



Co-ordinating O&S Committee: Work Programme 2018/19

Chair	Cllr Josh Jones
Deputy Chair	Cllr Mariam Khan
Committee Members:	Cllrs: Mohammed Aikhlaq, Deirdre Alden, Tahir Ali, Albert Bore, Debbie Clancy, Liz Clements, Roger Harmer, Charlotte Hodiala, Penny Holbrook and Rob Pocock
Committee Support:	Scrutiny Team: Emma Williamson (464 6870) Committee Manager: Marie Reynolds (464 4104)

1 Terms of Reference

- 1.1 To plan and co-ordinate the work of all the O&S Committees. To fulfil the functions of an O&S Committee as they relate to any policies, services and activities concerning governance (including transparency, regional working and partnerships); citizens (including communications and public engagement); performance; customer services and emergency planning.

2 Meeting Schedule

Date	Item	Officer contact
08 June 2018 10.00 am Committee Room 6	Work Programme Discussion <i>Outcome:</i> to determine the work programme priorities for the year	Emma Williamson, Scrutiny Office
27 July 2018 10.00am Committee Room 2	Leader of the Council <ul style="list-style-type: none">Birmingham Independent Improvement Panel reportResponse to Review of Scrutiny	Rebecca Grant, Cabinet Support Officer
07 September 2018 10.00am Committee Room 3&4	Deputy Leader <ul style="list-style-type: none">Performance FrameworkCorporate Governance Plan updateCitizen engagementAnnual Audit Letter	Jonathan Tew, Assistant Chief Executive
05 October 2018	<i>Meeting cancelled</i>	
09 November 2018 10.30am Committee Room 3&4	Tracking Report Partnership working BCC and Parish/Town Councils	Jonathan Tew, Assistant Chief Executive / Tony Smith / Chris Jordan



Date	Item	Officer contact
	Update on Corporate Governance Plan (including update on governance in Place Directorate)	Jonathan Tew, Assistant Chief Executive
	Inquiry: City Council meeting – discussion paper	Emma Williamson, Scrutiny Office
07 December 2018 10.00am Committee Room 3&4	Budget Consultation	Clive Heaphy, Director Finance and Governance
	Localism in Birmingham – Update	Jonathan Tew, Assistant Chief Executive / Tony Smith, Policy Executive
11 January 2019 Committee Room 3&4	Birmingham Independent Improvement Panel / Update on Corporate Governance Plan	Jonathan Tew, Assistant Chief Executive
	Legal Services – new model Public and private reports	Kate Charlton, City Solicitor
15 February 2019, Committee Room 3&4 Report Deadline: 6 Feb 2019	Strengthening and Developing the Role of Full Council in the Policy Process	Emma Williamson, Scrutiny Office
	Inquiry into City Council meeting: evidence from Professor Colin Copus, Emeritus Professor of Local Politics, De Montfort University	
	Request for Call-In: Waste Management – Industrial Action Update	Councillor Brett O'Reilly, Cabinet Member, Clean Streets, Waste & Recycling, Clive Heaphy, Corporate Director, Finance & Governance and Kate Charlton, City Solicitor
15 March 2019 Committee Room 3&4 Report Deadline: 6 Mar 2019	a) Performance update – Deputy Leader to attend (deferred from February)	Councillor Brigid Jones, Paula Buckley, Assistant Director Customer Service and Varun Sitaram, Head of Business Improvement and Change
	b) Customer Services and BRUM account update – Deputy Leader to attend	Paula Buckley, Assistant Director, Customer Service
	Emergency Planning update	Michael Enderby, Head of Resilience & Services
12 April 2019 Committee Room 3&4 Report Deadline: 3 Apr 19	Leader of the Council – end of year review and look forward to 2019/20 including <ul style="list-style-type: none"> Corporate governance plan Audit letter 	Rebecca Grant, Cabinet Support Officer Jonathan Tew, Assistant Chief Executive



Date	Item	Officer contact
	Localism – update (tbc)	Chris Jordan, Assistant Director, Neighbourhoods
	JNC re-structure update	Dawn Baxendale, Chief Executive

3 Items to be scheduled

- Inquiry into City Council meeting.
- Inquiry into Universal Credit – date to be agreed.
- Inquiry into governance including consultation for decision reports.

4 Other Meetings

Call in

15 February 2019: Waste Management – Industrial Action Update (decision called in)

Petitions

None scheduled

Councillor Call for Action requests

None scheduled

5 Forward Plan

5.1 Below is an extract of the Forward Plan, detailing those decisions relating to this Committee's remit.

Leader		
005423/2018	BCC International Strategy	16 Apr 19
05336/2018	GBSLEP Future Operating Model	16 Apr 19
004101/2017	Enterprise Zone Investment Plan 2019	16 Apr 19

Deputy Leader		
005701/2018	Capita ICT Service Transition Update – Public	16 Apr 19

6 Scrutiny Reports to City Council

O&S Committee	Report Title	Date for Council
All	Annual Report	July 2018



O&S Committee	Report Title	Date for Council
Sustainability & Transport	Managing the Risk and Response to Flooding in Birmingham	September 2018
Co-ordinating	City Council Meeting	April 2019
Housing & Neighbourhoods Resources Sustainability and Transport Learning, Culture and Physical Activity	Private Rented Sector Long Term Financial Planning Plastics Young People and Mental Health	2019/20