



Children's Social Care O&S Committee: Work Programme 2018/19

Chair: Cllr Mohammed Aikhlaq

Committee Members: Cllrs: Diane Donaldson, Charlotte Hodivala, Shabrana Hussain, Morriam Jan, Kerry Jenkins, Lucy Seymour-Smith and Alex Yip

Officer Support: Rose Kiely, Group Overview & Scrutiny Manager (303 1730)
Amanda Simcox, Scrutiny Officer (675 8444)
Sarah Stride, Committee Manager (303 0709)

1 Terms of Reference

- 1.1 To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning the Children's Trust, vulnerable children, corporate parenting and other child social care and safeguarding functions of the council.

2 Priority Issues and Items to be Scheduled

- 2.1 The following were highlighted in June as the possible priority issues for the committee's 2017/18 municipal year:
- Children's Trust - July and December 2018 committee meetings and visits in September 2018 and April 2019.
 - Safeguarding - to include the Birmingham Safeguarding Children's Board Annual report in October 2018 and Youth Justice Strategic Plan in January 2019.
 - Special Educational Needs and Disabilities (SEND) - October 2018 and further updates tbc.
 - Early Years, Health and Wellbeing contract – to be scheduled.
 - Update on the Children Missing from Home and Care Inquiry – 13 March 2019.
 - Corporate Parenting – the Corporate Parenting Board Annual report and an update on progress with the Corporate Parenting Inquiry recommendations will be discussed in March 2019. Also, the Cabinet Member for Children's Wellbeing is the Lead Member for Children's Services (LMCS) and the LMCS and the Director of Children's Services (DCS) have a shared responsibility with all officers and members of the local authority to act as effective and caring corporate parents for Children in Care. The Cabinet Member attended the December 2018 committee meeting to provide an update on her portfolio.



3 Meeting Schedule

3.1 Below is the list of potential committee dates and Members may want to use some of these dates for other things other than committee meetings, such as visits, informal briefings etc.

All at 10 am	Session / Outcome	Officers / Attendees
20 June 2018 in committee room 6	Informal meeting to discuss the Work Programme and priorities.	Andy Couldrick, Chief Executive, Children's Trust; Seamus Gaynor, Head of Executive, Children's Trust; Sarah Sinclair, Interim AD, Commissioning; Natalie Loon, Corporate Parenting Coordinator.
25 July 2018 committee room 6 Report Deadline: 16 July 2018	Cllr Booth, Cabinet Member for Children's Wellbeing.	Suman McCarthy.
	Children's Trust briefing and discussion.	Andy Couldrick, Chief Executive; Seamus Gaynor, Head of Executive; Sarah Sinclair, Interim AD, Commissioning; Dawn Roberts, AD, Early Help; David Bishop, Head of Service.
19 September 2018	Visit to the Children's Advice and Support Service (CASS) to observe the work of the Children's Trust.	Seamus Gaynor, Head of Executive, Children's Trust; Rachel McCartan, Head of Service, CASS.
17 October 2018 committee rooms 3 & 4 Report Deadline: 8 October 2018	Birmingham Safeguarding Children's Board (BSCB) Annual Report.	Penny Thompson, Chair of BSCB; Simon Cross, Business Manager.
	Special Educational Needs and Disability (SEND) Cllrs Kath Scott and Martin Straker-Welds were in attendance from the Learning, Culture and Physical Activity O&S Committee.	Cllr Kate Booth, Cabinet Member for Children's Wellbeing; Anne Ainsworth, Acting Corporate Director for Children and Young People; Rachel O'Connor, Director of Planning & Performance, Birmingham and Solihull CCG.
14 November 2018 committee rooms 3 & 4 Report Deadline: 5 November 2018	Travel Assist Cllr Kath Scott, Cllr Mary Locke and Rabia Shami were in attendance from the Learning, Culture and Physical Activity O&S Committee.	Cllr Kate Booth, Cabinet Member for Children's Wellbeing; Anne Ainsworth, Acting Corporate Director for Children and Young People; Sharon Scott, Acting AD for SEND; Jennifer Langan, Travel Assist Lead; Suman McCarthy, CSO.
12 December 2018 committee rooms 3 & 4 Report Deadline: 3	Children's Trust report (10am – 11am)	Andrew Christie, Chair; Andy Couldrick, CEX; Professor Jon Glasby, Non-Executive Director.



All at 10 am	Session / Outcome	Officers / Attendees
December 2018	<p>Cllr Kate Booth, Cabinet Member for Children's Wellbeing Update (11am – 12)</p> <p>To provide an update on portfolio (including the budget proposals).</p>	Anne Ainsworth, Acting Corporate Director for Children and Young People; Suman McCarthy, CSO.
17 December 2018 Ellen Pinsent committee room	<p>Request for Call In: Written Statement of Action (WSOA) – Special Educational Needs and Disability (SEND)</p> <p>Cllr Kath Scott was in attendance from the Learning, Culture and Physical Activity O&S Committee.</p> <p>Background documents including the action plan and risk assessment to be circulated to Members. The action plan was circulated on the 2nd January 2019.</p>	Cllr Kate Booth, Cabinet Member for Children's Wellbeing; Anne Ainsworth, Acting Corporate Director for Children and Young People.
8 January 2019 at 1pm committee rooms 3 & 4	Request for Call In: Travel Assist Service	Cllr Kate Booth, Cabinet Member for Children's Wellbeing; Anne Ainsworth, Acting Corporate Director for Children and Young People.
16 January 2019 committee room 2 Report Deadline: 7 January 2019	<p>Youth Justice Strategic Plan (annual)</p> <p>Members from the Housing and Neighbourhoods O&S Committee invited for this item as it is linked to the work of the Community Safety Partnership.</p>	Dawn Roberts, AD, Early Help; Trevor Brown, Head Of Youth Offending Service.
13 February 2019 committee rooms 2 Report Deadline: 4 February 2019	<p>Ofsted Inspection Report – Children's Services</p> <p>Update on the Child Poverty Commission</p> <p>Special Educational Needs and Disability (SEND) TBC for either Feb or Mar</p> <p>Members from the Health and Social Care O&S Committee and Learning, Culture and Physical Activity O&S Committee to be invited.</p>	<p>Andy Couldrick, CEX, Children's Trust and Cllr Kate Booth, Cabinet Member for Children's Wellbeing.</p> <p>Councillor Tristan Chatfield, Cabinet Member for Social Inclusion, Community Safety & Equality; Marcia Wynter, Cabinet Support Officer; Suwinder Bains, Cohesion and Partnerships Manager.</p> <p>Cllr Kate Booth, Cabinet Member for Children's Wellbeing; Tim O'Neill, Director for Education and Skills; Anne Ainsworth, Acting Corporate Director for Children and Young People; Rachel O'Connor, Director of Planning & Performance, B'ham and Solihull CCG.</p>



All at 10 am	Session / Outcome	Officers / Attendees
13 March 2019 committee room 2	Updates on CSE, missing children, youth offending and FGM	Andy Couldrick, CEX and/or relevant officers tbc)
Report Deadline: 4 March 2019	Corporate Parenting Board report (annual) and a progress update on the Corporate Parenting Inquiry recommendations	Andy Pepper, AD, Children in Care Provider Services; Natalie Loon, Corporate Parenting Support Officer.
	Special Educational Needs and Disability (SEND) TBC for either Feb or Mar Members from the Health and Social Care O&S Committee and Learning, Culture and Physical Activity O&S Committee to be invited.	Cllr Kate Booth, Cabinet Member for Children's Wellbeing; Tim O'Neill, Director for Education and Skills; Anne Ainsworth, Acting Corporate Director for Children and Young People; Rachel O'Connor, Director of Planning & Performance, B'ham and Solihull CCG.
17 April 2019 committee room 6	Visit to observe the work of the Children's Trust.	
Report Deadline: 8 April 2019		

4 Other Meetings

Call in Meetings

17 December 2018 – Written Statement of Action (WSOA)
8 January 2019 - Travel Assist Service

Petitions

None scheduled

Councillor Call for Action requests

None scheduled

It is suggested that the Committee approves Wednesday at 10.00am as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.



5 Report to City Council / Pieces of Work

5.1 Members to discuss the timings for this.

(Update on the Children's Trust- TBC)

Date	Item

6 Outstanding Tracking

Inquiry	Outstanding Recommendations	Date of Tracking
Children Missing from Home and Care 12 January 2016 report to City Council	R2 – Develop an overarching strategy for missing children so responsibilities are clear and understood, risk is managed well, especially for looked after children and persistent runaways, information is shared effectively and appropriate support is in place for children and families.	Update received: 12 October 2016, 26 April 2017 and 18 October 2017
Corporate Parenting 4 April 2017 report to City Council	R1 – R7	Update rec'd 18 Oct 17 & Annual Report 14 Feb 18
<p>R01 - Councillors to commit to at least one activity from the 'menu of involvement'. This will then be published on the Council's website. A follow-up survey will be undertaken by the Scrutiny Office in nine months requesting an update from Councillors on this. Responsibility - All Councillors, by April 2017.</p> <p>R02 - The menu of involvement for Councillors is developed into a corporate parenting handbook for Councillors for May 2018. This will include providing Councillors with examples of how they can undertake each task. Responsibility: Cabinet Member for Children, Families and Schools by May 2018.</p> <p>R03 - Training is offered to Councillors in the first couple of weeks of becoming a Councillor. Responsibility: Deputy Leader by May 2018.</p> <p>R04 - Every children's home in Birmingham that has a Birmingham child in care is visited by the end of July 2017 and the District Corporate Parent Champions ensure this happens. Responsibility: District Corporate Parent Champions by July 2017.</p> <p>R05 - Supporting documentation for completing cabinet reports includes a requirement that consideration is given as to any impact of the proposals on children in care. If there are likely impacts, the cabinet report should include this in the body of the report. Responsibility: Cabinet Member for Transparency, Openness and Equality by October 2017.</p> <p>R06 - The AD, Children in Care Provider Services presents an annual Corporate Parenting Board report to the Schools, Children and Families O&S Committee. Responsibility: Cabinet Member for Children, Families & Schools by Feb 2018.</p>		



7 Useful Acronyms

ASTI = Assessment and Short Term Intervention	EHE = Elective Home Education	PCT = Primary Care Trust
BEP = Birmingham Education Partnership	FGM = Female Genital Mutilation	PEP = Personal Education Plan (all CIC must have one of these).
BSCB = Birmingham Safeguarding Children Board	FSM = Free School Meals	PEX = Permanent Exclusions
CAF = Common Assessment Framework	IRO = Independent Reviewing Officer	SEN = Special Educational Needs
CAFCASS = Child & Family Court Advisory Support Service	Key Stage 1 (Ages 5-7) Years 1 and 2	SENAR = SEN Assessment and Review
CAMHS = Child and Adolescent Mental Health Services	Key Stage 2 (Ages 7-11) Years 3, 4, 5 & 6	SENDIASS = SEND Information, Advice and Support Service
CASS = Children's Advice and Support Service	Key Stage 3 (Ages 11-14) Years 7, 8 & 9	SENCO = Special Educational Needs Coordinator
CIC = Children in Care	Key Stage 4 (Ages 14-16) Years 10 & 11	SEND = Special Educational Needs and Disability
CICC = Children in Care Council	Key Stage 5 (ages 16 – 18)	SGOs = Special Guardianship Orders
COBS = City of Birmingham School	MASH = Multi Agency Safeguarding Hub	UASC = Unaccompanied Asylum Seeking Children
CSE = Child Sexual Exploitation	NEET = Not in Education, Employment or Training	YOT = Youth Offending Team
	NRPF = No Recourse to Public Funds	
	Ofsted = Office for Standards in Education	

8 Forward Plan for Cabinet Decisions

8.1 The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Children's Social Care O&S Committee's remit.

ID Number	Title	Cabinet Member	Proposed Date	Date of Decision
005164/2018	T023 – Provision of Transport Services (Contract Extension)	Children's Wellbeing	26 Jun 18	26 Jun 18
005447/2018	Council Run Day Nurseries – Public Report	Children's Wellbeing	11 Dec 18	11 Dec 18
005639/2018	Options for Next Stage of Early Years Health & Wellbeing Contract	Children's Wellbeing	22 Jan 19	
005729/2018	Youth Justice Strategic Plan 2018-19	Children's Wellbeing	11 Dec 18	11 Dec 18
005449/2018	Travel Assist Service	Education, Skills & Culture	11 Dec 18	11 Dec 18

8.2 The following are joint decisions made by the relevant Cabinet Member and Chief Officers.

Ref No	Title	Cabinet Member & Lead Officer	Date of Decision
005968/2018	Written Statement of Action (WSOA) - Special Educational Needs and Disability (SEND) - Public Report	Cllr Kate Booth, Cabinet Member for Children's Wellbeing Jointly with Sharon Scott, Interim Assistant Director - SEND	7 Dec 2018
005969/2018	Private Report		