

COMMONWEALTH GAMES, CULTURE AND PHYSICAL ACTIVITY

2022-23 WORK PROGRAMME

Date of Meeting: 6th July 2022 at 2pm in Committee Room C, Council House Extension

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
Commonwealth Games Update	Update Report	Advise current position on preparations for the Games	Craig Cooper, Programme Director, Commonwealth Games	Cllr Ian Ward, Leader	None Required	
Work Programme Development	Decision	Approve work programme for 2022-23	Amelia Murray, Overview and Scrutiny Manager	None	None Required	Standard item

Final Deadline: Monday 27th June 2022Publication: Tuesday 28th June 2022

Date of Meeting: Wednesday 14th September 2022 at 2pm in Committee Room 6, Council House (meeting was not held)

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Commonwealth Games Update	Update Report	Post- Games Update	Andrew Slattery Programme Manager, Commonwealth Games	Cllr Ian Ward, Leader	None Required	Item deferred to the October meeting
Commonwealth Games – Legacy	On-going Report	Report providing post Games review and outlining the legacy programme	Graeme Betts, Strategic Director for Adult Social Care & Legacy Lead	Graeme Betts, Director for Adults Social Care & Legacy Lead Cat Orchard, Head of Community Partnerships, BCC	None Required	Item deferred to the October meeting
Work Programme Development	Decision	Approve work programme for 2022-23	Amelia Murray, Overview and Scrutiny Manager	None	None Required	Standard item.

Final Deadline: Monday 5th September 2022

Publication: Tuesday 6th September 2022

Date of Meeting: Wednesday 12th October 2022 at 1.30 in Committee Rooms 3 & 4

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Commonwealth Games – Legacy	On-going Report	Report providing post Games review and outlining the legacy programme	Graeme Betts, Strategic Director for Adult Social Care & Legacy Lead	Graeme Betts, Director for Adults Social Care & Legacy Lead Cat Orchard, Head of Community Partnerships, BCC	None Required	Item deferred from the 14 September 2022 meeting Cllrs: Mick Brown, and Gareth Moore (Deputy Chair) from the T&F Group have been invited
Commonwealth Games Update	Update Report	Post- Games Update	Andrew Slattery, Programme Manager, Commonwealth Games	Cllr Ian Ward, Leader Craig Cooper, Former Programme Director, Commonwealth Games	None Required	Item deferred from the 14 September 2022 meeting Cllrs: Mick Brown, and Gareth Moore (Deputy Chair) from the T&F Group have been invited
Work Programme	Decision	Approve work programme, and update on Scrutiny Inquiry	Amelia Murray, Overview and Scrutiny Manager	None	None Required	Standard item

Final Deadline: Monday 3rd October 2022

Publication: Tuesday 4th October 2022

Date of Meeting: Wednesday 2nd November 2022 at 2pm in Committee Room 6

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Cabinet Member Portfolio Overview	Update Report	Report providing a summary of Cabinet Member priorities for 2022-23, and identifying opportunities for O&S to add value	Rose Horsfall, Cabinet Support Officer	Cllr Jayne Francis, Cabinet Member for Digital, Culture, Heritage & Culture	None Required	Symon Easton, Head of Cultural Development & Tourism Dawn Beaumont, Head of Library Services Chief Librarian Kate Reynolds, AD, Lifelong Learning & Employability
Commonwealth Games – Legacy	On-going Report	(To be shaped following September 2022 O&S Committee)	To be confirmed	To be confirmed	None Required	CWG legacy will be a standard item following Oct O&S Committee. Structure for these discussions will be confirmed in Oct and the work programme updated subsequently

Final Deadline: Monday 24th October 2022

Publication: Tuesday 25th October 2022

Date of Meeting: Wednesday 7th December 2022 at 1.30pm in Committee Rooms 3 & 4 (time changed to accommodate Cllr Khan)

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Cabinet Member Portfolio Overview	Update Report	Report providing a summary of Cabinet Member priorities for 2022-23, and identify opportunities for O&S to add value	Ceri Saunders, Cabinet Support Officer	Cllr Mariam Khan, Cabinet Member for Health and Social Care	None Required	Moved from the October 2022 committee meeting.
Commonwealth Games – Legacy	On-going Report	(To be shaped following October 2022 O&S Committee)	To be confirmed	To be confirmed	None Required	Commonwealth Games – Legacy will be a standard item following October O&S Committee. Structure for these discussions will be confirmed in October and the work programme updated subsequently

Final Deadline: Monday 28th November 2022

Publication: Tuesday 29th November 2022

Date of Meeting: Wednesday 11th January 2023 at 2pm in Committee Rooms 3 & 4

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Commonwealth Games – Legacy	On-going Report	(To be shaped following October 2022 O&S Committee)	To be confirmed	To be confirmed	None Required	Commonwealth Games – Legacy will be a standard item following October O&S Committee. Structure for these discussions will be confirmed in October and the work programme updated subsequently

Final Deadline: Friday 23rd December 2022

Publication: Tuesday 3rd January 2023

Date of Meeting: Wednesday 1st February 2023 at 2pm in Committee Rooms 3 & 4

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Commonwealth Games – Legacy	On-going Report	(To be shaped following October 2022 O&S Committee)	To be confirmed	To be confirmed	None Required	Commonwealth Games – Legacy will be a standard item following October O&S Committee. Structure for these discussions will be confirmed in October and the work programme updated subsequently

Final Deadline: Monday 23rd January 2023

Publication: Tuesday 24th January 2023

Date of Meeting: Wednesday 1st March 2023 at 2pm in Committee Rooms 3 & 4

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Commonwealth Games – Legacy	On-going Report	(To be shaped following October 2022 O&S Committee)	To be confirmed	To be confirmed	None Required	Commonwealth Games – Legacy will be a standard item following October O&S Committee. Structure for these discussions will be confirmed in October and the work programme updated subsequently

Final Deadline: Monday 20th February 2023

Publication: Tuesday 21st February 2023

Date of Meeting: Wednesday 5th April 2022 at 2pm in Committee Rooms 3 & 4

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Commonwealth Games – Legacy	On-going Report	(To be shaped following October 2022 O&S Committee)	To be confirmed	To be confirmed	None Required	Commonwealth Games – Legacy will be a standard item following October O&S Committee. Structure for these discussions will be confirmed in October and the work programme updated subsequently

Final Deadline: Monday 27th March 2022

Publication: Tuesday 28th March 2022

TO BE SCHEDULED:

1. Culture Strategy 2023-2033 including the External Review of Culture (this may be in the Autumn).
2. Physical Activity Strategy.
3. Joint Scrutiny Inquiry: Increasing physical activity and promoting health and wellbeing, building on the legacy of the Commonwealth Games
4. Digitalisation of an Asset Map for all cultural and physical activity (the Chair has met with Richard Brooks, Director of Strategy, Equality and Partnerships who will explore this further).
5. Economy and Skills O&S to be invited to the CWG, Culture and Physical Activity OSC for report on employment and skills legacy of CWG

ECONOMY & SKILLS OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2022-23

Meeting Date: 13th July 2022

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
East Birmingham Inclusive Growth Strategy	Agenda Item	To keep up to date with the ongoing work in the area and identify further issues for scrutiny	Mark Gamble	Mark Gamble	None Required	The committee has regularly received 6 monthly updates since the approval for implementation.
Our Future City Plan: Shaping Our City Together	Agenda Item	To be appraised on the detail of plans and take part in future consultation and engagement and identify further issues for scrutiny	Simon Delahunty-Forrest	TBC	None Required	To link in with the work on East Birmingham and as outlined in June meeting and for members to have the opportunity to take part in proposed consultation and engagement activity related to the 'Central Renewal Area Plans' as raised during the discussion in June.
Work Programme Development	Decision	Approve work programme for 2022-23 Consider scope of Inquiry if agreed at Co-ordinating OSC on 8 July	Fiona Bottrill, Scrutiny Manager	None	None Required	

Final Deadline: Monday 4th July 2022Publication: Tuesday 5th July 2022

Meeting Date: 14th September 2022 [POSTPONED]

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
Leader	Agenda Item	Leader to set out priorities for the administration and key deliverables for 2022/23 with a focus on inward investment, development and major projects within the remit of the city.	Rebecca Grant, Cabinet Support Officer	Cllr Ian Ward	None Required	Item deferred to October meeting.
Inquiry on Employment & Skills – Discussion on Terms of Reference and Key Lines of Enquiry	Agenda Item	Following agreement at the Co-ordinating OSC on 8th July the committee will have the opportunity to discuss the Terms of Reference and Key Lines of Enquiry in preparation for future gathering sessions.	Fiona Bottrill, Scrutiny Manager	None	None Required	Item deferred to October meeting.

Final Deadline: Monday 5th September 2022

Publication: Tuesday 6th September 2022

Meeting Date: 12th October 2022

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
Leader	Agenda Item	Leader to set out priorities for the administration and key deliverables for 2022/23 with a focus on inward investment, development, and major projects within the remit of the city.	Rebecca Grant, Cabinet Support Officer	Cllr Ian Ward Paul Kitson Rebecca Farr	None Required	
Inquiry on Employment & Skills – Discussion on Terms of Reference and Key Lines of Enquiry	Agenda Item	Following agreement at the Co-ordinating OSC on 8th July the committee will have the opportunity to discuss the Terms of Reference and Key Lines of Enquiry in preparation for future gathering sessions.	Fiona Bottrill, Scrutiny Manager	None	None Required	Initial discussion at Task & Finish group on 30 th September.

Final Deadline: Monday 3rd October 2022Publication: Tuesday 4th October 2022

Meeting Date: 9th November 2022

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
Deputy Leader Cabinet Member for Children, Young People & Families	Agenda Item	Cabinet Portfolio priorities/responsibility in relation to employment & skills including apprenticeships Update on implementation of the recommendations from Breaking the Barriers report. Adult skills levels. Identify how apprenticeship opportunities can be made more accessible to encourage local people to take up including for those with SEND.	Mary Crofton, Cabinet Support Officer	Deputy Leader, Cllr Brigid Jones, Promotion of the city and Inward Investment Council's lead on Levelling-Up, Devolution and WMCA Employment & Skills Employment Opportunities Cllr Karen McCarthy Youth Engagement and Youth Service Skills and Entrepreneurship in Schools	None Required	Note cross-over with E&CS O&S around work with young people in schools on skills and those with SEN
Skills Funding	Agenda Item	To understand the current and future skills finding and identify any issues / risks	Tara Verrell, YEI Project Manager	Tara Verrell	None Required	

Final Deadline: Monday 31st October 2022Publication: Tuesday 1st November 2022

Meeting Date: 7th December 2022

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
Employment & Skills Inquiry – Evidence Gathering session	Inquiry	TBC	Fiona Bottrill, Scrutiny Manager	TBC	TBC	

Final Deadline: Monday 28th November 2022

Publication: Tuesday 29th November 2022

Meeting Date: 11th January 2023

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
Employment & Skills Inquiry – Evidence Gathering session	Inquiry	TBC	Fiona Bottrill, Scrutiny Manager	TBC	TBC	

Final Deadline: Monday 2nd January 2023

Publication: Tuesday 3rd January 2023

Meeting Date: 8th February 2023

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
East Birmingham Inclusive Growth Strategy (TBC)	Agenda Item	To keep up to date with the ongoing work in the area and identify further issues for scrutiny	Mark Gamble	Mark Gamble	None Required	The committee has regularly received 6 monthly updates since the approval for implementation.
Our Future City Plan: Shaping Our City Together	Agenda Item	To be appraised on ongoing plan and take part in future consultation and engagement and identify further issues for scrutiny	Simon Delahunty-Forrest	TBC	None Required	A further update was requested following the original item presented to committee in July. This work also complements the EBICGS. Members also have the opportunity to keep up to date on proposed consultation and engagement.

Final Deadline: Monday 30th January 2023

Publication: Tuesday 31st January 2023

Meeting Date: 8th March 2023

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
TBC						

Final Deadline: Monday 27th February 2023

Publication: Tuesday 28th February 2023

Meeting Date: 26th April 2023

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
TBC						

Final Deadline: Monday 17th April 2023

Publication: Tuesday 18th April 2023

To be scheduled:

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
Invitation to Cabinet Members	Agenda Item	To outline priorities, key areas of work and to take part in areas of discussion linked to their respective portfolio	Respective CM and CSO			4 cabinet members: Leader, Deputy Leader, CM for Children Young People and Families and CM for Digital, Culture, Heritage and Tourism.
Night-time economy & impact on city	Agenda Item	Opportunity to understand the differing needs of local centres around the city.	TBC			With reference to local areas and high streets post pandemic.
The role of universities in the city	Agenda Item	To understand the economic input and output of the city's 5 universities in respect of capital investment (infrastructure), as employers, attracting people to the city for study and work.	TBC			Retention of graduates has historically been identified as quite low. Has this changed? What is being done to retain more young people who come to study in the city to start their career and make it their home. Are more people coming here for work for example relocating from other big cities such as London, Manchester (are there any statistics that support more people coming to the city, possible data on house prices and purchasing?). Link to Housing & Neighbourhoods O&S?

Appendix 2

Engagement with Council for SMEs	Agenda Item	To understand how SME's can improve access to council procurement activity and identify barriers and opportunities for improvement.				Noted that Resources O&S has recently completed a report due to Council covering procurement
Legacy of the Commonwealth Games in relation to Jobs & Skills	TBC	The Co-Ordinating O&S Committee agreed that work around the legacy of the Commonwealth Games will be led by the Commonwealth Games, Culture & Physical Activity O&S Committee and this Committee should be invited to a future meeting focussing on jobs and skills.	CWG O&S Committee			Scrutiny officers to liaise to ensure that members of this committee are invited to the relevant future meeting.

EDUCATION AND CHILDREN'S SOCIAL CARE 2022-23 WORK PROGRAMME

Date of Meeting: Wednesday 20th July 2022 at 10am in the BMI, Margaret Street

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
SEND Improvement and the Accelerated Progress Plan	Update Report	Advise current position on SEND Improvement, and the Accelerated Progress Plan (APP).	Sue Harrison, Director, Children and Families	Sue Harrison, Director, Children and Families Victor Roman, SEND Improvement Programme Manager	None Required	
Home to School Transport (HTST)	Update Report	Assurances on improvements to the HTST service including arrangements for Sep 2022.	Sue Harrison, Director, Children and Families	Mike Fagan, AD, Home to School Transport John Elsegood, Head of Communications Satinder Sahota, Interim City Solicitor & Monitoring Officer	None Required	
Youth Justice Plan	Consultation	To discuss the priorities prior to the plan going to Cabinet and City Council for adoption.	Seamus Gaynor, Head of Executive, Children's Trust	Dionne McAndrew, AD, Vulnerable Young People, Children's Trust Janine Saleh, Head of Service, Youth Offending Service	None Required	
Work Programme Development	Decision	Approve work programme for 2022-23	Fiona Bottrill, Senior Overview and Scrutiny Manager	None	None Required	

Final Deadline: Monday 11th July 2022, and Publication: Tuesday 12th July 2022

Education and Children's Social Care O&S Committee, September 2022 -

Date of Meeting: Wednesday 7th September 2022 at 10am in Committee Rooms 3 & 4, Council House

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
SEND Improvement	Update Report	Improvement Journey	Sue Harrison, Director, Children and Families	Sue Harrison, Director, Children and Families	None Required	
Cabinet Member Portfolio Overview	Update Report	Report providing a summary of Cabinet Member priorities for 2022-23, and identify opportunities for O&S to add value	Suman McCarthy, Cabinet Support Officer	Cllr Karen McCarthy, Cabinet Member for Children, Young People and Families	None Required	Cabinet Member Portfolio Overview
Work Programme Development / Inquiry Proposal	Decision	Approve work programme for 2022-23	Fiona Bottrill, Senior Overview and Scrutiny Manager	None	None Required	

Final Deadline: Friday 26th August 2022

Publication: Tuesday 30th August 2022

Date of Meeting: Wednesday 19th October 2022 at 10am in Committee Rooms 3 & 4, Council House

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
SEND Commissioner	Update Report	To provide information on the work of the SEND Improvement Board and how O&S can add value to the SEND improvement journey.	Sue Harrison, Director, Children and Families	John Coughlan, DfE Commissioner	None Required	
HTST / Children and Young People Travel Service Update	Update Report	Update on the service delivered in Sep 2022.	Sue Harrison, Director, Children and Families	Sue Harrison, Director, Children and Families John Elsegood, Head of Communications	None Required	
Work Programme Development	Decision	Approve work programme for 2022-23	Fiona Bottrill, Senior Overview and Scrutiny Manager	None	None Required	

Final Deadline: Monday 10th October 2022

Publication: Tuesday 11th October 2022

Date of Meeting: Wednesday 30th November 2022 at 10am in Committee Rooms 3 & 4, Council House

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Birmingham Safeguarding Children's Partnership (BSCP)	Update Report	To receive the BSCP Two-Year Report and the Independent Chair's Accountability Report	Simon Cross Business Manager, BSCP	Penny Thompson, Independent Chair, BSCP Simon Cross Business Manager, BSCP	None	BSCP last attended a formal committee meeting on 16 th February 2022 Members of the Children and Young People Mental Health Inquiry from the Health and Adult Social Care OSC to be invited.
Children's Trust	Update Report	To receive the Business Plan and Priorities (including an update on the paper that is going to Cabinet on the 8 Nov regarding the contract)	Seamus Gaynor, Head of Executive, Children's Trust	Andrew Christie, Chair Andy Couldrick, Chief Executive, Children's Trust	None	Last attended a formal committee meeting on 1st September 2021 Members of the Children and Young People Mental Health Inquiry from the Health and Adult Social Care OSC to be invited.
Children and Young People Plan	Consultation	Part of the consultation	Sue Harrison, Director, Children and Families	Sue Harrison, Director, Children and Families Kerry Madden, Programme Manager	None	TBC for either 30 th Nov 2022 or 4 th Jan 2023

Final Deadline: Monday 21st November 2022

Publication: Tuesday 22nd November 2022

Education and Children's Social Care O&S Committee, September 2022 -

Date of Meeting: Wednesday 4th January 2023 at 10am in Committee Rooms 3 & 4, Council House

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Children and Young People Plan TBC for either 30 th Nov 2022 or 4 th Jan 2023	Consultation	Part of the consultation	Sue Harrison, Director, Children and Families	Sue Harrison, Director, Children and Families Kerry Madden, Programme Manager		

Final Deadline: Thursday 22nd December 2022

Publication: Friday 23rd December 2022

Date of Meeting: Wednesday 22nd February 2023 at 10am in Committee Rooms 3 & 4, Council House

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
School Attainment	Update Report		Lisa Fraser, AD, Education and Early Years	Lisa Fraser, AD, Education and Early Years Tim Boyes, Chief Executive, BEP		

Final Deadline: Monday 12th February 2023

Publication: Tuesday 13th February 2023

Date of Meeting: Wednesday 5th April 2023 at 10am in Committee Rooms 3 & 4, Council House

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Children's Trust	Update Report	To provide an update on Progress with the Priorities	Seamus Gaynor, Head of Executive, Children's Trust Suman McCarthy, Cabinet Support Officer	Andrew Christie, Chair, Children's Trust Andy Couldrick, Chief Executive, Children's Trust Cllr Karen McCarthy, Cabinet Member for Children, Young People and Families (tbc) Sue Harrison, Director, Children and Families (tbc)	To be discussed	

Final Deadline: Monday 27th March 2023

Publication: Tuesday 28th March 2023

Date of Meeting: Wednesday 17th May 2023 at 10am in Committee Rooms 3 & 4, Council House

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information

Final Deadline: Monday 8th May 2023

Publication: Tuesday 9th May 2023

TO BE SCHEDULED:

1. Grand Challenges, City Observatory data indicators by committee remit
2. Scrutiny Inquiry: Child Criminal Exploitation and County Lines
3. Joint Scrutiny Inquiry with Health and Social Care O&S Committee: Children and Young People's Mental Health
4. Visits
5. Members of the Education and CSC OSC have been invited to the Health and Adult Social Care meeting on 18 October 2022 for the report from FTB.
Agenda and papers to be forwarded nearer the time

HOUSING AND NEIGHBOURHOODS OVERVIEW & SCRUTINY COMMITTEE 2022-23 WORK PROGRAMME

Date of Meeting: 14th July 2022

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (including joint working / links with other O&S Committees)
Cabinet Member Portfolio Overview	Update Report	Provide a summary of Cabinet Member priorities for 2022-23, and identifying opportunities for O&S to add value	Jon Lawton, Cabinet Support Officer	Cllr Majid Mahmood, Cabinet Member for Environment	None Required	
Performance	Quarterly Report	Outline Month 2 (May) performance for City Operations, and provide more detailed commentary on areas of improvement or for concern	Jonathan Antill, Head of Business Improvement and Support	Paul Lankester, Interim Assistant Director, Regulation and Enforcement Darren Share, Assistant Director, Street Scene	None Required	
Performance	Quarterly Report	Report outlining Month 2 (May) performance for Housing, and provide more detailed commentary on areas of improvement or for concern	Mira Gola, Head of Business Improvement and Support	Natalie Smith, Head of Service Housing Management Steve Philpott, Head of Service Housing Solutions and Support	None Required	
Work Programme Development	Decision	Discuss work programme for 2022-23 with a particular focus on refining aims and	Amelia Murray, Overview and Scrutiny Manager	Fiona Bottrill, Senior Overview and Scrutiny Manager	None Required	<i>A Cleaner Streets inquiry proposal has been submitted to Co-</i>

Appendix 2

		objectives, and any additional topics to consider				<i>ordinating Overview and Scrutiny Committee. This Committee will consider all in-depth inquiry proposals at their July 8th meeting. This will ensure an achievable work programme for 2022-23.</i>
--	--	---	--	--	--	---

Final Deadline: Tuesday 5th July 2022

Publication: Wednesday 6th July 2022

Meeting Date: 15 September 2022 (Meeting not held – Items to be considered at meeting 26.09.22)

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Petition – Ban Use of Pesticides	Debate	To debate the Petition and formulate a clear formal resolution on the matter for agreement	Darren Share, Assistant Director, Street Scene	Ms Laura Hackett, Lead Petitioner Cllr Izzy Knowles, Presenting Councillor Cllr Majid Mahmood, Cabinet Member for Environment Darren Share, Assistant Director, Street Scene	None Required	The Petition from Bee Friendly Brum was presented to City Council on 12 th July 2022
Delays in birth/ death registrations	Update Report	Provide progress on steps being undertaken to reduce delays in births and deaths registrations, and to develop a new mortuary facility, including a digital autopsy scanner	Paul Lankester, Interim Director, Regulation and Enforcement	Sajeela Naseer, Assistant Director, Regulation and Enforcement	None Required	This has been scheduled in response to Full Council motion – 14 th June 2022. Further to this, it follows on from previous related updates: 10 th March 2022 and 21 st November 2019

Final Deadline: Tuesday 6th September 2022

Publication: Wednesday 7th September 2022

Housing and Neighbourhoods O&S Committee, October 2022

Date of Meeting: **Monday 26th September 2022 (Agenda Items re-scheduled from 15th September meeting)**

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Petition – Ban Use of Pesticides	Debate	To debate the Petition and formulate a clear formal resolution on the matter for agreement	Darren Share, Assistant Director, Street Scene	Ms Laura Hackett, Lead Petitioner Cllr Izzy Knowles, Presenting Councillor Cllr Majid Mahmood, Cabinet Member for Environment Darren Share, Assistant Director, Street Scene	None Required	The Petition from Bee Friendly Brum was presented to City Council on 12 th July 2022
Request for Call-In: Capital Funding Bid for the Proposed Introduction of Car Parking Charging Across Selected BCC Parks	Request for Call-In	To consider whether the Committee should, or should not, exercise its power of Call-In, that is whether to formally request that the Executive reconsiders its decision	Rob James, Strategic Director, City Operations	Cllr Yvonne Mosquito, Cabinet Member for Finance and Resources Cllr Majid Mahmood, Cabinet Member for Environment Rob James, Strategic Director, City Operations	None Required	

Appendix 2

Delays in birth/ death registrations	Update Report	Provide progress on steps being undertaken to reduce delays in births and deaths registrations, and to develop a new mortuary facility, including a digital autopsy scanner	Paul Lankester, Interim Director, Regulation and Enforcement	Sajeela Naseer, Assistant Director, Regulation and Enforcement	None Required	This has been scheduled in response to Full Council motion – 14 th June 2022. Further to this, it follows on from previous related updates: 10 th March 2022 and 21 st November 2019
--------------------------------------	---------------	---	--	--	---------------	---

Publication: Wednesday 16th September 2022

Date of Meeting: Thursday 13th October 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Localisation	Update Report	Provide progress on delivery of the Working Together in Neighbourhoods White Paper, including the Neighbourhood Action Co-ordination programme. Respond to the challenge presented by O&S (27 th January 2022) for a rapid 4-point stocktake – ‘Councillors and Officers’ Review against the 4 Measures of Success set for ‘Working Together in Birmingham’s Neighbourhoods’	Chris Jordan, Assistant Director, Neighbourhoods	Cllr Ian Ward, Leader of the Council Chris Jordan, Assistant Director, Neighbourhoods	None Required	Working Together in Neighbourhoods White Paper: <u>Working Together in Birmingham's Neighbourhoods (White Paper) Birmingham City Council</u>
Cabinet Member for Housing and Homelessness Portfolio Overview	Update Report	Provide a summary of Cabinet Member priorities for 2022-23, and identifying opportunities for O&S to add value	Marcia Wynter, Cabinet Support Officer	Cllr Sharon Thompson, Cabinet Member for Housing and Homelessness	None Required	
Housing Strategy 2022-2027	Consultation	Outline the development of the new Housing Strategy. Consider the strategic priorities and workstreams identified and inform the	Julie Griffin, Managing Director, City Housing	Naomi Morris, Housing Modernisation and Partnerships Manager	None Required	

		direction of this strategy's development		Guy Chaundy, Housing Modernisation and Partnerships Manager		
--	--	--	--	---	--	--

Final Deadline: Tuesday 4th October 2022

Publication: Wednesday 5th October 2022

Date of Meeting: Thursday 10th November 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Performance	Quarterly Report	Report outlining performance for Housing, and provide more detailed commentary on areas of improvement or for concern	Mira Gola, Head of Business Improvement and Support	TBC	None Required	
Performance	Quarterly Report	Report outlining performance for City Operations, and provide more detailed commentary on areas of improvement or for concern	Jonathan Antill, Head of Business Improvement and Support	Sajeela Naseer, Assistant Director, Regulation and Enforcement Darren Share, Assistant Director, Street Scene	None Required	
Inquiry: Reducing Fly-tipping	Tracking	Provide further clarification on Recommendations R01 and R03. Consider if the Inquiry is concluded.	Darren Share, Assistant Director, Street Scene	TBC	None Required	Further information has been requested in relation to these recommendations. This Inquiry was approved at Full Council on 2 nd February 2021; the most recent Progress on Recommendations report was presented to Housing & Neighbourhoods O&S Committee on 10 th March 2022.

Cleaner Streets	Evidence-gathering	To identify comparator areas and invite representatives from other Local Authorities to share best practice	Amelia Murray, Overview and Scrutiny Manager	TBC		
-----------------	--------------------	---	--	-----	--	--

Final Deadline: Tuesday 1st November 2022

Publication: Wednesday 2nd November 2022

Date of Meeting: Thursday 15th December 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Cabinet Member for Social Justice, Community Safety and Equalities Portfolio Overview	Update Report	Provide a summary of Cabinet Member priorities for 2022-23, and identifying opportunities for O&S to add value	Marcia Wynter, Cabinet Support Officer	Cllr John Cotton, Cabinet Member for Social Justice, Community Safety and Equalities	None Required	
Birmingham Community Safety Partnership Report	Annual Report	<p>Discharge the statutory requirement as the Crime and Disorder Committee to receive an annual report from the Birmingham Community Safety Partnership</p> <p>Provide an overview of the Community Safety strategy and key headlines for the past 12 months</p>	Waqar Ahmed, Assistant Director for Community Safety and Resilience	<p>Cllr John Cotton, Cabinet Member for Social Justice, Community Safety and Equalities</p> <p>Chief Superintendent Mat Shaer, West Midlands Police</p> <p>Waqar Ahmed, Assistant Director for Community Safety and Resilience</p> <p>Pamela Powis, Senior Service Manager, Safer Places</p>	None Required	

Cleaner Streets	Evidence-gathering	To identify comparator areas and invite representatives from other Local Authorities to share best practice	Amelia Murray, Overview and Scrutiny Manager	TBC		
-----------------	--------------------	---	--	-----	--	--

Final Deadline: Tuesday 6th December 2022

Publication: Wednesday 7th December 2022

Date of Meeting: Thursday 12th January 2023

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Mobile Household Recycling Centres	Update Report	Provide an overview of the scheme, and highlight impact to date	Darren Share, Assistant Director, Street Scene	Darren Share, Assistant Director, Street Scene	None Required	
Cleaner Streets	Evidence-gathering	To identify comparator areas and invite representatives from other Local Authorities to share best practice	Amelia Murray, Overview and Scrutiny Manager	TBC		

Final Deadline: Friday 23rd December 2022

Publication: Wednesday 4th January 2023

Date of Meeting: Thursday 16th February 2023

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Performance	Quarterly Report	Report outlining performance for Housing, and provide more detailed commentary on areas of improvement or for concern	Mira Gola, Head of Business Improvement and Support	TBC	None Required	
Performance	Quarterly Report	Report outlining performance for City Operations, and provide more detailed commentary on areas of improvement or for concern	Jonathan Antill, Head of Business Improvement and Support	Sajeela Naseer, Assistant Director, Regulation and Enforcement Darren Share, Assistant Director, Street Scene	None Required	
Tenant Engagement Strategy	TBC	Provide an outline of the new engagement strategy to inform its future development and delivery	TBC	TBC	None Required	
Affordable Housing Plan	Update Report	Provide an outline of progress	Kerry Scott, Housing Delivery Programme Lead	Guy Chaundy, Housing Modernisation and Partnership Manager	None Required	

Final Deadline: Tuesday 7th February 2023

Publication: Wednesday 8th February 2023

Date of Meeting: Thursday 16th March 2023

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Voids – Improving Standards	Evidence-gathering	To undertake a deep-dive into Voids with a focus on improving the standard of properties.	TBC	TBC	TBC	

Final Deadline: Tuesday 7th March 2023

Publication: Wednesday 8th March 2023

Date of Meeting: Thursday 13th April 2023

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information

Final Deadline: Tuesday 4th April 2023

Publication: Wednesday 5th April 2023

TO BE SCHEDULED:

1. Final Nature Recovery Strategy to be brought back to committee (following debate on Petition: Ban Use of Pesticides on 26th September 2022)
2. Selective and Additional Licensing Schemes for Private Rented Sector
3. Flats above shops
4. Further Update on Bereavement Services – as requested in September 2022 Committee
5. Proposed Introduction of Car Parking Charging across selected BCC Parks – update following consultation

HEALTH & SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE 2022-23 WORK PROGRAMME

Date of Meeting: 19th July 2022

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
<i>Q4 Adult Social Care Performance Monitoring</i>	<i>Agenda item</i>	<i>Report on red rated performance indicators; 5 performance indicators chosen by HOSC for in-depth examination and the complete set of Adult Social Care performance indicators.</i>	<i>Maria Gavin</i>	<i>N/A</i>	<i>None identified</i>	<i>Maria to include any performance information on Delayed Transfers of Care.</i>
<i>Healthwatch Birmingham Annual Report 2021/22</i>	<i>Agenda item</i>	<i>Reporting on investigations completed in the previous year.</i>	<i>Andy Cave, CEO, Healthwatch Birmingham</i>	<i>N/A</i>	<i>None identified</i>	<ul style="list-style-type: none"> • <i>Access to NHS Dentistry</i> • <i>Investigation about people's experiences of Day Services</i> • <i>Access to GP Services</i>

Final Deadline: Thursday 7th July 2022Publication: Monday 11th July 2022

Appendix 2

Date of Meeting: Tuesday 20th September 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
<i>Election of Deputy Chair</i>	<i>Agenda item</i>	<i>To elect a Deputy Chair. Deferred from 19th July informal meeting.</i>				
<i>Action Notes/ Matters Arising</i>	<i>Agenda item</i>	<i>To approve the action notes of the meeting held on 29th March 2022. To note the action notes of the informal meeting held on 19th July 2022.</i>				
<i>Report of the Cabinet Member for Health and Social Care</i>	<i>Agenda Item</i>	<i>To set out the Cabinet Member's priorities for the coming year.</i>	<i>Ceri Saunders</i>	<i>N/A</i>	<i>None identified</i>	<i>Councillor Mariam Khan</i>
<i>Period Poverty and Raising Period Awareness</i>	<i>Tracking Recommendations</i>	<i>To track progress against implementation of recommendations.</i>	<i>Monika Rozanski Rokneddin Shariat</i>	<i>N/A</i>	<i>None identified</i>	

Final Deadline: Thursday 8th September 2022

Publication: Monday 12th September 2022

Date of Meeting: Tuesday 18th October 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
<i>Forward Thinking Birmingham</i>	<i>Agenda item</i>	<i>Annual report on performance against public health contract.</i>	<i>Fiona Reynolds Chief Medical Officer Birmingham Women's and Children's NHS Foundation Trust (FTB)</i>	<i>N/A</i>	<i>None identified</i>	It was agreed at Co-ordinating OSC on the 8 July 2022 that the Health and Social Care O&SC undertakes scrutiny of children's mental health (under the overview and scrutiny role set out in the National Health Service Act 2006 as amended by the Health and Social Care Act 2012) and members of the Education and Children's Social Care Committee will be invited to attend as mental health is included within the Committee's terms of reference.
<i>Infant Mortality – Tracking Report</i>	<i>Tracking Recommendations</i>	<i>To track progress against implementation of recommendations.</i>	<i>Dr Marion Gibbon</i>	<i>N/A</i>	<i>None identified</i>	

Appendix 2

<i>Q1 Adult Social Care Performance Monitoring</i>	<i>Agenda item</i>	<i>Report on red rated performance indicators; 5 performance indicators chosen by HOSC for in-depth examination and the complete set of Adult Social Care performance indicators. (Deferred to 20 December 2022)</i>	<i>Maria Gavin John Williams Merryn Tate Paul Clarke</i>	<i>N/A</i>	<i>None identified</i>	<i>The Q1 Performance data had been deferred to the meeting on 20 December. An update will be provided by Adult Service and the Corporate Performance Team to the October meeting on the future arrangements for Adult Social Care Performance Monitoring data.</i>
<i>Children and Young People's Mental Health Inquiry</i>	<i>Agenda item</i>	<i>Terms of Reference</i>	<i>Fiona Bottrill</i>	<i>N/A</i>	<i>None identified</i>	

Final Deadline: Thursday 6th October 2022**Publication: Monday 10th October 2022**

Date of Meeting: Tuesday 22nd November 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
<i>Birmingham Substance Misuse Recovery System (CGL)</i>	<i>Agenda item</i>	<i>Annual report on performance against public health contract.</i>	<i>Karl Beese</i>	<i>N/A</i>	<i>None identified</i>	
<i>ICS Master Plan</i>	<i>Agenda item</i>	<i>Report setting out the plan for health and care services for Birmingham and Solihull</i>	<i>David Melbourne, Designate Chief Executive, ICS</i>	<i>N/A</i>	<i>None identified</i>	<i>Dr Justin Varney to confirm that the report will be available for this meeting.</i>

Final Deadline: Thursday 10th November 2022

Publication: Monday 14th November 2022

Date of Meeting: Tuesday 20th December 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
<i>Birmingham Safeguarding Adults Board Annual Report</i>	<i>Agenda item</i>	<i>Reporting on outcomes against priorities in the previous year.</i>	<i>Asif Manzoor</i>	<i>N/A</i>	<i>None identified</i>	
<i>Birmingham and Lewisham African Health Inequalities Review (BLACHIR)</i>	<i>Agenda item</i>	<i>Reporting on progress against actions in the report</i>	<i>Dr Justin Varney; Monika Rozanski; Marcia Wynter; Ceri Saunders</i>	<i>N/A</i>	<i>None identified</i>	<i>Councillor John Cotton, Cabinet Member for Social Justice, Community Safety and Equalities Councillor Mariam Khan, Cabinet Member for Health and Social Care. Report to include lessons learnt from COVID deaths.</i>
<i>Q2 Adult Social Care Performance Monitoring</i>	<i>Agenda item</i>	<i>Report on red rated performance indicators; 5 performance indicators chosen by HOSC for in-depth examination and the complete set of Adult Social Care performance indicators.</i>	<i>Maria Gavin</i>	<i>N/A</i>	<i>None identified</i>	

Final Deadline: Thursday 8th December 2022

Publication: Monday 12th December 2022

Health and Social Care O&S Committee, October 2022

Date of Meeting: Tuesday 24th January 2023

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
<i>Day Opportunities Co-Production Review</i>	<i>Agenda item</i>	<i>Findings of the independent co-produced review of day opportunity services.</i>	<i>John Williams / Saba Rai / John Freeman</i>	<i>N/A</i>	<i>None identified</i>	

Final Deadline: Thursday 12th January 2023

Publication: Monday 16th January 2023

Appendix 2

Date of Meeting: Tuesday 21st February 2023

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
<i>Birmingham Sexual Health Services – Umbrella (UHB)</i>	<i>Agenda item</i>	<i>Annual report on performance against public health contract.</i>	<i>Karl Beese</i>	<i>N/A</i>	<i>None identified</i>	
<i>Immunisation</i>	<i>Agenda item</i>	<i>Report to set out the challenges with the take up of immunisations.</i>	<i>Mary Orhewere</i>	<i>N/A</i>	<i>None identified</i>	<i>Report to be presented as a scoping paper for a possible future inquiry based on previous scoping paper for Infant Mortality.</i>

Final Deadline: Thursday 9th February 2023

Publication: Monday 13th February 2023

Date of Meeting: Tuesday 14th March 2023

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
<i>Cabinet Member Update Report</i>	<i>Agenda item</i>	<i>Cabinet Member to report progress against portfolio priorities</i>	<i>Ceri Saunders</i>	<i>N/A</i>	<i>None identified</i>	<i>Councillor Mariam Khan, Cabinet Member for Health and Social Care.</i>
<i>Q3 Adult Social Care Performance Monitoring</i>	<i>Agenda item</i>	<i>Report on red rated performance indicators; 5 performance indicators chosen by HOSC for in-depth examination and the complete set of Adult Social Care performance indicators.</i>	<i>Maria Gavin</i>	<i>N/A</i>	<i>None identified</i>	

Final Deadline: Thursday 2nd March 2023

Publication: Monday 6th March 2023

Date of Meeting: Tuesday 18th April 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information

Final Deadline: Thursday 6th April 2023

Publication: Monday 10th April 2023

INFORMAL BRIEFINGS (TO BE ARRANGED)
<i>ICS - new structure, plans moving forward and neighbourhood working. (Carol Herity, Associate Director of Partnership, NHS BSol ICS).</i>
<i>Engaging with third sector providers of Adult Social Care (Louise Collett)</i>
<i>City Observatory Data (Richard Brooks)</i>

TO BE SCHEDULED:

1. Public Health Horizon Scanning / JSNA
2. Primary Care Networks
3. Access to GPs
4. Mental Health and Wellbeing Post-COVID
5. Joint inquiry with Education and Children's Social Care O&S Committee: Children and Young People's Mental Health
6. Dementia Strategy and Action Plan.
7. Visit to UHB NHS Foundation Trust Hospital sites.
8. Visit to Early Intervention Community Team, Norman Power Centre.

BIRMINGHAM/SANDWELL JOINT HEALTH SCRUTINY COMMITTEE**Date of Meeting:** TBC**Venue:** Sandwell

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
<i>Transition of West Birmingham</i>	<i>Agenda item</i>	<i>To report on the transition of West Birmingham into the Birmingham/Solihull ICS footprint.</i>	<i>Pip Mayo, CCG Managing Director for West Birmingham; Phil Lydon, Programme Manager, Engagement Black Country & West Birmingham CCG</i>	<i>N/A</i>	<i>None identified</i>	

TO BE SCHEDULED:-

1. Day Surgery Update
2. Acute Care Model

Final Deadline:**Publication:****Visit:** Midland Metropolitan University Hospital

Health and Social Care O&S Committee, October 2022

BIRMINGHAM/SOLIHULL JOINT HEALTH SCRUTINY COMMITTEE**Date of Meeting:** 13th October – 1800-2000 hrs – Solihull Civic Suite**Venue:** Solihull

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
<i>Draft BSoL Strategic Vision for Autism and the Draft BSoL Strategic Vision for Learning Difficulties and Disabilities</i>	<i>Agenda item</i>		<i>TBC</i>	<i>N/A</i>	<i>None identified</i>	
<i>Birmingham and Solihull ICS Financial Planning Update</i>	<i>Agenda item</i>	<i>To report on the financial plan for the ICS.</i>	<i>Paul Athey, ICS Finance Lead</i>	<i>N/A</i>	<i>None identified</i>	
<i>Update on the recovery and proposed configuration of surgical services across University Hospitals Birmingham – ICB and UHB and Preparation for Winter Pressures</i>	<i>Agenda item</i>	<i>To report on the current status of services and waiting lists.</i>	<i>Jonathan Brotherton, Chief Operating Officer, UHB</i>	<i>N/A</i>	<i>None identified</i>	

Final Deadline:**Publication:** 5th October 2022

Health and Social Care O&S Committee, October 2022

TO BE SCHEDULED

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
<i>ICS Joint Forward Plan</i>	<i>Agenda item</i>	<i>Report on health planning for the system including commissioning intentions.</i>	<i>Carol Herity to confirm Lead Officer</i>	<i>N/A</i>	<i>None identified</i>	
<i>ICS Quality Assurance Update</i>	<i>Agenda item</i>	<i>Update on Quality Assurance to every JHOSC</i>	<i>Carol Herity to confirm Lead Officer</i>	<i>N/A</i>	<i>None identified</i>	
<i>Remodelling of the Primary Care Service</i>	<i>Agenda item</i>	<i>Update report on the current position regarding Primary Care</i>	<i>Paul Sherriff, Executive Director at NHS Birmingham and Solihull ICB.</i>	<i>NA</i>	<i>None identified</i>	<i>Report to include information on commissioned primary care services.</i>
<i>Update on Post-COVID Syndrome ('Long COVID') Rehabilitation</i>	<i>Agenda item</i>	<i>Update on previous report presented to JHOSC on 29th September 2021</i>	<i>Ben Richards, Chief Operating Officer, Birmingham Community Healthcare NHS Foundation Trust</i>	<i>N/A</i>	<i>None identified</i>	<i>Report to include Long COVID implications on health and long-term employment.</i>
<i>Phase 2, Musculoskeletal Redesign Programme</i>	<i>Agenda item</i>	<i>To report on the current status of the programme</i>	<i>Marie Peplow, Chief Operating Officer, The ROH</i>	<i>N/A</i>	<i>None identified</i>	

RESOURCES OVERVIEW AND SCRUTINY COMMITTEE 2022-23 WORK PROGRAMME

Date of Meeting: Thursday 28th July 2022

Item/ Topic	Type of Scrutiny	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information (Including joint working / links with other O&S Committees)
Financial Monitoring Q1 2022/23	Monitoring Report	Scrutiny of current financial position	Rebecca Hellard, Director of Council Management	Rebecca Hellard, Director of Council Management Sara Pitt, Director of Finance	None Required	
Planned Procurement Activities Report	Standing Item	To note the Cabinet report (considered on 26 July) on planned procurement activity.	Steve Sandercock, Assistant Director, Procurement	Steve Sandercock, Assistant Director, Procurement	None Required	
Work Programme Development	Decision	Approve work programme for 2022-23	Fiona Bottrill, Senior Overview and Scrutiny Manager	None	None Required	

Final Deadline: Tuesday 19th July 2022

Publication: Wednesday 20th July 2022

Date of Meeting: Thursday 8th September 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Cabinet Member for Finance and Resources	Update report	Provide a summary of Cabinet Member priorities for 2022-23, and identifying opportunities for O&S to add value	Jon Lawton, Cabinet Support Officer	Councillor Yvonne Mosquito, Cabinet Member for Finance and Resources	None Required	
Financial Monitoring 2022/23	Monitoring Report	Scrutiny of current financial position	Rebecca Hellard, Director of Council Management	Rebecca Hellard, Director of Council Management Sara Pitt, Director of Finance	None Required	
Long Term Debt Strategy	Update report	To inform members of the Council's strategy to deal with long term debt	Rebecca Hellard, Director of Council Management	Mohammed Sajid, Interim Head of Financial Strategy	None Required	
Planned Procurement Activities Report	Standing Item	To note the latest Cabinet report on planned procurement activity.	Steve Sandercock, Assistant Director, Procurement	Steve Sandercock, Assistant Director, Procurement	None Required	
Work Programme Development	Decision	Approve work programme for 2022-23	Fiona Bottrill, Senior Overview and Scrutiny Manager	None	None Required	

Final Deadline: Tuesday 30th August 2022

Publication: Wednesday 31st August 2022

Date of Meeting: Thursday 6th October 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Financial Monitoring 2022/23	Monitoring Report	Scrutiny of current financial position	Rebecca Hellard, Director of Council Management	Rebecca Hellard, Director of Council Management Sara Pitt, Director of Finance	None Required	
Implementation of Oracle	Update Report	To inform members of the implementation of the Oracle system	Rebecca Hellard, Director of Council Management	Rebecca Hellard, Director of Council Management James Couper, ERP Programme Director	None Required	
Progress Report on Implementation: Procurement Governance Arrangements	Tracking Report	To monitor progress on delivery of the recommendations	Steve Sandercock, Assistant Director, Procurement	Steve Sandercock, Assistant Director, Procurement	None Required	
Planned Procurement Activities Report	Standing Item	To note the latest Cabinet report on planned procurement activity.	Steve Sandercock, Assistant Director, Procurement	Steve Sandercock, Assistant Director, Procurement	None Required	
Work Programme Development	Decision	Approve work programme for 2022-23	Fiona Bottrill, Senior Overview and Scrutiny Manager	None	None Required	

Final Deadline: Tuesday 27th September 2022

Publication: Wednesday 28th September 2022

Date of Meeting: Thursday 17th November 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Progress Report on Implementation: Council-owned Assets	Tracking Report	To monitor progress on delivery of the recommendations	Rebecca Grant, Cabinet Support Officer	Councillor Ian Ward, Leader Kathryn James, Assistant Director, Inclusive Growth	None Required	Economy and Skills OSC members to be invited to the meeting for this item
Cabinet Member for Social Justice, Community Safety and Equalities	Update Report	Provide a summary of Cabinet Member priorities for 2022-23, and identifying opportunities for O&S to add value	Marcia Wynter, Cabinet Support Officer	Councillor John Cotton, Cabinet Member for Social Justice, Community Safety and Equalities	None Required	
Financial Monitoring 2022/23	Monitoring report	Scrutiny of current financial situation	Rebecca Hellard, Director of Council Management	Rebecca Hellard, Director of Council Management Sara Pitt, Director of Finance	None Required	
Planned Procurement Activities Report	Standing Item	To note the latest Cabinet report on planned procurement activity.	Steve Sandercock, Assistant Director, Procurement	Steve Sandercock, Assistant Director, Procurement	None Required	
Work Programme Development	Decision	Approve work programme for 2022-23	Fiona Bottrill, Senior Overview and Scrutiny Manager	None	None Required	

Final Deadline: Tuesday 8th November 2022

Publication: Wednesday 9th November 2022

Date of Meeting: Thursday 22nd December 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Financial Monitoring 2022/23	Monitoring report	Scrutiny of current financial position	Rebecca Hellard, Director of Council Management	Rebecca Hellard, Director of Council Management Sara Pitt, Director of Finance	None Required	
Planned Procurement Activities Report	Standing Item	To note the latest Cabinet report on planned procurement activity.	Steve Sandercock, Assistant Director, Procurement	Steve Sandercock, Assistant Director, Procurement	None Required	
Work Programme Development	Decision	Approve work programme for 2022-23	Fiona Bottrill, Senior Overview and Scrutiny Manager	None	None Required	

Final Deadline: Tuesday 13th December 2022

Publication: Wednesday 14th December 2022

Date of Meeting: Thursday 19th January 2023

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Financial Monitoring 2022/23	Monitoring report	Scrutiny of current financial position	Rebecca Hellard, Director of Council Management	Rebecca Hellard, Director of Council Management Sara Pitt, Director of Finance	None Required	
Budget Scrutiny	Consultation	Scrutiny to respond to Budget Consultation	Rebecca Hellard, Director of Council Management	Rebecca Hellard, Director of Council Management Sara Pitt, Director of Finance	None Required	
Planned Procurement Activities Report	Standing Item	To note the latest Cabinet report on planned procurement activity.	Steve Sandercock, Assistant Director, Procurement	Steve Sandercock, Assistant Director, Procurement	None Required	
Work Programme Development	Decision	Approve work programme for 2022-23	Fiona Bottrill, Senior Overview and Scrutiny Manager	None	None Required	

Final Deadline: Tuesday 10th January 2022

Publication: Wednesday 11th January 2022

Date of Meeting: Thursday 2nd March 2023

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Financial Monitoring 2022/23	Monitoring report	Scrutiny of current financial position	Rebecca Hellard, Director of Council Management	Rebecca Hellard, Director of Council Management Sara Pitt, Director of Finance	None Required	
Planned Procurement Activities Report	Standing Item	To note the latest Cabinet report on planned procurement activity.	Steve Sandercock, Assistant Director, Procurement	Steve Sandercock, Assistant Director, Procurement	None Required	
Work Programme Development	Decision	Approve work programme for 2022-23	Fiona Bottrill, Senior Overview and Scrutiny Manager	None	None Required	

Final Deadline: Tuesday 21st February 2022

Publication: Wednesday 22nd February 2022

Date of Meeting: Thursday 30th March 2023

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Financial Monitoring 2022/23	Monitoring Report	Scrutiny of current financial position	Rebecca Hellard, Director of Council Management	Rebecca Hellard, Director of Council Management Sara Pitt, Director of Finance	None Required	
Planned Procurement Activities Report	Standing Item	To note the latest Cabinet report on planned procurement activity.	Steve Sandercock, Assistant Director, Procurement	Steve Sandercock, Assistant Director, Procurement	None Required	
Work Programme Development	Decision	Approve work programme for 2022-23	Fiona Bottrill, Senior Overview and Scrutiny Manager	None	None Required	

Final Deadline: Tuesday 21st March 2022

Publication: Wednesday 22nd March 2022

Date of Meeting: Thursday 27th April 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Financial Monitoring 2022/23	Monitoring Report	Scrutiny of current financial position	Rebecca Hellard, Director of Council Management	Rebecca Hellard, Director of Council Management Sara Pitt, Director of Finance	None Required	
Planned Procurement Activities Report	Standing Item	To note the latest Cabinet report on planned procurement activity.	Steve Sandercock, Assistant Director, Procurement	Steve Sandercock, Assistant Director, Procurement	None Required	
Work Programme Development	Decision	Approve work programme for 2022-23	Fiona Bottrill, Senior Overview and Scrutiny Manager	None		

Final Deadline: Tuesday 18th April 2022

Publication: Wednesday 19th April 2022

TO BE SCHEDULED:

Items suggested for the work programme:

- Impact of Universal Credit roll out on the Council and understanding of residents' housing costs / needs and implications for the cost of living crisis.
- Financial implications of the Council's approach to early intervention for the Council's finances and budget, including proposal to bring enforcement into Council service.
- Management of the Council's budget deficit
- Delivering Best in Class Services in Finance, Resources and HR: What are current base lines and how will progress be measured? Examples of other Best in Class services / organisations in relation to finance, resources and human resources.
- Implementation of Digital Strategy
- Outcome of the CIPFA Budget Sufficiency Review of Education and Skills Directorate (now the Children and Families Directorate)
- Use of consultants
- Section 106 and CLIL - policy and procedure

The following two issues have been recommended by Co-ordinating O&S Committee for consideration by this committee:

- Cost of Living Crisis – financial implications for the Council;
- Diversity and Inclusion Dashboard - following publication in February 2023 – to monitor workforce data and identify progress against workforce equality indicators.

SUSTAINABILITY AND TRANSPORT OVERVIEW AND SCRUTINY COMMITTEE 2022-23 WORK PROGRAMME**Date of Meeting: Wednesday 21st September 2022**

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Clean Air Zone	Update Report	Report providing overview of scheme to date, information on payment scheme and activities the revenue from the scheme is supporting	Phil Edwards, Assistant Director for Transport and Connectivity	Steve Arnold, Head of Clean Air Zone	None Required	

Final Deadline: Monday 12th September 2022**Publication: Monday 12th September 2022**

Date of Meeting: Wednesday 19th October 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Cabinet Member Portfolio Overview	Update Report	Provide a summary of Cabinet Member priorities for 2022-23 and identifying opportunities for O&S to add value. This will include an update on the Waste Disposal Incinerator Procurement.	Jon Lawton, Cabinet Support Officer	<p>Cabinet Member for Environment, Cllr Majid Mahmood</p> <p>Darren Share, Assistant Director, Street Scene</p> <p>Ellie Horwitch-Smith, Assistant Director, Route to Zero Carbon</p> <p>Eleanor Crook, Principal Portfolio Officer</p>		Specifically, in relation to the Waste Disposal Incinerator Procurement, the scope of this update may be limited due to commercial sensitivity.
City of Nature (TBC)	Briefing		Humera Sultan	Humera Sultan, Consultant in Public Health and Future Parks Accelerator Director		HS not available needs to be deferred.

Final Deadline: Monday 10th October 2022

Publication: Tuesday 11th October 2022

Date of Meeting: Wednesday 16th November 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Street works Permit Scheme			Kevin Hicks			
Re-procurement of Highways PFI Contract			Kevin Hicks/Domenic De Bechi			

Final Deadline: Monday 7th November 2022

Publication: Tuesday 8th November 2022

Date of Meeting: Wednesday 21st December 2022

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Visit to University Station* (TBC)						

Final Deadline: Monday 12th December 2022

Publication: Tuesday 13th December 2022

Date of Meeting: Wednesday 18th January 2023

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Development of a new Road Strategy (TBC)						
Parking Civil Enforcement Procurement (TBC)						

Final Deadline: Monday 9th January 2023

Publication: Tuesday 10th January 2023

Date of Meeting: Wednesday 15th February 2023

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
TBC						

Final Deadline: Monday 6th February 2023

Publication: Tuesday 7th February 2023

Date of Meeting: Wednesday 15th March 2023

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
Cabinet Member Annual Report						Confirmed with CSO that CM available. Formal invitation to be sent.
Annual Flood Risk Management Report						

Final Deadline: Monday 6th March 2023

Publication: Tuesday 7th March 2023

Date of Meeting: Wednesday 19th April 2023

Item/ Topic	Type	Aims and Objectives	Lead Officer	Witnesses	Visits	Additional Information
TBC						

Final Deadline: Monday 10th April 2023

Publication: Tuesday 11th April 2023

TO BE SCHEDULED:

The following items had been identified as topics for consideration to be included in the work programme and no dates have yet been set. The work programme is a live document, and additional items may be identified in future Overview and Scrutiny Committee meetings.

1. **Active Travel including cycling and Safer Travel to Schools**
2. **Environmental, Public Open Space and Transport Issues within City Council Masterplans (i.e. Smithfield) and Urban Regeneration Frameworks**