

**BIRMINGHAM CITY COUNCIL****PUBLIC REPORT**

<b>Report to:</b>	<b>COUNCIL BUSINESS MANAGEMENT COMMITTEE</b>
<b>Report of:</b>	<b>CITY SOLICITOR</b>
<b>Date of Decision:</b>	<b>27 MAY 2016</b>
<b>SUBJECT:</b>	<b>APPOINTMENT OF SUB-COMMITTEES AND OTHER BODIES</b>
<b>Wards affected:</b>	<b>All</b>

<b>1. Purpose of report:</b>
1.1 To seek the instructions of the Committee in relation to the appointment and functions of Sub-Committees and other bodies.
1.2 To appoint Councillors to serve on the bodies.

<b>2. Decision(s) recommended:</b>
2.1 That the Sub-Committees and other bodies detailed in the Appendix to the report be appointed for the Municipal Year 2016/17.
2.2 That Councillors be appointed to serve on the Sub-Committees and other bodies detailed in the Appendix to the report for the Municipal Year 2016/17.

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<b>Signature:</b>
Chief Officer(s): .....
Dated: .....

<b>List of Background Documents used to compile this Report:</b>

<b>3</b>	<b>Background:</b>
3.1	Appointments to Sub Committees with the exception of the Lord Mayor's Advisory Board have historically been subject to proportionality rules. However in order to maintain the cross party representation on the Election Matters Members Forum it is proposed to not apply the proportionality rules to it and the membership will remain at 7 (4 Lab, 2 Con, 1 Lib Dem).
3.2	In addition it is proposed to increase the membership of the Personnel Appeal (Dismissals) Sub Committee by to 11 Members (7 Lab, 3 Con, 1 Lib Dem) to allow a greater pool of Members.

## **APPOINTMENT OF SUB-COMMITTEES AND OTHER BODIES**

### **A. EDUCATION AWARDS (REVIEW) SUB-COMMITTEE**

The Committee is requested to appoint the above Sub-Committee with the following Functions:-

To review and determine appeals against the decisions of the Strategic Director of Children, Young People and Families in respect of arrangements for the home/school transport of pupils

The Committee is requested to appoint the Chair and Members to the Sub-Committee as follows:-

**5 Members** (3 Lab, 1 Con, 1 Lib Dem)

#### **2015/2016**

Cllr Mariam Khan	(Lab)
Cllr Chauhdry Rashid	(Lab)
Cllr Valerie Seabright	(Lab) (Chair)
Cllr Matt Bennett	(Con)
Cllr Karen Trench	(Lib Dem)

#### **2016/2017**

Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Con)
Cllr	(Lib Dem)

with Cllr..... as Chair

**Note:** Membership not to include the Chair of the Education and Vulnerable Children Overview and Scrutiny Committee.

### **B. MISCELLANEOUS APPEALS SUB-COMMITTEE**

The Committee is requested to appoint the above Sub-Committee with the following Functions:-

1. To consider any appeal under the Rules and Regulations for the Operation of the Retail Markets.
2. To consider any other appeal(s) that are not covered by any of the other Committees or Sub-Committees of the City Council.

The Committee is requested to appoint the Chair and Members to the Sub-Committee as follows:-

**5 Members** (3 Lab: 1 Con: 1 Lib Dem)

#### **2016/2017**

Cllr Alex Buchanan	(Lab) – Chair
Cllr Nawaz Ali	(Lab)
Cllr Marje Bridle	(Lab)
Cllr Timothy Huxtable	(Con)
Cllr Carol Jones	(Lib Dem)

#### **2016/2017**

Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Con)
Cllr	(Lib Dem)

with Cllr..... as Chair

### **C. ELECTION MATTERS MEMBERS FORUM**

The Committee is requested to appoint the above Forum with the following Functions:-

1. To recommend further improvements to the Elections Office and/or the Elections processes;
2. To be consulted over relevant consultation papers relating to the Elections Process;
3. To discuss issues that the Returning Officer may wish to raise with the Members Forum.

The Committee is requested to appoint the Chair and Members to the Sub-Committee as follows:-

**7 Members** (4 Lab, 2 Con, 1 Lib Dem) (out of proportionality rules)

#### **2015/2016**

Cllr Sir Albert Bore	(Lab) (Chair)
Cllr Ian Ward	(Lab)
Cllr Valerie Seabright	(Lab)
Cllr James McKay	(Lab)
Cllr Robert Alden	(Con)
Cllr Timothy Huxtable	(Con)
Cllr Paul Tilsley	(Lib Dem)

#### **2016/2017**

Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Con)
Cllr	(Con)
Cllr	(Lib Dem)

with Cllr..... as Chair

### **D. LORD MAYOR'S ADVISORY GROUP**

The Committee is requested to appoint the above Sub-Committee with the following purpose, and membership:-

#### **Purpose**

1. To act as a sounding board to the Lord Mayor at the request of the Lord Mayor on Civic and Mayoral matters;
2. To provide guidance on protocol matters as necessary;
3. To review Civic functions as necessary; and
4. To advise on the appropriateness of Parlour arrangements.

#### **Membership**

1. The Deputy Lord Mayor;
2. The three next immediate past Lord Mayors who are current Councillors; and
3. The three Group Secretaries.

**2015/2016**

Cllr Shafique Shah  
 Cllr Mike Leddy  
 Cllr John Lines  
 Cllr Anita Ward (Chair)  
 Cllr Sharon Thompson  
 Cllr Anne Underwood  
 Cllr Mike Ward

**2016/2017**

Cllr Ray Hassall  
 Cllr Shafique Shah  
 Cllr Mike Leddy  
 Cllr John Lines  
 Cllr Sharon Thompson  
 Cllr Anne Underwood  
 Cllr Mike Ward

with Cllr..... as Chair

**E. CHIEF OFFICER AND DEPUTY CHIEF OFFICER APPOINTMENTS,  
 DISMISSALS AND SERVICE CONDITIONS SUB-COMMITTEE**

The Committee is requested to appoint the above Sub-Committee with the following Functions:-

1. To consider and determine the form of the employment contracts and other Terms and Conditions (including related structural issues) for the Chief and Deputy Chief Officer Posts as defined in the Constitution of the City Council.
2. To be responsible for making appointments to all posts falling within 1 above and to recommend to the Council the appointment of the Chief Executive.
3. To deal with all termination and disciplinary arrangements relating to Chief Officer and Deputy Chief Officer posts (including early retirement and the award of added years).

The Committee is requested to appoint the Chair and Members to the Sub-Committee as follows:-

The Leaders of the three main political parties (or their nominees), two other members subject to the proportionality rules and the Chief Executive as an advisor.

**2015/2015**

Cllr John Clancy	(Lab) (Chair)
Cllr	(Lab)*
Cllr	(Lab)*
Cllr Robert Alden	(Con)
Cllr Jon Hunt	(Lib Dem)

**2015/2016**

Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Con)
Cllr	(Lib Dem)

\*To be appointed dependent on the Directorate to which the post relates.

with Cllr..... as Chair

**F. PERSONNEL APPEALS (DISMISSALS) SUB-COMMITTEE**

The Committee is requested to appoint the above Sub-Committee with the following Functions:-

1. To consider, with Delegated Power the appeals relating to the Dismissal of Council managed employees.

(the process to be followed by appellants shall be as laid down on the People Solutions website and in accordance with City Council's policy with no appeals being submitted direct to this body without first exhausting the prescribed HR process).

2. In hearing an appeal, the Sub-Committee shall not have the power to award financial compensation to any appellant.
3. The Sub-Committee shall have the right to determine whether appeals shall be dealt with, where appropriate, by means of written representations.
4. All meetings of the above Sub-Committee must be chaired by one of the three appointed Chairs of the Sub-Committee and a Quorum for the full Sub-Committee or an individual Panel hearing an appeal shall be 3. No appeal may be heard in the absence of a Quorum.
5. To authorise the Chair of the Sub-Committee or any Member thereof to give evidence at any Employment Tribunal should they be required to do so.
6. To recommend to the Council Business Management Committee and oversee any appropriate training and guidance being given to Members and Officers, as necessary, on how to manage Personnel Appeals.
7. To recommend to the Council Business Management Committee any appropriate or desirable improvements for dealing with the effective and efficient administration of future Personnel Appeals arising from case hearings.
8. To make any other recommendations to the Council Business Management Committee.

The Committee is requested to appoint the Chairs and Members to the Sub-Committees as follows in accordance with proportionality requirements

#### **11 Members (7 Lab, 3 Con, 1 Lib Dem)**

##### **2015/2016**

Cllr Lynda Clinton	(Lab)
Cllr Peter Griffiths	(Lab)
Cllr Valerie Seabright	(Lab)*
Cllr Hendrina Quinnen	(Lab)*
Cllr Mahmood Hussain	(Lab)
Cllr Mike Leddy	(Lab)*
Cllr Des Hughes	(Lab)
Cllr Gary Sambrook	(Con)
Cllr Maureen Cornish	(Con)
Cllr Ray Hassall	(Lib Dem)

\*Chairs

##### **2016/2017**

Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Lab)
Cllr	(Con)
Cllr	(Con)
Cllr	(Con)
Cllr	(Lib Dem)

3 Chairs to be appointed.