



## Co-ordinating O&S Committee: Work Programme 2018/19

<b>Chair</b>	Cllr Josh Jones
<b>Deputy Chair</b>	Cllr Mariam Khan
<b>Committee Members:</b>	Cllrs: Mohammed Aikhlaq, Deirdre Alden, Tahir Ali, Albert Bore, Debbie Clancy, Liz Clements, Roger Harmer, Charlotte Hodiala, Penny Holbrook and Rob Pocock
<b>Committee Support:</b>	Scrutiny Team: Emma Williamson (464 6870) Committee Manager: Marie Reynolds (464 4104)

## 1 Terms of Reference

- 1.1 To plan and co-ordinate the work of all the O&S Committees. To fulfil the functions of an O&S Committee as they relate to any policies, services and activities concerning governance (including transparency, regional working and partnerships); citizens (including communications and public engagement); performance; customer services and emergency planning.

## 2 Meeting Schedule

Date	Item	Officer contact
08 June 2018 10.00 am Committee Room 6	Work Programme Discussion  <i>Outcome:</i> to determine the work programme priorities for the year	Emma Williamson, Scrutiny Office
27 July 2018 10.00am Committee Room 2	Leader of the Council <ul style="list-style-type: none"><li>Birmingham Independent Improvement Panel report</li><li>Response to Review of Scrutiny</li></ul>	Rebecca Grant, Cabinet Support Officer
07 September 2018 10.00am Committee Room 3&4	Deputy Leader <ul style="list-style-type: none"><li>Performance Framework</li><li>Corporate Governance Plan update</li><li>Citizen engagement</li><li>Annual Audit Letter</li></ul>	Jonathan Tew, Assistant Chief Executive
05 October 2018	<i>Meeting cancelled</i>	
09 November 2018 10.30am Committee Room 3&4	Tracking Report Partnership working BCC and Parish/Town Councils	Jonathan Tew, Assistant Chief Executive / Tony Smith / Chris Jordan



Date	Item	Officer contact
	Update on Corporate Governance Plan (including update on governance in Place Directorate)	Jonathan Tew, Assistant Chief Executive
	Inquiry: City Council meeting – discussion paper	Emma Williamson, Scrutiny Office
07 December 2018 10.00am Committee Room 3&4	Budget Consultation	Clive Heaphy, Director Finance and Governance
	Localism in Birmingham – Update	Jonathan Tew, Assistant Chief Executive / Tony Smith, Policy Executive
11 January 2019 Committee Room 3&4	Birmingham Independent Improvement Panel / Update on Corporate Governance Plan	Jonathan Tew, Assistant Chief Executive
	Legal Services – new model Public and private reports	Kate Charlton, City Solicitor
15 February 2019, Committee Room 3&4  Report Deadline: 6 Feb 2019	Strengthening and Developing the Role of Full Council in the Policy Process	Emma Williamson, Scrutiny Office
	Inquiry into City Council meeting: evidence from Professor Colin Copus, Emeritus Professor of Local Politics, De Montfort University	
	Request for Call-In: Waste Management – Industrial Action Update	Councillor Brett O'Reilly, Cabinet Member, Clean Streets, Waste & Recycling, Clive Heaphy, Corporate Director, Finance & Governance and Kate Charlton, City Solicitor
15 March 2019 Committee Room 3&4  Report Deadline: 6 Mar 2019	a) Performance update – Deputy Leader to attend (deferred from February)	Councillor Brigid Jones, Paula Buckley, Acting Director Digital & Customer Services / Varun Sitaram, Head of Business Improvement and Change
	b) Customer Services and BRUM account update – Deputy Leader to attend	Paula Buckley, Assistant Director, Customer Service
	Emergency Planning update	Michael Enderby, Head of Resilience & Services
12 April 2019 Committee Room 3&4  Report Deadline: 3 Apr 19	Request for call-in Waste Management – Commission of an Independent Review of Waste Services within Birmingham	Cllr Ian Ward, Leader, Cllr Brett O'Reilly, Cabinet Member for Clean Streets, Waste & Recycling, Darren Share, Acting AD Waste Management and Clive Heaphy, Chief Finance Officer



Date	Item	Officer contact
	Leader of the Council – Priorities for Improvement	Rebecca Grant, Cabinet Support Officer, Jonathan Tew, Assistant Chief Executive and Clive Heaphy, Chief Finance Officer
	JNC Re-structure Update	Dawn Baxendale, Chief Executive and Dawn Hewins, Director, Human Resources

### 3 Items to be scheduled

- Localism – update (June/July).
- Inquiry into City Council meeting.
- Inquiry into Universal Credit – date to be agreed.
- Inquiry into governance including consultation for decision reports.

### 4 Other Meetings

#### Call in

*15 February 2019: Waste Management – Industrial Action Update (decision called in)*

*12 April 2019: Waste Management – Commission of an Independent Review of Waste Services within Birmingham*

#### Petitions

*None scheduled*

#### Councillor Call for Action requests

*None scheduled*

### 5 Forward Plan

5.1 Below is an extract of the Forward Plan, detailing those decisions relating to this Committee's remit.

Leader		
Ref No.	Title	Proposed Date of Decision
005423/2018	BCC International Strategy	25 Jun 19
005336/2018	GBSLEP Future Operating Model	14 May 19
004101/2017	Enterprise Zone Investment Plan 2019	23 Jul 19

Deputy Leader		
Ref No.	Title	Proposed Date of Decision
005701/2018	Capita ICT Service Transition Update – Public	16 Apr 19



## 6 Scrutiny Reports to City Council

O&S Committee	Report Title	Date for Council
All	Annual Report	July 2018
Sustainability & Transport	Managing the Risk and Response to Flooding in Birmingham	September 2018
Co-ordinating Housing & Neighbourhoods Learning, Culture and Physical Activity Resources Sustainability and Transport	City Council Meeting Private Rented Sector Young People and Mental Health Long Term Financial Planning Plastics	2019/20