

BIRMINGHAM CITY COUNCIL

CO-ORDINATING OVERVIEW AND SCRUTINY COMMITTEE

FRIDAY, 08 JULY 2022 AT 10:00 HOURS
IN COMMITTEE ROOM C, COUNCIL HOUSE EXTENSION, 6
MARGARET ST, BIRMINGHAM, B3 3BG

A G E N D A

1 NOTICE OF RECORDING/WEBCAST

The Chair to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's meeting You Tube site (www.youtube.com/channel/UCT2kT7ZRPFCXq6_5dnVnYlw) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 APOLOGIES

To receive any apologies.

3 APPOINTMENT OF OF CO-ORDINATING OVERVIEW AND SCRUTINY COMMITTEE DEPUTY CHAIR

To elect a Deputy Chair for the purposes of substitution for the Chair, if absent for the period ending with Annual Meeting of Council in 2023

4 DECLARATIONS OF INTERESTS

Members are reminded that they must declare all relevant pecuniary and non pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

5 ACTION NOTES - 8 APRIL 2022

To confirm the Action Notes from the meeting held on 8 April 2022.

7 - 14

6 **SCRUTINY BUSINESS REPORT**

To note the Scrutiny Business Report to City Council 12 July 2022.

15 - 38

7 **SCRUTINY WORK PROGRAMME 2022/23**

To consider the draft work programme for the Co-ordinating Scrutiny Committee and agree the issues that will be the focus of Scrutiny Inquiries during 2022/23.

8 **DATE AND TIME OF NEXT MEETING**

To note the date of the next meeting is scheduled for 9 September 2022 at 10.00am

9 **REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS RECEIVED (IF ANY)**

To consider any request for call in/councillor call for action/petitions (if received).

10 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.

11 **AUTHORITY TO CHAIR AND OFFICERS**

Chair to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

BIRMINGHAM CITY COUNCIL

CO-ORDINATING O&S COMMITTEE – PUBLIC MEETING

1000 hours on Friday, 8th April 2022, Charles Dickens Theatre, BMI

Action Notes

Present:

Councillors Carl Rice (Chair); Mohammed Aikhlaq, Kate Booth, Liz Clements and Ewan Mackey,

Officers Present:

Christian Scade, Interim Head of Scrutiny and Committee Services

1. NOTICE OF RECORDING/WEBCAST

The Chair advised that this meeting would be webcast for live or subsequent broadcast via the Council's Internet site (www.youtube.com/channel/UCT2kT7ZRPFCXq6_5dnVnYlw) and that members of the press/public may record and take photographs except where there were confidential or exempt items.

2. APOLOGIES

Apologies were submitted on behalf of Cllrs: Deirdre Alden, Mick Brown, Debbie Clancy; Roger Harmer, Mariam Khan, Narinder Kaur Kooner and Saima Suleman

3. DECLARATION OF INTERESTS

None declared.

4. ACTION NOTES

RESOLVED:

The action notes of the formal meeting held on 18th February 2022 were agreed.

5. ACTION NOTES

RESOLVED:

The action notes of the formal meeting held on 11th March 2022 were agreed.

6. SCRUTINY END OF TERM REPORT

The Committee considered a report from the Interim Head of Scrutiny and Committee Services who provided information on work carried out by Overview and Scrutiny Committees during 2021/22.

During the discussion that followed, a range of issues were highlighted in relation to:

- The Principles of Good Scrutiny.
- The Council's Overview and Scrutiny Procedure Rules and Overview and Scrutiny Framework.
- Recent recruitment to the Scrutiny Team.
- The different types of scrutiny activity which had been undertaken in relation to holding the executive to account, policy review and policy development, and work arising from City Council, including work on traffic management and road safety around schools.

Updates were also provided in relation to in-depth / inquiry work including Exempt Accommodation, Council-owned Assets, litter, and procurement and commercial governance.

Reflecting on the work which had been undertaken during 2021/22 there was agreement on the benefits, and added value, of in-depth task and finish scrutiny work.

A range of issues were considered in relation to ways to strengthen cross-party engagement in scrutiny; ways to increase the number of in-depth inquiries reported to City Council along with possible amendments to the Constitution. This included issues relating to:

- The importance of networking and building relationships with partners and other local authorities.
- The need to develop a balanced work programme across the year.
- The importance of Chairing, including options for Opposition Members to Chair either formal Committees and/or Inquiries.
- The importance of creating a strong organisational culture that recognised the critical role of Overview and Scrutiny.
- The importance of focusing on issues which reflected the concerns of citizens.

- The need for increased support and resources to ensure the scrutiny process was driven forward by evidence and had the ability to provide effective democratic accountability and oversight of the Council's executive.

Although there was no agreement in relation to making immediate changes to the Constitution, the Committee agreed it would be useful, after the local elections in May, for the incoming Committee to review the procedures and arrangements that were in place.

RESOLVED:

- (i) That the end of term scrutiny report be noted.
- (ii) That, after the local elections in May, the incoming Coordinating Committee be asked to review the Council's Overview and Scrutiny Procedures and Arrangements.

7. DATE AND TIME OF NEXT MEETING

It was noted that the date and time of the next meeting would be confirmed after the local elections in May.

8. REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS RECEIVED

None

9. OTHER URGENT BUSINESS

None

10. AUTHORITY TO CHAIRMAN AND OFFICERS

RESOLVED:

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, be authorised to act on behalf of the Committee.

The meeting ended at 10:50 hours.

Birmingham City Council

City Council

12 July 2022



Subject: Scrutiny Business Report

Report of: Cllr. Sir Albert Bore, Chair of Co-ordinating Overview and Scrutiny Committee

Report author: Christian Scade, Interim Head of Scrutiny and Committee Services, 07517 550013, christian.scade@birmingham.gov.uk

Does the report contain confidential or exempt information? ☐ Yes ☒ No

1 Executive Summary

- 1.1 This report sets out the priorities and issues identified for the planned work programmes of Overview & Scrutiny Committees for the forthcoming year.

2 Recommendation

- 2.1 That the report be noted.

3 The Start of the Year

- 3.1 At the beginning of the municipal year the Council welcomed new members to the Scrutiny Committees and the following Chairs were appointed:

Co-ordinating O&S Committee	Cllr. Sir Albert Bore
Commonwealth Games, Culture and Physical Activity O&S Committee	Cllr. Jack Deakin
Economy and Skills O&S Committee	Cllr. Saima Suleman
Education and Children's Social Care O&S Committee	Cllr. Kerry Jenkins
Health and Social Care O&S Committee	Cllr. Mick Brown
Housing and Neighbourhood O&S Committee	Cllr. Mohammed Idrees
Resources O&S Committee	Cllr. Akhlaq Ahmed
Sustainability and Transport O&S Committee	Cllr. Chaman Lal

- 3.2 During June each O&S Committee held an informal meeting and received information on the development of the Council's Corporate Plan, the City Observatory and Indicators and the priorities of the relevant service areas to inform the development of the committee work programmes. Each of the informal meetings also considered how the data and analysis that will be available from the City Observatory will be used to inform the work of the Overview and Scrutiny Committees and ensure that equalities are integral to their work.
- 3.3 Some of the key issues that have been identified for the 2022/23 work programme are set out in Sections 4-10 below. In addition to the agenda items for the Committee meetings members also identified issues they would like to consider as part of an in-depth Inquiry. The proposed Inquiry will be considered and prioritised at the Co-ordinating Scrutiny Committee on the 8 July and a verbal update will be provided to City Council. Through these inquiries Overview and Scrutiny Committees can influence policy development and be a catalyst for change to deliver against the 5 Grand Challenges the city faces of:
- Unemployment, skills and the economy
 - Health and well being
 - Community cohesion and living standards
 - The climate emergency
 - Opportunities for children and young people

4 Scrutiny Priorities for 2022/23

Co-ordinating O&S Committee

- 4.1 At meeting in July, the Committee will focus on the Scrutiny Work Programme to confirm the items that will be considered at future meetings of the Co-ordinating O&S Committee and agree the Scrutiny Inquiry that will be carried out by the relevant Overview and Scrutiny Committees during 2022/23. The Committee will continue to monitor the implementation of the recommendations from previous work and will receive reports in the Autumn on the Everyone's Battle, Everyone's Business Action Plan, recommendations of the Exempt Accommodation Inquiry and how the work on complaints has informed the Council's approach to Customer Services.
- 4.2 Other issues that may be considered as part of the Committee's work programme include the West Midlands Devolution Deal, the cost of living crisis, planning enforcement and the development of the Council's Corporate Communications Plan.
- 4.3 The Co-ordinating Scrutiny Committee remit aligns with work of the Leader, the Deputy Leader and Cabinet Members for Social Justice, Community Safety and Equalities, and Digital Culture, Heritage and Tourism. A key part of the work

programme will be to hear from each of these portfolio leads on how they are delivering against their priorities.

5 Commonwealth Games, Culture & Physical Activity O&S Committee

- 5.1 The Committee will receive an update report at the July meeting on the preparation and delivery of the Commonwealth Games. After the games have finished a report will be brought to the Committee in September to provide an overview of the delivery of the games and legacy plans, and at subsequent meetings the Committee will consider the legacy impact of the Games in more detail. The Cabinet Members for Digital, Culture, Heritage & Tourism and Health and Social Care will be invited to report on the delivery of their priorities.
- 5.2 In addition, the Committee identified the following issues for consideration in the work programme including a mapping of physical activity and cultural assets in neighbourhoods, the development of a new Culture Strategy 2023-2033, and a new Physical Activity Strategy.

6 Economy and Skills O&S Committee

- 6.1 At the July meeting the Committee will receive an update on the East Birmingham Inclusive Growth Strategy and major developments including the Our Future City Plan. The Committee has identified the following items for consideration at future meetings: Apprenticeships including for those with Special Educational Needs and Disabilities (SEND), Engagement with Council for SMEs, Night-time economy & impact on the city and the role of universities in the city economy. Members also identified the Commonwealth Games employment and skills legacy as a potential item. This may be considered jointly with the Commonwealth Games Scrutiny Committee.
- 6.2 The Leader, Deputy Leader and Cabinet Members for Children & Young People and Digital, Culture, Heritage & Tourism will be invited to Committee meetings to report on their priorities.
- 6.3 The Committee has proposed an Inquiry focussing on the skills agenda for Birmingham and ensuring that this provides the skills employers need now and in the future.

7 Education & Children's Social Care O&S Committee

- 7.1 At July Committee meeting members will receive a report on the SEND Improvement and the Accelerated Progress Plan (APP), the Children's Travel Service and the Youth Justice Strategic Plan. During the year the Committee will receive reports from the Children's Trust, the SEND Commissioner, and the Birmingham Children's Safeguarding Partnership on the work on inclusion with schools.
- 7.2 The Cabinet Members for Children & Young People and Health & Social Care will be invited to the Committee to report on their priorities.

- 7.3 The Committee agreed to work with the Health and Social Care Scrutiny Committee on the impact of the pandemic on the mental health of children and young people and decided that their Inquiry to go forward for consideration at the Co-ordinating Scrutiny Committee will focus on Child Exploitation and County Lines.

8 Health and Social Care O&S Committee

- 8.1 The Integrated Care System (ISC) will formally be established on the 1 July 2022 and replace the Clinical Commissioning Groups (CCG) as commissioners of health services – this will be a focus of the work for both the Joint Birmingham/Solihull Health Scrutiny Committee and the Birmingham Health and Social Care O&S Committee (HOSC) which will have an important part to play in engaging and commenting on emerging plans that will impact on the people of the city.
- 8.2 At the informal meeting in June the Committee agreed that the Cabinet Member for Health and Social Care will be invited to attend a future meeting and the Committee will continue to monitor the performance of adult social care services, Forward Thinking Birmingham, Substance Misuse Services CGL, Birmingham Sexual Health Services, and receive the Birmingham Safeguarding Adults Board Annual Report. Members also identified further issues for consideration in the work programme that will be confirmed at the July meeting.
- 8.3 The Committee will also monitor the implementation of the recommendations from the previous work on Period Poverty and Raising Period Awareness and infant mortality.
- 8.4 In addition to these the Committee proposed 3 issues for consideration by the Co-ordinating Scrutiny Committee as in-depth inquiries
- Proposed joint Scrutiny Inquiry with Commonwealth Games, Culture and Physical Activity focussing on the health and wellbeing legacy of the Commonwealth Games.
 - Proposed joint Scrutiny Inquiry with Education and Children's Social Care focussing on mental health in young people including the impact of the pandemic.
 - Proposed HOSC Inquiry focussing on why dementia is different for women.

9 Housing and Neighbourhoods O&S Committee

- 9.1 At the July meeting the Committee will consider the scope of an in-depth inquiry on cleaner streets. Other key items identified for consideration in the work programme to date included, improving the standards of Birmingham City Council void properties, the new tenant engagement strategy and progress towards on localisation and the Working Together in Birmingham's Neighbourhoods policy. The Committee will continue to consider the performance reports provided by Housing and City Operations. Further items for the work programme are likely to be identified in July.

- 9.2 Following the motion agreed at City Council on the 14 June the Committee will receive an update at the September meeting on how Birmingham City Council is engaging and working with the Coroner, partners and communities to eliminate the delays in release of deceased for burial and in the registration processes for births and deaths. The committee will also receive an update on work to develop a new mortuary facility for the city, which will include a permanent digital autopsy scanner.
- 9.3 The Leader and Cabinet Members for Housing and Homelessness; Environment; and Social Justice Community Safety and Equalities will be invited to attend to report on the delivery of their priorities.
- 9.4 This Committee is the statutory Crime and Disorder Committee and as such receives an annual report from the Birmingham Community Safety Partnership. This is currently scheduled for November 2022.

10 Resources O&S Committee

- 10.1 At the July meeting the Committee will continue to scrutinise the quarterly financial monitoring and during the autumn will monitor the implementation of the recommendations from the Task and Finish Group on Procurement and Governance Arrangements. Other issues that the Committee have identified include monthly corporate exception reports, the planned procurement activities report, the outcome of the CIPFA Budget Sufficiency Review of Education and Skills Directorate (now the Children and Families Directorate), how the revenue and benefits service is mitigating the financial risk to the council of the cost of living crisis through early intervention, the council's approach to commercialisation and the performance management indicators that will be used to assess the quality of services provided within the remit of the Committee.
- 10.2 The Leader and Cabinet Members for Finance & Resources and Social Justice, Community Safety & Equalities will be invited to report on the delivery of their priorities.

11 Sustainability and Transport O&S Committee

- 11.1 At the July Committee meeting members will receive a report on the Low Traffic Neighbourhood (LTN) and the Cabinet Member for Transport has been invited to report on delivery of their priorities. Issues that the Committee identified for consideration at future meetings included the Clean Air Zone (CAZ), re-procurement of the Highways PFI Contract and the Parking Civil Enforcement Contract, a new Street Works Permit Scheme, the annual Flood Risk Management Report, the development of a new Road Safety Strategy and the procurement of the waste disposal contract.
- 11.2 The Cabinet Member for the Environment will be invited to report on delivery of their priorities.

12 Scrutiny Training

- 12.1 Chairs and members of Overview and Scrutiny Committees have been offered training provided by the Local Government Association (LGA) which will enable them to develop the skills required to undertake effective scrutiny that provides challenge and adds value. Training available to members includes:
- 12.2 Scrutiny for councillors: All councils must have an overview and scrutiny function. This is to ensure that decisions taken are robust and fulfil the needs of the local community. This module is aimed at councillors who sit on the Overview and Scrutiny committee of a council, involved in scrutiny work or wish to learn more about the overview and scrutiny function of a council.
- 12.3 Leadership Essentials: Effective Scrutiny: The Leadership Essentials: Effective Scrutiny 2-day programme is for new or aspiring scrutiny chairs or task-and-finish group review lead members covering:
- Leading and managing a scrutiny review
 - Chairing scrutiny meetings in all their forms
 - Increasing participation by members and the public
 - Ensuring impact of scrutiny recommendation
- 12.4 Further training from the LGA for all scrutiny members will also be available in person. The scope for this is still to be confirmed and details will be circulated when available.

13 Other Scrutiny Work: West Midlands Police & Crime Panel

- 13.1 The Council's Scrutiny team provides the officer support to the West Midlands Police & Crime Panel. The Panel is a joint scrutiny body of the West Midland authorities with a dual role to 'support and challenge' the work of the Police and Crime Commissioner (PCC). The Council's current representatives on the panel are Cllr Alex Aitken, Cllr Gareth Moore and Cllr Kath Scott.
- 13.2 The Panel acts as a critical friend to the PCC on behalf of West Midlands residents and must perform the following statutory functions:
- Review and comment on the PCC's draft Police and Crime Plan.
 - Review the PCC's Annual Reports.
 - Scrutinise decisions and actions by the PCC.
 - Review (with the power to veto) the PCC's proposed Council Tax precept.
 - Hold confirmation hearings before the PCC makes certain senior appointments (Chief Constable, Deputy PCC, Chief Executive and Chief Finance Officer), with the power to veto the Chief Constable appointment.
 - Handle non-criminal complaints about the conduct of the PCC and Deputy PCC, referring serious complaints to the Independent Office for Police Conduct (task delegated to the Birmingham Monitoring Officer).

- Appoint an acting PCC if required.
- Suspend the PCC if charged.

13.3 The Panel's work programme consists of statutory tasks (listed above) and wider exploratory work to build knowledge and insight into the strategic policing and the wider community safety and criminal justice landscape to fulfil its role to hold the PCC to account.

13.4 The Panel will meet for the first time in July. At this meeting, the Panel will consider its work programme for 2022-23.



Scrutiny Work Programme 2022/23

Chair: Cllr Sir Albert Bore

Deputy Chair: Cllr. TBC

Committee Members: Cllrs: Akhlaq Ahmed, Deidre Alden, Mick Brown, Jack Deakin, Roger Harmer, Mohammed Idrees, Kerry Jenkins, Chaman Lal, Ewan Mackey, Saima Suleman, Alex Yip

Officer Support:

Interim Head of Scrutiny and Committee Services: Christian Scade, (07517 550013)

Senior Overview & Scrutiny Manager: Fiona Bottrill, (07395884487)

Scrutiny Manager: Amelia Murray (07825979253)

1 Terms of Reference

1.1 As per City Council on 24th May 2022 the Committee's Terms of Reference is to "plan and co-ordinate the work of all the Overview & Scrutiny Committees. To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning governance (including transparency, regional working and partnerships); citizens (including communications and public engagement); performance; customer services; social cohesion; equalities and emergency planning." These functions include:

- giving such guidance to the Overview and Scrutiny Committees in any cases of uncertainty, as to work which they should or should not be undertaking, as may be necessary to achieve such co-ordination, including the allocation of "call-in" to the appropriate Committee;
- determining, in any cases of uncertainty, the allocation of responsibility for specific tasks between the Overview and Scrutiny Committees;
- ensuring (by means, for example, of issuing appropriate guidance and/or instructions) that the Overview & Scrutiny Committees pay proper attention in



their work to the consideration of key cross cutting issues, in particular equalities, transparency and improvement;

- publishing each year an Annual Programme of major scrutiny inquiries as suggested by individual Overview and Scrutiny Committees following consideration of the Council Plan and priorities;
- agreeing the establishment of any task & finish groups; and
- considering overview and scrutiny development, working practices and constitutional arrangements.

2 Purpose of the Report

- 2.1 To enable the Committee to:
- 2.2 Set the overall direction of Scrutiny work for the year ahead and plan its work programme.
- 2.3 Agree up to 4 Scrutiny Inquiries to be undertaken during 2022/23 confirming the lead Committee for each Inquiry and the process through which the membership of the Inquiry Task and Finish Groups will be determined where this will be undertaken by the members of more than 1 Overview and Scrutiny Committee.
- 2.4 To consider any potential overlap between the work programmes of the different Overview and Scrutiny Committees and allocate the work to avoid duplication.

3 Recommendations

- 3.1 The Committee:
- 3.2 Considers the draft work programme attached as Appendix 1 and agrees any amendments.
- 3.3 Considers the inquiry proposals attached as Appendices 2A, 2B, 2C, 2D, 2E and 2F and identifies up to 4 inquiries to be undertaken during 2022/23 and the Overview and Scrutiny Committee that will lead each inquiry.
- 3.4 Considers the proposal set out in Section 7 below to determine the process to agree membership of the Task and Finish Groups where a review will be undertaken by the members of more than one Overview and Scrutiny Committee.
- 3.5 Agrees that where there are time constraints on an inquiry that the scoping and evidence gathering may start in July / August to progress the work in a timely manner.
- 3.6 Considers the potential overlap between the work programmes of the Scrutiny Committees and agreed the proposal as set out in Section 8 below to avoid duplication.



4 Background

- 4.1 *"Scrutiny is based on the principle that someone who makes a decision...should not be the only one to review or challenge it. Overview is founded on the belief that an open, inclusive, member-led approach to policy review...results in better policies in the long run."* (Jessica Crowe, former Executive Director, Centre for Governance and Scrutiny).
- 4.2 Developing an effective work programme is the bedrock of an effective scrutiny function. Done well, it can help lay the foundations for targeted, inclusive and timely work on issues of local importance, where scrutiny can add value. Done poorly, scrutiny can end up wasting time and resources on issues where the impact of any scrutiny work done is likely to be minimal.
- 4.3 As a result, the careful selection and prioritisation of work is essential if the scrutiny function is to be successful, add value and retain credibility.

5 Co-ordinating Scrutiny Committee Work Programme

- 5.1 Appendix 1 sets out the draft work programme for 2022/23 based on the issues identified at the informal meeting of the Committee in June. Members are asked to consider the draft work programme and agree any amendments. The work programme will be reviewed at each meeting of the Co-ordinating Scrutiny Committee.

6 Inquiry Topics of 2022/23

- 6.1 Six inquiry proposals have been put forward by 4 Overview and Scrutiny Committees as set out below and detailed in Appendices 2A – F attached:

Overview and Scrutiny Committee	Inquiry Proposal
Education and Children's Social Care (1 Inquiry Proposal)	Child exploitation (Appendix 2A)
Economy and Skills (1 Inquiry Proposal)	Ensuring the skills agenda for Birmingham meets the needs of current and future employers and job opportunities (Appendix 2B)
Health and Social Care (3 Inquiry Proposals)	Health and Wellbeing Outcomes and the Commonwealth Games Legacy (Appendix 2C) Children and Young People's Mental Health including the impact of the pandemic



	(Appendix 2D) Dementia: Why is dementia different for women? (Appendix 2E)
Housing and Neighbourhoods (1 Inquiry Proposal)	Cleaner Streets (Appendix 2F)

6.2 Members are asked to agree up to 4 Inquiries to be undertaken during 2022/23 and confirm the lead Overview and Scrutiny Committee for each Inquiry. When deciding on the Inquiry topics members are asked to consider the suggested criteria to be used selecting topics as set out in the Scrutiny Framework Note 8:

- A high degree of public interest, political importance or sensitivity
- Issue identified by members as key issue for public (through member surgeries and other contact with constituents);
- Public interest issue covered in local media.

Implications for the City Council's wider governance role:

- New Government guidance or legislation;
- Cross-cutting matters of concern to the Council, given its defined role in promoting the economy, environment and social well-being;
- Key reports or new evidence provided by external organisations on an important issue (E.g. reports by health organisations or charities regarding an issue, or examining the local impact of /perspective upon a national report).

Service delivery and efficient management processes, where there is:

- Concern about service performance;
- A high level of user / general public dissatisfaction with service (e.g. through opinion surveys / complaints);
- A high priority afforded to the service by customers / users (e.g. through surveys / citizens panel);
- High level of budgetary commitment to the service / policy area;
- Pattern of budgetary overspends;
- Changes to operating models;
- Issues raised by external audit reports.



Policy Overview work – where the Cabinet Members are developing, or are seeking to develop, new policy. 2.3 However, the Overview and Scrutiny function should not be brought into disrepute by:

- Being used as an alternative to an existing Council complaints system;
- Being used to resolve individual issues; or
- Where individual members are personally over-involved.

7 Membership and Timescales for Establishing Inquiry Task and Finish Groups

7.1 Where an inquiry will be undertaken jointly by members of more than one Overview and Scrutiny Committee the membership of the inquiry Task and Finish Group will be agreed by the Chairs of the relevant Committees. This is in accordance with the Constitution which sets out in that Overview and Scrutiny Committee may:

“ Establish sub-committees to undertake aspects of that committee’s remit, or Task and Finish Committees to carry out specific time limited enquiries as agreed with the eight Overview and Scrutiny Committee Chairs and subject to available resources.”
(Part B Paragraph 11.3ii)

7.2 Once the Inquiry topics have been agreed, where there are time constraints on the work e.g. to inform the development of a policy or strategy, the scoping and evidence gathering may start during July and August to ensure that the inquiry is completed in a timely manner.

8 Allocation of Work to Overview and Scrutiny Committees

8.1 The following issues have been identified as potential areas of duplication and proposals are outlined to allocate issues to relevant Committees to avoid unnecessary duplication.

8.2 Budget Scrutiny – This is set out within the terms of reference for the Resources Overview and Scrutiny Committee which will have the responsibility to carry out scrutiny of the budget proposals for 2023/24 during the consultation process. If other Overview and Scrutiny Committees want to consider specific budget proposals within their remit this will be considered at a meeting before the Resources Committee meeting in January.

8.3 Any scrutiny of the City of Nature policy or implementation will be carried out by the Sustainability and Transport Overview and Scrutiny Committee.

8.4 Children and Young People’s Mental Health: The terms of reference of the Education and Children’s Social Care Overview and Scrutiny Committee includes children and young people’s health and wellbeing. Therefore, when the Health and Social Care Overview and



Scrutiny Committee undertakes scrutiny of children's social care (under the overview and scrutiny role set out in the National Health Service Act 2006 as amended by the Health and Social Care Act 2012) members of the Education and Children's Social Care Committee will be invited to attend.

- 8.5 Commonwealth Games Legacy: If the inquiry proposed by the Health and Social Care Committee on the health and wellbeing benefits of the Commonwealth Games legacy is agreed this will be taken into account by the Commonwealth Games, Culture and Physical Activity Overview and Scrutiny Committee to avoid duplication.
- 8.6 Commonwealth Games Legacy: Other issues relating to the Commonwealth Games Legacy will be part of the Commonwealth Games, Culture and Physical Activity Co-ordinating Overview and Scrutiny Committee. Where issues relating to the economic, employment and skills legacy Members of the Economy and Skills Overview and Scrutiny Committee will be invited to attend.
- 8.7 Monitoring implementation of the recommendations of the Scrutiny inquiry of Council-owned Assets: This inquiry was carried out by the Economy and Skills Overview and Scrutiny Committee, however this area of work now falls within the remit of the Resources Overview and Scrutiny Committee. The Co-ordinating Overview and Scrutiny Committee is asked to decide which committee will monitor the implementation of the recommendation of this inquiry.

9 Other Meetings

- 9.1 There are no other meetings scheduled at this time.

Call in Meetings:

None scheduled

Petitions

None scheduled

Councillor Call for Action requests

None scheduled

It is suggested that the Committee approves Friday at 10.00am as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions



10 Forward Plan for Cabinet Decisions

- 10.1 Since the implementation of the Local Government Act and the introduction of the Forward Plan, scrutiny members have found the Plan to be a useful tool in identifying potential agenda items.
- 10.2 The Committee may wish to consider whether issues currently listed on the Forward Plan require further investigation or monitoring via scrutiny. This can be viewed in full via Forward Plans (cmis.uk.com).

11 Legal Implications

- 11.1 There are no immediate legal implications arising from this report.

12 Financial Implications

- 12.1 There are no financial implications arising from the recommendations set out in this report.

13 Public Sector Equality Duty

- 13.1 The Council has a Public Sector Equality Duty under the Equality Act (2010) to have due regard to the need to:
- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;
 - advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
 - foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
- 13.2 The Committee should ensure that it addresses these duties by considering them during work programme development, the scoping of work, evidence gathering and making recommendations. This should include considering: How policy issues impact on different groups within the community, particularly those that share a relevant protected characteristic; Whether the impact on particular groups is fair and proportionate; Whether there is equality of access to services and fair representation of all groups within Birmingham; Whether any positive opportunities to advance equality of opportunity and/or good relations between people are being realised.
- 13.3 The Committee should ensure that equalities comments, and any recommendations, are based on evidence. This should include demographic and service level data and evidence of residents/service-users views gathered through consultation.



14 Use of Appendices

14.1 Appendix 1 – Co-ordinating Overview and Scrutiny Committee Work Programme for 2022/2023

14.2 Appendices 2A, 2B, 2C, 2D, 2E, 2F – Inquiry Proposals for 2022/23



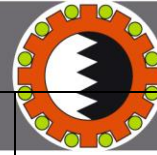
APPENDIX 1

CO-ORDINATING OVERVIEW AND SCRUTINY COMMITTEE 2022-23 WORK PROGRAMME

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
Final Deadline: 29 June 2022 Publication: 30 June 2022 Meeting Date: 8 July 2022						
<i>Scrutiny Business Report for City Council</i>	<i>Discussion</i>	<i>To provide an overview of the priorities identified by the O&S Committees for 2022/23</i>	<i>Christian Scade</i>	<i>N/A</i>	<i>None</i>	Scrutiny Business Report to City Council on 12 July
<i>Scrutiny Work Programme</i>	<i>Decision</i>	<i>To review the draft work programme and agree the items to be considered at future meetings and to consider inquiries proposed by the Overview and Scrutiny Committees and agree up to 4 Inquiries to be undertaken during 2022/23</i>	<i>Christian Scade</i>	<i>N/A</i>	<i>None Identified</i>	
Deadline: 30 August 2022 Publication: 1 September 2022 Meeting Date: 9 September 2022						
<i>Everyone's Battle,</i>	<i>Update report</i>	<i>To receive a report on the Everyone's Battle,</i>	<i>Richard Brookes</i>	<i>Cllr. Cotton</i>	<i>N/A</i>	



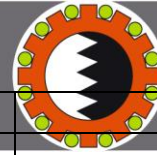
<i>Everyone's Business Action Plan</i>		<i>Everyone's Business Action Plan considered at Cabinet in July 2022</i>				
<i>Cabinet Member for Social Justice, Community Safety and Equalities.</i>	<i>Cabinet Member Priorities</i>	<i>Cabinet member to set out priorities for the administration and key deliverables for 2022/23 and issues for further scrutiny:</i> <i>Social Cohesion and Inclusion</i> <i>Tackling Inequality</i> <i>Equalities within the Community</i> <i>Third Sector Partnership and Engagement</i> <i>External Challenge</i>				
<i>Customer Services</i>	<i>Update Report</i>	<i>Building on the previous scrutiny work on complaints, to scrutinise how this has informed the Council's approach to Customer Services: Embedding change in the how the Council delivers services to customer and residents.</i> <i>Engaging with residents and</i>	<i>Wendy Griffiths</i>	<i>N/A</i>	<i>None Identified</i>	



		<i>businesses, listening and supporting customer service improvements.</i>				
<i>Cost of Living Crisis</i>		<i>To consider the impact of the cost of living crisis and on residents and the Council.</i>		<i>TBC</i>	<i>TBC</i>	
Deadline: 4 October 2022 Publication: 6 October 2022 Meeting Date: 14 October 2022						
<i>Exempt Accommodation</i>	<i>Monitoring implementation of recommendations and service / policy development</i>	<i>Assessment of impact at the neighbourhood level of the Exempt Accommodation Pilot and implementation of recommendations from the Scrutiny Inquiry.</i>		<i>TBC</i>	<i>TBC</i>	
<i>Trailblazer Devolution / Levelling Up</i>	<i>Update Report</i>	<i>To consider the implications of the Trailblazer devolution deal for Birmingham.</i>		<i>Deputy Leader</i>		
<i>Deputy Leader</i>	<i>Cabinet Member Priorities</i>	<i>Cabinet member to set out priorities for the administration and key deliverables for 2022/23 and issues for further scrutiny within the remit of the Committee:</i> <i>Business Change</i>				



		<i>Efficiency and improvement for the Council – including governance and performance of third-parties</i> <i>Risk Management</i> <i>Customer Services</i> <i>Emergency Planning</i> <i>Strategic Partnerships</i> <i>Council's lead on Levelling-Up, Devolution and WMCA</i>				
Final Deadline: 9 November 2022 Publication: 10 November 2022 Meeting date: 18 November 2022						
Final Deadline: 30 November 2022 Publication: 1 December 2022 Meeting Date: 9 December 2022						
Final Deadline: 18 January 2023 Publication: 19 January 2023 Meeting Date: 27 January 2023						
Final Deadline: 8 February 2023 Publication: 9 February 2023 Meeting Date: 17 February 2023						



Final Deadline: 8 March 2023 Publication: 9 March 2023 Meeting Date: 17 March 2023						
Final Deadline: 5 April 2023 Publication: 6 April 2023 Meeting Date: 14 April 2023						

To be scheduled:

Leader's priorities

Leader to set out priorities for the administration and key deliverables for 2022/23 and identify issues for further scrutiny within the remit of the Committee:

- Structure and Governance of the Council
- Communications
- Council Wide Efficiency and Improvement
- Policy and Partnerships
- West Midlands Combined Authority

Cabinet Member Priorities

Cllr Jayne Francis, Cabinet Member for Digital, Culture, Heritage & Tourism

Cabinet member to set out priorities for the administration and key deliverables for 2022/23 and identify issues for further scrutiny

- *Open data*
- *Information Governance*
- *Digital Inclusion*



Corporate Communications Plan, including how the Council communicates with residents who do not have access to digital platforms.

Grand Challenge Indicators: To review the proposed indicators that will be used to assess the progress against the 5 Grand Challenges.

City Observatory data relevant to Co-ordinating OSC remit

To consider the data available from the City Observatory that is relevant to the terms of reference for the Co-ordinating OSC

Council Procedures and Arrangements

Overview and Scrutiny Arrangements

Planning enforcement – including lessons learnt from complaints



Appendix 2A

Proposed by Overview and Scrutiny Committee	Education and Children's Social Care Overview and Scrutiny Committee
Title of Inquiry	Child Exploitation and County Lines
Aims and Objectives	<p>To understand how the Council, Children's Trust, Police, schools and Violence Reduction Partnership work together to address child criminal exploitation, County Lines and knife crime.</p> <p>Are services based on best practice?</p> <p>Possible focus to be discussed when scoping Inquiry:</p> <ul style="list-style-type: none">• How does the voice of children and young people inform policy and services?• Consider focussing on prevention or protection / intervention• How is the Council working with schools to develop alternative to exclusions to reduce the risk of exploitation for children and young people?
Why is this Inquiry being proposed and desired Outcome?	<p>Information presented to the Education and Children's Social Care Scrutiny Committee in March 2022 showed that there were more children in Birmingham at risk of criminal exploitation than sexual exploitation. CMIS > Meetings</p> <p>Ofsted, the Care Quality Commission (CQC) and HM Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS) have today announced the focus for the programme of Joint Targeted Area Inspections. One of the themes that the JTAI will focus on is multi-agency response to the criminal exploitation of children.</p>
Other Relevant Information e.g. Links to other Overview & Scrutiny Committees	<p>The scope and governance relating to this inquiry will be agreed with partners.</p> <p>This Inquiry could link with the Birmingham Safeguarding Children's Partnership Annual Report to the Committee.</p>



	<p>Members of the Housing and Neighbourhood Overview and Scrutiny Committee may be interested in taking part in this inquiry as this Committee has the statutory function to scrutinise the work of the Community Safety Partnership.</p> <p>There was a Scrutiny Inquiry into Child Sexual Exploitation completed in 2014. This work may help inform this Inquiry.</p> <p>Further information that can inform the Inquiry include:</p> <p>The LGS Tackling Child Exploitation Resource Pack: Tackling child exploitation: resources pack Local Government Association</p> <p>Tackling Child Exploitation (TCE) Support Programme Key Lines of Inquiry:</p> <p>the Home Office Child Exploitation Disruption: Child exploitation disruption toolkit - GOV.UK (www.gov.uk)</p>
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Appendix 2B

Proposed by Overview and Scrutiny Committee	Economy and Skills Overview and Scrutiny Committee
Title of Inquiry / In-depth Scrutiny	Ensuring the skills agenda for Birmingham meets the needs of current and future employers and job opportunities
Aims and Objectives	<p>To understand the adult skills agenda for Birmingham and how training is funded, commissioned and provided and identify risks /issues.</p> <p>To understand the current and future job opportunities and needs for employers and to attract employers to the area and that residents in Birmingham benefit from these jobs.</p> <p>When scoping the review there could be a focus on specific sectors e.g. construction which would link with the aim to retrofit social housing and training a diverse workforce.</p> <p>Grand Challenges addressed: Unemployment, skills and the economy</p> <p>Corporate Plan Priorities: A city that is Prosperous and Inclusive</p>
Why is this Inquiry being proposed and desired Outcome?	<p>Information from the City Observatory shared at the informal meeting in June showed in December 2021 Birmingham performed poorly when compared with the employment rate of other authorities.</p> <p>Developing a skilled work force that is able to take up local job opportunities and attract new business is key to local economy and improving the income and living standards for residents.</p>
Other Relevant Information e.g. Links to other Overview & Scrutiny Committees	<p>This is a complex area of work involving local and regional partners including the WMCA.</p> <p>The scope of this work will need to be agreed with partners.</p>



Appendix 2C

Proposed by Overview and Scrutiny Committee	Health and Social Care Scrutiny Committee
Title of Inquiry / In-depth Scrutiny	Promoting Health and Wellbeing – A Commonwealth Games Legacy
Aims and Objectives	<p>What information is available about the health and wellbeing outcomes from the Commonwealth Games Legacy?</p> <p>How have / can the legacy support people who have the poorest health outcomes be to benefit from the Commonwealth Games legacy to improve their health and wellbeing.</p> <p>Members want to engage with individuals and communities to understand what works for them. This could focus on the health inequalities e.g geography, deprivation / poverty, ethnicity, disability and age.</p> <p>Are services based on best practice?</p> <p>Grand Challenges addressed: Health and well being</p> <p>Corporate Plan Priority: A city that is healthy</p>
Why is this Inquiry being proposed and desired Outcome?	<p>Birmingham residents experience a high levels of health issues including long term and chronic conditions e.g. diabetes that impact on their health and wellbeing and there are significant health inequalities across the city.</p> <p>The Commonwealth Games legacy document "Delivering a Bold Legacy for Birmingham" sets out an action plan for long, medium and short term actions:</p> <p>Healthy – action plan A healthy city Birmingham City Council (bebirmingham.co.uk)</p> <p>Legacy plan (print version) Birmingham City Council (bebirmingham.co.uk)</p> <p>The Scrutiny Inquiry can consider the impact these actions will have on outcomes for residents in terms of improved health and wellbeing outcomes for</p>



	communities and residents who experience the greatest health inequalities.
Other Relevant Information e.g. Links to other Overview & Scrutiny Committees	<p>It is proposed this Inquiry will be a joint piece of work with the Commonwealth Games, Culture and Physical Activity OSC.</p> <p>The terms of reference for the Commonwealth Games, Culture and Physical Activity Overview and Scrutiny Committee are:</p> <p>To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning Commonwealth Games; arts and culture; libraries and museums; sport; events.</p> <p>The Commonwealth Games, Culture and Physical Activity OSC was informed that the Council will be developing a Physical Activity Strategy.</p>



Appendix 2D

Proposed by Overview and Scrutiny Committee	Health and Social Care Scrutiny Committee
Title of Inquiry / In depth Scrutiny	Children and Young People's Mental Health
Aims and Objectives	<p>To understand the need / demand for children's and young people's mental health services and the impact & outcomes of the current offer to children and young people with the aim to highlight areas of need such as dual diagnosis and the impact on the pathways to mental health support.</p> <p>Possible focus to be discussed when scoping Inquiry: To ensure that appropriate timely support is available to children and young people with mental health issues and that services are fully inclusive through the 0-25 age range, have open & accessible gateways through education, health and self-referral and finally, are informed by the voice of children and young people with lived experience.</p> <p>Are services reflective of the needs of CYP's mental health issues? Are services based on best practice?</p> <p>Grand Challenges addressed: Health and well being Opportunities for children and young people</p> <p>Corporate Plan Priorities: A city that is Healthy and Inclusive</p>
Why is this Inquiry being proposed and desired Outcome?	<p>NHS figures state that 2 in 5 children with a mental health disorder are accessing specialist mental health services (39.6%). However, these figures are based on data from 2004 on how many children have a mental health problem, rather than the updated 2021 figures. Since 2004, the rate of children with a mental health problem has jumped from 1 in 10 to 1 in 9 in 2017 and to 1 in 6 in 2021.</p> <p>Using these new rates, only around a third of children (32%) with a probable mental health disorder are able to access treatment.</p> <p>From: Briefing on Children's Mental Health Services – 2020/2021 Children's Commissioner for England (childrenscommissioner.gov.uk)</p>



**Other Relevant Information
e.g. Links to other Overview
& Scrutiny Committees**

It is proposed that this review would be undertaken jointly with members of the Education and Children's Social Care OSC.

The terms of reference for the Education and Children's Social Care Overview and Scrutiny Committee includes "children and young people's health and wellbeing and other child social care and safeguarding functions of the council."

The Health and Social Care Overview and Scrutiny Committee discharges the relevant overview and scrutiny role set out in the National Health Service Act 2006 as amended by the Health and Social Care Act 2012.



Appendix 2E

Proposed by Overview and Scrutiny Committee	Health and Social Care Overview and Scrutiny Committee
Title of Inquiry / In depth Scrutiny	Why is Dementia Different for Women?
Aims and Objectives	To identify areas for development / improvement of support in relation to the differential impact of dementia on men and women.
Why is this Inquiry being proposed and desired Outcome?	<p>The Office of National Statistics reported that 31,850 deaths of women in the UK in 2013 could be directly attributed to dementia, while even more may have been hastened by the condition. That amounts to 12.2% of all causes of death for women, more than heart disease, stroke or the most common forms of cancer. (From Alzheimer's Research UK: Women and Dementia a Marginalised Majority)</p> <p>Are services based on best practice?</p> <p>Grand Challenges addressed: Health and well being</p> <p>Links to Corporate Plan Priorities: A city that is health and inclusive</p>
Other Relevant Information e.g. Links to other Overview & Scrutiny Committees	The Health and Social Care Scrutiny Committee published a report on Dementia Services in 2014.



Appendix 2F

Proposed by Overview and Scrutiny Committee	Housing and Neighbourhoods Overview and Scrutiny Committee
Title of Inquiry	Cleaner Streets
Aims and Objectives	<p>Understand how Birmingham City Council currently provides clean streets for its citizens and the impact of these services. This will include supporting strategies, related policies and service delivery, and it will specifically focus on litter, graffiti and the cleanliness of the street.</p> <p>Explore how better performing local authority areas deliver their clean streets' programmes. This will consider localisation and the role of communities as well as direct service delivery.</p> <p>Grand Challenges addressed: Community Resilience, Cohesion and Living Standards</p> <p>Corporate Plan Priorities: A city that is Prosperous and Safe</p>
Why is this Inquiry being proposed and desired Outcome?	<p>Outcome: Service improvements leading to cleaner streets for citizens and businesses</p> <p>Cleaner streets are consistently identified as a top priority for Birmingham City Council by our citizens, and across all parts of the city. This is supported by the volume of complaints to both the organisation and elected members which relate to this issue. Comparing performance of Birmingham to other areas also clearly identifies areas of improvement.</p>
Other Relevant Information e.g. Links to other Overview & Scrutiny Committees	<p>There is an intention to work alongside leading third sector organisations such as Keep Britain Tidy.</p> <p>We aim to identify best practice from Local Authorities using available performance data and also the Co-operative Councils' Network.</p>

