

**CO-ORDINATING O&S COMMITTEE**  
**ACTION TRACKER 2019/20**

<b>Date</b>	<b>Agenda Item</b>	<b>Action</b>	<b>Notes</b>
08-Nov-19	Protocol for Member Enquiries	Data from BCC enquiries broken down by directorate – the volumes of enquiries and the timescales for responses	COMPLETED – information sent 25/11/19
08-Nov-19	Protocol for Member Enquiries	Draft protocol to be drafted with officers	Update to be provided at informal session on 17 <sup>th</sup> January
08-Nov-19	Work Programme	Members requested an update on the recruitment of a new Chief Executive and clarification of back bench involvement.	COMPLETED – information sent 25/11/19