

Report to:	CABINET	
Report of:	Report of the Acting Strategic Director of Place	
Date of Decision:	17 November 2015	
SUBJECT:	RECONFIGURATION & REFURBISHMENT OF CIVIC HOUSE, ERDINGTON FOR BIRMINGHAM ADULT EDUCATION SERVICE: PROJECT DEFINITION DOCUMENT.	
Key Decision: No	Relevant Forward Plan Ref:	
If not in the Forward Plan: (please "X" box)	Chief Executive approved	<input type="checkbox"/>
	O&S Chairman approved	<input type="checkbox"/>
Relevant Cabinet Member(s):	Councillor Penny Holbrook, Cabinet Member Skills, Learning and Culture Councillor Ian Ward, Deputy Leader Councillor Stewart Stacey, Cabinet Member Commissioning, Contracting and Improvement	
Relevant O&S Chairman:	Councillor Waseem Zaffar, Corporate Resources, and Councillor Victoria Quinn, Economy, Skills and Sustainability	
Wards affected:	Sutton Vesey and Erdington	

LATE REPORT
* To be completed for all late reports, ie. which cannot be despatched with the agenda papers ie. 5 clear working days notice before meeting.
<p>Reasons for Lateness</p> <p>The report was delayed as evidence was required</p> <ul style="list-style-type: none"> To ensure financial detail of the report was in accordance with the Council's capital receipts policy. To ensure that the proposal could be funded if the expected capital receipt was not sufficient to fund the proposal in part or entirety due to the capital receipt not being secured until after the project has completed. <p>Reasons for Urgency</p> <p>Cabinet approval of the Project Definition Document is required in November to enable the Full Business Case to be developed and the contract to be awarded within a timetable to achieve completion of the works by the start of the academic year in September 2016.</p>