

Report to:	CABINET
Report of:	DIRECTOR OF COMMISSIONING & PROCUREMENT
Date of Decision:	27TH JUNE 2017
SUBJECT:	PLANNED PROCUREMENT ACTIVITIES (JULY 2017 – SEPTEMBER 2017)
Key Decision: No	Relevant Forward Plan Ref: n/a
If not in the Forward Plan: (please "tick" box)	Chief Executive approved <input type="checkbox"/> O&S Chairman approved <input type="checkbox"/>
Relevant Cabinet Member(s):	Cllr Majid Mahmood – Value for Money and Efficiency
Relevant O&S Chairman:	Cllr Mohammed Aikhlaq, Corporate Resources and Governance
Wards affected:	All

1. Purpose of report:
1.1 This report provides details of the planned procurement activity for the period June 2017 – August 2017. Planned procurement activities reported previously are not repeated in this report.

2. Decision(s) recommended:
That Cabinet
2.1 Notes the planned procurement activities under officer delegations set out in the Constitution for the period July 2017 – September 2017 as detailed in Appendix 1.

Lead Contact Officer (s):	
Telephone No: E-mail address:	Nigel Kletz Corporate Procurement Services Transformation 0121 303 6610 nigel.kletz@birmingham.gov.uk

3. Consultation

3.1 Internal

This report to Cabinet is copied to Cabinet Support Officers and to Corporate Resources and Governance Overview & Scrutiny Committee and is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/ Corporate Resources and Governance Overview & Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.

3.2 External

None

4. Compliance Issues:

4.1 Are the recommended decisions consistent with the Council's policies, plans and strategies

Details of how the contracts listed in Appendix 1 support relevant Council policies, plans or strategies, will be set out in the individual reports.

4.2 Financial Implications

Details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.

4.3 Legal Implications

Details of all relevant implications will be included in individual reports.

4.4 Public Sector Equality Duty

Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

5. Relevant background/chronology of key events:

- 5.1 At the 1 March 2016 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £10m over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contractor under TUPE, the contract award decision has to be made by Cabinet.
- 5.2 In line with the Procurement Governance Arrangements that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Corporate Resources and Governance Overview & Scrutiny Committee.
- 5.3 This report sets out the planned procurement activity over the next few months where the contract value is between the EU threshold (£164,176) and £10m. This will give members visibility of all procurement activity within these thresholds and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the delegation threshold.
- 5.4 Individual procurements may be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of Corporate Resources and Governance Overview & Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 5.5 Procurements below £10m contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.
- 5.6 A briefing note including financial information is appended to the Private report for each item on the schedule.

6. Evaluation of alternative option(s):

- 6.1 A report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process. The alternative option is that individual procurements are referred to Cabinet for decision.

7. Reasons for Decision(s):

- 7.1 To enable Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £10m, unless TUPE applies to current Council staff.

Signatures:**Date:**

.....
Nigel Kletz – Director of Commissioning & Procurement

.....

.....
Councillor Majid Mahmood - Value for Money and Efficiency

.....

List of Background Documents used to compile this Report:**List of Appendices accompanying this Report (if any):**

Appendix 1 - Planned Procurement Activity July 2017 – September 2017

Report Version	1	Dated	13/06/2017
-----------------------	---	--------------	------------

APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (JULY 2017 – SEPTEMBER 2017)

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Value for Money and Efficiency Plus	Finance Officer	Contact Name	Planned CO Decision Date	Comments - including any request from Cabinet Members for more details	Living Wage apply Y / N
Approval To Tender (SCN)	Building Services and Fabric Maintenance for the Library of Birmingham	TBC	Planned and reactive maintenance of the building services and fabric assets for the Library of Birmingham in order to maintain functionality of the Building Management Systems and warranties and to maximise asset life.	1 year	Place	Housing and Homes	Parmjeet Jassal / Peter Cross	Richard Tibbatts	31/07/2017		Y
Approval To Tender (SCN)	Web and Video Conferencing Based Housing Advice Service	TBC	The remote provision of housing advice to citizens via 'web chat' and 'video conferencing' through an online interface with a dedicated housing advisor.	1 year plus 1 year option to extend	Place	Housing and Homes	Guy Olivant	Jim Crawshaw	31/07/2017		Y
Strategy / Award	Self-Drive Hire	TBC	Landlord Services require a fleet of various types of light commercial vehicles to carry out its services, and are essential for Street Scene, Elderly Services and Night Security. The vehicles include vans and tippers and are owned by the Council. On average the fleet is 10 years old, making the current vehicles inefficient and incapable of meeting the Council's emissions targets.	4 years	Economy	Transport and Roads	Guy Olivant	David Waddington	31/07/2017		Y
Approval To Tender Strategy	Provision of Home Tutors for Children with Special Educational Needs	P0397	To provide education in the home to children with special educational needs whilst an appropriate school place is identified.	4 years	Children & Young People	Children, Families and Schools	Anil Nayyar	Gina Dimarco	01/08/2017		Y
Approval To Tender Strategy	Training for 16-18 Year Olds	P0219	Training for young learners aged 16-18 years and adults funded by the Skills Funding Agency (SFA). The framework agreement will cover following types of training: <ul style="list-style-type: none"> • Lot 1 Career Information, Advice and Guidance • Lot 2 16-18 Study Programmes and Traineeships • Lot 3 19+ Classroom based provision; including non-regulated provision • Lot 4 19+ Traineeships and pre-employment training. 	3 years	Place	Jobs and Skills	Parmjeet Jassal	Marie Hadley	31/07/2017		Y

continued >

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Value for Money and Efficiency Plus	Finance Officer	Contact Name	Planned CO Decision Date	Comments - including any request from Cabinet Members for more details	Living Wage apply Y / N
Approval to Tender (SCN)	Enteral Feeding as a contract variation to the School Health Advisory Service	TBC	Trained health workforce deliver safe and correct administration of enteral feeding support to key special schools / sites during schools opening hours and on school premises to ensure children and young people with enteral feeding requirements receive support in accordance with their individual needs and nutritional requirement in a safe and coordinated manner.	7 months	Children and Young People	Children, Families and Schools	Anil Nayyar	Saadhia Kamran / Robert Cummins	31/07/2017		Y
Approval to Tender (MCN)	Training for Apprentices	TBC	To enter into multiple contractor negotiations with Skills Funding Agency approved providers to carry out competition exercises for vocational training opportunities for apprentices employed by the Council.	3 years	Corporate Resources	Deputy Leader	Thomas Myers	Zoe Bignell / Charlie Short	03/07/2017		Y
Approval To Tender (SCN)	Development of a Commercial Partnership between the Library of Birmingham and the Birmingham Repertory Theatre	TBC	To establish jointly managed commercial event arrangements to identify and progress opportunities to maximise income and identify efficiencies.	3 years plus 2 year option to extend	Place	Deputy Leader	Peter Cross	Ken Lyons	31/07/2017		Y