

# BIRMINGHAM CITY COUNCIL

## PUBLIC REPORT

<b>Report to:</b>	<b>Licensing Sub Committee A</b>
<b>Report of:</b>	<b>Director of Regulation &amp; Enforcement</b>
<b>Date of Meeting:</b>	<b>Monday 2<sup>nd</sup> September 2024</b>
<b>Subject:</b>	<b>Licensing Act 2003 Premises Licence – Grant</b>
<b>Premises:</b>	<b>Klassic Event, Unit 2, A4 – A10, Western Industrial Complex, Western Road, Soho, Birmingham, B18 7QD</b>
<b>Ward affected:</b>	<b>Soho and Jewellery Quarter</b>
<b>Contact Officer:</b>	<b>Bhupinder Nandhra, Senior Licensing Officer, <a href="mailto:licensing@birmingham.gov.uk">licensing@birmingham.gov.uk</a></b>

### 1. Purpose of report:

To consider the representations that have been made in respect of an application for a Premises Licence which initially sought to permit the Sale of Alcohol (for consumption on the premises) to operate from 1:00pm until 12:00midnight (Monday to Thursday) and 1:00pm until 5:00am (Friday to Sunday).

The provision of Regulated Entertainment consisting of live music and recorded music, to operate indoors only, from 11:00pm until 12:00midnight (Monday to Thursday) and 11:00pm until 5:00am (Friday to Sunday).

The provision of Late Night Refreshment to operate, indoors only, from 11:00pm until 12:00midnight (Monday to Thursday) and 11:00pm until 5:00am (Friday to Sunday).

After discussions with West Midlands Police, the applicant has agreed to amend the scope of the application, with all licensable activities to cease at 12:00midnight (Sunday to Thursday) and 1:30am (Friday and Saturday). Their agreement is attached to this report at Appendix 4.

Premises to remain open to the public from 1:00pm until 12:00midnight (Sunday to Thursday) and 1:00pm until 1:30am (Friday to Sunday).

### 2. Recommendation:

To consider the representations that have been made and to determine the application, having regard to:

- The submissions made by all parties
- The Statement of Licensing Policy
- The Public Sector Equality Duty
- The s182 Guidance

### 3. Brief Summary of Report:

An application for a Premises Licence was received on 10<sup>th</sup> July 2024 in respect of Klassic Event, Unit 2, A4 – A10, Western Industrial Complex, Western Road, Soho, Birmingham, B18 7QD.

Representations have been received from other persons.

<b>4. Compliance Issues:</b>
<b>4.1 Consistency with relevant Council Policies, Plans or Strategies:</b>
<p>The report complies with the City Council's Statement of Licensing Policy and the Council's Corporate Plan to improve the standard of all licensed persons, premises and vehicles in the City.</p>
<b>5. Relevant background/chronology of key events:</b>
<p>Apphia Tella applied on 10<sup>th</sup> July 2024 for the grant of a Premises Licence for Klassic Event, Unit 2, A4 – A10, Western Industrial Complex, Western Road, Soho, Birmingham, B18 7QD.</p> <p>Representations have been received from other persons, which are attached at Appendices 1 and 2.</p> <p>The application is attached at Appendix 3.</p> <p>Conditions, including amendments to the scope of the application, which have been agreed with West Midlands Police and the applicant, which are attached at Appendix 4.</p> <p>Site Location Plans at Appendix 5.</p> <p>When carrying out its licensing functions, a licensing authority must have regard to Birmingham City Council's Statement of Licensing Policy and the Guidance issued by the Secretary of State under s182 of the Licensing Act 2003. The Licensing Authority is also required to take such steps as it considers appropriate for the promotion of the licensing objectives, which are:-</p> <ol style="list-style-type: none"> <li>The prevention of crime and disorder;</li> <li>Public safety;</li> <li>The prevention of public nuisance; and</li> <li>The protection of children from harm.</li> </ol>
<b>6. List of background documents:</b>
<p>Copies of the representations as detailed in Appendices 1 and 2.</p> <p>Application Form, Appendix 3.</p> <p>Conditions agreed with West Midlands Police, Appendix 4.</p> <p>Site Location Plans, Appendix 5.</p>
<b>7. Options available</b>
<p>To Grant the licence in accordance with the application.</p> <p>To Reject the application.</p> <p>To Grant the licence subject to conditions modified to such an extent as considered appropriate.</p> <p>Exclude from the licence any of the licensable activities to which the application relates.</p> <p>Refuse to specify a person in the licence as the premises supervisor.</p>

**From:** Councillor Chaman Lal

**Sent:** Tuesday, July 30, 2024 1:51 PM

**To:** Licensing; BW NPU Winson Green

**Cc:** Councillor Sybil Spence;

**Subject:** Objection to the premises alcohol License Application Number 184675 Klassic Event - Unit 2  
Western Industrial Complex, Western Road ,Winson Green B18 7QD

Dear Licensing and Winson Green NPU

I am writing in support of my constituents and on the behalf of all the residents of the Brookfield Estate objecting to the License Application 184675 on the grounds of the prevention of crime and disorder as in the past we had a very serious gun violence incidence related to a licensed premises on this location . I share the residents' fears and concerns that if this application is approved the premises would attract gangs and drugs related crime to this area.

I request the Licensing Sub-Committee to reject this application.

**Councillor Chaman Lal**

**Deputy Lord Mayor of Birmingham**

**Soho & Jewellery Quarter Ward Councillor**

**From:**

**Sent:** Saturday, July 20, 2024 11:22 AM

**To:** Councillor Sybil Spence; Councillor Chaman Lal; Licensing

**Subject:** Objection to premises alcohol license application #184675 Klassic Event

Good morning,

I am emailing you today to object to the premises alcohol license application #184675. I have lived on Brookfield Terrace for nearly 10 years and have two very young children. I am objecting to the licensing application on the following grounds:

The prevention of crime and disorder -

My concern will be the increase of disorderly individuals in a predominantly quiet residential area. We have regular incidents of drug dealing, unsafe driving, car stripping and fly tipping in the area along Brookfield road, Crabtree and western Road. I am extremely worried that the presence of a late night venue would exacerbate this sort of activity and bring more of it closer to us. We have resident car parks immediately at the front of our terraces which sadly have been used for the sort of activity mentioned above. I would be extremely distressed to see an increase in this so close to my home and family.

Public Safety -

Revellers and attendees would also be at risk when leaving the venue as the western/crabtree/western road are notorious for dangerous drivers. There is no safe crossing area for pedestrians (I myself have on a number of times felt unsafe crossing the road with the children to get to local playgrounds and to make use of the canal). I also believe having an alcohol-serving venue open to late hours would see an increase in antisocial behaviour in the area. Both my husband and I are musicians and regularly have work where we return home at late hours. I would be concerned for our safety.

The prevention of public nuisance -

As I have previously mentioned, the area (particularly by the canal) is prone to littering and flytipping. My concern is that the venue would also impact the condition of these green spaces and we may also see an increase in antisocial individuals in these areas.

I moved out of the jewellery quarter and City Centre to my home in Brookfield terrace because for my own mental health and wellbeing I seemed a quieter living environment - having suffered with anxiety and depression previously. My living circumstances have always had a direct impact on my mental health - I feel extremely distressed at the prospect that the peace of our home life could be impacted with a new events venue. I recall the space hosting a music event in the past couple of years and found the noise pollution so invasive (even with doors and windows of our property closed) that I actually left my home to stay with

friends. This is NOT possible for me now as I have two very young children and I do not feel this is something I should have to do.

Whilst the car parks immediately outside our terraces belong to the residents of the terrace, they are open to the public and we see various people using the spaces. I would be concerned that this would increase if there were more people looking to attend the events space and seeking convenient parking. With two very young children it is so important for me to be able to park in the car park to keep them safe and use our intended space and I believe this could be impacted.

The protection of children from harm -

As I have previously mentioned, I have two very young children (2 and 5 months). Particularly in the summer we need to be able to ventilate our homes and keep them cool. We would struggle to keep the children asleep at night with the noise coming from the venue. There are also many other children who live on the terrace who are older and regularly place outside their homes together during the warmer months of the year. I would be very worried for their safety if we saw an increase in individuals loitering and using our car parks in the evenings.

The prospect of the venue being open til 5am is very alarming, as I am regularly up and about with the children at a similar time. I regularly take them out in the early morning to the park and for walks along the canal when they are unsettled. I would feel unsafe in doing this if there was an increase in antisocial activity in the area.

Thank you for taking the time to read over my concerns.

With best wishes

Brookfield area resident

## Application for a premises licence to be granted under the Licensing Act 2003

## PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I Apphia Tella

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

## Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Klassic Event Western House Unit 2 A4-a10 Western Industrial Complex Western Road			
Post town	Birmingham	Postcode	B18 7QD
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£5,400	

## Part 2 - Applicant details

Please state whether you are applying for a premises licence as      **Please tick as appropriate**

- |    |  |                                     |                             |
|----|--|-------------------------------------|-----------------------------|
| a) | an individual or individuals *                       | <input checked="" type="checkbox"/> | please complete section (A) |
| b) | a person other than an individual *                  |                                     |                             |
|    | i as a limited company/limited liability partnership | <input type="checkbox"/>            | please complete section (B) |
|    | ii as a partnership (other than limited liability)   | <input type="checkbox"/>            | please complete section (B) |
|    | iii as an unincorporated association or              | <input type="checkbox"/>            | please complete section (B) |
|    | iv other (for example a statutory corporation)       | <input type="checkbox"/>            | please complete section (B) |
| c) | a recognised club                                    | <input type="checkbox"/>            | please complete section (B) |
| d) | a charity  | <input type="checkbox"/>            | please complete section (B) |

- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒
- I am making the application pursuant to a
- statutory function or ☐
- a function discharged by virtue of Her Majesty's prerogative ☐

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input checked="" type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname Tella			First names Apphia		
Date of birth			I am 18 years old or over <input checked="" type="checkbox"/> Please tick yes		
Nationality British					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/> Please tick yes			
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)



Telephone number (if any)
E-mail address (optional)

### Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

Take away food with venue for parties, weddings.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- |   |                                     |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A)  | <input type="checkbox"/>            |
| b) films (if ticking yes, fill in box B)  | <input type="checkbox"/>            |
| c) indoor sporting events (if ticking yes, fill in box C)   | <input type="checkbox"/>            |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)  | <input type="checkbox"/>            |
| e) live music (if ticking yes, fill in box E)   | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)   | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G)  | <input type="checkbox"/>            |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/>            |

Provision of late night refreshment (if ticking yes, fill in box I)

☒

Supply of alcohol (if ticking yes, fill in box J)

☒

In all cases complete boxes K, L and M

**A**

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

**B**

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

## C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			
Fri			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Sat			
Sun			

## D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon				Both	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 4)		
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

# E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	23:00		<u>Please give further details here</u> (please read guidance note 4)		
		00:00			
Tue	23:00				
		00:00			
Wed	23:00		<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
		00:00			
Thur	23:00				
		00:00			
Fri	23:00		<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
		05:00			
Sat	23:00		Non standard timings: christmas eve, christmas day, new years eve, new years day, various African countries independent day, wimbledon, world cup, African cup of nation. Till 06:00		
		05:00			
Sun	23:00				
		05:00			

# F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	23:00		<u>Please give further details here</u> (please read guidance note 4)		
		00:00			
Tue	23:00				
		00:00			
Wed	23:00		<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
		00:00			
Thur	23:00				
		00:00			
Fri	23:00		<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
		05:00			
Sat	23:00		Non standard timings: christmas eve, christmas day, new years eve, new years day, various African countries independent day, wimbledon, world cup, African cup of nation. Till 06:00		
		05:00			
Sun	23:00				
		05:00			

# G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

## H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

# I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon	23:00		<u>Please give further details here</u> (please read guidance note 4)		
		00:00			
Tue	23:00				
		00:00			
Wed	23:00		<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
		00:00			
Thur	23:00				
		00:00			
Fri	23:00		<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
		05:00			
Sat	23:00		Non standard timings: christmas eve, christmas day, new years eve, new years day, various African countries independent day, wimbledon, world cup, African cup of nation. Till 06:00		
		05:00			
Sun	23:00				
		05:00			

**J**

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for <u>consumption – please tick</u> (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 5)		
Mon	13:00	00:00			
Tue	13:00	00:00			
Wed	13:00	00:00			
Thur	13:00	00:00			
Fri	13:00	05:00			
Sat	13:00	05:00			
Sun	13:00	05:00	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6) Non standard timings: christmas eve, christmas day, new years eve, new years day, various African countries independent day, wimbledon, world cup, African cup of nation. Till 06:00		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Mrs Apphia Tella	
Date of birth	
Address	
Postcode	
Personal licence number (if known) 15/000006LAPER	
Issuing licensing authority (if known) Sandwell13	



# K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

N/A

# L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	13:00		
		00:30	
Tue	13:00		
		00:30	
Wed	13:00		
		00:30	
Thur	13:00		
		00:30	
Fri	13:00		
		05:30	
Sat	13:00		
		05:30	
Sun	13:00		
		05:30	

**Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list** (please read guidance note 6)  
Non standard timings: christmas eve, christmas day, new years eve, new years day, various African countries independent day, wimbledon, world cup, African cup of nation. Till 06:30

## M

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

The Premises Licence holder will train all staff in the main principles of the Licensing Act 2003, notably the promotion of the four licensing objectives, and the specific conditions of this premises licence before being allowed to sell alcohol.

All staff will receive refresher training every six months about their responsibilities under the Licensing Act 2003 and training records will be available to police and authorised officers on reasonable request.

The Designated Premises Supervisor shall co-operate with reasonable requests made by authorised officers of responsible authorities under the Licensing Act 2003 to ensure the licensing objectives are not undermined. The premises licence holder or the designated premises supervisor will regularly attend pub-watch meetings.

**b) The prevention of crime and disorder**

The premises licence holder and/or Designated Premises Supervisor (DPS) shall carry out reviews of security incidents at the premises. Such reviews shall be documented and conducted at least quarterly and include details of any remedial action identified and implemented. Copies of the security review shall be made available upon inspection by a responsible authority, police officer, or authorised officer.

Any person who appears to be intoxicated or who is behaving in a disorderly manner will not be allowed entry to the premises.

The premises licence holder and/or the DPS will ensure that where appropriate a risk assessment will be completed to ascertain whether door staff are required at events held at the premises.

The premises licence holder shall ensure that the provision of door supervisors at the premises is appropriate to ensure the safe control of the premises and shall review this on a regular basis.

All security and any staff engaged outside the entrance to the premises, or supervising or controlling queues, shall wear high-visibility jackets or vests.

Any door supervisors on duty at the premises must be supplied by an SIA- Approved Contractor Scheme company. Where appropriate there shall be a ratio of 2 door supervisors for every 100 customers (or parts thereof).

All door supervisors shall be briefed on their responsibilities and relevant company operating procedures before they commence duty.

A Colour CCTV system will be in place which covers entry/exit points of the premises and all areas where alcohol/money is served/taken, all areas where the public have access. The system will be installed and maintained in working order at the premises during all times when licensable activities are authorised by the licence.

Signs will display that CCTV is in operation.

Equipment MUST be maintained in good working order, be correctly time and date stamped, recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand.

The premises licence holder/ designated premises supervisor must ensure that they or an appointed member of staff is capable and competent at downloading CCTV footage in a recordable format EITHER DISC or USB to the Police/Local Authority on demand.

An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded.

In the event of technical failure of the CCTV equipment the Event Supervisor MUST report the failure to the Police Licensing immediately.

Only persons entitled to work in the UK may be employed at the premises, with employment records kept, which will be made available for inspection by the police or responsible authorities without delay at their request.

Incidents log: An electronic or written incidents log will be maintained at the premises with a record of all incidents of crime and disorder reported to or by the premises; all ejections of patrons; any complaints received; seizures of drugs, offensive weapons, fraudulent ID or other items; any faults in the CCTV system; any visit by a relevant authority or emergency service. The incidents log will be produced to an officer of a responsible authority upon request. Where a crime is believed to have been committed, the incident will be reported to the West Midlands Police. The incidents log will be kept for at least 12 months and will be produced to an officer of a responsible authority upon request.

The premises must have a written drugs policy which all staff at the premises shall receive regular training on and written records of such training will be maintained.

Any drugs found on the premises will be seized and will be recorded and stored in a lockable safe on the premises or handed to Police if an arrest is made.

#### **c) Public safety**

Regular inspections of the premises will take place to identify any hazards that are likely to put staff and customers at risk from harm. The findings of these inspections should be documented, and hazards should be dealt with within a time scale based on risk assessment.

All exit routes and public areas shall be kept unobstructed, shall have non-slippery and even surfaces, shall be free of trip hazards and shall be clearly signed.

No accumulation of combustible rubbish, dirt, surplus material or stored goods shall be permitted to remain in any part of the premises except in an appropriate place and of such quantities so as not to cause a nuisance, obstruction or other safety hazard.

Regular checks and maintenance shall be carried out on all equipment, electrical installations, emergency lighting and fire alarms and equipment to ensure their continued safe operation. A written record of these checks shall be kept and made available to an authorised officer of the licensing authority.

The premises licence holder shall ensure that a suitable fire risk assessment and emergency plan is in place at all times.

The edges of the treads of steps and stairways shall be conspicuously displayed.

A minimum of one qualified first aider shall be onsite when licensable activities are taking place.

An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.

**d) The prevention of public nuisance**

Noise and disturbance from the premises or users of the premises must not negatively impact on the nearest noise sensitive properties.

Provide containers to collect any litter created by patrons smoking outside the premises and ensure any smoking litter is removed on a regular basis.

Signs requesting patrons to use external areas quietly and to leave the premises quietly shall be placed at all exits.

Deliveries to the premises and collections from the premises shall be made at times that do not cause a noise nuisance to nearby residents.

Clear and legible notices shall be prominently displayed at any area used for smoking requesting customers to respect the needs of local residents and use the area quietly.

Arrangements shall be put in place to ensure that waste collection contractors do not collect refuse between 19:00 and 07:00.

Between the hours of 21:00 and 07:00 no waste/glass bottles shall be moved or deposited outside

The premises licence holder will keep a dispersals policy and ensure that all staff are fully trained in all aspects of the policy.

**e) The protection of children from harm**

Challenge 25: The Challenge 25 scheme will be operated to ensure that any person who appears to be under the age of 25 will provide documented proof that they are over 18 years of age. Proof of age will only comprise a passport, photocard driving licence, an EU/EEA national ID card or a card bearing the PASS hologram.

Prominent, clear and legible signage shall also be displayed at all entrances to the premises as well as at, at least one location behind any bar advertising the scheme operated.

Refusals log: An electronic or written refusals log will be maintained at the premises with a record of all refusals of admission or service, including the sale of alcohol. The refusals log will include the basis of a refusal; the person making the decision to refuse; the date and time of refusal. The refusals log will be kept for at least 12 months and will be produced to an officer of a responsible authority upon request.



Such records shall be collected by staff and produced to the police or an authorised person (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Birmingham City Council.

Children under the age of 18 will not be permitted on the premises after 19:00 unless accompanied by a responsible adult.

**Checklist:**

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☐
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). ☒

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures (please read guidance note 11)**

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

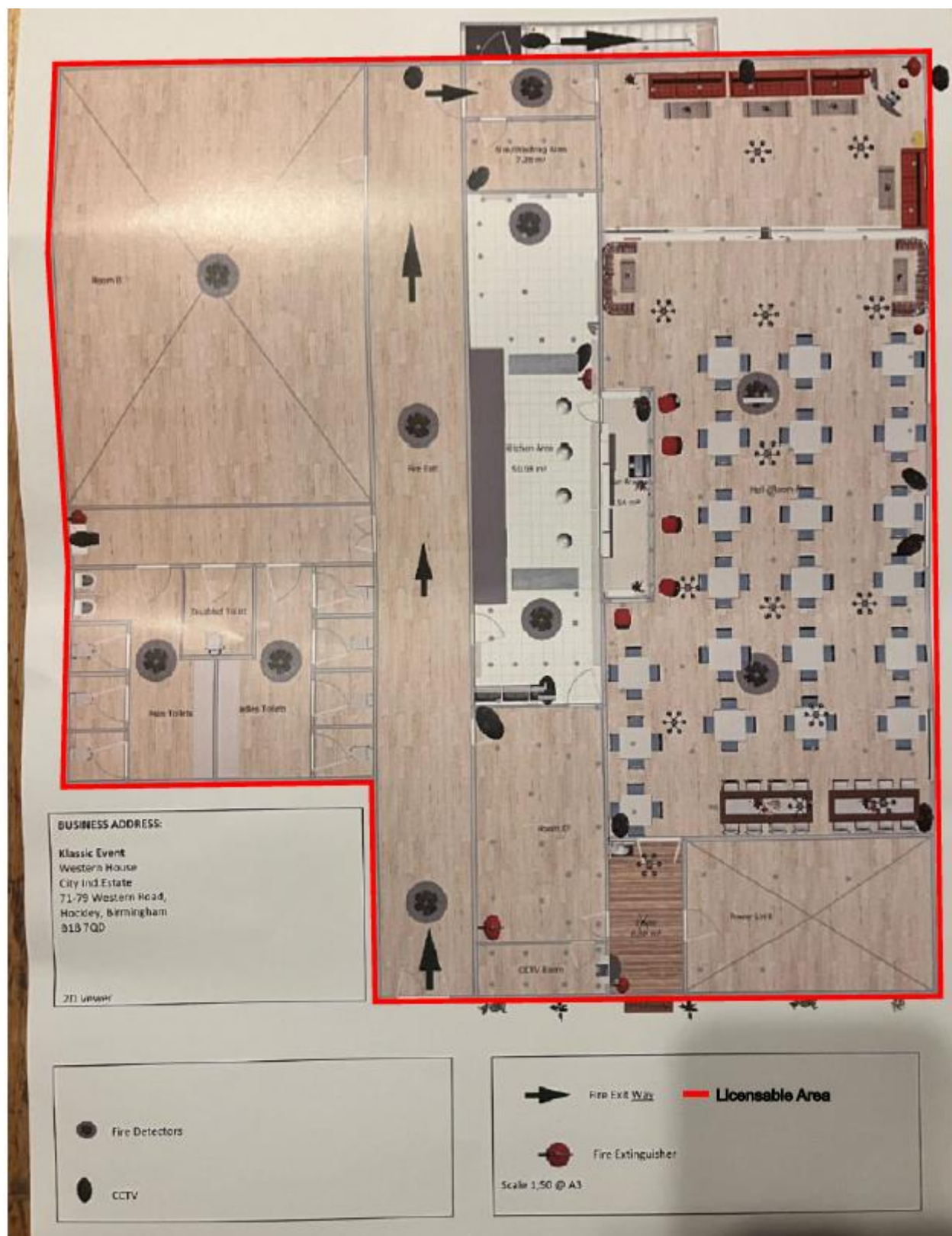
<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the</li> </ul>
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	<p>entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</p> <ul style="list-style-type: none"> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	
Date	10/07/2024
Capacity	Duly Authorised Agent

For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Innpacked Ltd Suite F8 10 Whittle Road Ferndown Industrial Estate			
Post town	Wimborne	Postcode	BH21 7RU
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			



**From:** Alfred Ratcliffe  
**Sent:** Monday, July 29, 2024 12:39 PM  
**To:** Licensing  
**Subject:** RE: Klassic Event application

Still as per hours stated Monday to friday



PC 21361 Ratcliffe  
Central Licensing  
Lloyd House  
West Midlands Police  
Working in partnership, making communities safer



**OFFICIAL**

**From:** Shaïd Yasser On Behalf Of Licensing  
**Sent:** 29 July 2024 11:00  
**To:** Alfred Ratcliffe  
**Cc:** Premises Licence  
**Subject:** RE: [External]: RE: Klassic Event application

Hi

And what about the hours in respect of special days?

Regards

Mr. Shaïd Yasser | Senior Licensing Officer | Licensing Section | Regulation & Enforcement | City Operations Directorate

**From:** Alfred Ratcliffe  
**Sent:** Friday, July 26, 2024 11:38 AM  
**To:** Licensing; Premises Licence  
**Cc:** Premises Licence  
**Subject:** RE: [External]: RE: Klassic Event application

Good morning again,

Apologies for any confusion

Please take the end times as agreed for ANY licensable activity

Sunday-Thursday – 0000hrs  
Friday & Saturday – 0130hrs

Again apologies for the confusion





PC 21361 Ratcliffe  
Central Licensing  
Lloyd House  
West Midlands Police  
Working in partnership, making communities safer



**OFFICIAL**

From: Shaïd Yasser On Behalf Of Licensing  
Sent: 26 July 2024 11:27  
To: Premises Licence ; Alfred Ratcliffe  
Subject: RE: [External]: RE: Klassic Event application

Dear Stephen and Alfred

The conditions have been put on the record and will form part of the licence when its issued.

In respect of the hours, please note some of the licensable activities don't begin until 13:00/23:00 and therefore these start times will remain the same as we cant give the applicants something more than they have actually applied for.

Please can you answer the following questions:

1. What in respect of the opening hours?
2. What in respect of the Special hours?

Regards

Mr. Shaïd Yasser | Senior Licensing Officer | Licensing Section | Regulation & Enforcement | City Operations Directorate

From: Premises Licence  
Sent: Friday, July 26, 2024 11:06 AM  
To: Alfred Ratcliffe; Licensing  
Subject: RE: [External]: RE: Klassic Event application

Good Morning PC Ratcliffe,

Thank you for emailing that to the council.

*Kind Regards*

Stephen Bartlett

Premises Licence Manager

**From:** Alfred Ratcliffe  
**Sent:** Friday, July 26, 2024 10:42 AM  
**To:** Licensing  
**Cc:** Premises Licence  
**Subject:** FW: [External]: RE: Klassic Event application  
**Importance:** High

Good morning Licensing

With regards to the recent application for Klassic Event Western House Unit 2 A4-a10 Western Industrial Complex Western Road

Please see the below email chain for the agreed conditions and hours of operation, agreed between the applicants agent and West Midlands Police.

The hours of licensable activity are to be amended to;

Sunday to Thursday 1000 – 0000  
Friday & Saturday 1000 – 0130

Further conditions to be added to the licence are agreed as;

1. There will be no vertical drinking within the premises
2. No alcohol will be provided to any individual patron unless a substantial meal is also ordered.
3. The Premises Licence holder shall provide a “refresher” training session to all relevant staff members as and when deemed necessary on a case-by-case evaluation, but as a minimum requirement the refresher training session shall be provided to all staff on at least one occasion every six months.
4. Records of the training programme shall be maintained and made available to Authorised Officers upon request.
5. The CCTV policy shall incorporate the following basic requirements:
  - Be switched on and fully operational when the licensable activities are being carried out.
  - Record for a minimum rolling period of 31 days.
  - Have a camera covering any entrance which will provide a facial shot of identification quality.
  - Have a means of copying any footage to another medium as evidence if requested by the Police.
  - Daily CCTV checks to be carried out to check if functioning correctly and documented, this document will be made available to any responsible authority on request
6. A member of staff will be available to operate and download the CCTV whilst licensable activity is being carried out within the premises
7. CCTV to be installed to the specifications and locations of West Midlands Police Licensing Department at Birmingham Central Police station
8. All members of staff at the premises shall seek credible photographic proof of age evidence from any person who appears to be under the age of 25 years and is seeking to purchase alcohol for consumption on/off the premises. Such credible evidence, which shall include a photograph of the customer will include a passport, photographic driving licence, or Proof of Age card carrying a "PASS" logo.
9. A refusal log will be kept and maintained to record the refusal of alcoholic beverages to underage or intoxicated persons. The details collated will include a description of the individual refused, the date and time, the details of the product refused, the reason for refusal and the name of the staff member.
10. Prominent, clear notices shall be displayed at all exit points to advise customers to respect the needs of the local community and of acceptable behaviour in public spaces when leaving the premises.
11. No 3rd party promoted events whether fully or partly promoted by a 3rd party.
12. Local taxi firm information is to be available at the premises.

13. A risk assessment will be made prior to an event to identify measures required for the safety of staff and patrons. A copy of this risk assessment will be made available to Police or other responsible authority on request
14. Drinks will not be taken outside by persons smoking. The numbers of persons smoking outside the premises at any one time will be limited to 6
15. An incident register will be kept on the premises and made available at all times to any of the responsible authorities.
16. The premises will have a contract or agreement, between the premises licence holder and any delivery company, that the delivery company shall require ID verification when orders are delivered with alcohol. A Challenge 25 proof of age scheme shall be operated where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram The premises Licence Holder is to have a documented policy in relation to how age restricted products are sold on-line or ordered and the checks that are to be made. This policy is to be made available to any of the responsible authorities on request.
17. Contracts with third party delivery companies are to be on-site and are to be made available to any of the responsible authorities on request.
18. The third-party delivery company will record all refusals in relation to alcohol and inform the premises of these.
19. Deliveries which include alcohol are only to be made to residential or commercial addresses. No deliveries will be made to open spaces
20. Delivery drivers will wait for their order inside the premises and not sit outside in / on their vehicles.
21. Delivery drivers will not keep their engines running while outside the premises.
22. Delivery drivers will not play music audible from outside their vehicle while outside the premises.
23. For the duration of any event a regular staff member, who is personal licence holder shall be present within the area of the event and a member of the business management on duty within the hotel for the duration of the event.
24. All bookings for the premises will be authorised by the premises license holder or their nominated deputy in their absence.
25. When taking an event booking staff will take a copy of Photographic ID which will be either a Passport or driving licence, staff will take a copy of a utility bill not more than 3 months old. Booking details are to be kept on the premises for a minimum of 6 months after the event and made available to West Midlands Police on request. A deposit is to be taken for all bookings. Additionally, the persons booking will be informed that it is subject to agreement to the deployment of door staff and the entry/ search policies of the venue.
26. The premises will implement a Search Policy for events which will include the use of metal wands and all patrons will be subject to searches should risk assessment dictate
27. The DPS will ensure SIA security wear numbered high visibility
28. All events will be risk assessed by an SIA registered or qualified person, the risk assessment for the event will be signed and acknowledged by the DPS, a copy of the risk assessment will be sent to both the premises licence holder and West Midlands Police no less than 28 days before the event takes place.
29. For a wedding event West Midlands Police shall be given a risk assessment and booking form no later than 56 days before the event takes place, when taking a booking for a wedding additional documents produced by the hirer will include supporting evidence that a marriage ceremony has been booked and a copy of the supporting documents shall be supplied along with the risk assessment to West Midlands Police.
30. For a wake West Midlands Police will be given a risk assessment will be produced to West Midlands Police no later than 5 days prior to the event, a copy of a death certificate will be taken by the venue and supplied in conjunction with the risk assessment to West Midlands Police.
31. For all birthday party event bookings a copy of a driving licence or passport of the person who the birthday party is for will accompany all other details to be taken and again supplied to West Midlands Police
32. Door staff will sign on and off duty. The premises will keep a profile of all door staff which will include a copy of their SIA licence and photographic ID. (If photographic ID is not available then a utility bill no older than 3 months will be acceptable.) The signing in & out sheets and profiles will

be kept on the premises for a minimum of 3 months and made immediately available to any of the responsible authorities on request.

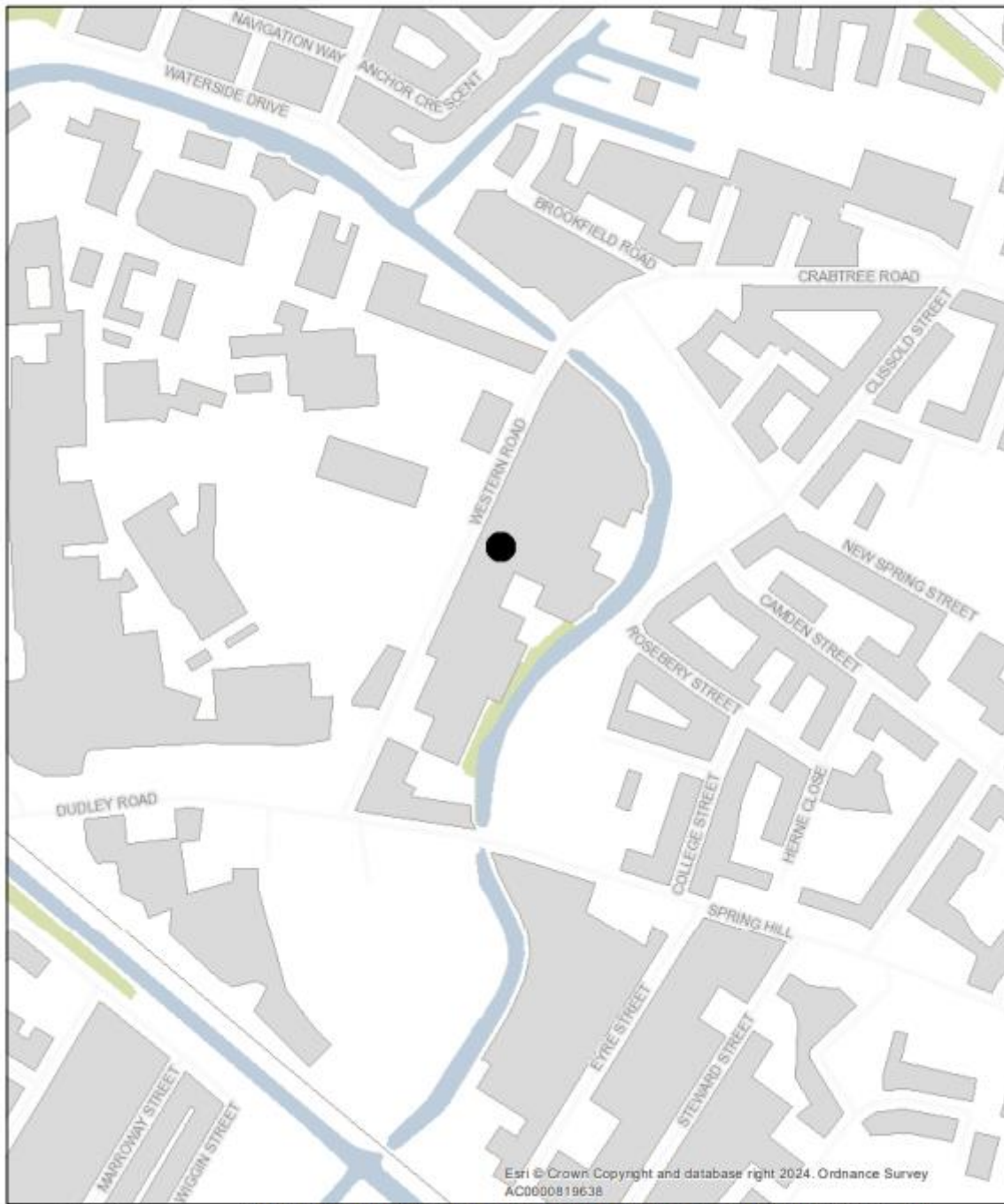
33. If an event is classified as high risk the premises will inform West Midlands Police of this event at least 28 days prior to the date of the event. This notification will be by email to the Birmingham Central Licensing Team and will include the risk assessment and the security plan for the event. Any recommendations made by West Midlands Police in relation to that event will become operating conditions of the premises license for it and West Midlands Police retain a power of veto for that event.

\*\*\*I have copied in the applicants agent for info\*\*\*

Kind Regards



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Central Licensing  
Lloyd House  
West Midlands Police  
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