Guidance

Overview

The Better Care Fund (BCF) quarterly monitoring template is used to ensure that Health and Wellbeing Board areas continue to meet the requirements of the BCF over the lifetime of their plan and enable areas to provide insight on health and social integration.

The local governance mechanism for the BCF is the Health and Wellbeing Board, which should sign off the report or make appropriate arrangements to delegate this.

Note on entering information into this template

Throughout the template, cells which are open for input have a yellow background and those that are pre-populated have a grey background, as below: Data needs inputting in the cell

Pre-populated cell

Note on viewing the sheets optimally

To more optimally view each of the sheets and in particular the drop down lists clearly on screen, please change the zoom level between 90% - 100%. Most drop downs are also available to view as lists within the relevant sheet or in the guidance tab for readability if required.

If required, the row heights can be adjusted to fit and view text more comfortably for the cells that require narrative information. Please note that the column widths are not flexible.

The details of each sheet within the template are outlined below.

Checklist

1. This sheet helps identify the data fields that have not been completed. All fields that appear as incomplete should be complete before sending to the Better Care Support Team.

2. It is sectioned out by sheet name and contains the description of the information required, cell reference (hyperlinked) for the question and the 'checker' column which updates automatically as questions within each sheet are completed.

3. The checker column will appear "Red" and contain the word "No" if the information has not been completed. Clicking on the corresponding "Cell Reference" column will link to the incomplete cell for completion. Once completed the checker column will change to "Green" and contain the word "Yes"

4. The 'sheet completed' cell will update when all 'checker' values for the sheet are green containing the word 'Yes'.

5. Once the checker column contains all cells marked 'Yes' the 'Incomplete Template' cell (below the title) will change to 'Complete Template'

6. Please ensure that all boxes on the checklist tab are green before submission.

1. The cover sheet provides essential information on the area for which the template is being completed, contacts and sign off.

2. Question completion tracks the number of questions that have been completed; when all the questions in each section of the template have been completed the cell will turn green. Only when all cells are green should the template be sent to england.bettercaresupport@nhs.net

2. National Conditions & s75 Pooled Budget

This section requires the Health & Wellbeing Board to confirm whether the four national conditions detailed in the Integration and Better Care Fund planning requirements for 2017-19 continue to be met through the delivery of your plan. Please confirm as at the time of completion.

https://www.england.nhs.uk/wp-content/uploads/2017/07/integration-better-care-fund-planning-requirements.pd

This sheet sets out the four conditions and requires the Health & Wellbeing Board to confirm 'Yes' or 'No' that these continue to be met. Should 'No' be selected, please provide an explanation as to why the condition was not met within the quarter and how this is being addressed. Please note that where a National Condition is not being met, the HWB is expected to contact their Better Care Manager.

In summary, the four national conditions are as below:

National condition 1: A jointly agreed plan

Please note: This also includes onfirming the continued agreement on the jointly agreed plan for DFG spending

National condition 2: NHS contribution to social care is maintained in line with inflatior

National condition 3: Agreement to invest in NHS-commissioned out-of-hospital services

National condition 4: Implementation of the High Impact Change Model for Managing Transfers of Care

 National Metrics The BCF plan includes the following four metrics: Non-Elective Admissions, Delayed Transfers of Care, Residential Admissions and Reablement. As part of the BCF plan for 17/19, planned targets have been agreed for these metrics. This section captures a confidence assessment on meeting these BCF planned targets for each of the BCF metrics.
A brief commentary is requested for each metric outlining the challenges faced in meeting the BCF targets, any achievements realised and an opportunity to flag any Support Needs the local system may have recognised where assistance may be required to facilitate or accelerate the achievement of the BCF targets.
As a reminder, if the BCF planned targets should be referenced as below: - Residential Admissions and Reablement: BCF plan targets were set out on the BCF Planning Template - Non Elective Admissions (NEA): The BCF plan mirrors the CCG Operating Plans for Non Elective Admissions except where areas have put in additional reductions over and above these plans in the BCF planning template. Where areas have done so and require a confirmation of their BCF NEA plan targets, please write into england.bettercaresupport@nhs.net
 DToC: The BCF plan targets for DToC for the current year 17/18 should be referenced against the agreed trajectory submitted on the separate DToC monthly collection template for 17/18. The progress narrative should be reported against this agreed monthly trajectory as part of the HWB's plan
When providing the narrative on challenges and achievements, please also reflect on the metric performance trend when compared to the quarter from the previous year - emphasising any improvement or deterioration observed or anticipated and any associated comments to explain. Please note that the metrics themselves will be referenced (and reported as required) as per the standard national published datasets
4. High Impact Change Model The BCF National Condition 4 requires areas to implement the High Impact Change Model for Managing Transfer of Care. Please identify your local system's current level of maturity for each of the eight change areas for the reported quarter and the planned / expected level of maturity for the subsequent quarters in this year.
The maturity levels utilised are the ones described in the High Impact Changes Model (link below) and an explanation for each is included in the key below: Not yet established - The initiative has not been implemented within the HWB area Planned - There is a viable plan to implement the initiative / has been partially implemented within some areas of the HWB geography Established - The initiative has been established within the HWB area but has not yet provided proven benefits / outcome: Mature - The initiative is well embedded within the HWB area and is meeting some of the objectives set for improvement Exemplary - The initiative is fully functioning, sustainable and providing proven outcomes against the objectives set for improvement https://www.local.gov.uk/our-support/our-improvement-offer/care-and-health-improvement/systems-resilience/high-impact-change-mode
Where the selected maturity levels for the reported quarter are 'Mature' or 'Exemplary', please provide further detail on the initiatives implemented and related actions that have led to this assessment.
For each of the HICM changes please outline the challenges and issues in implementation, the milestone achievements that have been met in the reported quarter and any impact to highlight, and any support needs identified to facilitate or accelerate the implementation of the respective changes.
Hospital Transfer Protocol (or the Red Bag Scheme): The template also collects updates on areas' implementation of the optional 'Red Bag' scheme. Delivery of this scheme is not a requirement of the Better Care Fund, but we have agreed to collect information on its implementation locally via the BCF quarterly reporting template. Please report on implementation of a Hospital Transfer Protocol (also known as the 'Red Bag scheme') to enhance communication and information sharing when residents move between care settings and hospital. Where there are no plans to implement such a scheme please provide a narrative on alternative mitigations in place to support improved communications in hospital transfer arrangements for social care residents.
Further information on the Red Bag / Hospital Transfer Protocol: A quick guide is currently in draft format. Further guidance is available on the Kahootz system or on request from the NHS England Hospital to Home team. The link to the Sutton Homes of Care Vanguard – Hospital Transfer Pathway (Red Bag) scheme is as below: <u>https://www.youtube.com/watch?v=XoYZPXmULHE</u>
5. Narrative This section captures information to provide the wider context around health and social integration. Please tell us about the progress made locally to the area's vision and plan for integration set out in your BCF narrative plan for 2017-19. This might include significant milestones met, any agreed variations to the plan and any challenges.
Significant milestones met, any agreed variations to the plan and any challenges. Please tell us about an integration success story observed over reported quarter highlighting the nature of the service or scheme and the related impact.

1. Cover

Version 1

Please Note:

- You are reminded that much of the data in this template, to which you have privileged access, is management information only and is not in the public domain. It is not to be shared more widely than is necessary to complete the return.

- Any accidental or wrongful release should be reported immediately and may lead to an inquiry. Wrongful release includes indications of the content,

including such descriptions as "favourable" or "unfavourable".

- Please prevent inappropriate use by treating this information as restricted, refrain from passing information on to others and use it only for the purposes for which it is provided.

- This template is password protected to ensure data integrity and accurate aggregation of collected information. A resubmission may be required if this is breached.

Health and Wellbeing Board:	Birmingham
Completed by:	Perminder Paul
E-mail:	perminderpaul@nhs.net
Contact number:	07971 773 906
Who signed off the report on behalf of the Health and Wellbeing Board:	

Question Completion - when all questions have been answered and the validation boxes below have turned green you should send the template to england.bettercaresupport@nhs.net saving the file as 'Name HWB' for example 'County Durham HWB'

	Pending Fields
1. Cover	1
2. National Conditions & s75 Pooled Budget	0
3. National Metrics	0
4. High Impact Change Model	0
5. Narrative	0

2. National Conditions & s75 Pooled Budget

Selected Health and Well Being Board:	Birmingham								
Confirmation of National Conditions									
		If the answer is "No" please provide an explanation as to why the condition was not met within							
National Condition	Confirmation	the quarter and how this is being addressed:							
1) Plans to be jointly agreed?									
(This also includes agreement with district councils on									
use of Disabled Facilities Grant in two tier areas)	Yes								
2) Planned contribution to social care from the CCG									
minimum contribution is agreed in line with the									
Planning Requirements?	Yes								
3) Agreement to invest in NHS commissioned out of									
hospital services?									
	Yes								
4) Managing transfers of care?									
	Yes								

Confirmation of s75 Pooled Budget								
			If the answer to the above is					
		If the answer is "No" please provide an explanation as to why the condition was not met within	'No' please indicate when this					
Statement	Response	the quarter and how this is being addressed:	will happen (DD/MM/YYYY)					
Have the funds been pooled via a s.75 pooled budget?	Yes							

Selected Health and V	Vell Being Board:	Birmingham		1	
Metric	Definition	Assessment of progress against the planned target for the quarter	Challenges	Achievements	Support Needs
NEA	Relaction is non elective admissions	On track to meet target	Uncertainty about status of BCF and IBCF plans has created difficulties in some stages of difficulties in some stages of a hystem wide Health and social background of hange created by a nystem wide Health and social challenges as well as opportunities	Inter relates to maintingenie Lotser (Ch., Bierningelma nose siective (Ch., Bierningelma nose siective visitionis between CCCS had god performance by West Bierningelma has contributed to improved achievement across the area. Collaborative working Readcaig the number of non-neticitiva dariosis requires effective collaborations across difficult collaborations difficult collaborations	N/2
Res Admitsions	Rate of permanent admissions to resolvent care per 100,000 population (841)	On track to meet target	nfa	Listing 22 perpenditure from the the 12 months to september 2017, 626 clients ages of 5+ were 2017, 626 clients ages of 2+ were 2017, 626 clients ages o	n/a
Reablement	Proportion of alter proper (15 and news) who were the flat house 16 days after who having from thought to readement / who have the services	Not on track to meet target	Uncertainty about status of BCF and IBCP plans has created implementations. This is set agains a system wide Health and social a system wide Health and social creativitize which presents challenges as well as opportunities	Litter start head by the litter of the litte	Support is being provided through the system diagnostic workstream.
Delayed Transfers of Care*	Delayed Transfers of Care (oblayed days)	Net on track to meet target	The planned target for Birmingham is not considered to be realistic in the timescale.	Journal Interesting United Administration The establishment of integrated Administration Stated at a list discipling year and the stated at upon the ADAPT model established at 10 hytegatal. Theolef AdAPT model established at 10 hytegatal. Theolef AdAPT model established at 10 hytegatal. Theolef AdAPT model established process in United Tollowing a upon the ADAPT model established process in United Tollowing a upon provide state of the ADAPT model of the ADAPT model established and the ADAPT model established and the ADAPT model established process in United Tollowing appropriate tartaing has freed up social care staff from assessments. Tollowing approximation and established and across HET and BLOCHT in the next quarter and BLOCHT in the next quarter and BLOCHT in the CCG have commissioned and	As a system we are committed to achieving the required level of any process of the any executions and a validitic timeframe to part in glace longer term sustainable solutions.

Better Care Fund Template Q2 2017/18 3. Metrics

^{*} Your assessment of progress against the Delayed Transfer of Care target should reflect progress against the monthly trajectory submitted separately on the DToC trajectory template

Better Ca	re Fund Temp	late Q2 2017/18
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4. High Impact Change Model

Selected Health and Well Being Board:		Birmingham						
board.		Ma	turity assessn	nent		Narı	ative	
		Q2 17/18 (Current)	Q3 17/18 (Planned)	Q4 17/18 (Planned)	If 'Mature' or 'Exemplary', please provide further rationale to support this assessment	Challenges	Milestones met during the quarter / Observed impact	Support needs
Chg 1	Early discharge planning	Not yet established	Plans in place			This is a system challenge that has been r	First Newton Review report on 14/11. Main areas of work. Developing an integrated service supporting ED and short stay units to reduce LOS. Data sharing agreement with integrated IT systems. Capacity and flow tool at Solihull site. Improved commissioning information. Digital systems to better track performance. Work to be progressed once priorities agreed	Support required to implement will be determined during next phase of system diagnostic work.
Chg 2	Systems to monitor patient flow	Plans in place	Plans in place			Partners have commissioned 'Newton' to undertake a system wide analysis, whilst immediate action is being taken to reduce DTOC for winter 2017/2018, system leaders recognise that it is essential to identify why Birmingham DTOC is so high. -Teams are working together to review the assessment and commissioning processes for people ready for discharge from hospital. This has enabled the teams to identify where activity can be changed / stopped in order to speed up the process.	be considered following the presentation on 14/11 and integrated into current delivery programmes. Work to be progressed once priorities agreed. Reviewing the existing process to make it leaner E.g. reviewing the	Support required to implement will be determined during next phase of system diagnostic work.

Chg 3	Multi-disciplinary/multi- agency discharge teams	Established	Established		Mult-displinary/multi-agency discharge teams are in place at all acute hospitals. Teams conduct daily joint ward visits to assess status and to plan for discharge. It is acknowledged that processes need to be refined through the system diagnostic work to improve co-ordination of activity.	First Newton Review report due on 14/11. Main areas of work, developing MDT teams supporting ED and short stay units. Joint BCC/CCG commissioning strategy for home care and resi/nursing home providers. Work to be progressed once priorities agreed.	Support required to implement will be determined during next phase of system diagnostic work.
Chg 4	Home first/discharge to assess	Not yet established	Plans in place		The previous model of bed capacity out of hospital where people are further assessed is being reviewed and the preference is to get people home where possible	The Newton Recovery, Rehabilitation and Re-ablement review funded by the iBCF will report to system executives on 14/11. Initial feedback is that Birmingham does not have a home first model and this will be addressed. The Newton work includes indicative changes to capacity required and the financial consequences of changes for partners and options for change. The Support U Home programme in Solihull has already established this. Work to be progressed once priorities agreed	Support required to implement will be determined during next phase of system diagnostic work.
Chg 5	Seven-day service	Plans in place	Established		Discussions taking place to establish the requirements for support services in order to ensure a fully functioning 7 day service offer. Review the need for support services to be available over a 7 day period	Recruitment of 10 Social Workers across the Acute Hospitals as the first phase in implementing a sustainable 7 day social work service is underway.	Support required to implement will be determined during next phase of system diagnostic work.
Chg 6	Trusted assessors	Plans in place	Established		Scoping the trusted assessor model for care homes as part of the care home programme. Front door team and trusted assessments between professionals being tested	Continuation of SIDs model at HEFT over winter. Incorporate short stay and base ward projects. OT Trusted assessor model has been rolled out across wards following successful evaluation in one trust. This has included data sharing agreements. Aim to roll out similar approach through OTs in HEFT and BCHCFT.	Support required to implement will be determined during next phase of system diagnostic work.

Ch	ıg 7	Focus on choice	Plans in place	Established		Further review of the single system choice policy has been undertaken with actions identified to clarify the position of self funders.	required to enhance the care home	Support required to implement will be determined during next phase of system diagnostic work.
Ch	g 8	Enhancing health in care homes	Plans in place	Established		Whilst Birmingham partners have commissioned additional capacity in short and long term beds to reduce delays in discharges from hospital, the benefit of such increases has not been always evident as the system has also been losing beds due to poor quality at the same time. To establish a joint working group is in the process of being established to fully understand the needs of the care homes sector and options for MDT support	improve their quality and reduce the risk	Support required to implement will be determined during next phase of system diagnostic work.

		I Transfer Protocol (or the leport on implementation o	f a Hospital Trar Q2 17/18	osfer Protocol (al Q3 17/18	Q4 17/18	If there are no plans to implement such a scheme, please provide a narrative on alternative mitigations in place to	ation and information sharing when resid	ents move between care settings and hosp Achievements / Impact	vital. Support needs
			(Current)	(Planned)	(Planned)	support improved communications in hospital transfer arrangements for social care residents.			
UE	с	Red Bag scheme	Not yet established	Plans in place		There are no alternative plans in place	This work stream is part of the STP programme which is now being picked up by the system	Opportunities for integrated commissioning with BCC are now being investigated with joint projects particularly around support for care homes being developed. Discussed as an action to be picked up	No support required currently

Better C	Care Fund Template Q2 2017/18
	5. Narrative
Wellbeing Board:	Birmingham

sirmingham

Progress against local plan for integration of health and social care There have been a number of key areas of progress in the last quarter:

Selected Health and

A single interim accountable officer for the two largest CCGs in Birmingham (also including Solihull) was appointed in July, with the CCGs proposed merger being authorised in November. Formal arrangements around joint working are also being agreed with Sandwell and West Birmingham CCG. This has moved a reality of a single voice for health commissioning much closer and opportunities for integrated commissioning with BCC are now being investigated with joint projects particularly around support for care homes being developed.
 An initial meeting of the 'Integrated care and support for those who wish to remain independent' STP programme chaired by the Director of Health and Social Care in BCC. This is a multi-agency group that will drive the identification of 'place' in Birmingham and how multi-disciplinary working will be established within these localities. An initial workshop is planned in December from which a more detailed programme will be developed. The agreement of localities will be a key milestone within the city as it has not been possible to reach agreement to date.
 The 'Integrated care and support when people need urgent and emergency care' programme has agreed a joint winter plan which incorporates many of the elements of iBCF and delivery is progressing. These plans as well as supporting winter also aim as far as possible to support a future integrated system. Of specific note are:

 The
 Establishent of integrated multi-disciplinary teams based at the front door of hospitals, based upon the ADAPT model established at City

Hospital which has considerably lower DTOcs than other hospitals in Birmingham (see below); b. The roll out of a trusted assessor process in UHBFT following a successful pilot which saw a c35% reduction in delayed days for simple packages of care. The hospital OTs being granted trusted assessor status, following appropriate training, has freed up social care staff from assessments, hospital OTs can also directly input into the social care system, following appropriate data sharing agreements. This approach will be rolled out across HEFT and BCHCFT in the next quarter. c. The CCGs have commissioned and

received an independent review of CHC processes to improve the DTOC position in this area of health delays. A senior executive has been identified to oversee the improvement plan which is being developed and individuals released from current roles to prioritise. d. The system wide Choice Policy is further clarifying the position in relation to self funders to assist staff. 4.

The completion of the assessment phase of the independent review of the Recovery, Rehabilitation and Re-ablement system in the city by Newton Europe. Newton reported their findings on 14th November to executives across the system. These findings will form the basis of a formal agreement around multi-agency collaboration to achieve integration within the city and a communications strategy for staff and the public, alongside the STP production 'Phyllis' which is a theatre performance telling the story of Phyllis and the negative consequences of poor integration to her and her family. 5. 'Phyllis' was developed from a series of interviews with health and social care staff and people who have received services and their families. It has initially been performed at STP Board and hospital

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ng Characters

Integration success story highlight over the past quarter

Following Audits at the front door at the acute trusts over the summer, a model for MDT at the front door has been developed and has been implemented at HEFT since October 2017. The model is geriatrician led with an integrated community, therapy, and social services team. The team predominantly see patients from the assessment unit and will look for alternative provision in the community for care if this is more appropriate, instead of the patient being referred to a base ward. The MDT have been working together and understanding each other job roles before modifying to develop this model of working. As a consequence there is scope to develop the trusted assessment model. The impact of having the MDT at the front door has led to better communication, more coordination and combined decision making. Currently the model is focused on assessment but as more provision is identified in the community and other services are developed there will be more opportunity to get people to the most appropriate destination of care. Please tell us about an integration success story observed over the past quarter highlighting the nature of the service or scheme and the related impact.

Please tell us about the progress made locally to the area's vision and plan for integration set out in your BCF narrative plan for 2017-19. This might include significant milestones met, any agreed variations to the plan and any challenges.

Checklist

<< Link to Guidance tab</p>

Incomplete Template

	Cell Reference	Checker
Health & Wellbeing Board	C8	Yes
Completed by:	C10	Yes
E-mail:	C12	Yes
Contact number:	C14	Yes
Who signed off the report on behalf of the Health and Wellbeing Board:	C16	No

2. National Conditions & s75

	Cell Reference	Checker
1) Plans to be jointly agreed?	C8	Yes
2) Social care from CCG minimum contribution agreed in line with Planning Requirements?	C9	Yes
3) Agreement to invest in NHS commissioned out of hospital services?	C10	Yes
4) Managing transfers of care?	C11	Yes
1) Plans to be jointly agreed? If no please detail	D8	Yes
2) Social care from CCG minimum contribution agreed in line with Planning Requirements? If no please detail	D9	Yes
3) Agreement to invest in NHS commissioned out of hospital services? If no please detail	D10	Yes
4) Managing transfers of care? If no please detail	D11	Yes
Have the funds been pooled via a s.75 pooled budget?	C15	Yes
Have the funds been pooled via a s.75 pooled budget? If no, please detail	D15	Yes
Have the funds been pooled via a s.75 pooled budget? If no, please indicate when	E15	Yes

	Cell Reference	Checker
NEA Target performance	D7	Yes
Res Admissions Target performance	D8	Yes
Reablement Target performance	D9	Yes
DToC Target performance	D10	Yes
NEA Challenges	E7	Yes
Res Admissions Challenges	E8	Yes
Reablement Challenges	E9	Yes
DToC Challenges	E10	Yes
NEA Achievements	F7	Yes
Res Admissions Achievements	F8	Yes
Reablement Achievements	F9	Yes
DToC Achievements	F10	Yes
NEA Support Needs	G7	Yes
Res Admissions Support Needs	G8	Yes
Reablement Support Needs	G9	Yes
DToC Support Needs	G10	Yes

	Cell Reference	Checker
Early discharge planning Q2	D8	Yes
Systems to monitor patient flow Q2	D9	Yes
Multi-disciplinary/multi-agency discharge teams Q2	D10	Yes
Home first/discharge to assess Q2	D11	Yes
Seven-day service Q2	D12	Yes
Trusted assessors Q2	D13	Yes
Focus on choice Q2	D14	Yes
Enhancing health in care homes Q2	D15	Yes
Red Bag scheme Q2	D19	Yes
Early discharge planning, if Mature or Exemplary please explain	G8	Yes
Systems to monitor patient flow, if Mature or Exemplary please explain	G9	Yes
Multi-disciplinary/multi-agency discharge teams, if Mature or Exemplary please explain	G10	Yes
Home first/discharge to assess, if Mature or Exemplary please explain	G11	Yes
Seven-day service, if Mature or Exemplary please explain	G12	Yes
Trusted assessors, if Mature or Exemplary please explain	G13	Yes
Focus on choice, if Mature or Exemplary please explain	G14	Yes
Enhancing health in care homes, if Mature or Exemplary please explain	G15	Yes
Red Bag scheme, if Mature or Exemplary please explain	G19	Yes
Early discharge planning Challenges	H8	Yes
Systems to monitor patient flow Challenges	Н9	Yes
Multi-disciplinary/multi-agency discharge teams Challenges	H10	Yes
Home first/discharge to assess Challenges	H11	Yes
Seven-day service Challenges	H12	Yes
Trusted assessors Challenges	H13	Yes
Focus on choice Challenges	H14	Yes
Enhancing health in care homes Challenges	H15	Yes
Red Bag Scheme Challenges	H19	Yes
Early discharge planning Additional achievements	18	Yes
Systems to monitor patient flow Additional achievements	19	Yes
Multi-disciplinary/multi-agency discharge teams Additional achievements	110	Yes
Home first/discharge to assess Additional achievements	111	Yes
Seven-day service Additional achievements	112	Yes
Trusted assessors Additional achievements	113	Yes
Focus on choice Additional achievements	114	Yes
Enhancing health in care homes Additional achievements	115	Yes
Red Bag Scheme Additional achievements	119	Yes
Early discharge planning Support needs	38L	Yes
Systems to monitor patient flow Support needs	19	Yes
Multi-disciplinary/multi-agency discharge teams Support needs	J10	Yes
Home first/discharge to assess Support needs	J11	Yes
Seven-day service Support needs	J12	Yes
Trusted assessors Support needs	J13	Yes
Focus on choice Support needs	J14	Yes
Enhancing health in care homes Support needs	J15	Yes
Red Bag Scheme Support needs	J19	Yes
Should Consider		

Sheet Complete:

Yes

5. Narrative			
	Cell Reference	Checker	
Progress against local plan for integration of health and social care	В8	Yes	
Integration success story highlight over the past quarter	B12	Yes	
		_	
Sheet Complete:		Yes	

4. HICM