

## Closure Report – Section 24 Recommendation

Rec No	Recommendation	Proposed Actions	Due Date	Responsible Officer	Progress in implementation
<b>Sec 24 Recommendations</b>					
6	The Council needs to ensure that appropriate arrangements are implemented in relation to the Council's subsidiary bodies, including regular financial reporting and Council nominees on subsidiary body boards, to ensure that emerging risks are monitored, reported and managed promptly.	The shareholder role is discharged through the CC-GCG, with attendance by subsidiaries either on a cyclical timeframe or where there are concerns with a Council-owned company, on a more regular basis.	Ongoing	Clive Heaphy	<p><b>November 2018:</b> The workplan and timetable for the CC-GCG is being developed and regular reports of and presentations by the Council's subsidiary companies will be programmed into the timetable.</p> <p>The CC-GCG has been timetabled into the Committee calendar on a monthly basis and will be chaired by the Deputy Leader and be supported by senior officers.</p> <p>Acivico Limited presented its business plan to CC-GCG at its meeting on 13 November 2018.</p> <p><b>December 2018:</b> Birmingham Children's Trust CIC presentation of its business plan to CC-GCG</p> <p>At its meeting on 11 December 2018, Cabinet considered a report on the Options for the Future of Acivico</p> <p><b>February 2019:</b> Acivico Limited presenting a business plan update</p> <p><b>June 2019:</b> Acivico Ltd and Childrens Trust present business plan 2019/20.</p> <p><b>Sept 2019:</b> Business update from Acivico Ltd and CGCG to set out engagement plan for next period.</p>

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					<b>November 2019:</b> Action embedded. Risk of non-performance to transfer to CCGCG Risk Register
		The Intelligent Client Function is more robustly developed for some subsidiary bodies than others and the role of contact officers requires formal definition. This will form part of the work programme for CC-GCG in 2018, along with further development of the training package for officers and members who take up directorships.			<p><b>November 2018:</b> The role of client functions will be developed and implemented during the year to ensure that there remains a strong focus on the relationship with subsidiary companies.</p> <p>Client Officers will report to the CC-GCG on a regular basis in support of presentations by subsidiary companies.</p> <p><b>January 2019:</b> A training session for Council appointed directors was delivered on 24 January. Further training will be provided to support those who couldn't attend and also consider the training needs of Charity Trustees.</p> <p><b>June 2019:</b> In-fill training provided. GCGC receives report on directors role in respect of their obligations to the council/shareholder role.</p> <p><b>Sept 2019:</b> New appointments confirmed at Council. Training requirements assessed.</p> <p><b>November 2019:</b> Action embedded. Risk of non-performance to transfer to CCGCG Risk Register</p>

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		Risks within subsidiary bodies are formally reported to Audit Committee annually as part of an assurance statement. The Council will extend this mechanism to capture emerging in-year risks.			<p><b>November 2018:</b> CC-GCG will consider a regular report on the risks associated with subsidiary companies and emerging issues will be identified at the earliest opportunity to allow consideration at the committee.</p> <p>CC-GCG considered the risk register associated with its involvement in companies and the risk assurance questionnaire to be completed by those companies that will be consolidated into the Council's group accounts at its meeting on 13 November 2018.</p> <p><b>December 2018:</b> An updated risk register of the Council's involvement in companies to be presented to CC-GCG at its meeting on 12 December.</p> <p><b>January 2019:</b> An updated risk register of the Council's involvement in companies to be presented to CC-GCG at its meeting on 16 January. Assurance statements from companies on their governance arrangements, approach to risk and financial performance were considered by CC-GCG at its meeting on 16 January and by Audit Committee at its meeting on 29 January.</p> <p><b>February 2019:</b> An updated risk register of the Council's involvement in</p>

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					<p>companies to be presented to CC-GCG at its meeting on 13 February.</p> <p><b>April 2019:</b> An updated risk register of the Council's involvement in companies to be presented to CC-GCG at its meeting on 17 April.</p> <p><b>June 2019:</b> An updated risk register of the Council's involvement in companies presented to CC-GCG at its meeting on 5 June 2019.</p> <p><b>Sept 2019:</b> An updated risk register of the Council's involvement in companies presented to CC-GCG at its meeting on 12 Sept 2019. Note that CGCG decided to retain risk of Directors training to reflect the changes to Directors from time to time and that on-going training is a priority.</p> <p><b>November 2019:</b> Action embedded. Risk of non-performance to transfer to CCGCG Risk Register</p>