

Members are reminded that they must declare all relevant pecuniary and non-pecuniary interests relating to any items of business to be discussed at this meeting

BIRMINGHAM CITY COUNCIL

CABINET COMMITTEE – LOCAL LEADERSHIP

TUESDAY, 20 SEPTEMBER 2016 AT 15:00 HOURS
IN COMMITTEE ROOM 6, COUNCIL HOUSE, VICTORIA SQUARE,
BIRMINGHAM, B1 1BB

A G E N D A

1 **NOTICE OF RECORDING**

The Chairman to advise the meeting to note that this meeting will be webcast for live and subsequent broadcast via the Council's Internet site (www.birminghamnewsroom.com) and that members of the press/public may record and take photographs. The whole of the meeting will be filmed except where there are confidential or exempt items.

2 **APOLOGIES**

3 - 16

3 **ESTABLISHMENT OF THE LOCAL INNOVATION FUND**

Report of the Strategic Director, Place/Leader

17 - 24

4 **ASSISTANT LEADERS WORK PROGRAMME**

To note the work programme.

5 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

BIRMINGHAM CITY COUNCIL

PUBLIC REPORT

Report to:	Cabinet Committee – Local Leadership
Report of:	STRATEGIC DIRECTOR PLACE AND LEADER
Date of Decision:	20 September 2016
SUBJECT:	ESTABLISHMENT OF THE LOCAL INNOVATION FUND
Key Decision: No	Relevant Forward Plan Ref: N/A
If not in the Forward Plan: (please "X" box)	Chief Executive approved <input type="checkbox"/> O&S Chairman approved <input type="checkbox"/>
Relevant Cabinet Member(s) or Relevant District Committee Chair:	ALL ALL
Relevant O&S Chairman:	Cllr Aikhlaq, Chair of Corporate Resources and Governance O&S Committee
Wards affected:	ALL

1. Purpose of report:
<p>1.1. To outline the methodology and criteria for the use of the Local Innovation Fund as outlined in Appendices 1 and 2.</p> <p>1.2. To outline the governance and decision making arrangements for the programme linked to the emerging model for local leadership.as outlined in Appendices 2 and 3.</p> <p>1.3. That the budget available for spend on LIF projects will be £2m per annum.</p>

2. Decisions recommended:
<p>That the Cabinet Committee:</p> <p>2.1 Approve the methodology and criteria for the Local Innovation Fund.</p> <p>2.2 Approve the governance and decision making process for the programme.</p> <p>2.3 Approve the budget allocation of £2M per annum with the caveat that there may be a review on all spending in 2018.</p>

Lead Contact Officer(s):	<p>Karen Cheney Lead Officer – Community Governance and Support Neighbourhood and Communities Division Tel 0121 675 8519</p> <p>Chris Jordan Head of Service Integration Neighbourhoods & Communities Division Tel: 0121 303 6674</p>
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3. Consultation

3.1 Internal

The proposals set out in this report have been presented to the Leader, Assistant Leaders and all 3 Political Party Groups.

3.2 External

The original ideas about a Local Innovation Fund were discussed at a Future Council joint internal and external stakeholders meeting in October 2015.

4. Compliance Issues:

4.1 Are the recommended decisions consistent with the Council's policies, plans and strategies?

The recommendations are fully consistent with the Council's policies.

The Business Plan and Budget adopted by Full Council in March 2016 committed the Council to "to develop a new approach to devolution within the city, with a focus on empowering people and giving them influence over local services". The work of the Cabinet Committee will take forward the next stage of an evolutionary process which began in 2015/16 with initial changes to the role of districts and the creation of Sutton Coldfield Town Council. This stage will conclude in 2018 with the switch to all out elections and new ward boundaries.

4.2 Financial Implications

The Business Plan and Budget 2016+ that was agreed by City Council on 1 March 2016 approved an annual budget of £2M on an ongoing basis from 2016/7 to fund the Local Innovation Fund. The Cabinet Committee – Local Leadership will be presented with regular financial performance reports on the progress of expenditure. The Report has been agreed by Finance.

4.3 Legal Implications

The Cabinet Committee will operate within the provisions of the Local Government Act 2000, which gives the Executive the power to appoint committees for the exercise of defined responsibilities and functions and in accordance with Article 5(d) of the City Council's Constitution. The role of the Committee and of the Assistant Leaders is also outlined in Part B of the City Council's Constitution. The constitutional changes referred to in Part B of the Constitution have been approved by Full Council. Report cleared by Legal Services.

4.4 Public Sector Equality Duty

Policies developed by the Committee will be subject to the public sector Equality Duty and impact assessments will be carried out as appropriate. A screening assessment has indicated no issues.

5. Relevant background/chronology of key events:

5.1

- Use of the Local Innovation Fund (LIF) seeks to invest in transformative local innovation by introducing a radical new approach of investing in neighbourhoods using an asset based approach and supporting and strengthening local social capital that enables different people to do different things in different ways to make better places to live rather than the continuation of a one – off grants based approach.
- The emphasis is on local rather than service prioritising “Every Place Matters” and a “Better Deal for Neighbourhoods”.
- LIF will link into the City’s overriding priorities but will also have the emphasis on strengthening communities and supporting active citizenship i.e. communities stepping up to the challenge.
- It is also the intention to keep the process as simple as possible with as little red tape and bureaucracy as possible.
- It is a ward based locally led initiative through collaborative community partnerships at the ward meeting level with local councillors facilitating the process as part of their local leadership role (Guidance has been produced to assist local councillors – Appendix 4).

- The proposal for a Local Innovation Fund was originally referenced in the new arrangements to the Constitution – District and Ward Responsibilities in May 2015 and linked with the Evolution of Devolution Discussion papers –as part of the Future Council Local Leadership Board 2015-16.
- A very early preliminary Joint internal and external stakeholders LIF workshop was held in October 2015 to help shape the Framework for the new fund.
- A Draft Options Paper for the use of LIF was written and presented at the Future Council Local Leadership Board in March 2016 following discussions with key stakeholders including Members, Officers and Community Groups.
- Discussions also took place at the inaugural Cabinet Committee – Local Leadership and with the newly appointed Assistant Leaders – July 2016.
- Presentations have been made to all 3 Political Party Groups outlining LIF and the core criteria and guidance by Assistant Leaders –Aug 2016.
- Final Core Criteria and Guidance, Diagram and Application Form have been produced (as per appendices 1-4).
- The Community Governance and Support Team will support and administer the process and its future development and income maximisation. A small amount of LIF money, (£80K per annum) has been set aside for this purpose.
- It is intended that once proposals are developed and proposal forms completed they will be brought back to the Cabinet Committee – Local Leadership on a monthly basis for approval.
- Several Member Development sessions on LIF are currently being organised for October 2016 to assist with any queries and support the development of innovative proposals.

6. Evaluation of alternative option(s):

- 6.1 Other options for taking forward LIF have been discussed but it was finally politically decided that it was most important that it was given a Ward focus with the emphasis on a “Better Deal for Neighbourhoods” and “Every Place Matters” .

7. Reasons for Decision(s):

- 7.1 To put into effect the Local Innovation Fund as
- part of a clear strategic approach to investing at a neighbourhood level
 - To assist in the development of strong and sustainable social capital
 - Act as a catalyst to encourage and stimulate local innovative asset based approaches
 - Agree arrangements for supporting the process

Signatures

Date

John Clancy
Council Leader

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Jacqui Kennedy
Acting Strategic Director - Place

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List of Background Documents used to compile this Report:

- From Civic to Civil Discussion Paper – Highbury Conference 2015
- Social Innovation Zones Discussion Paper – SU4B Summer 2015
- Notes from Stakeholder Workshop October 2015
- Options for the Use of the Local Innovation Fund 2016/17 Discussion Paper –March 2016 – (written as part of the Future Council – Local Leadership Board)

(All background documents and discussion papers are readily available on request)

Appendices

- Appendix 1 – Diagram to show Local Innovation Background and Resource allocation
- Appendix 2 – Core Criteria and Guidance
- Appendix 3 –Proposal Form
- Appendix 4 - Guidance on Good Practice Ideas

Report Version		Dated	
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“DOING THINGS DIFFERENTLY IN NEIGHBOURHOODS”

LOCAL INNOVATION IN WARDS

- Allocation **£1.92M**
- Universal allocation to every ward - **£48K**
- Emphasis must be on doing things differently - partnership, collaboration and active citizenship – local impact and outcomes
- Local Commissioning and Procurement based on Innovative local suggestions including those coming from current Ward Plans, Neighbourhood Challenges, District Community Plans and Conventions
- Proposals developed at ward meetings/ forums with local citizens – with all 3 Cllrs needing to agree on proposals
- **Constitution Delegation – Cabinet Committee – Local Leadership**

LOCAL INNOVATION FUND

- Amount **£2M** annual allocation
- Targeted Fund - Emphasis on Investment rather than grant
- **Better Deal for Neighbourhoods and Every Place Matters**
- **DOING THINGS DIFFERENTLY**
- Innovation through **LOCAL** interventions – Asset based approach with early intervention and prevention, strengthening community infrastructure, experimenting & learning and sustainability
- Active Citizenship and Social Entrepreneurship
- Basket of priority criteria for spend
- Autumn of Innovation – Democracy Week

LOCAL INNOVATION SUPPORT

- Allocation **£80K** - Neighbourhoods and Communities Division – Local Community Governance and Support Team
- Need capacity to deliver
- To Co-ordinate the Programme, Support Commissioning Process and maximise external funding opportunities

MUSTS

1. **Improving collaboration is a key aim of the Fund. Therefore ward councillors MUST work with residents and known constituted community groups to prepare proposals.**
2. **Key Priorities of Every Place Matters and Better Deal for Neighbourhoods with emphasis on local innovation – doing things differently from an asset based approach i.e. enabling different people to do different things in different ways to make better places to live.**
3. Local Innovation Fund must be used with a local neighbourhood take on at least one of the overarching council vision themes and priorities as well as must meeting the LIF basket of priorities below.
4. Overarching **Council Vision** - *to be updated with new council vision statement when received*

For LIF this vision means we will prioritise a Better Deal for Neighbourhoods and Every Place Matters along with strengthening communities with 4 additional priorities

- Supporting **citizens’ independence and well-being**
- **New approaches to investment** e.g. time banking, different ways of managing public assets
- Supporting **Active Citizenship** and communities stepping up to the challenge and encourage and stimulate innovative asset based approaches in neighbourhoods
- **Clean Streets**
- **Improving local centres**

Adding value to the overriding city wide priorities

- Children
 - Jobs and Skills
 - Housing
 - Health
5. These priorities and innovative ways forward may already be outlined in Neighbourhood Challenges, Community Plans, Ward Plans and local needs profiles and are ready to go.
 6. It is vital that local ward councillors continue to develop their local leadership role and that ward meetings / forums are used for talking and listening with local citizens and community groups in developing collaborative local proposals of innovation for action.
 7. LIF is to invest and experiment in new, innovative and catalytic approaches at the local level – LIF is not a replacement for lost revenue budgets or core funding.
 8. Accountability – Discussions with active citizens and community groups at Ward Meetings with all 3 Ward Councillors needing to be engaged in the process and agree to the proposals taken forward to Cabinet Committee – Local Leadership for approval.

BIRMINGHAM CITY COUNCIL LOCAL INNOVATION FUND
“Doing things differently in neighbourhoods to make better places to live”
PROPOSAL FORM

WARD	INNOVATION TITLE
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Innovations have to meet the LIF priorities and add value to the City wide core priorities listed below.
 (Tick all those that apply)

<u>City Core Priorities</u>	<u>LIF Priorities</u>
<ul style="list-style-type: none"> • Children - a Great City to Grow Up In <input style="float: right;" type="checkbox"/> • Jobs & Skills <input style="float: right;" type="checkbox"/> • Housing for Birmingham <input style="float: right;" type="checkbox"/> • Health <input style="float: right;" type="checkbox"/> 	<ul style="list-style-type: none"> • Citizens’ Independence & Well Being <input style="float: right;" type="checkbox"/> • New approaches to investment <input style="float: right;" type="checkbox"/> • Active citizens & communities stepping up <input style="float: right;" type="checkbox"/> • Clean streets <input style="float: right;" type="checkbox"/> • Improving local centres <input style="float: right;" type="checkbox"/>

What is your innovative idea and how does it show collaborative, partnership working and active citizenship?

Time Frame – is it:-

One off event/programme	<input type="checkbox"/>
Implement and complete within 6 months (2016)	<input type="checkbox"/>
Implement and complete within 12 months (2017)	<input type="checkbox"/>

How will the innovation be implemented?

What outcomes will the proposal achieve? What will success look like and how will its impact be measured? How will you ensure legacy/ continuation and what learning will the project provide?

Have you considered other sources of funding and whether the project can be used to leverage further funding from elsewhere (please specify funding sources)?

What resources will be required?

	£
- Capital	<input type="text"/>
- Running costs	<input type="text"/>
- People power volunteers	<input type="text"/>

Amount required from LIF **£**.....

Have you got any match funding – in cash or in kind?

Contact person for proposal

Name

Telephone

E-mail

Which residents or community groups was the proposal discussed with and when (please give details of any meetings and which councillors attended)?

Discussed at

Ward meeting

Date

Signatures of all 3 Ward Councillors

Name Signature Date

Name Signature Date

Name Signature Date

Internal use only

Received: Date

Go to Cabinet Committee – Local Leadership for decision: Date

Approved

Yes	
No	

Local Innovation Fund – Guidance on Good Practice examples for spend

GOOD INNOVATION – WHAT WORKS AND WILL BE SUPPORTED

The LIF is about partnership working – encouraging groups to come together to test out new ways of doing things, It is about moving away from dependency and having less reliance on the City Council. It is about action.

- Development of local community planning – community audits, surveys, mapping to improve outcomes and actions, e.g. supporting community led regeneration
- Investment in community enterprise - community hubs and community networks, local markets, food assemblies and BID development
- Pop up community learning workshops ,peer to peer support initiatives, knowledge and skills exchange
- Support community ownership and management of assets such as Community Asset Transfer
- Support communities and agencies to come together to develop Neighbourhood Companies, Co-operatives or other forms of community enterprise
- Action to remove red tape e.g. local charters or break down barriers e.g. meet service provider days
- Identifying and supporting specific neighbourhoods where innovation by community groups will be encouraged
- Strengthening Communities – capacity building, peer to peer mentoring, skilling up local residents, learning
- Match funding with other appropriate local funds i.e. Police – Active Citizens and Community Safety – Mobilising Communities and cross ward proposals
- New forms of community led engagement and involvement, particularly enabling young people to address the challenges they face.
- New ways to allocate resources e.g. Real time community change, participatory budgeting, time-banking,
- Community led initiatives – support to active citizens and groups doing it for themselves e.g. Street Champions, Street Associations etc.
- Links to District Community Challenges

MAY BE WANTED AND USEFUL BUT DOES NOT MEET CRITERIA FOR LIF FUNDING

(Generally more emphasis on equipment and doing to rather than with)

- One-off equipment e.g. CCTV, Gating, Lamp posts, Hanging baskets, Christmas lights
- One –off events (unless linked to supporting new neighbourhood led networks)
- On-going costs
- Contracted Staffing
- Commissioning Reports
- Monies used to replace lost revenue budgets or core funding

Assistant Leaders Work Programme – Phase 1 (Quarter 3 2016)

Measures of Success (taken from 'Devolution: Making it Real' 2013)

- a. Services being different, better suited to the area, and more efficient
- b. Officers work for the locality first, not their service or directorate, and work together more
- c. Local councillors can have more influence on the services that are delivered
- d. Residents believe they are more in control of their services and their local area

	Activity	Who – Members	Who - Officers	July	August	Sept	Next quarter
Initial review and listening							
1.	Review of existing reports	ALs			Reviewed & actions from 'Transforming Place' identified		
2.	Review 'Our Place' good practice models – meet Meena Bharadwa (Locality) & Karen Cheney	ALs				9.9.16 & 16.9.16	
3.	Meet District Chairs & Lead Officers	ALs, DCs	Lead officers for	28.7.16			

	Activity	Who – Members	Who - Officers	July	August	Sept	Next quarter
			districts				
4.	Visit Waste Enforcement Unit <ul style="list-style-type: none"> • Turn briefing into document for use by active citizens, councillors, local ward teams 			25.7.16			
5.	Meet Cabinet Member for Sustainability – how can we bring about measures of success a – d above	ALs, Cabinet Member				7.9.16 - 1pm	
6.	Meet Cabinet Member for Transport & Amey - how can we bring about measures of success a – d above	ALs, Cabinet Member & JC				tbc	
7.	Every Place Matters Meet SD Economy – '40 ward economic development strategy' <ul style="list-style-type: none"> • Local Centres Regeneration Plans • Local Skills & Employment Plans (Brett O'Reilly) 	ALs & JC	WN				6.10.16

	Activity	Who – Members	Who - Officers	July	August	Sept	Next quarter
8.	Labour Group Briefing & Workshop Send out Better Deal for Neighbourhoods questionnaire to Labour, Conservative & Lib Dem Groups Labour Group – October – Report back a. LIF (examples of good innovation practice) b. Neighbourhood Manager c. Date for Clean Up & Enforcement Day	ALs	TS & KC		1.8.16 11.8.16		
9.	<ul style="list-style-type: none"> Briefing on Future Council Programme – Place Management Evaluation & Review Meet selection of locally based staff with SD Place	ALs	JK		11.8.16		
10.	Media <ul style="list-style-type: none"> Press release LIF training 	ALs & JC ALs	GC		tbc		
11.	Review Ward Plans	ALs		Reviewed			
12.	Opposition parties briefings	ALs				Cons Group 12.9.16	
13.	Meet with Cllrs in all Wards: Edgbaston – Bartley Green, Edgbaston, Harborne, Quinton Erdington – Erdington, Kingstanding, Stockland	ALs All				6.9.16 See list of	

	Activity	Who – Members	Who - Officers	July	August	Sept	Next quarter
	Green, Tyburn Hall Green – Hall Green, Moseley & Kings Heath, Sparkbrook, Springfield Hodge Hill – Bordesley Green, Hodge Hill, Shard End, Washwood Heath Ladywood – Aston, Ladywood, Nechells, Soho Northfield – Kings Norton, Longbridge, Northfield, Weoley Perry Barr – Handsworth Wood, Lozells & East Handsworth, Oscott, Perry Barr Selly Oak – Billesley, Bournville, Brandwood, Selly Oak Yardley – Acocks Green, Sheldon, South Yardley, Stechford & Yardley North Sutton Coldfield – Sutton Four Oaks, Sutton New Hall, Sutton Trinity, Sutton Vesey	councillors				dates	
14.	Input to Cabinet Theme Groups for Council Vision (devolution cross cutting perspective): Children Economy, Skills Housing Health (Invitation to session about STP document)	ALs					
15.	Initial public engagement NB: need to focus on specific proposals testing	ALs			Review recent existing engagement		Develop & test emerging

	Activity	Who – Members	Who - Officers	July	August	Sept	Next quarter
	suggested ways forward				and feedback. Engagement plan and resources		proposals
Initial proposals							
16.	Review findings so far & formulate initial (“quick win”) proposals	ALs	JK			20.9.16	
17.	Quick Wins discussed: <ul style="list-style-type: none"> • Clean Up & Enforcement Days in Autumn & Spring • Neighbourhood Managers • LIF 						Autumn Day
18.	Local Innovation Fund <ul style="list-style-type: none"> • Develop good practice ideas 						
19.	Cabinet Committee Meeting					20.9.16	
20.	Agree ‘sector specialists’ - develop common					By end Sept	

	Activity	Who – Members	Who - Officers	July	August	Sept	Next quarter
	interest area groupings						
21.	Revise initial (“quick win”) proposals and feed into Budget process as appropriate						October onwards
Longer term policy development							
22.	<p>Prioritisation and development of key areas for research and good practice elsewhere in the country (KLOEs) including:</p> <p>Better Deal for Neighbourhoods:</p> <ul style="list-style-type: none"> a. Citizen Governance (residents in the driving seat) models b. Opportunities for citizens to ‘step up & step forward’ e.g. street champions c. Place Management d. Scope for localisation/flexible service delivery e. Parishes and ‘devolution deals’ (NALC via Justin Griggs – examples of good outcomes for public as a result of neighbourhood councils) f. Power to innovate g. Local resources h. Local funding from ‘national pots’ 		Cross-directorate policy team		Policy team to meet and consider then consult with ALs	<p>Detailed work programme in place</p> <p>Quick win proposals for budget (see above)</p>	Implement research and policy development (to April 2017)

	Activity	Who – Members	Who - Officers	July	August	Sept	Next quarter
	i. Ward plans j. Neighbourhood agreements, charters, toolkits Area Working k. What is it we need to do at ward/neighbourhood level & what do we need to do at a level above the ward? Every Place Matters: l. Vehicles to address wider issues locally e.g. unemployment, health, local centres [Longer term – partnerships with external groups to deliver local needs eg DWP (jobs & skills); WMP (community safety); CCGs (health & wellbeing); BIDs]						
23.	'Science of Neighbourhoods' Conference						
24.	Trialling different models/approaches Implementation						To April 2017

