)
<u>Technical Adjustments</u>	
Coroners Income pressures	0.074
Trading Standards Income pressures	0.084
Approved Budget 2022/23	7.640

- 5.4 Service implications and subjective budget details are analysed in Appendices 1 and 2.
- 5.5 The budget from 2022/23 to 2025/26 is analysed in Appendix 3.

Grants

- 5.6 Within Regulatory Services, there are two grant funded programmes: Illegal Money Lending and Regional Intelligence Team (RIT).

5.7 The funding for Illegal Money Lending Team is expected to be £4.445m in 2022/23 and for RIT it is expected at £0.335m. In both cases this is subject to confirmation (expected early in the financial year) and where adjustment is needed it will be made net-neutral within each grant budget.

Reserves

5.8 The reserves are all ring-fenced and are expected to commence 2022/23 with a total £0.451m, as summarised in Appendix 4.

5.9 This is currently estimated for a net total of £0.035m of this balance to be utilised during 2022/23.

6. Evaluation of Alternative Option(s):

6.1 During the course of 2022/23 the financial position will be closely monitored and reported, options identified to resolve budgetary pressures as necessary, and alternative savings proposals developed to meet new and emerging pressures.

7. Reasons for Decision(s):

7.1 This report informs the Licensing and Public Protection Committee of the Revenue and Budget for 2022/23.

7.2 The position in respect of the Licensing and Public Protection Committee's Savings Programme and the present risks identified in its delivery.

Signatures

Paul Lankester
Interim Assistant Director Regulation and Enforcement

Rebecca Hellard
Director of Council Management

Date

List of Background Documents used to Compile this Report:

- Licensing & Public Protection Revenue Budget 2021/22 – 10 March 2021
- Licensing & Public Protection Financial Monitoring 2021/22 - Quarter 1 – 08 September 2021
- Licensing & Public Protection Financial Monitoring 2021/22 - Quarter 2 – 10 November 2021
- Licensing & Public Protection Financial Monitoring 2021/22 - Quarter 3 – 09 March 2022

List of Appendices accompanying this Report (if any):

- Appendix 1 – Analysis Revenue Budget Changes 2021/22 (Quarter 3) to 2022/23
- Appendix 2 – Service and Subjective Analysis of 2022/23 Budgets
- Appendix 3 – Budget 2022/23 to 2025/26
- Appendix 4 – Reserves

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Public Protection Committee

t 2022/23

Budget Changes from 2021/22 to 2022/23

	Current Budget 2021/22 (Quarter 3)	2022/23 Corporate Pressures	2022/23 Employers NI Uplift	2022/23 Energy Uplift	Pay Awards and Price Inflation	Income / Fees Inflation	Divisional Adjustments	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Health	3,193	0	32	0	160	(7)	0	
	287	0	6	0	40	(6)	0	
	730	0	21	5	118	(9)	0	
e	1,611	160	12	1	76	(6)	74	
ts	1,047	0	9	9	50	(3)	84	
nding	0	0	31	0	161	(192)	0	
ence Team	0	0	2	0	11	(13)	0	
enforcement	(15)	0	16	0	99	(100)	0	
Services	6,853	160	129	15	715	(336)	158	
s	(46)	0	0	0	3	(2)	0	
s (Highways)	(58)	0	0	0	0	0	0	
Way	49	0	0	0	0	0	0	
	(55)	0	0	0	3	(2)	0	
2022/23 Structure	6,798	160	129	15	718	(338)	158	#
Roads and Street Works Act								

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Licensing and Public Protection Committee

Revenue Budget 2022/23

Service and Subjective Analysis 2022/23

Service	Environmental Health	Pest Control	Register Office	Coroners	Trading Standards		Licensing & Enforcement	Regulatory Budget	Highways
	£'000s	£'000s	£'000s	£'000s	£'000s		£'000s	£'000s	£'000s
Employees	3,778	905	2,780	1,433	1,120		2,028	16,016	
Premises	95	0	299	89	177		205	942	
Transport	10	114	1	5	14		21	245	
Supplies and Services	378	89	113	949	229		724	2,991	
Capital Financing	21		104	28	27		0	237	
Recharge Expenditure							648	790	
Total Expenditure	4,282	1,108	3,297	2,504	1,567		3,626	21,221	
Grants							0	(4,780)	
Fees and Charges	(727)	(781)	(2,328)	(548)	(322)		(3,626)	(8,332)	
Miscellaneous Income							0	0	
Recharge Income	(156)				(22)		0	(178)	
Total Budgeted Income	(883)	(781)	(2,328)	(548)	(344)		(3,626)	(13,290)	
Asset Revenue Management	(21)		(104)	(28)	(27)			(237)	
Planned Use of Reserves								0	
TOTAL LPPC 2022/23	3,378	327	865	1,928	1,196		0	7,694	

NRSWA - New Roads and Street Works Act 1991

Licensing and Public Protection Committee
Revenue Budget 2022/23

Budget 2022/23 to 2025/26

Ref	Description	Budget 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26
		£'000	£'000	£'000	£'000
	LPPC Current Budget 2021/22 Quarter 3	6,798	6,798	6,798	6,798
	Pressures				
NEP028	Coroner tapering pressure from WMPolice TUPE Funding	0	90	90	90
CO 05- 23	LTFP267 Coroners service - postmortem examinations	160	160	160	160
	Sub-Total Pressures	160	250	250	250
	Existing Savings (full year effect of savings agreed in previous years)				
WOC1	Allocation of workforce savings	0	0	0	0
PL126	Review of Managerial Arrangements Across the Directorate	0	0	0	0
	Sub total Savings	0	0	0	0
LTFP 273	Employers National Insurance uplift 1.25%	129	129	129	129
	Employees Pay Award	637	637	637	637
	General Price Inflation	81	81	81	81
LTFP 281	Specific Energy and Contract Impacts	15	15	15	15
	Coroners Income Pressures	74	74	74	74
	Trading Standards Income Pressures	84	84	84	84
LTFP 273	Inflation of Fees and Charges Income	(338)	(338)	(338)	(338)
	Total	682	682	682	682
	LPPC Budget 2022/23 - 2025/26	7,640	7,730	7,730	7,730

**Licensing and Public Protection Committee
Revenue Budget 2022/23**

Estimated Reserves 2022/23

Balances & Reserves	Licensing		External Grant Funded Services		Proceeds of Crime Act 2002			Total Ringfenced Reserves
	Entertain - ment & General	Hackney Carriage & Private Hire	Illegal Money Lending	Regional Intelligence Team	Trading Standards	Regional Intelligence Team	Illegal Money Lending	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Reserves and Balances Estimated to be Brought Forward at 01 April 2022	109	863	(348)	-	(493)	(1)	(581)	(451)
Estimated Contribution to or Use of Reserves during 2022/23	(36)	(288)	-	-	164	1	194	35
Estimated Reserves at 31 March 2023	73	575	(348)	-	(329)	-	(387)	(416)

Notes

Reserves are strictly ringfenced to the service areas to which they relate.

Proceeds of Crime Act 2002 (PoCA) reserves can only be used at a local level to support crime fighting services and community projects.