

**EDUCATION, CHILDREN AND YOUNG PEOPLE O&S COMMITTEE**  
**ACTION TRACKER 2023-24**

Date	Agenda Item	Action	Update / Notes
22 Feb 2023	School Attainment and School Improvement	The recruitment and retention rates of teachers in the city in comparison to other areas.	Awaiting information.
5 April 2023	Children's Trust	The Children's Trust to attend a future committee meeting to discuss the review of short breaks.	An interim update was e-mailed on the 21 November 2023, and it is proposed this item is discussed at the February 2024 committee meeting.
17 May 2023	Action Tracker	The timeline for when the SEND Sufficiency Report would be available to be provided.	The strategy is programmed for the January 2024 committee meeting.
17 May 2023	Young People's Substance Use Service	Aquarius to provide the timeline for the Manchester Met University project.	Aquarius have met with the researchers, and they are preparing a slide deck of their initial findings. They are expecting the project to conclude by the end of the year.
17 May 2023	SEND	<p>The following to be provided via e-mail:</p> <ul style="list-style-type: none"> <li>The spend information for staffing within the SEND and Inclusion Service.</li> <li>Information on the indicators in the APP on the Council's website that state, 'requires baseline.'</li> </ul>	<p>E-mailed the information on 25 August 2023.</p> <p>E-mailed the response on 12 June 2023.</p>
		The Committee to provide further questions in writing for officers to provide a written response.	None were received.
14 Jun 2023	Developing the Education, Children and Young People O&S Committee's Work Programme 2023/24	Members of the Task and Finish Group for the Child Criminal Exploitation Inquiry and the Children and Young People's Mental Health Inquiry will be followed up.	Cllr. Debbie Clancy replaced Cllr. Simon Morrall on the CCE Inquiry T&F Group, and the Young People's Mental Health Inquiry T&F Group.

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19 July 2023	Children and Young People's Travel Service	A workshop for cultural change and the statutory guidance for the Children's and Young People's Travel Service to be arranged.	The all Councillor workshop was arranged for Thursday, 16 November 2023.
		A breakdown of discretionary and statutory spend to be provided.	
		More information on Personal Transport Budgets to be provided.	
		More information on the new Application and Eligibility Review Panel to be provided.	
19 July 2023	SEND Tribunals	The draft SEND Sufficiency Strategy to be added to the Committee's Work Programme.	Added to the work programme for January 2024 committee meeting.
		Information on the programme of training/briefings being developed regarding SEND for all Members to be provided. If the following is not covered within this, then a workshop to be organised for the Committee: <ul style="list-style-type: none"> <li>A regular update from families going through the Tribunal process to understand the family experience and highlight any issues that may inform service improvement.</li> <li>A briefing note outlining how high quality decisions are made when developing Education and Health Care Plans (EHCPs), including how learning from Tribunals is shared to improve services.</li> </ul>	Workshops/Sessions for all Members: <ul style="list-style-type: none"> <li>SEND (this will include Tribunals).</li> <li>Schools (how Councillors can support local schools, e.g., admissions).</li> <li>Safeguarding (the Chair requested whether there could be a workshop for corporate parenting, and the Cabinet Member agreed to check whether the safeguarding workshop/session could include corporate parenting).</li> </ul>

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19 Jul 2023	Performance Update	The draft attendance strategy to be brought to the committee meeting in September when discussing the Hidden Children item, and the relevant officers to be in attendance for this.	Hidden Children was an item at the committee meeting in October and the Committee are awaiting the draft attendance strategy.
19 Jul 2023	Work Programme	Cllr. Debbie Clancy to be sent the dates of the evidence gathering sessions for the CCE Inquiry.	Dates were forwarded to Cllr. Debbie Clancy.
		Members to e-mail details of items they wish to be added to the menu of topics/issues.	None were received.
		There were potentially three workshops to be arranged: Children and Young People's Travel Service, SEND Tribunals, and the Data Workshop.	The Children's and Young People's Travel Service Workshop was arranged for Thursday, 16 November 2023.  The SEND Tribunals Workshop will not be needed as it will be covered in the workshop/sessions arranged for all Members.
6 Sep 2023	Performance Update	Further discussions relating to the focus and format of performance data presented to the Committee be considered at the Member Data Workshop.	The Data Workshop for the Committee took place on Monday, 6 <sup>th</sup> November 2023 at 10.30am.
		Information on mental health element of Employment Support Programme be provided to Members.	E-mailed to Members on 9 <sup>th</sup> October 2023.
		An explanation be given to Members as to whether the percentage figures for the most common reason for staff sickness absence related to days lost to sickness, or the percentage of people sick for each reason.	E-mailed to Members on 9 <sup>th</sup> October 2023.

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6 Sep 2023	Financial Challenges – Scrutiny Contribution to the Budget Savings and Recovery Plan	A copy of Director’s communication to head teachers and staff following the announcement of the S114 notice be sent to Members for information.	E-mailed to Members on 20 September 2023.
6 Sep 2023	Work Programme	That subject to further input from the Chair and Deputy Chair, the SEND Sufficiently Strategy and the Early Years Education Entitlement Deep Dive items be added to work programme for January 2024.	The work programme has been updated accordingly.
18 Oct 2023	Scrutiny of Delivery of 2023/24 Budget Savings and Update on the Council’s Response to S114 Notice and Financial Recovery Plan	The Chair to update the Committee on the work of the Finance and Resources T&F Group in relation to the Committee’s remit.	Ongoing.
		The Director, Children and Families, to bring work at early stages of planning for input by the Committee.	Ongoing.
		Future agenda items to include a snapshot of their associated spend/budget and impact.	Ongoing.
18 Oct 2023	Hidden Children	The planning for further development of the governance around school exclusions and part time timetables to be brought to a future committee meeting for comment.	Added to the work programme under menu of issues for consideration.
		The Head Teacher to provide the data on length of stay of students at City of Birmingham School (COBS).	
		A visit of the Committee to COBS to be arranged.	
		The Committee to forward any further questions to the Scrutiny Office.	None were received.

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		The increase in behavioural problems and speech and language being less developed when children start primary schools to be included in the Early Years Education Entitlement item being discussed at the 17 January 2024 committee meeting.	Work Programme updated accordingly.
		Further focused work on Elective Home Education (EHE) and part time timetables to be considered after the Child Criminal Exploitation Inquiry had finished in the new year.	Work Programme updated accordingly.
18 Oct 2023	Work Programme	The review of short breaks item programmed for the November committee meeting will be deferred to a future committee meeting and subject to an interim written update to be circulated to the Committee, which will include a commitment and timescale for when the review will be completed, and a report can be presented to Committee.	An interim update was e-mailed on the 21 November 2023, and it is proposed this item is discussed at the February 2024 committee meeting.
		The SEND Commissioner to be invited to attend the November committee meeting.	Invited.
		The school improvement re-design item (school improvement – the new relationship with schools) to be added to the work programme for November committee meeting.	Work Programme updated accordingly.