

Members are reminded that they must declare all relevant pecuniary and non-pecuniary interests relating to any items of business to be discussed at this meeting

BIRMINGHAM CITY COUNCIL

LADYWOOD DISTRICT COMMITTEE

TUESDAY, 25 JULY 2017 AT 14:00 HOURS
IN COMMITTEE ROOM 2, COUNCIL HOUSE, VICTORIA SQUARE,
BIRMINGHAM, B1 1BB

A G E N D A

1 NOTICE OF RECORDING/WEBCAST

The Chairman to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Internet site (www.birminghamnewsroom.com) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 ELECTION OF THE CHAIRMAN AND VICE CHAIR FOR LADYWOOD DISTRICT

- i) To elect a Chair for the 2017/18 Municipal Year
- ii) To elect a Vice-Chair for the 2017/18 Municipal Year

3 APOLOGIES

To receive any apologies.

4 MINUTES OF THE LAST MEETING

To confirm and sign the Minutes of the last meeting held on 21 March, 2017.

5 MEMBERSHIP OF THE COMMITTEE

To note the membership of the Committee as follows:-

Aston Ward - Councillors Muhammad Afzal, Ziaul Islam, Nagina Kauser
Ladywood Ward - Councillors Sir Albert Bore, Kath Hartley, Carl Rice
Nechells Ward - Councillors Tahir Ali, Yvonne Mosquito, Chaudhry Rashid

Soho Ward - Councillors Chaman Lal, Sybil Spence, Sharon Thompson

5 - 12

6 **DECLARATIONS OF INTERESTS**

Members are reminded that they must declare all relevant pecuniary interests and non-pecuniary interests relating to any items of business to be discussed at this meeting. If a pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

13 - 14

7 **CODE OF CONDUCT**

To note the attached Code of Conduct.

15 - 20

8 **DISTRICT COMMITTEES FUNCTIONS AND GUIDELINES**

To note the executive powers, rules of governance and terms of reference for District Committees. (Article 10 of the Constitution.)

21 - 22

9 **DISTRICT COMMITTEE APPOINTMENTS**

The Committee is requested to appoint representatives to the organisations listed in the attached schedule.

23 - 26

10 **HOUSING TRANSFORMATION BOARD REPORT QUARTER 4 - 2016-17**

Report of the Service Director, Housing Transformation - Kate Foley, Acting Senior Service Manager (Central West) will be in attendance.

27 - 36

11 **REGULATION 33 VISITS TO ADULT ESTABLISHMENTS**

For information.

12 **CABINET COMMITTEE LOCAL LEADERSHIP**

Chairman to give an update.

13 **WARD UPDATES**

To receive updates.

14 **DATES OF FUTURE MEETINGS**

To note the following schedule of meetings of the Ladywood district Committee to meet in committee Room 2, Council House at 1400 hours:-
2017

19 September 2017
28 November 2017

2018

23 January 2018
20 March 2018

15 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

16 **AUTHORITY TO CHAIRMAN AND OFFICERS**

Chairman to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

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LADYWOOD DISTRICT COMMITTEE – 21 MARCH, 2017

**MINUTES OF THE LADYWOOD DISTRICT COMMITTEE HELD ON TUESDAY,
21 MARCH, 2017 AT 1400 HOURS IN COMMITTEE ROOM 3 & 4, COUNCIL
HOUSE, BIRMINGHAM**

PRESENT: - Councillor Ziaul Islam in the Chair;

Councillors Muhammed Afzal, Kath Hartley, Nagina Kauser, Chaman Lal, Yvonne Mosquito, Sybil Spence.

ALSO PRESENT: Chief Inspector Stu Bill, West Midlands Police
Councillor Marje Bridle, Assistant Leader
Nicci Collins, West and Central Place Manager
Peter Howarth, BCR Project Manager
Tony Kennedy, Assistant Leader
Andy Middleton, BCR Programme Manager
Louisa Nisbett, Area Democratic Services Officer
Lesley Poulton, Head of Ladywood District

NOTICE OF RECORDINGS

342 The Chairman advised that the meeting would be webcast for live or subsequent broadcast via the Council's Internet site (www.birminghamnewsroom.com) and that members of the press/public may record and take photographs. The whole of the meeting will be filmed except where there were confidential or exempt items.

APOLOGIES

343 Apologies were submitted on behalf of Councillors Albert Bore, Carl Rice, Chaudhry Rashid and Sharon Thompson for their inability to attend the meeting. An apology was also received on behalf of David Newman, West Midlands Fire Service.

MINUTES OF THE LAST MEETING - LADYWOOD

344 **RESOLVED:-**

That the minutes of the meeting held on 24 January, 2017 having been previously circulated, be agreed and signed as a correct record.

WEST AND CENTRAL LOCAL COMMUNITY SAFETY PARTNERSHIP

345 The following Delivery Plan was received and noted:-

(See document no. 1)

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Nicci Collins and Chief Inspector Stu Bill attended for this item. The Committee was informed that Superintendent Mat Shaer had been appointed as Chair of the partnership but was unable to attend the meeting. During the presentation and discussion the following points were made:-

- Nicci Collins had been invited back to report on progress with the Delivery Plan. The final draft of the plan was due to be endorsed at a meeting on Thursday.
- Nicci Collins gave a summary of the Plan. The agreed priorities had been reviewed and agreed at a meeting in January and were listed on page 6 of the Plan:-

Supporting the Vulnerable

Mental Health
Homelessness
Domestic Violence
Youth Diversion and Employment
On-line Vulnerability

Supporting the Community

Third Sector Engagement
Transient Communities
Road Safety
Environment

- They would look at the Sector to help them to deliver the plan. Partners meet throughout the year and deal with issues as they arise.
- It was noted that the document circulated with the agenda was incorrect and a correct copy would be circulated following the meeting.
- There had been some new powers introduced relating to Anti Social Behaviour during the last few years. They had undergone training on Public Space Protection Orders and worked with Licensing and the Private Rented Sector.
- Councillor Kath Hartley was on the partnership. They would continue to take appropriate multi-agency action. There had been an away day with partners in support of VOWS. Those who attended had found it useful and wanted to do it more regularly. The St George Estate Project was about Estate Management and policing.
- Some training had been arranged for partners around safeguarding, mental health, first aid, gang mentoring etc also use of social media, strengthening skills and capacity.
- Chief Inspector Stu Bill introduced himself. There had been a restructure from 28 November, 2016 and a change in Inspector for the District. A list had been circulated to Members with details of the police contacts. The restructure was part of the 20/20 programme. Chief Inspector Stu Bill together with Superintendent Mat Shaer remained responsible for the area and were a local point of contact.
- Councillor Spence thanked Nicci Collins and Chief Inspector Stu Bill for the update. She stressed that each time they became accustomed to the police representative and began to work with them and the public built up trust and confidence with them they were changed. Councillor Spence spoke of the need for continuity, especially in a inner city area so that people could be confident in the police Chief Inspector Stu Bill said confidence and trust in the police was an

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issue. As part of the restructure they had kept Ward Level Working as best as they could.

- Councillor Mosquito referred to the reorganisations and changes that BCC had made in the last 20 years. With reference to the regular change of police contacts, the most important issue was the consistency of information to the community, and this had been a problem for a long time. There were organisations in Birmingham that would want to work with the police however the police needed to reach out to them. Councillor Spence suggested that some funds be allocated to appointing a student to carry out some mapping to enable the sharing of resources and information.
- Councillor Afzal stated that he was not against the promotion of police staff however they had been changed in his Ward for the last 4/5 years. He added that they were unhappy about the lack of continuity in Aston ward.
- Chief Inspector Stu Bill noted the points made in particular the points about inconsistency at ground level. In Aston the Sergeant had decided to leave the force.
- Councillor Lal noted that a police presence was no longer seen. He asked for details of the number of staff that were left and why no PCSOs or police were seen on the street. Councillor Lal thanked Nicci Collins for the draft plan and in reply to his comment Nicci Collins informed that there was a Place Manager for each quadrant. They had not been asked to deliver at Ward level and it was not possible to have one Community Safety Partnership each.
- Chief Inspector Stu Bill advised that the numbers of police for Birmingham were the same or had increased. There was no difference in the numbers of officers or PCSO's. Other forces had started to recruit again.
- They had carried out third and voluntary sector work by adapting the small grants funding, working with 15 organisations. They had made progress with commissioning. Birmingham Voluntary Sector Council had been invited to sit on the CSP in the last year. 6,000 had attended VOWs in November. They had access to a voluntary service database.
- In reply to a question from Councillor Islam, the CSP had limited resources but they did preventative work to tackle youths and ASB they had commissioned some outreach work for a ASB hotspot in conjunction with the police. Organisations had engaged with youths successfully. Evaluations were completed and repeated after 3 months. Some youths had been engaged with at Villa Road the previous year and most were still engaged. The cost was £1,500 and they hoped to repeat the scheme across the Ward. It was acknowledged that the childhood experience had an impact on adult life.
- The Chairman thanked the representatives for their report.

CABINET COMMITTEE LOCAL LEADERSHIP

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The following Briefing note for Cabinet Committee Local Leadership, 7 March, 2017 Entitled "The Evolution of Devolution Within Birmingham" was submitted:-

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(See document no, 2)

Councillor Marje Bridle, Assistant Leader, accompanied by Tony Kennedy attended the meeting to give an update. Councillor Marje Bridle gave a summary of the document using the main following headings:-

Working Together
What you Said
The Direction of Change
Improved Ward and Neighbourhood Working
Locally Influenced Services
Additional Areas Assistant Leaders are Exploring
Transition Teams
Tackling Jobs and Skills Locally
Improved Ward and Neighbourhood Working

In addition during the presentation and discussion the following points were made:-

- With regard to Ward Teams named officers were need to get issues in the Neighbourhood and Ward resolved.
- Councillor Afzal spoke about the need for a culture change and gave an example of a disabled person having to wait for 10 months for a parking Bay. He was concerned that unless there were time scales to achieve targets matters would drag on.
- Councillor Spence liked the ethos of the report. She referred to budget cuts and lack of people to deliver the service leading to complaints from residents. Councillor Spence felt that it was important that the promises could be achieved.
- Councillor Lal said that promises had been made but no deadlines given. He added there would be conflicts in how to please everyone as officers could not do some things owing to lack of resources. He felt that some of the things would work locally.
- Councillor Tahir Ali was interested in the Assistant Leader's visit to Oldham and lessons learned. He said that the population of Oldham was 1,000,000 and there were 55 Councillors. If compared with Birmingham there would need to be 55 Councillors just for Perry Barr. He said that the areas visited could not be compared to Birmingham and did not have the same budget. Councillor Tahir Ali continued that there were plans to reduce the workforce from 18,000 to 7,000. The workforce had been cut to more than half in a decade however officers were expected to do too much.
- Councillor Kennedy did not think that the plan was over optimistic. The plans were not a manifesto but work in progress. They had no illusions that there would be more resources. They wanted all organisations to work with them to develop Neighbourhood working. There should be more prevention and deterrent work. He mentioned that the City had been built on manufacturing and the shared values of the past were now gone. Councillor Kennedy made reference to the Kerslake report and joint working with communities to make things better.

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- Councillor Marje Bridle referred to Councillor Afzal's comment about the need for a culture change and agreed that there should be a timescale. She felt that maybe there could be an officer to unblock the problems. She agreed with Councillor Spence and agreed that practical actions were needed. A meeting with AMEY would be beneficial. Performance measures were needed for people. Perhaps the Assistant Leader could meet up with the Neighbourhood Co-ordinators.
- Councillor Mosquito congratulated the Assistant Leaders for the document. She felt the plans captured how to empower and enable organisations and show the local community what could be achieved. The way in which the resources were used was important. There was an issue of officer capacity all round. The partnership should also include private organisations. Councillor Mosquito made reference to local organisations in Nechells donating food to a food bank and commented on the numerous opportunities through the internet. In conclusion she said that the Assistant Leaders were doing an excellent job with limited resources.
- Councillor Hartley clarified that Oldham had 31,000 residents and not 100,000, 3 Parliamentary Consistencies, 60 Councillors and 20 Wards (6 or 7 Wards per Constituency). Councillor Marje Bridle said that Oldham was a much smaller council but had received massive cuts
- Councillor Islam agreed that staff had done a fantastic job with limited resources. He said that dumping of litter in particular in alleyways was an issue. They had held a Committee meeting in Aston to find a local solution to street cleansing.
- Councillor Kennedy said there would be an Alleyways report to Cabinet in April. A sustainable solution needed to be found. They wanted to help the Neighbourhood to work better together.

BIRMINGHAM CYCLE REVOLUTION

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Andy Middleton BCR Programme Manager and Peter Howarth were in attendance and circulated copies of the Birmingham Cycle Revolution Programme and the proposed cycle routes for the A34 Birchfield Road and A38 Bristol Road:-

Further information was available using the following links:-

These links are publically available as part of the ongoing/ current consultation process:

<https://www.birminghambeheard.org.uk/economy/bcr-a34/>

FYI regarding Ladywood District (A38 corridor)

<https://www.birminghambeheard.org.uk/economy/bcr-a38/>

During the presentation and discussion the following points were made:-

- An overview of the Birmingham Cycle Revolution (BCR) Programme was given. A total of £57M had been secured from the Department for Transport

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and the Local Enterprise Partnership to deliver the Programme over a 6-7 year period from 2014 to 2020.

- There were 4 main elements to the programme. Progress so far included an outreach package to refurbish cycle routes including canal routes, access improvements, refurbish lighting etc. There was also a local bike initiative programme.
- They had delivered 40km of new or refurbished cycle paths to date another 10 km was due to be done. The first phase of the programme had been completed.
- The Big Birmingham Bikes Initiative delivered 4,000 bikes to people in deprived areas in Birmingham to help them to access employment and other facilities. In the second phase of the Big Birmingham Bikes programme they would allocate grants to businesses and schools. They had already distributed £150K of grants.
- From the schemes delivered last year they found that the canal works and green routes had been effective. The feedback had been positive.
- The Highway Works package had delivered a number of schemes. Feedback had been taken into consideration about what had worked well or needed to be reviewed. Feedback was that they needed to focus on quality schemes and provide a segregated infrastructure from the normal traffic for cycles. They planned to change the programme.
- Two main corridor schemes, one along A34 to Perry Barr to the City Centre and one from the City Centre to Bristol Road were proposed. The routes would join up in the City Centre and be delivered by 2018.
- A summary of the work planned for the 2 main corridor schemes was given. They looked to deliver a fully segregated cycle track, separate from the traffic and public. Some of the public felt that it was not safe to travel on the road. The consultation period was 27 February to 7 April 2017. 11,000 leaflets had been delivered. There were also some temporary road signs and public consultation events.
- Councillor Mosquito queried whether the cycle tracks were wide enough for tricycles. She felt this should be considered during the consultation. Councillor Mosquito continued that some people would feel uncomfortable on a narrow track. She congratulated the officers on the excellent project that had been well executed and one of the best she had seen.
- Councillor Afzal referred to the segregation of the cycle route from the main route questioning why there were so many cycling signs on the road. Councillor Spence added that in Inner City areas people were asking what the signs were for. Having taken up cycling again Councillor Spence would like to ride to the Council House but did not feel safe.
- The Committee was informed that the programme was a 7 year programme at the time of the bid in 2012, road space was identified for a cycle route. During the last few years best practice had changed. Many Local Authorities

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are now looking for segregated areas to put in cycle routes. There were currently some signs up for the cycle route. There was more to be done on the schemes and they would look to put in some direction signage.

- There were a lot of cycle signs in Inner City Areas owing to them being close to the City Centre. All of the cycle routes in the City would be treated the same. The target audience the segregated route was aimed at was people who wanted to cycle but felt unsafe. The track would be 3 metres wide were possible.
- Councillor Lal said that the programme was a good investment in the City but questioned whether it was sustainable for the future. The dedicated routes were needed however they should be wide enough. He queried whether tow paths were being used for cycle routes as the safety of vulnerable people was important.
- Councillor Kauser asked where the consultation events were being held. She asked about the road layouts for the cycle routes on Heathfield and Trinity Road as the roads were already too narrow and there were problems with parking.
- With regard to security, consideration needed to be given to safety in certain areas. Improved lighting could reduce crime. Part of the canal programme was to refurbish the lighting and improve lighting in the tunnels. Across the whole programme some of the routes were severely in need of repair. The new routes would be maintenance free. Once the routes were put in canals they would be cost neutral and the responsibility of the Canals and
- There were 4 consultation events for the A38 and 3 events for the A34. They had distributed leaflets. Details were also online on Beheard. It was not proposed that the route would go any further than Heathfield Road.
- In response to Councillor Hartley's comment about the information being changed, the Committee was informed that the brochure was made the previous year and changes had been made as the scheme developed. Consultation was still open for the A38 scheme. Issues raised at the consultation had been taken into account.
- Just over 60% of the £500,000 cycle location grant had been allocated. A second application process will take place over the summer.

HOUSING TRANSFORMATION BOARD PERFORMANCE REPORT – QUARTER 3 2016-2017

The following report was submitted:-

(See document no. 3)

RESOLVED:-

That the report be deferred to the next meeting.

REGULATION 33 VISITS TO ADULT ESTABLISHMENTS

- 349 The following list of Establishments in Ladywood District to receive Members Regulation 33 Visits was submitted:-

(See document no. 4)

The item was deferred to the next meeting.

WARD UPDATES

- 350 The item was deferred to the next meeting.
-

DATES OF FUTURE MEETINGS

- 351 Consideration of the proposed dates listed below was deferred to the next meeting.

Council House, Victoria Square, Birmingham B1 1BB at 1400 hours on the following dates:-

25 July, 2017
19 September, 2017
21 November, 2017
23 January, 2018
20 March, 2018

OTHER URGENT BUSINESS

- 352 The item was deferred.
-

AUTHORITY TO ACT BETWEEN MEETINGS

- 353 **RESOLVED:-**

In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee.

The meeting ended at 1600 hours.

.....
Chairman

CODE OF CONDUCT AT THE DISTRICT COMMITTEE

1. This code applies to all persons present at the District Committee.
2. The Chair of the meeting is responsible for the good conduct of the meeting.
3. The purpose of the meeting is to transact the business of the District in relation to the functions, operational powers and duties delegated by Cabinet.
4. The meeting's format is set out in the Agenda. The Chair of the meeting may vary the order of items.
5. The Chair will decide if members of the public can address the meeting. Anyone wishing to do so should raise their hand, and may speak **only** at the invitation of the Chair.
6. Members of the public may ask questions on an item by raising their hand, but **only** at the invitation of the Chair.
7. Reports will be presented by City Council officers or other invited guests. These presenters are representing their organisations and may be bound by the decisions taken by those organisations.
8. The good conduct of the meeting is controlled by the Chair of the meeting. Those people wishing to speak should try to inform the debate currently in discussion. The Chair having invited a person to speak, has the final say and can order a person to discontinue their speech.
9. If the Chair of the meeting feels that a person(s) is persistently disregarding the good conduct of the meeting or if disorder breaks out then the Chair may order the person(s) to leave, suspend the meeting until in his/her opinion the meeting can restart or close the meeting.

Article 10 - District Committees and Ward Forums

This Article sets out details with regard to District Committees and Ward Forums consisting of the Members of that District or Ward.

- 10.1. Ten District Committees have been established by the Council and the relevant Ward Members have been appointed to serve on them:-

District Committee:	Area:	Members from the following Wards:
1. Edgbaston	South	Bartley Green, Edgbaston, Harborne and Quinton,
2. Erdington	North	Erdington, Kingstanding, Stockland Green and Tyburn
3. Hall Green	East	Hall Green, Moseley & Kings Heath, Sparkbrook and Springfield
4. Hodge Hill	East	Bordesley Green, Hodge Hill, Shard End and Washwood Heath
5. Ladywood	Central	Aston, Ladywood, Nechells and Soho
6. Northfield	South	Kings Norton, Longbridge, Northfield and Weoley
7. Perry Barr	Central	Handsworth Wood, Lozells & East Handsworth, Oscott and Perry Barr
8. Selly Oak	South	Billesley, Bournville, Brandwood and Selly Oak
9. Sutton Coldfield	North	Sutton Four Oaks, Sutton New Hall, Sutton Trinity and Sutton Vesey
10. Yardley	East	Acocks Green, Sheldon, South Yardley, Stechford & Yardley North

- 10.2 Ward Forums will be constituted in each District to encourage and facilitate dialogue, between the Council and local people within their Ward. Cabinet has delegated the functions, operational powers and duties to the relevant Ward Forums as set out in Volume B (B6).

- 10.3 The Councillor membership of District Committees shall consist of those Members elected to serve Wards within that District and that Ward. The co-option of partner members without voting rights is permitted in respect of each District Committee. Once Committees have been established, only the City Council can dissolve them. The Member of Parliament for the District should be invited to attend District Committees as an observer with the right to speak.

EXECUTIVE POWERS DEVOLVED TO DISTRICT COMMITTEES

- 10.4 Cabinet has delegated the functions, operational powers and duties to the relevant District Committee(s) as set out in **Volume B (B6)**. These Terms of Reference may be amended by Cabinet from time to time to reflect the shape of the Future Council. District Committees have a right to consider and respond to consultations on planning briefs and frameworks and major development proposals. Any such

responses are to be given to the Planning Committee for consideration at the appropriate time.

10.5 Meetings

Chairs will be appointed by each District Committee and by each Ward Forum at the first meeting of the municipal year. Deputy Chairs are elected at the same meeting for the purpose of substituting for the Chair if absent. In the event of a District Committee failing to appoint, the matter will be determined by the Leader of the Council. They will have a leadership responsibility for 'place' matters within their District including:

- (i) Effective discharge of the local executive remit, through delegations, of their District Committee.
- (ii) Production of a Community Plan out locally determined priorities and policies for approval by the District Committee.
- (iii) Attend Overview and Scrutiny to account for delegated responsibilities for the District Committee, and policy priorities as set out in policy statements and development plans.
- (iv) Working closer with the Assistant Leaders as part of the Cabinet Committee Local Leadership.

Each District Committee will also hold an annual District Convention with input from community groups, Ward Forums, partners and other stakeholders, to inform on District priorities arising from the Local Service Community Plans.

10.6 Quorum

- (a) The Quorum for a District Committee shall be 6 Elected Members.
- (b) The Quorum for a Ward Forum shall be 2 members.

10.7 The Council will establish (or dissolve) Ward Forums on the recommendation of the Council Business Management Committee.

B6 – District Committee and Ward Forum Functions

1. THE ROLE AND PURPOSE OF DISTRICT COMMITTEES IS MORE PARTICULARLY SET OUT WITHIN THE "TERMS OF REFERENCE" BELOW. THE TERMS OF REFERENCE ARE SUBJECT TO AMENDMENT BY CABINET OR BY COUNCIL BUSINESS MANAGEMENT COMMITTEE, AS APPROPRIATE, TO REFLECT THE EMERGING SHAPE OF THE FUTURE COUNCIL.

2. The following functions are devolved to District Committees:

- Enforcement of litter prevention.
- Enforcement relating to fly-posting, placarding, graffiti and fly-tipping.
- Local community safety (local CCTV and local neighbourhood tasking issues taken forward usually in partnership with the police).
- Power to authorise the picking up of stray dogs, and relating to scavenging in alleyways and fouling of land.
- Street Cleansing – local decisions on services and the specific role of working with local communities and social enterprises to encourage additional services such as community clean ups and anti-litter campaigns.
- Grants to Neighbourhood Forums from the budget approved for this purpose.
- The right to consider and respond to consultations on planning briefs and frameworks and major development proposals and for any such response to be given to the Planning Committee for consideration at the appropriate time.

TERMS OF REFERENCE FOR DISTRICTS AND WARDS

Background

These terms of reference form part of a three pronged approach to defining the role and remit of the Council's community governance structure at both district and ward level. This also includes a schedule of functions that are to be delegated to these committees or forums, amending section B6 from the 2014/15 City Council Constitution; an article recognizing the existence of district committees and ward committees or forums and granting authority and powers to both and the terms of reference set out in this document.

Principles

The City Council is committed to the retention and the on-going development of its devolved approach to community governance, given the scale, size and diversity of challenges, opportunities and needs across the city.

The operation of new arrangements at the district and ward level must be consistent with the new resource framework for local governance and services, with a dramatic reduction since the council introduced its devolved arrangements over ten years ago. This means that the

support and administration of the refined model needs to take account of this and focus on the key priority of protecting front line service delivery, whilst also helping to shape new approaches to service delivery at a local level through partnership working and co-production.

The new model demands a particular set of cultural, organisational and individual behaviours, values and technical competencies. A key priority for its future operation is to shape a systematic, whole organisation approach to getting this right. This will be incorporated within the wider Future Council programme.

Overall purpose of the districts

Work at the district level will promote democratic accountability and support councillors in their community leadership role. It will also drive forward service improvement, community empowerment, active citizenship and local partnership working, and ensure maximum influence over the use of service budgets and resources, to ensure they are aligned with local needs, with the ultimate outcome of improving the economic, social and environmental wellbeing of the local area.

The roles of district committees

In conjunction with the relevant Cabinet Members and the Cabinet Committee Local Leadership the role of district committees is to:

- Develop and support the community leadership role of councillors and others in the area. This includes roles in relation to governance, community planning, local dialogue, partnership, commissioning and accountability
- Promote and influence service improvement, service integration and a focus on prevention across the whole of the local public sector in the district
- Work in partnership with all local stakeholders to further the needs and priorities of local residents in the district
- Ensure that city wide and city regional levels of decision making have a good understanding of local needs and priorities in different parts of the city
- Promote community empowerment and active citizenship and a diversity of local service provision, including community and voluntary organisations and social enterprises (e.g. through the Standing up for Birmingham campaign) and to develop positive working relationships with parish, neighbourhood or community councils
- Take local decisions on local issues as specified in the constitution and this Terms of Reference

Functions delegated to district committees

Within each Committee's area:

(Council functions)

1. To adopt and review a Community Plan
 2. To make Elected Member appointments to outside bodies; where such appointments relate solely to one Ward within the District, the appointment should be made by the relevant Ward Committee Members.
 3. To advise or make representations to the Council, the Executive or an Overview and Scrutiny Committee on all matters affecting community interests, including the exercise of a "Neighbourhood Challenge" function, working in conjunction with Cabinet Members to provide improved accountability in council and other public services within the district
 4. To consider and respond to consultations on planning briefs and frameworks and on major development proposals affecting the district, within appropriate planning timescales
 5. To consider proposals referred to the committee by the Council, the Executive or an Overview and Scrutiny committee and to report back the committee's views to the referring body
 6. To consider the performance, integration and co-ordination of public services in the district and make recommendations to the Executive and to the council's partners as appropriate
- (Executive functions)
7. To promote and improve the economic, social and environmental well-being of the area
 8. To exercise any executive functions that may be delegated in section B6 of the constitution - specifically to exercise the following duties and delegated functions in conjunction with designated officer responsibilities, relevant ward councillors and the relevant Cabinet Member:
 - a) A duty to ensure tenant engagement in the management and development of social housing, in conjunction with the relevant Cabinet Member
 - b) A duty to promote safer neighbourhoods, including local CCTV and neighbourhood tasking issues taken forward in partnership with the police and in conjunction with the relevant Cabinet Member
 - c) A duty to promote cleaner neighbourhoods, in conjunction with the relevant Cabinet Member, specifically:
 - Street cleansing – taking local decisions on service delivery in conjunction with appropriate officers and working with local communities and social enterprises to encourage additional services such as community clean ups and anti-litter campaigns
 - Enforcement of litter prevention
 - Enforcement relating to fly posting, placarding, graffiti, and fly-tipping

- Power to authorise the picking up of stray dogs, scavenging in alleyways, Dogs (Fouling of Land) Act
- d) A duty of "Neighbourhood Challenge" – to investigate, review and gather data on the performance of all local public services, working in a collaborative but challenging way with all service providers and seeking out and promoting new ways of improving services, in conjunction with relevant Cabinet Member(s) as appropriate, including:-
 - Approval of grants from the Local Innovation Fund (from April 2016)
 - Bidding for external funding to support neighbourhood and service improvement
- e) A duty to promote effective neighbourhood management
- f) A duty to promote and support active citizenship, community empowerment and a diverse and dynamic civil society, in conjunction with the relevant Cabinet Member
- g) A duty to ensure effective ward level governance arrangements, in Conjunction with the Leader of the Council
 - Approval of neighbourhood forum grants

The roles of ward forums

Members will also provide community leadership at the ward level to take forward the functions of the district committees, in particular through engaging the local community and identifying very local issues and priorities (for example through Ward Litter Plans or Neighbourhood Tasking meetings). The ward forums will:

1. Provide a forum for community engagement in decisions affecting the local area (through regular meetings including neighbourhood forums, residents associations, parish, community or neighbourhood councils and other local organisations)
2. Make representations to the district committee, the Executive or to Council on matters affecting the ward and to support the work of Overview and Scrutiny committees as appropriate
3. Make comments on behalf of residents on significant planning applications within the ward or which have an impact on the ward, subject to the appropriate planning timescales
4. Co-ordinate the work of councillors with neighbourhood forums, residents associations and neighbourhood, community or parish councils to enable local community engagement, debate and action in relation to local issues and priorities
5. Plan work with the other wards to engage with partners such as the police

LADYWOOD DISTRICT COMMITTEE APPOINTMENTS 2016/2017

The Committee is asked to appoint one member to each of the following for 2017/2018 – last year's appointments are shown in brackets;

1. APPOINTMENTS REFERRED FROM CABINET

- a) Golden Hillock Community Care Centre (Councillor Chauhdry Rashid)
- b) St Anne's Accommodation (Councillor Chauhdry Rashid)
- c) West Side Partnership Ltd (Business Improvement District) (Councillor Bore)
- d) Colmore Business District Ltd (Business Improvement District) (Cllr Bore)
- e) Southside Business Ltd (Business Improvement District) (Councillor Victoria Quinn)
- f) Soho Road (Business Improvement District) (Councillor Chaman Lal)
- g) Jewellery Quarter (Business Improvement District) (Councillor Hartley)

2. CHAMPION/ LEAD MEMBER ROLES

- a) Corporate Parenting – Councillor Champion (Councillor Sharon Thompson)
- b) Environmental Champion (Councillor Kath Hartley)
- c) Health & Wellbeing Champion (Councillor Sybil Spence)
- d) West and Central Community Safety Partnership (Councillors Kauser, Thompson and Hartley)
- e) Youth Champion (Councillor Nagina Kauser)
- f) District Jobs and Skills Panel Champion (No appointment made)
- g) Housing Champion (No appointment made)
- h) Heritage Champion (1 Member to be nominated)

Housing Liaison Board Performance Report

Quarter 4 2016-17

**Housing Services
Contractor by Area
ASB**

Version 1.0 14/06/2017

Place Directorate Performance and Support Team

Housing Services			Areas										
Measure	Aim	City Target	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton Coldfield	Yardley	City
Number of estate walkabouts completed by residents	No target		8	3	4	9	6	13	0	10	3	12	68
Percentage of high-rise blocks rated good or better	Bigger is better	Target 72% Standard 69%	97.9%	49.1%	no high-rise	84.8%	81.9%	98.0%	100%	93.8%	92%	100%	86.5%
Percentage of low-rise blocks rated satisfactory or better	Bigger is better	Target 99% Standard 98%	100%	99%	97%	100%	100%	100%	100%	100%	100%	100%	99.88%
Average days void turnaround - all voids	Smaller is better	Target 28 Standard 33	38.4	28.5	33.5	29.9	30.4	32.5	36.6	34.4	40.3	32.4	32.8
Average days to let a void property (from Fit For Let Date to Tenancy Start Date)	Smaller is better	Target 15 Standard 17	23.0	22.7	8.8	10.8	17.2	18.6	28.5	17.2	29.2	15.6	18.3
Available council homes as a percentage of total stock - snapshot figure	Bigger is better	Target 98.8% Standard 97%	99.4%	99.9%	99.6%	99.8%	99.7%	99.5%	98.9%	99.7%	99.9%	99.8%	99.7%
Percentage of rent collected	Bigger is better	Target is Monthly, not Quarterly	108.2%	99.7%	108.9%	100.5%	100.4%	99.8%	100.0%	99.7%	99.1%	100.7%	100.2%
Housing Services	No target		- citywide figure only -										84
Amount of money collected from ex-tenants	No target		- citywide figure only -										£ 174,765
Total number of Careline calls answered	No target		- citywide figure only -										43,012
Percentage of Careline calls answered within 60 seconds	Bigger is better	Target 98% Standard 95%	- citywide figure only -										97.5%
Percentage of grass cutting completed	No target		- citywide figure only -										-
Percentage of lift maintenance call-outs made on time	Bigger is better	Target 95%	- citywide figure only -										95.7%

Key:

Green = target met

Amber = target not met, but within an acceptable variation/tolerance

Red= target not met and not within an acceptable variation/tolerance

**Performance by Contractor and Area
Quarter 4**

REPAIRS				Keepmoat			Wates Central			Wates East				Willmott Dixon			
Measure	Aim	Target	Standard	Erdington	Sutton	Overall	Ladywood	Perry Barr	Overall	Hall Green	Hodge Hill	Yardley	Overall	Edgbaston	Northfield	Selly Oak	Overall
Percentage of Right To Repair jobs completed on time	Bigger is better	92.6%	87.9%	87.8%	88.4%	87.9%	88.5%	88.4%	88.4%	88.7%	88.3%	89.4%	88.8%	83.8%	88.3%	81.3%	85.0%
Percentage of gas servicing completed against period profile - snapshot figure	Bigger is better	98.0%	-	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
We will respond to emergency repairs in two hours	Bigger is better	98.1%	94.9%	99.6%	98.6%	99.4%	95.9%	93.2%	95.3%	95.7%	95.8%	95.0%	95.4%	73.3%	78.4%	76.1%	76.3%
We will resolve routine repairs within 30 days	Bigger is better	92.6%	-	95.1%	95.1%	95.1%	96.5%	94.7%	96.2%	96.3%	95.8%	95.4%	95.7%	91.9%	94.3%	92.4%	93.1%
KPI001 - Customer Satisfaction	Bigger is better	95.10%	92.90%	99.90%	99.92%	99.90%	99.85%	99.85%	99.85%	100.00%	100%	99.87%	99.89%	99.34%	99.40%	100%	99.49%
Housing Services	Bigger is better	92.6%	87.9%	91.4%	90.8%	91.3%	88.8%	85.1%	88.2%	90.2%	90.7%	91.0%	90.8%	86.5%	88.8%	86.0%	87.4%
KPI004 - Service Improvement Notices	Bigger is better	0	2	NA	NA	0	NA	NA	0	NA	NA	NA	0	NA	NA	NA	0
KPI005 - Safety SIN's	Smaller is better	0	1	NA	NA	0	NA	NA	0	NA	NA	NA	0	NA	NA	NA	0
KPI007 - Appointments made	Bigger is better	98.1%	94.9%	97%	98.0%	97.5%	97.6%	96.8%	97.4%	96.0%	97.4%	96.9%	97.1%	91.3%	96.4%	94.6%	94.4%
KPI008 - Appointments kept	Bigger is better	98.1%	94.9%	96.9%	95.1%	96.5%	83.9%	84.0%	83.9%	82.7%	84.4%	84.8%	84.4%	77.2%	81.7%	79.3%	79.8%

Key:

Green = target met

Amber = target not met, but within an acceptable variation/tolerance

Red= target not met and not within an acceptable variation/tolerance

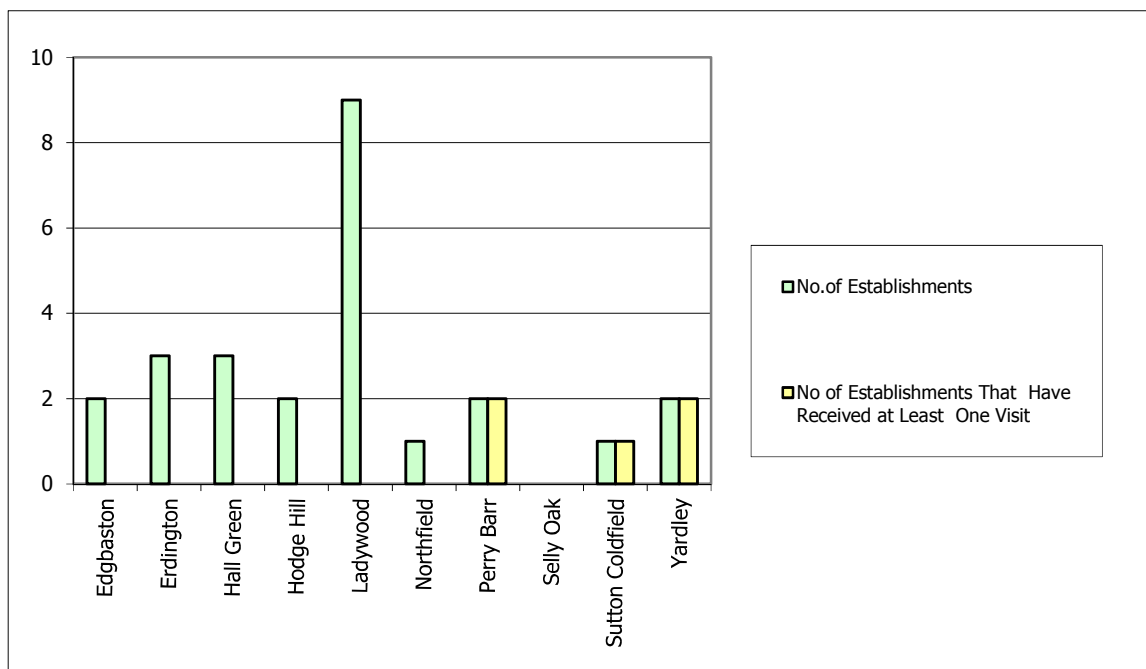
Report Figures - ASB Quarter 4

	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton Coldfield	Yardley	City
Number of new category A enquiries received	35	48	10	27	39	64	7	48	17	35	330
Number of new category B enquiries received	113	100	23	72	108	144	41	109	38	115	863
Number of new category C enquiries received	11	1	1	3	3	5	2	6	1	6	39
Number of new hate crime enquiries	0	8	1	1	1	4	0	3	3	3	24
Total ASB cases closed	179	119	34	96	155	234	49	156	23	146	1191
Percentage of ASB cases closed successfully	98%	100%	100%	99%	100%	99%	100%	99%	100%	100%	99.33%
Percentage of A cases responded to on time	100%	100%	100%	100%	97%	95%	100%	94%	100%	100%	98%
Percentage of B cases responded to on time	99%	100%	100%	100%	100%	100%	100%	98%	100%	100%	99.65%
Percentage of C cases responded to on time	91%	100%	100%	100%	100%	100%	100%	100%	100%	100%	97%
Overall percentage of ASB cases responded to on time	99%	100%	100%	100%	99%	99%	100%	97%	100%	100%	99.11%
Percentage satisfied with the way the ASB complaint was dealt with	CITY FIGURE ONLY - The figure is derived from 91 forms returned, 63 returning a positive outcome and 28 returning a negative outcome.										63%

There was two evictions for reason of ASB

MEMBERS VISITS TO ADULT ESTABLISHMENTS JUNE 2016 - MAY 2017
ADULTS

<u>District</u>	<u>No.of Establishments</u>	<u>No of Establishments That Have Received at Least One Visit</u>	<u>%</u>
Edgbaston	2		0.0
Erdington	3		0.0
Hall Green	3		0.0
Hodge Hill	2		0.0
Ladywood	9		0.0
Northfield	1		0.0
Perry Barr	2	2	100.0
Selly Oak	0		#DIV/0!
Sutton Coldfield	1	1	1.0
Yardley	2	2	100.0
TOTAL	25	5	20.0



List of Establishments in Ladywood District and
Dates of Last Visit
June 2016 – May 2017

Name of Establishment	Ward	Category	Date of Last Visit	Visiting Members
Advance Enablement 134 Church Lane Nechells B6 5UG	Nechells	Day Centre Adults/LD		
Commercial Services Kitchen Hockley ATC 28 All Saints Rd Hockley B18 5QQ	Soho	Adults/LD		
Heartlands Resource Centre Inkerman Street Nechells B7 4SB	Nechells	Resource Centre LD		
Hockley Skills Development Centre 27 All Saints Road Hockley B18 5QB	Soho	Skills Development Centre LD/A		
Magnolia Day Centre 73 Conybere St Highgate B12 OYL	Nechells	Day Centre Elderly		
The Norman Power Centre Skipton Road Ladywood B16 8JA	Ladywood	Residential Elderly		
Shakti Asian Elders Skipton Road Ladywood B16 8JA	Ladywood	Day Centre Elderly Asian		
St. Stephens Day Centre 171 Nineveh Rd Handsworth B20 OSY	Soho	Day Centre Elderly		
Summerhill 18 Summerhill Terrace, Ladywood	Ladywood	MH/HIV Services		

Establishments indicated with * are ones which did not receive a visit within the previous monitoring year.



STANDARDS: MEMBERS REGULATION 33 VISIT Audit of Adult Home Standards by Visiting Members

Please complete in **BLOCK CAPITALS** using black ink or type

Adult Home:	
Date of Visit:	
Visiting Member/s:	

1. PLEASE ASK TO SEE:

1. Accident Book
2. How residents are involved in running the home
3. Home brochure
4. Menu
5. Fire Drill Record
6. The latest Inspection Report (Check progress on requirements/recommendation in report conclusion)
7. The latest Business Plan

Comments

Are Standards satisfactory?

Yes

No

Partly

2. CHOICE OF HOME:

1. Prospective SU have information needed to make informed choice
2. Prospective SUs individual aspirations/needs are assessed
3. Prospective SUs know that the home they choose will meet their needs
4. Prospective SUs have an opportunity to "test drive" the home
5. Each SU has an individual written contract or statement of terms and conditions with the home.

Comments**Are Standards satisfactory?****Yes****No****Partly****3. INDIVIDUAL NEEDS AND CHOICE**

1. SUs know their assessed and changing needs and personal goals are reflected in individual plan.
2. SUs make decisions about their lives with assistance as needs
3. SUs are consulted on and participate in all aspects of life in the home
4. SUs are supported to take risks as part of an independent lifestyle
5. SUs know that information about them is handled appropriate and confidences are kept.

Comments**Are Standards satisfactory?****Yes****No****Partly**

4. LIFESTYLE

1. SUs have opportunity for personal development
2. SUs are able to take part in age, peer, culturally appropriate activities
3. SUs are part of local community
4. SUs engage in appropriate leisure activities
5. SUs engage in appropriate personal, family and sexual relationships
6. SUs rights are respected and responsibilities recognised in their daily lives
7. SUs are offered a healthy diet and enjoy their meals and mealtimes

Comments**Are Standards focused on today satisfactory?****Yes****No****Partly****5. PERSONAL AND HEALTHCARE SUPPORT**

1. SUs receive personal support in the way they prefer and require
2. SUs physical and emotional health needs are met
3. SUs retain, administer and control their own medication, where appropriate, and are protected by the home's policies and procedures for dealing with medicines
4. The ageing, illness and death of a SU are handled with respect and as the individual would wish

Comments**Are Standards focused on today satisfactory?****Yes****No****Partly**

6. CONCERNS, COMPLAINTS AND PROTECTION

1. SUs feel their views are listened to and acted on.
2. SUs are protected from abuse, neglect and self-harm

Comments**Are Standards focused on today satisfactory?****Yes****No****Partly****7. ENVIRONMENT**

1. SUs live in a homely, comfortable and safe environment
2. SUs bedrooms suit their needs and lifestyles
3. SUs bedrooms promote their independence
4. SUs toilets and bathrooms provide sufficient privacy and meet their individual needs
5. Shared spaces complement and supplement SUs individual rooms
6. SUs have the specialist equipment they require to maximise their independence
7. The home is clean and hygienic

Comments**Are Standards focused on today satisfactory?****Yes****No****Partly**

8. STAFFING

1. SUs benefit from clarity of staff roles and responsibilities
2. SUs are supported by competent and qualified staff
3. SUs are supported by an effective staff team
4. SUs are supported and protected by the home's recruitment policy and practices
5. SUs individual and joint needs are met by appropriately trained staff
6. SUs benefit from well supported and supervised staff

Comments**Are Standards focused on today satisfactory?****Yes****No****Partly****9. CONDUCT AND MANAGEMENT OF THE HOME**

1. SUs benefit from a well run home
2. SUs benefit from the ethos, leadership and management approach of the home
3. SUs are confident their views underpin all self-monitoring, review and development by the home
4. SUs rights and best interests are safeguarded by the home's policies and procedures
5. SUs rights and best interests are safeguarded by the home's record keeping policies and procedures
6. The health, safety and welfare of SUs are promoted and protected
7. SUs benefit from competent and accountable management of the service

Comments**Are Standards focused on today satisfactory?****Yes****No****Partly**

Any Other Comments:

Visiting Members Name:	E-mail address for Response	Signature:	Date:

Please forward this form to:
Sukhvinder Dosanjh, Commissioning Centre of Excellence – Directorate of People,
PO Box 16568, 10 Woodcock Street, Birmingham, B2 2DP