

Members are reminded that they must declare all relevant pecuniary and non-pecuniary interests relating to any items of business to be discussed at this meeting

BIRMINGHAM CITY COUNCIL

COUNCIL BUSINESS MANAGEMENT COMMITTEE

TUESDAY, 19 JANUARY 2016 AT 12:00 HOURS
IN COMMITTEE ROOM 2, COUNCIL HOUSE, VICTORIA SQUARE,
BIRMINGHAM, B1 1BB

A G E N D A

1 **NOTICE OF RECORDING**

Chairman to advise meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 **APOLOGIES**

To receive any apologies.

3 - 6

3 **MINUTES**

to confirm and sign the Minutes of the last meeting.

7 - 8

4 **COUNCIL AGENDA FOR THE NEXT MEETING**

To Consider the Council agenda for the next meeting.

For information the order of Notices of Motion at this meeting will be Conservative, Liberal Democrat and Labour.

9 - 34

5 **OVERSEAS TRAVEL AND INWARD INTERNATIONAL DELEGATIONS**

Report of Deputy Chief Executive

35 - 38

6 **SUTTON COLDFIELD PARISH COUNCIL CIVIC REGALIA**

Report of Service Director Localisation.

7 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

8 **AUTHORITY TO CHAIRMAN AND OFFICERS**

Chairman to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

BIRMINGHAM CITY COUNCIL

COUNCIL BUSINESS MANAGEMENT COMMITTEE 4 JANUARY 2016

MINUTES OF A MEETING OF THE COUNCIL BUSINESS MANAGEMENT COMMITTEE HELD ON MONDAY 4 JANUARY 2016 AT 1500 HOURS, IN COMMITTEE ROOM 2, THE COUNCIL HOUSE, BIRMINGHAM

PRESENT:

Councillor John Clancy in the Chair;

Councillors Councillor Robert Alden, Mohammed Idrees, Hendrina Quinnen,
Sharon Thompson, Anne Underwood, Ian Ward and Mike Ward.

NOTICE OF RECORDING

- 2443 The Chair advised the meeting to note that members of the press/public may
record and take photographs except where there are confidential or exempt
items

APPOINTMENT TO THE COMMITTEE

- 2444 **RESOLVED:-**

That, the resolution of the City Council appointing Councillor John Clancy to the
Committee for the remainder of the Municipal Year 2015/2016 in place of
Councillor Sir Albert Bore be noted.

APOLOGIES

- 2445 There were no apologies.

MINUTES

- 2446 The Minutes of the last meeting held on 17 November 2015 were confirmed and
signed by the Chair.

CITY COUNCIL APPOINTMENTS

2447

RESOLVED:-

That it be recommended to City Council that the following appointments be made for the remainder of the Municipal Year 2015/16:-

<u>Body</u>	<u>Representative</u>
Employee Consultative Forum (Education)	Councillor Debbie Clancy (Con) in place of Councillor Gary Sambrook (Con)
Standards Committee	New Frankley in Birmingham Parish Councillor Ian Bruckshaw in place of Gareth Griffiths

APPOINTMENTS TO SUB COMMITTEES AND OTHER BODIES

Councillor Sharon Thompson indicated that Councillor John Clancy replace Councillor Sir Albert Bore on the Election Matters Members Forum and Chief Officer and Deputy Chief Officer Appointments, Dismissals and Service Conditions Sub-Committee. With regard to the Lord Mayor's Advisory Group she explained that no appointment be made as the Councillor in the post of Labour Group Secretary may change in the near future and therefore that person would be appointed to the Lord Mayor's Advisory Group. Councillor Robert Alden suggested, and it was agreed, that the Chair be authorised to make the appointment between meetings.

Councillor Anne Underwood commented that the Lord Mayor's Advisory Group had not yet met this Municipal Year and the Chair undertook to look in to that issue.

2448

RESOLVED:-

- (i) That the following appointments be made for the remainder of the Municipal Year 2015/16:-

<u>Body</u>	<u>Representative</u>
Election Matters Members Forum	Councillor John Clancy (Lab) in place of Councillor Sir Albert Bore (Lab)
Chief Officer and Deputy Chief Officer Appointments, Dismissals And Service Conditions Sub-Committee	Councillor John Clancy (Lab) in place of Councillor Sir Albert Bore (Lab)

- (ii) that the Chair be authorised to make changes to the membership of the Lord Mayor's Advisory Group if appropriate

COUNCIL AGENDA FOR THE NEXT MEETING

The following draft agenda was submitted:-

(See document No 1)

The Chair indicated that he had concerns relating to the time allocated at City Councils meetings for the item 'Motions for Debate from Individual Members' and felt that by extending the length of the Council meeting by 30 minutes the extra time could be given to Motions. It was agreed that that proposal be introduced from the February Council meeting.

The Chair indicated he felt the issue of allowing Public Questions at City Council meetings should be reconsidered as he felt that they were not working. He suggested that questions be omitted from City Council agendas and be replaced with something similar to the budget consultation. A debate ensued as the appropriateness of reordering the agenda so that public Questions were towards the end of the meeting so that members of the public did not have to take time off work. It was noted that the item relating to petitions had been moved up the agenda to allow members of the public to see petitions presented.

During further debate the time given to Overview and Scrutiny Reports, which it was felt was insufficient, for a full debate particularly when there were two such reports and it was noted that there was a backlog of such reports. Following a comment from Councillor Robert Alden it was indicated that officers would contact him to update him on when the Future Council Overview and Scrutiny report would be submitted to City Council

It was agreed that for the January City Council meeting the time allocated for 'Reports of the Overview and Scrutiny Committees' be reduced to 45 minutes and the time allocated for 'Motions for Debate from individual Members' be increased to 105 minutes. It was further noted that the Deputy Leader was to move the motion for agenda item No. 8.

It was-

2449

RESOLVED:-

That, subject to the comments made in the foregoing preamble, the draft agenda be noted.

UPDATE ON COMMUNITY GOVERNANCE REVIEW – REORGANISATION ORDER

The following report of the Service Director Localisation was submitted:-

(See document No 2)

Ifor Jones, Service Director Localisation, introduced the report. He continued that an event was to be held on 1 March 2016, to acknowledge the significant landmark of the establishment of the Parish of Sutton Coldfield and the Interim Parish Council and it was hoped that a formal handover of the civic regalia to

the Parish Council could place. He reported that the National Association of Local Councils would be meeting in the City at the end of January and he hoped the Leader would be able welcome them to the City

Councillor Anne Underwood commended the team who had undertaken a considerable amount of work to get to the position that the Parish Council established.

2450

RESOLVED:-

- (i) That the agreement of the Reorganisation Order undertaken by the Service Director Localisation in consultation with the Chair of Council Business Management Committee on 22 December 2015 at addendum 1 to enable business critical work to commence immediately on the implementation of the Parish Council be noted; and
- (ii) that the outcome of the consultation undertaken following the agreement of Council Business Management Committee of the Draft reorganisation on 17 November 2015 contained within appendix 3 of the above report which evidences support for the key components of the Reorganisation Order be noted.

PETITIONS UPDATE

The following report of the Director of Legal and Democratic Services was submitted:-

(See document No 3)

2451

RESOLVED:-

That the quarterly report be noted.

AUTHORITY TO CHAIR AND OFFICERS

2452

RESOLVED:-

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, has authority to act on behalf of the Committee.

The meeting ended at 1524 hours.

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CHAIR

Reminder: Members must declare all relevant pecuniary and/or non-pecuniary interests relating to any items of business to be discussed at this meeting

BIRMINGHAM CITY COUNCIL

CITY COUNCIL

**Tuesday, 2 February 2016 at 1400
hours in The Council Chamber,
Council House, Birmingham**

A G E N D A

1 NOTICE OF RECORDING

Lord Mayor to advise that this meeting will be webcast for live or subsequent broadcast via the Council's Internet site (www.birminghamnewsroom.com) and that members of the press/public may record and take photographs.

The whole of the meeting will be filmed except where there are confidential or exempt items.

Attached

2 MINUTES

To confirm and authorise the signing of the Minutes of the Meeting of the Council held on 12 January 2016.

(1400-1410)

3 LORD MAYOR'S ANNOUNCEMENTS

To receive the Lord Mayor's announcements and such communications as the Lord Mayor may wish to place before the Council.

(1410-1425)

4 PETITIONS (15 minutes)

To receive and deal with petitions in accordance with Standing Order 8.

As agreed by Council Business Management Committee a schedule of outstanding petitions is available electronically with the published papers for the meeting and can be viewed or downloaded.

(1425-1555)

5 QUESTION TIME (90 minutes)

To deal with oral questions in accordance with Standing Order 9(B)

A. Questions from Members of the Public to any Cabinet member or District Committee Chairman (20 minutes)

B. Questions from any Councillor to a Committee Chairman or Lead Member of a Joint Board (20 minutes)

C. Questions from Councillors other than Cabinet members to a Cabinet member (25 minutes)

D. Questions from Councillors other than Cabinet members to the Leader or Deputy Leader (25 minutes)

6 APPOINTMENTS BY THE COUNCIL (5 minutes)

(1555-1600) To make appointments to, or removals from, committees, outside bodies or other offices which fall to be determined by the Council.

7 EXEMPTION FROM STANDING ORDERS

Councillor Sharon Thompson. to move an exemption from Standing Orders.

**Attached 8 REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEES
(60 minutes)**

(1600-1700) **Contacting the Council – Improving Satisfaction**

To consider a report of the Corporate Resources Overview and Scrutiny Committee together with a commentary from the Executive.

Councillor Waseem Zaffar to move the following Motion:

“That the report and its recommendations summarised above be accepted, and that the Executive be requested to pursue their implementation.”

(break 1700-1715)

**Attached 9 MOTIONS FOR DEBATE FROM INDIVIDUAL MEMBERS
(90 minutes (may be extended to 120 Minutes)**

(1715-1915) To consider the attached Motions of which notice has been given in accordance with Standing Order 4(A).

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of:	DEPUTY CHIEF EXECUTIVE
Date of Decision:	19 JANUARY 2016
SUBJECT:	OVERSEAS TRAVEL AND INWARD DELEGATIONS FROM ABROAD
Wards affected:	All

1. Purpose of report:
1.1 To provide details, for information, of Member and Officer overseas travel undertaken between 24 August and 26 November 2015.
1.2 To provide details, for information, of inward delegations from abroad.

2. Decision(s) recommended:
2.1 To note approved Member and officer overseas travel.
2.2 To note the details of inward delegations from abroad.
2.3 To note that with effect from 19 January 2016 authority for foreign travel by City Council Members and officers will only be granted when 4 weeks' notice has been given. Visits proposed with less than 4 weeks' notice will be refused unless under EXCEPTIONAL CIRCUMSTANCES which will require written documentation and an extremely robust reason to travel.

Contact Officer:	Mike Murray
Telephone No:	0121 303 4452
E-mail address:	Mike_Murray@birmingham.gov.uk

3. Relevant background/chronology of key events:

A. OVERSEAS TRAVEL

- 3.1 The Council Business Management Committee has responsibility for the oversight of arrangements for foreign travel undertaken by Members and officers of the City Council. Under the new administration the authorisation of foreign travel has been delegated to Strategic Directors and the Chief Executive or nominee.

At the request of Members, quarterly reports on foreign travel undertaken are reported to this Committee.

- 3.2 In line with established practice the attached schedule of visits are grouped to reflect the main activity areas identified within the Council's current international activities. With particular relevance to the City Council's priorities as detailed in the Council Plan. Those activities include:

Networks/Policy – The various European and international agencies on which we have representation or where we seek to further Birmingham's interests e.g. Eurocities and the Commonwealth Local Government Forum.

Sister/Partner Cities – This refers to our on going work with Chicago, Frankfurt, Guangzhou, Johannesburg, Leipzig, Lyon and Milan.

Funding, Specific Projects/Professional – Where Birmingham participates in collaborative, practical or funding initiatives with benefits to Birmingham, or where joint work is undertaken through professional bodies.

- 3.3 In the interest of minimising the costs of foreign travel undertaken by Members and officers requests must be submitted at least 4 weeks before the intended date of travel. This will enable the purchase of flights and accommodation at the most economical cost.

3.4 Travel Undertaken

The attached Appendix A is a summary of approved overseas travel comprising of 4 visits undertaken by Members and 30 visits by officers at a maximum cost of £17,674.

B. INWARD DELEGATIONS FROM ABROAD

- 3.5 As part of the City Council's broader engagement with the international community consideration has been given to how the Council can improve the effectiveness of delegations to Birmingham from abroad. Consequently a registry of such visits was established in January 2008.

Subsequently the Council Business Management Committee requested, in December 2008, that regular reports be submitted with details of delegations visiting Birmingham from abroad. Attached is a summary of inward visits for July – December 2015
Appendix B

Signature:

Chief Officer:

Date:

List of Background Documents used to compile this Report:

Page 10 of 38

Authorisation for foreign travel forms and report back from visits.
Registry of inward delegations.

Date	Delegation	Country	Purpose/Outcome	Nos.	Department
9 July 2015	South African Honorary Consul to the Midlands	South Africa	To examine potential promotional links relating to the Rugby World Cup	1	Sport Birmingham/European & International Affairs
24 July 2015	Representatives of Johannesburg City Council Communities Section	South Africa	comparative study on citizen engagement	10	European & International Affairs/Equalities
24 July 2015	Representatives of Uttar Pradesh State Government	India	Role of Birmingham City Council international relations and urban development	15	European & International Affairs/Marketing Birmingham
12th August 2015	New York Public Library	USA	To view LoB from a design perspective and to discover information about its architects	2	Library of Birmingham
9 September 2015	Chair of Chicago/Birmingham Sister City Committee	USA	Progression of Birmingham / Chicago joint work programme	1	European & International Affairs/Marketing Birmingham
23-26 September 2015	Representatives of Guangzhou and Tianjin City Councils, Guangzhou Development District and Global Investment and SME's	China	To progress bilateral business engagement through World Cities, China / EU programme	25	European & International Affairs
24 September 2015	Delegation from Madhya Pradesh	India	Fact finding mission to Birmingham to learn how UK local government operates	14	European & International Affairs/Marketing Birmingham
27 September 2015	Japan 2019 Organising Committee	Japan	To view Rugby World Cup and Fanzone	12	Sport, Events and Parks
29 September 2015	Representatives of US Embassy	USA	To learn of BCC's engagement with Chicago and wider city involvement with USA	2	European & International Affairs/British American Business Council-Chamber of Commerce
2 - 3 November 2015	USA Track and Field	USA	Discuss potential Training Camp	2	Sport, Events and Parks
5 November 2015	Zhuhai	China	To promote career opportunities in Zhuhai for graduates in Birmingham. To identify commercial opportunities in Birmingham. To enhance cultural links between Birmingham and Zhuhai.	5	Equalities, Community Safety & Cohesion
9 November - 22 December 2015	German Market Traders	Germany	Frankfurt Christmas Market	400	Sport, Events and Parks/European and International
11 November 2015	Representatives of Quebec Provincial Government and companies	Canada	Trade and business	15	European & International Affairs/Marketing Birmingham
16 November 2015	Tokyo Metropolitan Government	Japan	Fact finding for Rugby World Cup 2019	1	Sport, Events and Parks
30 November 2015	Deputy High Commissioner of Barbados	Barbados	Anniversary celebration of independence	2	European & International Affairs/Lord Mayor's Parlour
30 November 2015	Sichuan Province	China	To enhance links between Birmingham and Sichuan Province.	18	Equalities, Community Safety & Cohesion
2 December 2015	Anhui Province	China	To brief the delegation on Birmingham's Community Safety programme.	18	Equalities, Community Safety & Cohesion
				Total 543	

PARTNER CITY RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Public Health 2 Officers	Milan, Italy	15-16 October 2015	<p>To attend a Milan Mayor's Summit designed to gain cities' commitment to a sustainable urban good policy pact</p> <ul style="list-style-type: none"> • More than 100 Cities signed the Milan Pact - committing to the implementation of smart food policies in our cities. This commitment entails action at the local level, aimed at facing global emergencies such as hunger, malnutrition and 1.3 million tons of food wasted every year'. • The pact aims to increase food availability, security and sustainability in cities • Major cities of the world presented their solutions to tackle food poverty, under/over nutrition, reducing food miles (urban farming), supporting food businesses and providing safe water supplies. The role that technology and small business play in achieving this was highlighted by Tel Aviv. • The scale of the challenge for cities in Latin America, Asian and Africa was perhaps the most thought provoking and the role that cities in the developed world can play in supporting others was also noted. Johannesburg provided one such example. • The UN Secretary General and others also highlighted the issue of food insecurity leading to the movement of people across continents (refugees and asylum seekers) as is currently being experienced. There is a belief by the world's major agencies (UN, WHO, FAO) that we are experiencing the tip of the iceberg in relation to this. Birmingham like many other major European cities is likely to receive migrants and community cohesion will be challenged. 	<p>£890 Flights £478 Accommodation £267 Subsistence £145 Authorised by Peter Hay</p>

PARTNER CITY RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs – 1 Officer	Guangzhou, China	25 October – 1 November 2015	<p>To meet with representatives of the Guangzhou Municipal People's Government to progress the Sister City joint work programme</p> <ul style="list-style-type: none">• A series of meetings were held with the Vice Mayor, senior staff and the Foreign Affairs Office to reflect on the overall direction of the Sister City relationship and the detailed aspects of individual activities. Guangzhou, like Birmingham is keen to ensure that collaboration between the two cities continues to be relevant to the common challenges of Birmingham and Guangzhou as well as providing practical benefits of mutual benefit.• Specific current activity meetings were held with representatives of the Library of Guangzhou, Education Bureau and schools, City Management, Personnel Bureau, Social Services and Foreign Affairs. This included preparatory discussions on a celebration of the 10th anniversary of the Sister City relationship in 2016.• Meetings were also held with representatives of the Guangzhou Development District and Global Investment – Chinese business consultants – to progress a Birmingham / Guangzhou trade initiative involving SME's of both cities. This initiative focusing on life sciences, medicine and advanced manufacturing forms part of the World Cities China / EU programme.• A meeting was also held with the Deputy British Consul General and staff to update and enhance the Birmingham / Guangzhou relationship. This was subsequently followed up by a visit to Birmingham by four members the UK Foreign and Commonwealth Office to discuss their involvement in the bilateral work between the cities.	ALL COSTS MET BY CLGF Authorised by Paul Dransfield

NETWORK RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs – 1 Officer	Brussels	23-25 September 2015	<p>To attend a Eurocities Declaration on Work and Executive Committee meetings</p> <ul style="list-style-type: none"> Details were agreed on a process of engagement with the European Commission to take forward Cities views around employment. It was agreed that this will culminate in a high level political Roundtable event in February 2016. Organised the agenda and papers for the political Executive Committee meeting planned to take place in November at the Annual Conference. 	<p>£399 Flights £175 Accommodation £224 Authorised by Paul Dransfield</p>
Councillor Ian Ward 1 Officer	Ljubljana, Slovenia	29 September – 1 October	<p>To attend a Eurocities Culture Forum</p> <ul style="list-style-type: none"> The theme of the forum was exploring new ways of working with the third sector to improve sustainability of the cultural offer. Attended a site visit to a Dance Centre in a disadvantaged area which was useful in gaining contacts for Birmingham's International Dance Festival and as an inspiration for the Birmingham Dance Centre. Participated in several workshop sessions, including presenting the UK's national culture commissioning programme. Met the Chair of the Forum and the Eurocities team to begin work on a new programme for the forum meetings in 2016, which will form the strategy paper for the forum. Birmingham has also been proposed as the presenting partner to the EU Structured Dialogue on culture, to share our work on Public Art. 	<p>£1,304 Flights £844 Accommodation £320 Subsistence £140 Authorised by Paul Dransfield</p>

NETWORK RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs – 1 Officer	Zagreb, Croatia	18-21 October 2015	<p>To attend a Eurocities Economic Development Forum</p> <ul style="list-style-type: none"> • Chaired a meeting of the Cohesion Policy Working Group • Chaired a meeting on the EU Urban Agenda • Delivered a presentation on Birmingham's Social Enterprise Quarter during a workshop on the Social Economy which highlighted Birmingham as an area of good practice in this field. 	<p>£562 Flights £267 Accommodation £225 Subsistence £70 Authorised by Paul Dransfield</p>
Councillor Lisa Trickett Development – 1 Officer	Tallin, Estonia	19-21 October 2015	<p>To attend a Eurocities Urban Mobility Forum</p> <ul style="list-style-type: none"> • Attendance at the Working Group comprised 25 partners from 6 European cities, the car industry, research laboratories and related networks. • BCC presented the potential OPTICITIES mobile application for use by the general public. The “app” will provide travel information in real time so users will know the arrival times of public transport. • Other presentations made included: outcomes from a survey on fleet management, communications model to orchestrate traffic lights, action to minimise congestion at transport hubs and updates on urban freight. • Updates were given on wider transport related European directives and organisational aspects of Eurocities. • A series of related site visits. 	<p>£1,450 Flights £955 Accommodation £330 Subsistence £165 Authorised by Paul Dransfield</p>

NETWORK RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs – 1 Officer	Brussels, Belgium	20-22 October 2015	<p>To attend a Eurocities Social Affairs Forum meeting</p> <ul style="list-style-type: none"> Updated cities on our approach to ESF. Speed networking session to learn about examples of good practice across EU cities. Made some useful contacts which we may be able to draw on as part of the transnational element of ESF in Birmingham. Updated members and the Commission on the status of the Bham and Solihull YEI bid and also received an update on the Commission, Platform to represent Youth and the EU Policy Centre on the implementation of the Youth Guarantee. 	<p>£548</p> <p>Eurostar £120</p> <p>Accommodation £378</p> <p>Subsistence £50</p> <p>Authorised by Paul Dransfield</p>
Equalities – 1 Officer	Ghent, Belgium	21-23 October 2015	<p>To attend a Eurocities Working Group on Migration and Integration</p> <ul style="list-style-type: none"> The meeting concentrated on the issues around support for the asylum seekers and refugees with regard to processing of documents, housing, education, interpreting and translation services, mental health, etc. Sixteen cities attended and each gave a review of the current situation. The conference then looked at the cohesion and integration implications of refugee settlement in their cities. It was agreed that in early 2016 Birmingham would sign up to the Integration Cities Charter. 	<p>£675</p> <p>Flights £484</p> <p>Accommodation £175</p> <p>Subsistence £16</p> <p>Authorised by Jacqui Kennedy</p>
Councillor Albert Bore Councillor Lisa Trickett 2 Officers	Malmo, Sweden Copenhagen, Denmark	4-6 November 2015	<p>To attend a Eurocities AGM Meeting</p> <ul style="list-style-type: none"> Organised and attended a meeting with the Danish Cycling Embassy to learn about Copenhagen's Cycling Strategy. Attended a workshop on Investment in Cities. Attended a briefing on EU funding opportunities to work with China through the EURO CITIES EC Link project. Took part in a study visit to the Copenhagen Innovation House. Birmingham fulfilling its role as Treasurer at the AGM and also formally reporting of the outcomes from two of the Eurocities Forums for which it is the Vice Chair. 	<p>£3,750</p> <p>Flights £1,540</p> <p>Accommodation £890</p> <p>Subsistence £320</p> <p>Conference fees £1,000</p> <p>Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Development, 1 Officer	Brussels, Belgium	24-25 August 2015	<p>To participate in an Open Network (OTN) Consortium project meeting aimed at developing a new information service for residents and businesses giving them access to transport related data.</p> <ul style="list-style-type: none"> • Pilot operations plan – the project will have five phases of testing over the coming 12 months and the meeting discussed how these will occur. There was also discussion of what data was available • Personalised instances of the hub –how the Birmingham elements of the project will be distinct from the other 5 cities • Closed User Group – a mock version of the closed user group was carried out to provide some initial feedback from developers • Apps – the accidents visualisation app was demonstrated and the crowd sourced app was shown in a prototype version. 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Children's Services 8 Officers	Hamburg, Germany	28 August – 6 September 2015	<p>To participate in a Tri-City Social Work Exchange Programme; in place for approximately 19 years between the cities of Birmingham, Chicago and Hamburg. The Programme provides delegates opportunities to observe and experience service provision and issues to gain an international perspective of contemporary issues in social care</p> <ul style="list-style-type: none"> • Positive links were established with the University of Hamburg, to promote greater partnership in the future, with Dominican University, Chicago and University of Birmingham. • Delegates shared experiences and from Birmingham in respect of refugees and responses to radicalisation. • All delegates identified learning objectives in advance of the visit and the majority of the objectives were achieved. • All delegates gained first-hand experience of issues in relation to refugees and the potential community assets available to respond to such issues. Colleagues obtained an excellent awareness of the issues faced by individuals with visual impairment • A collaborative reflective report examining the experiences of the delegates and identifying similarities and differences in respect of social care provision in Hamburg, Chicago and Birmingham has been produced and will be made available through the BCDA website. • The BCDA Tri City forum has been established this year with membership from the three cities growing to encourage ongoing exchange of social work practice. The growing network of professionals engaged in this exchange programme is a valuable resource for Birmingham as it considers the development of future services. 	<p>£3,972 Flights £3,960 Subsistence £12 Authorised by Peter Hay</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Equalities – 2 Officers	Brussels, Belgium	9-10 September 2015	<p>To participate in a Combating Inequalities through Social Practices (CITISYPCE) meeting</p> <ul style="list-style-type: none"> • To discuss findings from the project • To discuss findings with European Commission policy makers; with a view to help influence future EU policy making on addressing youth inequality. 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Jacqui Kennedy</p>
Development – 1 Officer	Gdansk, Poland	15-17 September 2015	<p>To attend a Baltic Sea Cultural Gathering Conference.</p> <ul style="list-style-type: none"> • The Baltic Sea Cultural Gathering was hosted in the new European Solidarity Centre at the Gdansk Shipyard and was opened by Lech Walensa. • The Gathering brought together more than 200 representatives from cultural, higher education institutions, non-governmental organisations and businesses from 12 Baltic Sea states. • Highlighted the key learning and demonstrated some of the innovative processes identified through the Creative SpIN network, to help to stimulate creative spillover in City economies. • Contact was also made with a Polish company 'Infinity' concerning a pilot digital project in Birmingham, as part of a pan European research project. 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs – 1 Officer	Brussels, Belgium	16 September 2015	<p>To attend an EU Urban Agenda</p> <ul style="list-style-type: none"> • Under the banner of the new EU Urban Agenda, the European Commission have set up three high level workshops aimed at exploring problems and bottlenecks faced by member states and cities in relation to EU funding, EU policy and legislation. • These workshops aimed to set clear thematic areas/topics that would form the basis of action plans to be developed by newly established high level partnerships. • This first workshop focused on inclusive growth and Birmingham was able to influence the themes to be taken forward. • BCC has subsequently also been invited to the new high level partnership. Urban poverty will now be a theme for support under the new Urban Innovative Actions fund which BCC will be seek to draw down funds from. 	£477 Flights £472 Subsistence £5
Sports and Events 1 Officer	Warsaw, Poland	16-18 September 2015	<p>Invited by the Polish Ministry of Sport and Tourism to speak at an event outlining Birmingham's Be Active/Active Parks Project</p> <ul style="list-style-type: none"> • huge multi sport projects for children in Poland • scope to work more closely with children's hospital • find out more about animators in Poland and think about how that links to work with vrostwaw • explore potential Erasmus funding around community health and physical activity funding 	£44 for subsistence. Flights and accommodation met by the Polish Ministry Authorised by Jacqui Kennedy

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Councillor Albert Bore European and International Affairs – 2 Officers	Brussels, Belgium	22-23 September 2015 21-23 September 2015	<p>To attend and participate in an Exhibition promoting Birmingham and the West Midlands as a European home of design, advanced manufacturing and innovation.</p> <ul style="list-style-type: none"> • Hosted a high profile event in the European Parliament on the West Midlands. • The event was hosted by MEP Neena's Gill involving a wide range of West Mids partners who currently engage through our Brussels Office. The event attracted large numbers including high level EU representatives such as Commissioners and other MEPs • Oversaw the setting up of an exhibition in the European Parliament to promote advanced manufacturing, innovation and design expertise from Birmingham and the West Midlands. As well as Birmingham City Council this involved our Brussels office partner organisations. • Staffed the exhibition on 22-23 September and was on hand to answer questions about the exhibition from MEPs and other visitors. • Co-ordinated and oversaw practical arrangements for the launch of the exhibition. • Held management one-to-ones with two Brussels-based staff. 	<p>£1,653 Flights £1,015 Accommodation £560 Subsistence £78 Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs – 1 Officer	Warsaw, Poland	28-30 September 2015	<p>Invited to present at an International Conference on Sustainable Urban Development</p> <ul style="list-style-type: none"> Gave BCC a platform to share its experience with an EU wide audience and in particular promote Birmingham's approach and ambitions for devolution in the context of EU funds 	Subsistence £39 Flights and accommodation costs met by Polish Ministry Authorised by Paul Dransfield
European and International Affairs – 1 Officer	Singapore	2-7 October 2015	<p>To meet with city representatives of the Commonwealth Inclusive Cities Network (ICN) to consider a reconfiguration of the Network to include political representation.</p> <p>The ICN currently comprises a coming together of officers from 16 City Councils across the Commonwealth to exchange good practice, knowledge and experience around the delivery of services to disadvantaged citizens. Membership includes Vancouver, Ahmedabad, Johannesburg, Brisbane, Port of Spain and Edmonton etc. Birmingham has acted as Coordinator of the Network since its establishment in 2011.</p> <ul style="list-style-type: none"> As a means of developing the existing Network it was agreed to reconfigure its membership to include political representation. In consultation with the Secretary – General of the Commonwealth Local Government Forum, United Cities and other related Commonwealth agencies it was agreed to establish what will be known as the Commonwealth Leadership and Public service organisation. <p>Birmingham's input to the newly formed body will allow the city to contribute to and learn from the experiences of other cities in facing the common challenges of migration, education, care of the elderly, social housing youth unemployment etc.</p>	All costs met by the Commonwealth Local Government Forum Authorised by Paul Dransfield

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Development – 1 Officer	Bled, Ljubljana;Slovenia	4-9 October 2015	<p>To attend a Multi-source Big Data Fusion Driven for Intelligent Mobility (OPTIMUM) Project meeting. In addition the Annual CIVITAS Annual Conference</p> <ul style="list-style-type: none"> • Site visits and parallel activity session. Shared experience around sustainable transport initiatives, on urban freight, introducing shared spaces schemes and implementing mobility management organisations. • Attendance provided another forum within which to start to identify future potential partners for EU funding bids e.g. Horizon 2020. • Awareness of EU best practice supporting ongoing development of Birmingham's Sustainable Urban Mobility Plan, Birmingham Connected. • Links forged with other EU cities and partners. • Reviewed progress on the various work packages of the OPTIMUM project. Discussion of Project as a whole with particular emphasis on early deliverables such as data sources, and website design. • Venues and dates of the next meeting agreed - Birmingham January 2016 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Development – 1 Officer	Munich, Germany	6-7 October 2015	<p>Invited to speak at the City Investment EXPO Real Conference 2015</p> <ul style="list-style-type: none"> • The conference provided a meeting place for more than 35,000 people committed to investment and development in Europe. Birmingham shared a stand with two other European regional cities with a focus on the economy and future growth and investment potential. • Provided knowledge and input to meetings with prospective investors interested in the development and investment opportunities in Birmingham and the wider Midlands region. • Presented at the Retail and City Centre Futures forum on Birmingham's approach to its successful renaissance as a key retail destination. • The event provided the opportunity to promote the city to investors looking to either acquire property or land, bringing jobs and funding to the city. A number of meetings were held with banks, investment funds and occupiers with positive interest in the city. • The presentation at the Retail and City Centre Futures forum involved showcasing to a large audience the city council's work in revitalising its retail and visitor economy and presenting the opportunities for future investment. • Excellent opportunity to develop an understanding of the requirements of investors. 	<p>ALL COSTS MET BY MARKETING BIRMINGHAM Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs – 1 Officer	Brussels, Belgium	13-14 October 2015	<p>To attend a meeting with the EU partner cities in a proposed bid into Interreg Europe. In addition to attend the Open Days EU Event</p> <ul style="list-style-type: none"> This visit coincided with the largest event in the EU calendar, Open Days. This year, there was a particular focus on the EU Urban Agenda with which BCC is heavily engaged, particularly as vice-Chair of the Eurocities EU Urban Agenda Working Group. Participated in thematic workshops and heard the European Commission's initial thoughts and plans for the new EU Urban Innovative Sections fund to provide cities up to €5m for projects developing innovative ways of tackling urban challenges. 	<p>£581 Flights £455 Accommodation £112 Subsistence £14 Authorised by Paul Dransfield</p>
Digital Birmingham 1 Officer	Brussels, Belgium	14 October 2015	<p>To attend an 'Innovating cities with nature' event focusing on the new 2016-2016 call for smart cities lighthouse projects and the related use of nature based solutions for urban regeneration</p> <ul style="list-style-type: none"> The event provided an opportunity to get first-hand information about new calls. The brokerage event has enabled Birmingham to meet with other European cities and discuss project ideas and joint funding opportunities. Established a working relationship with the City of Utrecht and are now developing a consortium to bid for the Lighthouse project. The lighthouse project will attract 12-15 million euros for the winning consortium to address issues of energy, mobility and ICT. 	<p>£534 Flights £474 Subsistence £60 Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Development – 1 Officer	Brussels, Belgium	5 November 2015	<p>To attend a Horizon 2020 information Day on project opportunities in relation to transport and road safety.</p> <ul style="list-style-type: none"> • Birmingham may apply for further funding through the EU Horizon 2020 mechanism. This provides for transnational consortia to make bids for funding for 3 year project which are aligned to the EU's work programme for transport. • Brokerage session involved presentations from various partners who were interested in applying for call. Opportunity for networking with partners. <p>The following topics were discussed:-</p> <ul style="list-style-type: none"> • Description of all the H2020 mobility calls • Question and Answer session with the EU commission • Description of how to fill in the paperwork / use the H2020 online portal • Brokerage session • More detailed knowledge on the calls and the funding process was gained • A number of links were made with potential project partners • Initial project ideas were developed in more detail through discussions held on the day 	<p>£84 Eurostar £64 Subsistence £20 Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS – CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Event and Parks – 3 Officers	Copenhagen, Denmark	5-8 November 2015	<p>Invited to speak and participate in a MOVE Congress aimed at focusing on recreational sport and physical activity</p> <ul style="list-style-type: none"> • Presented as part of the United Kingdom's team about the reaching of hard-to-reach women and girls. • Spoke about '<i>What's In It For Me?</i>' talking about people's experiences of being involved with the campaign and more specifically how this made them feel. • Conducted a video filmed interview about BCC's involvement and reason for being at the congress. • Taught volunteers from the congress our signature flashmob for the 'This Girl Can' campaign. • Built a network with different European countries who have asked to be involved. • Presented BCC's approach of how we have managed to upscale the number of parks with our "community driven" delivery approach inclusive of a targeted offer working within our most deprived areas of Birmingham 	£326 for subsistence Flights and accommodation booked by organisers Authorised by Jacqui Kennedy

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS – CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Development – 1 Officer	Brussels, Belgium	8-10 November 2015	<p>Invited to speak at a Societal Engagement in Science, Mutual Learning in Cities) SEiSMiC project meeting aimed at identifying societal needs for urban development.</p> <ul style="list-style-type: none"> • SEiSMiC Fora are an integral part of the project, fostering mutual learning, support and exchange on latest policies and upcoming demands and give visibility to the national Network projects and needs. • EC representatives, European stakeholders and National Network partners took part in the Forum which focussed on Public Space. • Public space provides the urban backbone for societal interaction, building relationships, sharing infrastructure or joint learning. In the context of new approaches to urban development, the debate on the access to and the use of public space is reinforced. <p>The following key issues arose from the visit:</p> <ul style="list-style-type: none"> • How do you develop public space against the background of different lifestyles and requirements? • How to balance public and private space and provide access for all groups of society? • Different models of shared public space need to be considered as well as participatory approaches for developing new public space. • Social innovation can support this debate and challenge existing approaches and concepts, e.g. the dilemma of mobility and public space, using space to prototype activities and new social enterprise business models. 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS – CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Development – 1 Officer	Barcelona, Spain	9-11 November 2015	<p>To conduct a business meeting for the Horizon2020 project “Co-ordinated Energy Related Public Procurement of Innovation Action for Cities (CEPPI)</p> <ul style="list-style-type: none"> • Understanding the quick wins that can be achieved in Green Public Procurement within a time constrained environment • How to embed GPP as normal practice • How to engage the market to find the latest solutions • Collection and role of data in GPP decision making 	<p>ALL COSTS MET BY EUROPEAN FUNDING</p> <p>Authorised by Paul Dransfield</p>
Development – 1 Officer	Brussels, Belgium	18-21 November 2015	<p>To attend the Annual POLIS Conference focussing around innovation in transport and sustainable cities and regions</p> <ul style="list-style-type: none"> • Opportunity for cities and regions and urban mobility planners to showcase their transport achievements to an international audience, and for the wider transport community to engage with representatives of local and regional authorities on innovative transport solutions. • Of particular interest to BCC were presentations on Public Authorities Next Steps on Electric Mobility, Smart Cities, Public transport in the 21st Century, creating Livable Cities and a Self Assessment Tool. • Focus on the need for better air quality, less congestion and pollution. 	<p>£430 Flights and accommodation £355 Subsistence £75 Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS – CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Development – 1 Officer	Vienna, Austria	19-21 November 2015	<p>To attend a Societal Engagement in Science, Mutual Learning in Cities (SEiSMIC) project meeting aimed at tackling Europe's biggest urban problems by engaging citizens, identifying social innovation needs and contributing to future urban policies</p> <p>The SIAC (Social Innovation Accelerator Project) was hosted by the Austrian Institute for Technology, bringing together representatives from Cities and EU funding agents, including JPI and URBACT.</p> <ul style="list-style-type: none"> Highlighted the key learning and demonstrated some of the innovative processes identified through the Creative SpIN network, to help to stimulate creative spillover and cross disciplinary working in City economies. The Forum considered how social innovation policy and actions were promoted across 	<p>ALL COSTS MET BY EUROPEAN FUNDING</p> <p>Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS – CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Development – 1 Officer	Berlin, Germany	24-26 November 2015	<p>To participate in a Share-PSI 2.0 Network meeting aimed at developing best practice, open standards and methods for cities across Europe to easily create and share open data</p> <p>SharePSI (Public Sector Information) is a project involving over 40 people across the 28 EU member states to develop best practices to support the Share PSI directive, the EU directive aimed at opening up public sector data.</p> <ul style="list-style-type: none"> • The project is all about the release of open data and sharing it in a way that means data can be reused and combined across the EU because we are all using well described data held in the same way. • The workshop in Berlin was the 5th and final workshop where the project members invite talks and participation from SMEs, public and private institutions to advise and comment on best practices for releasing data. • Birmingham is recognised as one of the leading lights in the group as we have an open data policy and can pass on our experiences to other EU members. 	<p>ALL COSTS MET BY EUROPEAN FUNDING</p> <p>Authorised by Paul Dransfield</p>
Development – 1 Officer	Amsterdam, Netherlands	26 November 2015	<p>To attend a Climate KIC Assembly to review the business plan for 2016, the accounts for 2015 and the latest version of Climate KIC's strategy.</p> <ul style="list-style-type: none"> • This work will have a direct bearing on funds that Birmingham City Council is able to access to continue the work of the Green Commission. • Birmingham City Council was elected to become a member of the Climate KIC Governing Board. 	<p>ALL COSTS MET BY EUROPEAN FUNDING</p> <p>Authorised by Paul Dransfield</p>

Total Cost of visits = £17,674

No of visits by Members = 4

No of visits by Officers = 30

No of visits at No Cost to the City = 12

Total cost of visits undertaken between 24 August and 26 November 2015

Date	No of visits	Cost
1 April 2015 to 30 June 2015	36	£8,648
1 July – 30 September 2015	32	£18,740
1 October to date	20	£6,080

Visits summary 2014/2015

Date	No of visits	Cost
1 April 2014 to 30 June 2014	28	£21,966
1 July – 30 September 2014	16	£7,833
1 October – 30 December 2014	39	£14,659
1 January 2015 to 31 March 2015	21	£9,540
Totals	104	£53,998

Visits summary 2013/2014

Date	No of visits	Cost
1 April – 30 June 2013	52	£18,467
1 July - 30 September 2013	12	£8,210
1 October –30 December 2013	38	£5,696
1 January 2014 to 31 March 2014	23	£15,243
Totals	125	£47,616

Visits summary 2012/2013

Date	No of visits	Cost
1 April – 30 June 2012	32	£8,332
1 July – 30 September 2012	17	£2,709
1 October – 30 December 2012	32	£12,111
1 January 2013 -31 March 2013	34	£12,690
Totals	115	£35,842

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of: Date of Decision:	Service Director Localisation 19 January 2016
SUBJECT:	SUTTON COLDFIELD PARISH COUNCIL CIVIC REGALIA

1. Purpose of report:

- 1.1 To approve release of the Sutton Coldfield mayoral chains of office, mayoral robes and mace from Birmingham City Council to the Sutton Coldfield Parish Council.
- 1.2 To authorise the Director of Localisation, to take the necessary steps to implement the decision.

2. Recommendations :

- 2.1 That, Council Business Management Committee authorises release of the Sutton Coldfield mayoral chains, mayoral robes and mace to the Sutton Coldfield Parish Council and for the future ownership of and responsibility for these items to pass to the Parish Council.
- 2.2 That an event be held on 1 March 2016, in the Council Chamber, to acknowledge the significant landmark of the establishment of the Parish of Sutton Coldfield and the Interim Parish Council and for the formal handover of the civic regalia to the Parish Council to take place.

Lead Contact Officer(s):	Ifor Jones, Service Director, Localisation
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3. Relevant background/chronology of key events.

- 3.1 On 4 January 2016, Council Business Management (CBM) noted approval of the Reorganisation Order which, on 1 March 2016, will bring into effect the Parish of Sutton Coldfield and an Interim Parish Council for Sutton Coldfield, with all the powers of a statutory parish council.
- 3.2 Under the terms of Local Government and Public Involvement in Health Act 2007 and the terms of the Reorganisation Order approved on 22 December 2015, it was agreed that the transfer of any assets, services or liabilities would be made by separate agreements.
- 3.3 As previously reported to CBM, under section 245(6) of the Local Government Act 1972, the Parish Council, once established, could elect to have the status of a town and the Parish Council could be called Sutton Coldfield Town Council.
- 3.4 Furthermore, a Town Council is, by statute, entitled to decide to have either a Chairman of the Town Council or a Mayor.
- 3.5 There are clear indications that the Parish Council will elect to have the status of Town Council. The validated petition that led to the Community Governance Review was for a Town Council for Sutton Coldfield, as was the consultative ballot question, which residents voted in favour of.
- 3.6 In all of the consultation activities undertaken on the Community Governance Review, pride in the civic heritage of Sutton Coldfield was clearly apparent. A number of residents asked about re-instatement of the Town Mayor and return of the mayoral chains of office and other civic regalia, i.e. robes and mace to Sutton Coldfield.
- 3.7 The Parish Council Steering Group has also indicated its preference to have the status of a town and for the civic regalia to be returned to Sutton Coldfield. The chairman of the Parish Council Steering Group has therefore requested formal release of the mayoral chains, robes and mace to the Sutton Coldfield Parish Council.
- 3.8 Notwithstanding the decisions that the future Parish Council will take regarding the status of town council and whether or not to have a Mayor, there is a strong sense that the civic regalia, which transferred from the former Borough of Sutton Coldfield to Birmingham City Council following the Local Government Reorganisation in 1974, should be released to the new Parish Council.
- 3.9 The civic regalia symbolises continuity, local identity and civic pride. Following the transfer of the former borough of Sutton Coldfield to Birmingham City Council, the Sutton Coldfield civic regalia were maintained by the City's Museum service. However, as the Sutton Coldfield Parish Council will be the most local tier of government, given the local historic significance of the civic regalia, it is recommended that the mayoral chains, robes and mace are released to the Parish Council and for the future ownership and responsibility (including insurance, maintenance and any future replacement costs) for these items to pass to the Parish Council.
- 3.10 The City Council will make good these items prior to their release and arrange for any necessary repairs to be carried out.

4. Future use of the Mayoral Chains, Robes and Mace

4.1 Should the above items be released then the Parish Council would decide the future use of these items. This would include either their continued use in civic office or for them to be appropriately and securely displayed locally.

Signatures of approval to submit the report to Committee:

Signed:

Title:

Dated:

List of Background Documents used to compile this Report:

Community Governance Review – Reorganisation Order Report to Council Business Management Committee 4 January 2016

List of Appendices accompanying this Report (if any)

