IT PROGRAMME BOARD

TERMS OF REFERENCE:

General

1. Provide strategic leadership and encourage innovation through the Service Birmingham Partnership (SB)

2. Take a Council wide commercial perspective on the SB contract

3. Ensure control and direction of ICT spend and strategy.

4. Manage the Council side of the Partnership Board.

ICT

5. Scrutiny of Project proposals for IT investment to ensure[1]:

   • consistency with BCC IT Strategy

   • spending is appropriate and benefits are clearly specified and measurable

   • to monitor associated benefit realisation.

6. Review the Council's IT Strategy in order to shape the future direction of investment

7. Establish and monitor the Annual Business Plan for Service Birmingham.

8. Resolve any issues that arise from the ICT Corporate Strategy Group e.g. Directorate project proposals are rejected and compliance issues[2]

9. Monitor the ICT Improvement Plan including: SB savings initiatives.

Other Innovation

10. Management of other initiatives raised through the Partnership Board

11. Raise the level of understanding and status of ICT in the City Council to support business change, service improvement and improve efficiency

12. To review the IT governance arrangements in the City including BTCG and the role and effectiveness of BDGs

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[1] The ICTPB will receive and approve all project spending proposals that are in excess of £200k and or high risk to the Councils. A quarterly report on all other spending will be provided for review.

[2] The ICT Corporate Strategy Group will approve spend up to £200k