

Good morning

Thank you very much for taking the time to meet with Brendon and I yesterday.

As discussed, I have attached an external area management and dispersal policy which I hope will address the concerns raised during our meeting.

In addition to this, I propose to offer the following conditions which would be imposed upon the premises licence if the application were granted:

- The premises will implement an external area management and dispersal policy;
- The management of the premises will ensure that a dedicated contact number is available for residents of Metchley Lane to report any issues of noise or disturbance.
- There will be no live music in the external areas of the premises after 7:30pm;
- When live music is taking place in the external area of the premises, staff will undertake regular checks around the perimeter of the premises to assess the levels of noise and ensure that no disturbance is caused to local residents.

I have set out below the additional conditions already agreed with the Police and Environmental Health and these will hopefully provide some extra reassurance regarding the use of the external areas:

**Conditions already agreed with the Police:**

1. No music will be played outside after 2100 hours each day;
2. The premises cctv system will cover the garden area of the premises whilst the premises is open.

**Conditions already agreed with Environmental Health:**

1. The exterior bar shall operate no later than 22:30 hours Monday to Sunday
2. All deliveries will be received between 06:00 and 18:00.
3. After 23:00 all doors shall be kept closed except for the purpose of access/egress during the performance of regulated entertainment.
4. After 23:00 all windows shall be kept closed.
5. The Licence Holder shall erect prominent, clear and legible signage inside the premises requesting patrons to be considerate of local residents when leaving the premises.
6. Any music taking place in internal or external areas of the premises shall not be at such a level to cause a detriment to the residential amenity around the premises.

I would be grateful if you could please consider the attached policy and the conditions offered and confirm whether this is sufficient to address your concerns or if there is anything further you may wish to discuss. I am happy to speak on the phone, via email or via Zoom/Microsoft Teams if there are any further concerns.

If you are happy to accept the proposed conditions and the attached policy, I should be grateful if you could please confirm this to the Licensing Authority (cc'd into this email) and confirm that your representation can be withdrawn upon that basis.

Kind regards

Sarah