### **BIRMINGHAM CITY COUNCIL**

## **PUBLIC REPORT**

Report to:	Licensing Sub Committee C
Report of:	<b>Interim Assistant Director of Regulation</b>
	& Enforcement
Date of Meeting:	Wednesday 29th September 2021
Subject:	Licensing Act 2003
	Premises Licence – Grant
Premises:	Holloway Club, 89 Holloway Head,
	Birmingham, B1 1QP
Ward affected:	Ladywood
Contact Officer:	Bhapinder Nandhra, Senior Licensing Officer,
	<u>licensing@birmingham.gov.uk</u>

# 1. Purpose of report:

To consider representations that have been made in respect of an application for a Premises Licence which seeks to permit the Sale of Alcohol (for consumption on and off the premises) to operate from 10:00am until 03:00am (Monday to Thursday) and 10:00am until 07:00am (Friday to Sunday).

The provision of Regulated Entertainment consisting of live music, recorded music and the performances of dance, to operate indoors only, from 10:00am until 03:00am (Monday to Thursday) and 10:00am until 07:00am (Friday to Sunday).

To permit the provision of Late Night Refreshment, to operate indoors only, from 11:00pm until 03:00am (Monday to Thursday) and 11:00pm until 07:00am (Friday to Sunday).

Premises to remain open to the public from 10:00am until 03:30am (Monday to Thursday) and 10:00am until 07:30am (Friday to Sunday).

Other dates and times as specified in the application form.

#### 2. Recommendation:

To consider the representations that have been made and to determine the application.

#### 3. Brief Summary of Report:

An application for a Premises Licence was received on 8<sup>th</sup> August 2021 in respect of Holloway Club, 89 Holloway Head, Birmingham, B1 10P.

Representations have been received from other persons.

#### 4. Compliance Issues:

# 4.1 Consistency with relevant Council Policies, Plans or Strategies:

The report complies with the City Council's Statement of Licensing Policy and the Council's Corporate Plan to improve the standard of all licensed persons, premises and vehicles in the City.

# 5. Relevant background/chronology of key events:

Hoai Le applied on 8<sup>th</sup> August 2021 for the grant of a Premises Licence for Holloway Club, 89 Holloway Head, Birmingham, B1 1QP.

Representations have been received from other persons, which are attached at Appendices 1 - 6.

The application is attached at Appendix 7.

Site Location Plans at Appendix 8.

When carrying out its licensing functions, a licensing authority must have regard to Birmingham City Council's Statement of Licensing Policy and the Guidance issued by the Secretary of State under s182 of the Licensing Act 2003. The Licensing Authority is also required to take such steps as it considers appropriate for the promotion of the licensing objectives, which are:-

- a. The prevention of crime and disorder;
- b. Public safety;
- c. The prevention of public nuisance; and
- d. The protection of children from harm.

# 6. List of background documents:

Copy of the representations as detailed in Appendices 1 – 6 Application Form, Appendix 7 Site Location Plans, Appendix 8

# 7. Options available

To Grant the licence in accordance with the application.

To Reject the application.

To Grant the licence subject to conditions modified to such an extent as considered appropriate.

Exclude from the licence any of the licensable activities to which the application relates.

Refuse to specify a person in the licence as the premises supervisor.

From:
Sent: 1

Sent: 11 August 2021 15:29

To: Licensing

Subject: Re: king vn / 89 Holloway head

With reference to the licensing application

I strongly object

I live in concord house next door (number

At the weekend it's already unbearable with thumping music being heard in our bedroom until 3am even on a Sunday

Having to deal with that all week would make life absolute hell

This venue is NOT in the right locality to support such an application

From: Haus Birmingham Sent: 11 August 2021 15:31

To: Licensing

Subject: Re: KING VN

With reference to the licensing application

I strongly object

Our tenants live in concord house next door

Already - the weekend it unbearable with thumping music being heard in the apartments until 3 or even 4am, even on a Sunday.

Having to deal with that all week would make life absolute hell for the tenants

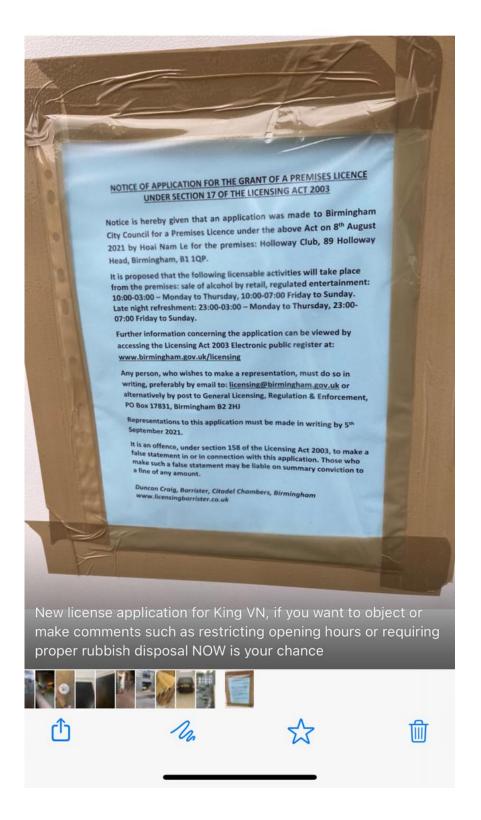
This venue is NOT in the right locality to support such an application!!!

Haus Birmimgham



+44 7973 869797 11/08/2021, 15:21

All Media



From:

**Sent:** 11 August 2021 18:05

To: Licensing

Subject: Licensing Act 2003 (Grant) RE: Holloway Club, 89 Holloway Head, Birmingham, B1 1QP

Hello

As a resident of Concord house in number i strongly object to the application. I live just opposite to the club and this place has already done considerate damage to myself as I no longer can sleep in my main bedroom all weekend due to the extremely loud thumping music that goes on all weekend until 6am.

I am extremely unhappy with this place as it's causing me to not have any sleep and is making me so uncomfortable that i am wanting to move.

Having this happen on a weekend is bad enough but having it all week would just be unbearable and would drive me crazy.

There is no way that this place is in the right location and should not be supported.

Thanks

From:

**Sent:** 14 August 2021 15:12

To: Licensing

Subject: King Vn Licence application - Holloway Club 89, Holloway Head

**Importance:** High

Dear Sir,

I wish to raise objections to the application for : Holloway Club : 89 Holloway Head, Birmingham, B1 1QP currently known as King VN.

I am a neighbour of this premises, and unfortunately we have suffered over the years from the appalling impact this premise has had on our lives and the utter contempt for the neighbouring properties.

Whilst a club in various formats have been I these premises for many years, in the recent past, dubious individuals with links to criminality have been involved. Please ensure that detailed criminality and back ground checks are undertaken to ensure that a suitable individual controls the premises.

Given that BCC in its wisdom has granted numerous planning permissions for residential property close to 89 Holloway Head, it is not unreasonable that sufficient restrictions are placed upon this venue to protect neighbouring properties utility and peace & quiet.

- 1: On various occasions we have suffered from noise from the premises- which seems to be coming from their courtyard. In the summer the noise can be very loud making it difficult to sleep. I would therefore request that the opening hours are restricted with a far earlier closing time (circa 1am) and a requirement that NO noise from the club should be audible outside the premises.
- 2: The club dose not appear to have any rubbish facilities. On various occasions they have abandoned rotting rubbish for months outside their premises. This attracts vermin, and is both a visual and odour problem; and the BCC has had to remove the rubbish, after numerous complaints to the Council. Therefore please make it a requirement that proper closed rubbish bins are provided, no blocking of pavements by rubbish and regular removal from a suitable contractor. Ideally rubbish should be stored inside the premises until collection. If they cannot achieve this a premises licence should be refused.
- 3: Control of customers: Please make it a requirement that the premises has licensed security guards in attendance whilst it is open.

Neighbours have had on occasion witnessed scenes of customers fighting it the street; shouting; drunks falling into the road in the early hours, and littering including broken glass.

This has resulted in complaints to the BCC and the West Midlands Police.

It is essential that customers are actively controlled on entry and departure from the premises, and noise and disturbance of neighbouring residential properties taken into account.

If they cannot achieve this a premises licence should be refused.

4: Car parking and taxis- When the premises is open it appears there is often a free for all with cars parked on pavements and double yellow lines.

Last week I witnessed double parked cars blocking two fire engines attempting to turn into Marshall Street. Please require the club operators to have an enforced travel plan with car parking - (there are several nearby car parks available) and control of mini cabs and taxis - with a designed pick up point further up Holloway Head and at busy times this should be marshalled. Perhaps bollards could be installed around the pavements to deter parking on them?

If this is not possible a licence should be refused.

5: Safety: Has the club been inspected to check its safety, recently? I note that secondary doors have been added in front of the fire exits. Does the club meet current fire safety standards? Cars are sometimes parked in such a way as to block or restrict emergency exits.

- 6: Control of crime and anti social behaviour: Please require the club to have extensive CCTV internally and externally and make it an explicit requirement that they control patrons upon entry and exit. Also to fit signage reminding patrons that this is a residential area and to keep noise to a minimum
- 7: Lighting: Red LED lights have been fitted at roof level these shine into our apartment opposite in Marshall St, causing a nuisance. Could these be removed or the hours they are on be restricted?

Yours sincerely

Apt Concord House, Marshall St, Birmingham B1

From:

Sent: 16 August 2021 10:22

To: Licensing

Subject: Re: King VN

Good morning

Yes it is Holloway Club, 89 Holloway Head Birmingham, B1 1QP

Kind regards

Linsey

Sent from my iPhone

-----Original Message-----

From:

Sent: 12 August 2021 18:44

To: Licensing Subject: King VN

**Dear Sirs** 

I understand that a license has been applied for the above on Holloway Head. I am a resident living in Concord House and I wish to object to this. The noise when the music starts and the subsequent issues at closing time from previous licenses at this venue were unbearable. I could not sleep at night as the noise was so loud and then when people were leaving drunk at all times in the morning the noise was worse as well as the unsociable behaviour. This area is becoming more and more residential, it is not fair that we have to put up with this nuisance.

Please do not allow this.

Kind regards

From:

**Sent:** 03 September 2021 12:44

To: Licensing; andy.street; shabana.mahmood.mp

Subject: Licence application King VN 89 Holloway Head

Dear Sir or Madam,

I would like you to accept this email as my objection to the granting of the licence, as currently applied for, in respect of the above premises on the 8th August 2021. I copy in the Mayor and MP for Ladywood so they are sighted on this concerning matter.

Firstly, as an owner of a flat in a neighbouring building I have been appalled at the amount of festering rubbish that has been previously left outside the building to rot for months on end, both the sight and the smell are disgusting and it is clear those responsible for the premises have no thought or concern for their neighbours who have to live with it, when they go home (presumably). This situation does nothing but bring down the surrounding area as it also encourages others to behave in a destructive and unacceptable manner including graffitiing and using the public space as an outdoor toilet. This in turn costs either property owners directly or indirectly through our BCC charges. This is money which could better be spent on other social issues which as you will know Ladywood has in abundance already.

Please could consideration be given to compelling the licence applicants to ensure these matters are addressed if the licence is granted by dealing properly with their rubbish and monitoring the behaviour of their clientele may be through the appointing of manned guarding.

Although I have not personally been affected by the noise of clients throughout the night emanating from this premises I am very aware that several of my neighbours have and I am concerned that if the licence is granted with trading being allowed until the early hours in the week and the morning at weekends this will have an adverse effect both in terms of quality of life and the on going attraction of living in our properties. There have been a number of incidents when there has been fighting, shouting, screeching car tyres and dangerous behaviour both in Marshall Street and the main road. I do not wish to feel vulnerable when I am walking from or to my apartment especially after dark and this is the case when behaviour such as described above is taking place. The attending to of these matters costs us all but only the very few are profiting - handsomely I imagine - this should again be a consideration.

If the licence is granted I would like consideration again to be given to limiting the hours to midnight during the week and 0200 at the weekends and compelling the applicants to provide professional security and I would ask again, what added value is this premises being open for these extended hours going to contribute to the public purse or the local environment?

I realise that we should encourage enterprise and employment but both of these things could still be achieved by reducing the trading hours considerably and ensuing that acceptable standards are met both in terms of monitoring and preventing poor and anti social behaviour whilst operating in harmony with those who live in the area.

As a final point I was speaking with the lead community police officer (PC Dave Thomas) for Ladywood this morning and he told me he was not aware of the license application!

Yours faithfully,

Apt Concord House, Marshall Street, Birmingham B1



Birmingham Application for a premises licence Licensing Act 2003

For help contact

licensing online@birmingham.gov.uk Telephone: 0121 303 9896

Section 1 of 21			
You can save the form at a	any time and resume it later. You do not need to	be logged in when you resume.	
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.	
Your reference	DCC/HollowayClub/Prem/21	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.	
Are you an agent acting o	n behalf of the applicant?  No	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.	
Applicant Details			
* First name	Hoai Nam		
* Family name	Le		
* E-mail			
Main telephone number		Include country code.	
Other telephone number			
☐ Indicate here if the a	applicant would prefer not to be contacted by te	ephone	
Is the applicant:			
<ul> <li>Applying as a business or organisation, including as a sole trader</li> <li>Applying as an individual</li> </ul>		A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason such as following a hobby.	

Continued from previous page		
Address		
* Building number or name		
* Street		
District		
* City or town		
County or administrative area		
* Postcode		
* Country		
Agent Details		
* First name	Duncan	
* Family name	Craig	
* E-mail		
Main telephone number		Include country code.
Other telephone number		
☐ Indicate here if you wou	uld prefer not to be contacted by telephone	_
Are you:		
<ul> <li>An agent that is a busin</li> </ul>	ess or organisation, including a sole trader	A sole trader is a business owned by one person without any special legal structure.
A private individual acti	ng as an agent	person without any special legal structure.
Your Address		Address official correspondence should be
* Building number or name	Citadel Chambers	sent to.
* Street	190 Corporation Street	
District		
* City or town	Birmingham	
County or administrative area		
* Postcode	B4 6QD	
* Country	United Kingdom	
Section 2 of 21		
PREMISES DETAILS		

Continued from previous page.	
	apply for a premises licence under section 17 of the Licensing Act 2003 for the premises (the premises) and I/we are making this application to you as the relevant licensing authority 2 of the Licensing Act 2003.
Premises Address	
Are you able to provide a po	stal address, OS map reference or description of the premises?
	nap reference C Description
Postal Address Of Premises	i e
Building number or name	Holloway Club
Street	89 Holloway Head
District	
City or town	Birmingham
County or administrative are	a
Postcode	B1 1QP
Country	United Kingdom
Further Details	
Telephone number	
Non-domestic rateable value of premises (£)	40,000

Secti	ion 3 of 21		
APPI	LICATION DETAILS		
In wh	nat capacity are you apply	ing for the premises licence?	
$\boxtimes$	An individual or individu	als	
	A limited company / limited	ited liability partnership	
	A partnership (other tha	n limited liability)	
	An unincorporated associated asso	ciation	
	Other (for example a sta	tutory corporation)	
	A recognised club		
	A charity		
	The proprietor of an edu	cational establishment	
	A health service body		
		ed under part 2 of the Care Standards Act	
	2000 (c14) in respect of a	an independent hospital in Wales	
	Social Care Act 2008 in re	ed under Chapter 2 of Part 1 of the Health and espect of the carrying on of a regulated ning of that Part) in an independent hospital in	
	The chief officer of police	e of a police force in England and Wales	
Conf	firm The Following		
$\boxtimes$	I am carrying on or proporthe use of the premises f	osing to carry on a business which involves or licensable activities	
	I am making the applicat	tion pursuant to a statutory function	
	I am making the applicat virtue of Her Majesty's pr	tion pursuant to a function discharged by rerogative	
Secti	on 4 of 21		
INDI	VIDUAL APPLICANT DET	AILS	
	<b>licant Name</b> e name the same as (or sir	nilar to) the details given in section one?	If "Yes" is selected you can re-use the details
<b>©</b>	Yes	C No	from section one, or amend them as required Select "No" to enter a completely new set of details.
First	name	Hoai Nam	
Fami	ily name	Le	
Is the	e applicant 18 years of age	e or older?	
(e)	Yes	○ No	

14

Continued from previous page.			
<b>Current Residential Addres</b>	ss		
Is the address the same as (o	or similar to) the address given in section one?	If "Yes" is selected you can re-use the details	
		from section one, or amend them as required. Select "No" to enter a completely new set of details.	
Building number or name			
Street			
District			
City or town			
County or administrative are	ea		
Postcode			
Country			
<b>Applicant Contact Details</b>			
37 71	ame as (or similar to) those given in section one?		
• Yes	C No	from section one, or amend them as required. Select "No" to enter a completely new set of details.	
E-mail	m		
Telephone number			
Other telephone number	0		
* Date of birth	dd mm yyyy		
* Nationality	V	Documents that demonstrate entitlement to work in the UK	
Right to work share code		Right to work share code if not submitting scanned documents	
	Add another applicant		
Section 5 of 21			
OPERATING SCHEDULE			
When do you want the premises licence to start?	26 / 08 / 2021 dd mm yyyy		
If you wish the licence to be valid only for a limited perior when do you want it to end			
Provide a general description	n of the premises		

Continued from previous page	
licensing objectives. Where yo	ises, its general situation and layout and any other information which could be relevant to the our application includes off-supplies of alcohol and you intend to provide a place for oplies you must include a description of where the place will be and its proximity to the
Bar	
If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend	
Section 6 of 21	
PROVISION OF PLAYS	
See guidance on regulated er	itertainment
Will you be providing plays?	
C Yes	No
Section 7 of 21	
PROVISION OF FILMS	
See guidance on regulated er	tertainment
Will you be providing films?	
○ Yes	<ul><li>No</li></ul>
Section 8 of 21	
PROVISION OF INDOOR SPO	RTING EVENTS
See guidance on regulated er	ntertainment
Will you be providing indoor	sporting events?
C Yes	• No
Section 9 of 21	
PROVISION OF BOXING OR V	WRESTLING ENTERTAINMENTS
See guidance on regulated er	ntertainment
Will you be providing boxing	or wrestling entertainments?
○ Yes	No
Section 10 of 21	
PROVISION OF LIVE MUSIC	
See guidance on regulated en	ntertainment
Will you be providing live mu	sic?
<ul><li>Yes</li></ul>	○ No
Standard Days And Timings	

Continued from previous	page		
MONDAY			Give timings in 24 hour clock.
	Start 10:00	End 23:59	(e.g., 16:00) and only give details for the days
	Start 00:00	End 03:00	of the week when you intend the premises to be used for the activity.
TUESDAY			
	Start 10:00	End 23:59	
	Start 00:00	End 03:00	
WEDNESDAY			
	Start 10:00	End 23:59	
	Start 00:00	End 03:00	
THURSDAY			
	Start 10:00	End 23:59	_
	Start 00:00	End 03:00	
FRIDAY			
	Start 10:00	End 23:59	
	Start 00:00	End 07:00	
SATURDAY			
	Start 10:00	End 23:59	
	Start 00:00	End 07:00	
SUNDAY			
	Start 10:00	End 23:59	
×	Start 00:00	End 07:00	
Will the performance of	f live music take place indoors or out	tdoors or both?	Where taking place in a building or other
<ul><li>Indoors</li></ul>	Outdoors O	Both	structure tick as appropriate. Indoors may include a tent.
	be authorised, if not already stated, not music will be amplified or unam		further details, for example (but not
State any seasonal varia	ations for the performance of live mu	usic	
For example (but not ex	xclusively) where the activity will occ	cur on additional d	days during the summer months.
New Years Eve - Licensa hours on New Years Day		d of permitted hou	urs on New Years Eve to the start of Permitted
On the commencement	t of British Summer time, one furthe	r hour to be addec	d to the above time for the cessation of

Continued from previous	s page	
licensable activities.		
On Bank Holidays, licer	nsable activities will be exten	ded by 1 hour.
in the column on the le	eft, list below	used for the performance of live music at different times from those liste the activity to go on longer on a particular day e.g. Christmas Eve.
Section 11 of 21		
PROVISION OF RECOR	DESCRIPTION OF THE PROPERTY.	
See guidance on regula		
Will you be providing r		
⊙ Yes	○ No	
Standard Days And Ti	mings	
MONDAY	Start 10:00 Start 00:00	Give timings in 24 hour clock.  (e.g., 16:00) and only give details for the day of the week when you intend the premises to be used for the activity.
TUESDAY		
	Start 00:00	End 03:00
WEDNESDAY		
	Start 10:00	End 23:59
THURSDAY	Start 00:00	End 03:00
	Start 10:00	End 23:59
	Start 00:00	End 03:00
FRIDAY		
	Start 10:00	End 23:59
	Start 00:00	End 07:00
SATURDAY		
	Start 10:00	End 23:59
	Start 00:00	End 07:00

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Continued from previous	page
SUNDAY	
	Start 10:00 End 23:59
	Start 00:00 End 07:00
Will the playing of reco	orded music take place indoors or outdoors or both? Where taking place in a building or other
	structure tick as appropriate. Indoors may
<ul><li>Indoors</li></ul>	C Outdoors C Both include a tent.
	be authorised, if not already stated, and give relevant further details, for example (but not not music will be amplified or unamplified.
exclusively) whether of	not music win be amplified of driamplified.
State any seasonal vari	ations for playing recorded music
	xclusively) where the activity will occur on additional days during the summer months.
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in the column on the le	ft, list below
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TUESDAY	Start 10:00	End	22.50	
	Start 10:00	Fnd	22.50	
		LIIG	23:59	
	Start 00:00	End	03:00	
WEDNESDAY				
	Start 10:00	End	23:59	
	Start 00:00	End	03:00	
THURSDAY				
	Start 10:00	End	23:59	
	Start 00:00	End	03:00	
FRIDAY				
	Start 10:00	End	23:59	
	Start 00:00	End	07:00	
SATURDAY				
	Start 10:00	End	23:59	
	Start 00:00	End	07:00	
SUNDAY				
	Start 10:00	End	23:59	
	Start 00:00	End	07:00	
ill the performance c	of dance take place indo	ors or outdoors or b	both? Where taking place in a building or	
Indoors	<ul><li>Outdoors</li></ul>	C Both	structure tick as appropriate. Indoo include a tent.	rs may
	o be authorised, if not all or not music will be ampli		give relevant further details, for example (but not d.	
ate any seasonal yar	iations for the performar	nce of dance		
			additional days during the summer months.	
r example (but not e	sheldsively, where the de	arrity will occur on	additional days during the summer monais.	

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

New Years Eve - Licensable activities extended from the end of permitted hours on New Years Eve to the start of Permitted hours on New Years Day.

On the commencement of British Summer time, one further hour to be added to the above time for the cessation of licensable activities.

On Bank Holidays, licensable activities will be extended by 1 hour.

#### Section 13 of 21

# PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

#### See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

#### **Standard Days And Timings**

MONDAY		Cive	timin as in 24 have also.
	Start 10:00	End 23:59 (e.g.,	timings in 24 hour clock. 16:00) and only give details for the days
	Start 00:00		week when you intend the premises used for the activity.
TUESDAY			
	Start 10:00	End 23:59	
	Start 00:00	End 03:00	
WEDNESDAY			
	Start 10:00	End 23:59	
	Start 00:00	End 03:00	
THURSDAY			
	Start 10:00	End 23:59	
	Start 00:00	End 03:00	
FRIDAY			
	Start 10:00	End 23:59	
	Start 00:00	End 07:00	
SATURDAY			
	Start 10:00	End 23:59	
	Start 00:00	End 07:00	

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Continued from previou	s page		
SUNDAY			
	Start 10:00	End 23:59	
	Start 00:00	End 07:00	
Cive a description of the			
Give a description of the	he type of entertainment tha	t will be provided	
Will this entertainmen	t take place indoors or outdo	oors or both?	Where taking place in a building or other
<ul><li>Indoors</li></ul>	<ul><li>Outdoors</li></ul>	C Both	structure tick as appropriate. Indoors may include a tent.
	o be authorised, if not already or not music will be amplified		evant further details, for example (but not
exclusively, whether o	Thormasic viii be unipilited	or unumpimed.	
150	iations for entertainment		
For example (but not e	exclusively) where the activity	y will occur on additio	onal days during the summer months.
Non-standard timings on the left, list below	. Where the premises will be	used for entertainme	nt at different times from those listed in the column
For example (but not e	exclusively), where you wish	the activity to go on lo	onger on a particular day e.g. Christmas Eve.
New Years Eve - Licens hours on New Years D		n the end of permitted	d hours on New Years Eve to the start of Permitted
On the commencement licensable activities.	nt of British Summer time, on	e further hour to be a	added to the above time for the cessation of
On Bank Holidays, lice	nsable activities will be exten	ided by 1 hour.	
Section 14 of 21			
LATE NIGHT REFRESH	IMENT		
Will you be providing	late night refreshment?		
<ul><li>Yes</li></ul>	○ No		
Standard Days And T	imings		

Continued from previous	s page					
MONDAY						Give timings in 24 hour clock.
	Start	23:00		End	23:59	(e.g., 16:00) and only give details for the da
	Start	00:00		End	03:00	of the week when you intend the premises to be used for the activity.
TUESDAY						
	Start	23:00		End	23:59	
	Start	00:00		End	03:00	
WEDNESDAY						
	Start	23:00		End	23:59	
	Start	00:00		End	03:00	
THURSDAY						
	Start	23:00		End	23:59	
	Start	00:00		End	03:00	
FRIDAY						
	Start	23:00		End	23:59	
	Start	00:00		End	07:00	
SATURDAY		X				
	Start	23:00		End	23:59	
		00:00		End	07:00	
SUNDAY						'
	Start	23:00		End	23:59	
		00:00		End	07:00	
Will the provision of lat			lace indoo			h1-
both?	te nignt	renesiment take p	iace iridoo	15 01 0	outdoors or	
<ul><li>Indoors</li></ul>		Outdoors	0	Both		Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.
State type of activity to	be auth	norised, if not alread	dy stated a	nd ai	ve relevant f	urther details, for example (but not
exclusively) whether of						and the second s
State any seasonal vari	ations					
or example (but not e	xclusive	ly) where the activi	ty will occu	ır on a	additional da	ays during the summer months.

Continued from previous	page		
77			
	Where the premises will be mn on the left, list below	used for the su	upply of late night refreshments at different times from
			go on longer on a particular day e.g. Christmas Eve.
New Years Eve - Licensa hours on New Years Da		n the end of pe	ermitted hours on New Years Eve to the start of Permitted
On the commencemen licensable activities.	t of British Summer time, or	ne further hour	to be added to the above time for the cessation of
On Bank Holidays, licen	sable activities will be exter	nded by 1 hour.	
Section 15 of 21			
SUPPLY OF ALCOHOL			
Will you be selling or su	upplying alcohol?		
<ul><li>Yes</li></ul>	C No		
Standard Days And Ti	mings		
MONDAY			Give timings in 24 hour clock.
	Start 10:00	End	23:59 (e.g., 16:00) and only give details for the day
	Start 00:00	End	of the week when you intend the premises to be used for the activity.
TUESDAY	8		
	Start 10:00	End	23:59
	Start 00:00	End	
WEDNESDAY	Start 00.00	Life	03.30
WEDNESDAY	6	5.1	[22.50]
	Start 10:00	End	
	Start 00:00	End	03:00
THURSDAY			
	Start 10:00	End	23:59
	Start 00:00	End	03:00
FRIDAY			
	Start 10:00	End	23:59
	Start 00:00	End	07:00

	page			
SATURDAY				
	Start 10:00		End	23:59
	Start 00:00		End	07:00
SUNDAY				
30112711	Start 10:00		End	23:59
	Start 00:00		End	
MAGII 4blf -lb -l			LIIU	If the sale of alcohol is for consumption on
Will the sale of alcohol  On the premises	Off the premise	s 💿	Both	the premises select on, if the sale of alcoho
State any seasonal varia	ations			
For example (but not e	xclusively) where the activity	will occ	ur on	additional days during the summer months.
column on the left, list	below			upply of alcohol at different times from those listed in the
column on the left, list For example (but not e	below xclusively), where you wish t	he activi	ity to g	go on longer on a particular day e.g. Christmas Eve.
column on the left, list For example (but not example (but not example) New Years Eve - License hours on New Years Da On the commencemen licensable activities.	below xclusively), where you wish t able activities extended from y.	the activi the end	ity to g	go on longer on a particular day e.g. Christmas Eve. ermitted hours on New Years Eve to the start of Permitted to be added to the above time for the cessation of
column on the left, list For example (but not example) New Years Eve - License hours on New Years Da On the commencemen licensable activities. On Bank Holidays, licen State the name and def	below  Exclusively), where you wish to able activities extended from y.  It of British Summer time, one asable activities will be extended tails of the individual whom a	he activi the end e further	to go of per hour	go on longer on a particular day e.g. Christmas Eve. ermitted hours on New Years Eve to the start of Permitted to be added to the above time for the cessation of
column on the left, list For example (but not example) New Years Eve - License hours on New Years Da On the commencemen licensable activities. On Bank Holidays, licen State the name and deflicence as premises sup	below  Exclusively), where you wish to able activities extended from y.  It of British Summer time, one asable activities will be extended tails of the individual whom a	he activi the end e further	to go of per hour	go on longer on a particular day e.g. Christmas Eve. ermitted hours on New Years Eve to the start of Permitted to be added to the above time for the cessation of
column on the left, list For example (but not example) New Years Eve - Licensa hours on New Years Da On the commencemen licensable activities. On Bank Holidays, licen State the name and deflicence as premises sup	below  Exclusively), where you wish to able activities extended from y.  It of British Summer time, one asable activities will be extended tails of the individual whom a	he activi the end e further	to go of per hour	go on longer on a particular day e.g. Christmas Eve. ermitted hours on New Years Eve to the start of Permitted to be added to the above time for the cessation of
column on the left, list For example (but not example (but not example) New Years Eve - License hours on New Years Da On the commencemen licensable activities. On Bank Holidays, licen	below  xclusively), where you wish to able activities extended from y.  It of British Summer time, one sable activities will be extended activities will be extended to the individual whom pervisor	he activi the end e further	to go of per hour	go on longer on a particular day e.g. Christmas Eve. ermitted hours on New Years Eve to the start of Permitted to be added to the above time for the cessation of

Continued from previous page			
Enter the contact's address			
Building number or name			
Street			
District			
City or town			
County or administrative are	a		
Postcode			
Country	-		
Personal Licence number (if known)			
Issuing licensing authority (if known)			
PROPOSED DESIGNATED P	REMISES SUPERVISOR CO	ONSENT	
C As an attachment to the Reference number for conse form (if known)		ises supervisor	If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.
Section 16 of 21			
ADULT ENTERTAINMENT	amont or sorvices activitie	os or other entertair	nment or matters ancillary to the use of the
premises that may give rise Give information about anyt rise to concern in respect of	to concern in respect of ch hing intended to occur at children, regardless of wh	nildren the premises or and ether you intend ch	cillary to the use of the premises which may give ildren to have access to the premises, for example etc gambling machines etc.
N/A			
Section 17 of 21			
Section 17 of 21 HOURS PREMISES ARE OPE	N TO THE PUBLIC		

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TUESDAY		
	Start 10:00	End 23:59
	Start 00:00	End 03:30
WEDNESDAY		
	Start 10:00	End 23:59
	Start 00:00	End 03:30
THURSDAY		
	Start 10:00	End 23:59
	Start 00:00	End 03:30
FRIDAY		
	Start 10:00	End 23:59
	Start 00:00	End 07:30
SATURDAY		
	Start 10:00	End 23:59
	Start 00:00	End 07:30
SUNDAY		
	Start 10:00	End 23:59
	Start 00:00	End 07:30
ate any seasonal vari	ations	
or example (but not e	exclusively) where the act	ivity will occur on additional days during the summer months.
- ALLESSON AND THE STATE OF THE		
	Where you intend to use umn on the left, list below	the premises to be open to the members and guests at different times from
or example (but not e	exclusively), where you w	sh the activity to go on longer on a particular day e.g. Christmas Eve.
AND THE RESERVE THE PROPERTY OF THE PROPERTY O	ng times extended from	the end of permitted hours on New Years Eve to the start of Permitted ho
New Years Day.		

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LICENSING OBJECTIVES

opening times.

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On Bank Holidays, licensable activities will be extended by 1 hour.

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

#### CCTV

- 1. A digital Closed Circuit Television System (CCTV) will be installed and maintained in good working order and be correctly time and date stamped.
- i. The system will incorporate sufficient built-in hard-drive capacity to suit the number of cameras installed.
- ii. CCTV will be capable of providing pictures of evidential quality in all lighting conditions, particularly facial recognition.
- iii. Cameras will encompass all ingress and egress to the premises, the immediate area outside the frontage of the Premises and all areas where the sale/supply of alcohol occurs.
- iv. The system will record and retain CCTV footage for a minimum of 28 days.
- v. The system will record at all times when the Premises are open.
- vi. The system will incorporate a means of transferring images from the hard-drive to a format that can be played back on any desktop computer.
- vii. The Digital recorder will be password protected to prevent unauthorised access, tampering, or deletion of images.
- viii. There will be at all times, when the premises is open, a member of staff on duty with access to the CCTV system who is trained in the use of the equipment.
- ix. Upon receipt of a request for a copy of CCTV footage from Police, or Officers or any other Responsible Authority, the member of staff will produce the footage within 24 hours, or less if urgently required for investigations of serious crime.
- x. CCTV footage must be made available to be viewed by West Midlands Police or an Officer of a Responsible Authority upon request or during an inspection.

#### INCIDENT BOOK

- 2. An incident book must be kept at the Premises and maintained up to date (no later than 24 hours after the incident) at all times and will record the following:
- i. Time date and details of all incidents/complaints of crime and disorder or anti-social behaviour
- ii. All crimes reported to the venue
- iii. Any faults in the CCTV system, searching equipment or scanning equipment
- iv. Any visit by a responsible authority or emergency service

The incident book must be kept at the premises and made available to West Midlands Police or an Officer of a Responsible Authority on request, or during an inspection.

## REFUSALS REGISTER

- 3. A refusals register must be kept at the Premises and maintained up to date at all times recording the date time, type of product refused, reasons for every refusal to sell alcohol to a customer and the name and signature of member of staff refusing the sale.
- 4. The refusals record must be made available to West Midlands Police or an Officer of a Responsible Authority on request, or during an inspection.
- 5. The Premises Licence Holder or the Designated Premises Supervisor must monitor the Refusals Register every month and must sign and date the Refusals Register when this has been completed, or if the Refusals Register is electronic the check and date and time of the check must be clearly recorded.

#### TRAINING

- 6. Training in relation to the Licensing Objectives and the conditions on the premises licence, Challenge 25, under age sales, sales to adults on behalf of minor (proxy sales), sales to intoxicated persons, refusals registers and incident records must be provided and undertaken by all members of staff (whether paid or unpaid) before he / she makes a sale or supply of alcohol and at least every six months thereafter.
- 7. Documented training records must be completed in respect of every member of staff and must include the name of the member of staff trained, date, time and content of the training. The record must be signed by the member of staff who has received the training, the Designated Premises Supervisor, the Premises Licence Holder or external training providers.
- 8. Documented training records must be kept at the premises and made available to West Midlands Police or an Officer of a Responsible Authority on request, or during an inspection.

- b) The prevention of crime and disorder
- 9. A zero tolerance towards illegal drugs will operate at all times
- 10. The premises licence holder will ensure that door supervisors stationed outside the front of the premises will wear high visibility jackets/coats/tabards and will have their SIA badge held in a clear arm sleeve. Door supervisors inside the premises will wear high visibility waist coats/tabards with their SIA badge held in a clear arm sleeve.
- 11. The premises licence holder will supply a risk assessment for all events held at the premises, including standard in house events, to include all security provision, with a minimum of 14 days notice (or lesser period if agreed with West Midlands Police Licensing Department) Risk assessments will include search policies and a security deployment plan to reflect the risk of the event. Dispersal policies will also be contained
- 12. The DPS shall ensure that any door staff employed at the premises wear and clearly display their SIA registration badge at all times whilst on duty. A record shall be maintained containing the names, addresses, dates of birth and registration numbers of door supervisors. The record shall be made available for inspection upon request by the Police and/or officers of the responsible authorities.
- c) Public safety
- 13. The Licence Holder shall ensure that all emergency lighting is checked on a weekly basis. Entrances, exits and passageways shall be kept clear.
- 14. The premises' Fire Risk Assessment will be made available to any officer of a responsible authority upon request.
- 15. The premises licence holder shall ensure that the maximum number of persons on the premises at any one time shall not exceed the number agreed with West Midlands Fire Service
- d) The prevention of public nuisance
- 16. The Premises Licence Holder shall ensure notices are displayed at all entrances and exits of the premises advising customers to have respect for the nearby residents and keep noise levels to a minimum as they depart.
- 17. The premises shall have an operational dispersals policy and noise management plan.
- e) The protection of children from harm
- 18. The premises licence holder shall adopt the Challenge 25 scheme and appropriate signage will be placed at the entrance to the premises and adjacent to any bar servery. The premises will operate a policy whereby any person attempting to buy alcohol or any person attempting to gain entry for premises who appears to be under 25 will be asked for photographic ID to prove their age. The ID that will be accepted is a passport or driving licence with a photograph.
- 19. The premises licence holder shall display Challenge 25 posters in prominent positions within the premises, including at the point of sale and the entrance to the premise

## Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

# Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

#### Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport
  as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national
  of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in
  combination with an official document giving the person's permanent National Insurance number and their
  name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an
  official document giving the person's permanent National Insurance number and their name issued by a
  Government agency or a previous employer.

- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to
  work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a
  licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic
  Area state or Switzerland but who is a family member of such a national or who has derivative rights or
  residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder
  with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not
  subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity
  when produced in combination with an official document giving the person's permanent National Insurance
  number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK
  with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or
  reasonable evidence that the person has an appeal or administrative review pending on an immigration
  decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but
  who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in
  the UK including:-
  - evidence of the applicant's own identity such as a passport,
  - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one
    of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <a href="https://www.gov.uk/prove-right-to-work">https://www.gov.uk/prove-right-to-work</a>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

#### Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience
  does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman
  wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not
  exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or
  wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an
  indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

#### Section 21 of 21

#### **PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at https://www.tax.service.gov.uk/business-rates-find/search

Band A - No RV to £4300 - £100.00

Band B - £4301 to £33000 - £190.00

Band C - £33001 to £87000 - £315.00

Band D - £87001 to £125000 - £450.00\*

Band E - £125001 and over - £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 - £900.00

Band E - £125001 and over - £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time Capacity 5000-9999 - £1,000.00

Capacity 10000 -14999 - £2,000.00

Capacity 15000-19999 - £4,000.00

Capacity 20000-29999 - £8,000.00

Capacity 30000-39999 - £16,000.00

Capacity 40000-49999 - £24,000.00

Capacity 50000-59999 - £32,000.00

Capacity 60000-69999 - £40,000.00

Capacity 70000-79999 - £48,000.00

Capacity 80000-89999 - £56,000.00

Capacity 90000 and over - £64,000.00

\* Fee amount (£)

315.00

#### DECLARATION

[APPLICABLE TO INDIVIDUAL APPLICANTS ONLY, INCLUDING THOSE IN A PARTNERSHIP WHICH IS NOT A LIMITED LIABILITY PARTNERSHIP] I UNDERSTAND I AM NOT ENTITLED TO BE ISSUED WITH A LICENCE IF I DO NOT HAVE THE

\* ENTITLEMENT TO LIVE AND WORK IN THE UK (OR IF I AM SUBJECT TO A CONDITION PREVENTING ME FROM DOING WORK RELATING TO THE CARRYING ON OF A LICENSABLE ACTIVITY) AND THAT MY LICENCE WILL BECOME INVALID IF I CEASE TO BE ENTITLED TO LIVE AND WORK IN THE UK (PLEASE READ GUIDANCE NOTE 15).

THE DPS NAMED IN THIS APPLICATION FORM IS ENTITLED TO WORK IN THE UK (AND IS NOT SUBJECT TO CONDITIONS

PREVENTING HIM OR HER FROM DOING WORK RELATING TO A LICENSABLE ACTIVITY) AND I HAVE SEEN A COPY OF HIS OR HER PROOF OF ENTITLEMENT TO WORK, IF APPROPRIATE (PLEASE SEE NOTE 15).

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Add another signatory

Once you're finished you need to do the following:

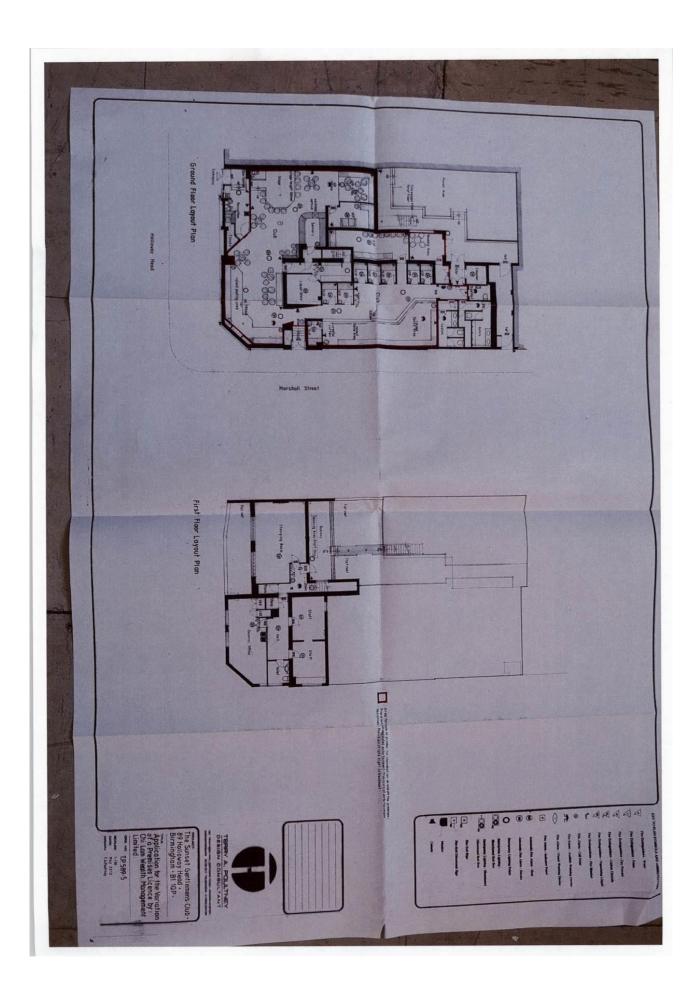
1. Save this form to your computer by clicking file/save as...

2. Go back to <a href="https://www.gov.uk/apply-for-a-licence/premises-licence/birmingham/apply-1">https://www.gov.uk/apply-for-a-licence/premises-licence/birmingham/apply-1</a> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED



# Appendix 8

