



Assessments

Title of proposed EIA *

Cyclical Maintenance 2020 to 2030 Library of Birmingham

Please provide the title of your policy or service area.

Reference No

EQUA532

Please do not amend. A reference number will automatically be applied once the form is saved.

EA is in support of *

New Service

Review Frequency *

Annually

Please select how regularly you plan to review the assessment.

Date of first review *

05/04/2021

Based on the review frequency, please enter the date when your first review will take place.

Directorate *

Education and Skills

Division

Library of Birmingham

Service Area

Library Resources - Facilities

Please add if applicable

Responsible Officer(s) *

Lee Mills x

This is the person responsible for completing, submitting and reviewing the assessment. If you get the message 'The user does not exist or is not unique'. Please enter the full email address.

Quality Control Officer(s) *

Caroline Alexander x

This is the person responsible for checking the quality of the assessment. If you get the message 'The user does not exist or is not unique'. Please enter their full email address.

Accountable Officer(s) *

Dawn Beaumont x

This is the person responsible for making the final decision on the EIA and the policy, plan, procedure etc. If you get the message 'The user does not exist or is not unique'. Please enter their full email address.

Purpose of proposal *

Cyclical Maintenance to maintain safety of building

Data sources

- ☒ Survey(s)
- ☒ Consultation Results
- ☒ Interviews
- ☒ relevant reports/strategies
- ☐ Statistical Database (please specify)
- ☐ relevant research
- ☐ Other (please specify)

What sources of data have been used to produce the screening of this policy/proposal? (Please tick all that apply)

Please include any other sources of data

Specialist Cyclical Maintenance report was commissioned via Gleeds consultancy who interviewed maintenance provider and Facilities Manager. They looked at history of maintenance on site and costs incurred over prior 7 years of operation to develop the plan

ASSESS THE IMPACT AGAINST THE PROTECTED CHARACTERISTICS

Include how any potential negative impact be removed or mitigated.

Protected characteristic: Age *

- ☒ Service Users / Stakeholders
- ☒ Employees
- ☒ Wider Community
- ☐ Not Applicable

Please select those directly impacted or affected.

Age details:

Cannot generalise as Cyclical maintenance covers many areas- it may have an impact and that will be assessed at the time. Failure to maintain a part of the Library may have an impact more on some than others.

For the selected characteristics, please add further details. Describe the potential positive and negative impact of the policy or service and how any negative impacts will be mitigated. Describe who is affected, how they are affected and any additional comments.

Protected characteristic: Disability *

- ☒ Service Users / Stakeholders
- ☒ Employees
- ☒ Wider Community
- ☐ Not Applicable

Please select those directly impacted or affected.

Disability details:

Cannot generalise as Cyclical maintenance covers many areas- it may have an impact and that will be assessed at the time. Failure to maintain a part of the Library may have an impact more on some than others. i.e. failure to replace disability hoist

For the selected characteristics, please add further details. Describe the potential positive and negative impact of the policy or service and how any negative impacts will be mitigated. Describe who is affected, how they are affected and any additional comments.

Protected characteristic: Gender *

- ☒ Service Users / Stakeholders
- ☒ Employees
- ☒ Wider Community
- ☐ Not Applicable

Please select those directly impacted or affected.

Gender details:

Cannot generalise as Cyclical maintenance covers many areas- it may have an impact and that will be assessed at the time. Failure to maintain a part of the Library may have an impact more on some than others. e.g. toilets

For the selected characteristics, please add further details. Describe the potential positive and negative impact of the policy or service and how any negative impacts will be mitigated. Describe who is affected, how they are affected and any additional comments.

Protected characteristics: Gender Reassignment *

- ☐ Service Users / Stakeholders

Protected characteristics: Gender reassignment

- ☐ Service Users / Stakeholders
- ☐ Employees
- ☐ Wider Community
- ☒ Not Applicable

Please select those directly impacted or affected.

Gender reassignment details:

For the selected characteristics, please add further details. Describe the potential positive and negative impact of the policy or service and how any negative impacts will be mitigated. Describe who is affected, how they are affected and any additional comments.

Protected characteristics: Marriage and Civil Partnership *

- ☐ Service Users/ Stakeholders
- ☐ Employees
- ☐ Wider Community
- ☒ Not Applicable

Please select those directly impacted or affected.

Marriage and civil partnership details:

For the selected characteristics, please add further details. Describe the potential positive and negative impact of the policy or service and how any negative impacts will be mitigated.

Protected characteristics: Pregnancy and Maternity *

- ☐ Service Users / Stakeholders
- ☐ Employees
- ☐ Wider Community
- ☒ Not Applicable

Please select those directly impacted or affected.

Pregnancy and maternity details:

N/A

For the selected characteristics, please add further details. Describe the potential positive and negative impact of the policy or service and how any negative impacts will be mitigated. Describe who is affected, how they are affected and any additional comments.

Protected characteristics: Race *

- ☐ Service Users / Stakeholders
- ☐ Employees
- ☐ Wider Community
- ☒ Not Applicable

Please select those directly impacted or affected.

Race details:

For the selected characteristics, please add further details. Describe the potential positive and negative impact of the policy or service and how any negative impacts will be mitigated. Describe who is affected, how they are affected and any additional comments.

Protected characteristics: Religion or Beliefs *

- ☒ Service Users / Stakeholders
- ☒ Employees
- ☒ Wider Community
- ☐ Not Applicable

Please select those directly impacted or affected.

Religion or beliefs details:

Cannot generalise as Cyclical maintenance covers many areas- it may have an impact and that will be assessed at the time. Failure to maintain a part of the Library may have an impact more on some than others. e.g. Contemplation Room

For the selected characteristics, please add further details. Describe the potential positive and negative impact of the policy or service and how any negative impacts will be mitigated. Describe who is affected, how they are affected and any additional comments.

Answered and any additional comments

Protected characteristics: Sexual Orientation *

- ☐ Service Users / Stakeholders
☐ Employees
☐ Wider Community
☒ Not Applicable

Please select those directly impacted or affected.

Sexual orientation details:

For the selected characteristics, please add further details. Describe the potential positive and negative impact of the policy or service and how any negative impacts will be mitigated. Describe who is affected, how they are affected and any additional comments.

Please indicate any actions arising from completing this screening exercise.

To review individual works that make up the overall cyclical maintenance programme and assess the impact

Please indicate whether a full impact assessment is recommended

NO ▼

If yes, please continue to complete the remaining questions. If no, please go to the quality control section below.

What data has been collected to facilitate the assessment of this policy/proposal?

customer and staff feedback

What are the main findings from the analysis of the data?

Consultation analysis

N/A

Who was consulted, what are the results of the consultation exercise?

Adverse impact on any people with protected characteristics.

As above

Based on the analysis of the data does the policy/proposal have any adverse impact?

Could the policy/proposal be modified to reduce or eliminate any adverse impact?

No not for the overall plan - but individual components of the Cyclical Maintenance programme can be looked at to eliminate adverse impact.

Can the policy/proposal be modified to reduce or eliminate any adverse impact? on any particular group(s)?

How will the effect(s) of this policy/proposal on equality be monitored?

Individual works will be assessed for impact in advance. Customer and employee consultation/feedback.

What data is required in the future?

Please describe the data needed to ensure effective monitoring of this policy/proposal?

☐

Are there any adverse impacts on any particular group(s)

If yes, please explain your reasons for going ahead.

As above

Initial equality impact assessment of your proposal

Proceed with Cyclical Maintenance programme and look at individual aspects when programmed

Please give details on any initial assessment carried out. For a full assessment please complete the rest of the form. AS OF 29/11/2018 YOU ARE NO LONGER REQUIRED TO COMPLETE THIS BOX.

Consulted People or Groups

AS OF 29/11/2018 YOU ARE NO LONGER REQUIRED TO COMPLETE THIS BOX

Informed People or Groups

AS OF 29/11/2018 YOU ARE NO LONGER REQUIRED TO COMPLETE THIS BOX

Summary and evidence of findings from your EIA *

Until the consequence of a specific cyclical maintenance issue arise as a result of the need for a particular project no specifics can be given as each will have its own effect.

Please add any documents including any consultation or engagement findings. Attach any source data using the attachment button above. Please include how you will mitigate against any negative impacts.

QUALITY CONTROL SECTION

Submit to the Quality Control Officer for reviewing?

☐

Please tick this box and 'Save' the document once you have finished. Your nominated Quality Control Officer will be notified to review the assessment and decide whether it can proceed for approval or reject it.

Quality Control Officer comments

Please untick 'Submit to quality control officer box' before saving.

Decision by Quality Control Officer

Proceed for final approval ▼

IMPORTANT: Quality Control Officer - Please untick the above box 'Submit to the Quality Control Officer for reviewing?' before provide your decision.

Submit draft to Accountable Officer?

☒

Quality Control Officers only - Please tick the box when you are happy for the assessment to be submitted for approval.

Decision by Accountable Officer

Approve ▼

IMPORTANT: Accountable Officer - Please untick the above box 'Submit draft to Accountable Officer' before providing your final decision.

Date approved / rejected by the Accountable Officer

23/06/2020 

Reasons for approval or rejection

Please print and save a PDF copy for your records

☒

Julie Bach

Dawn Beaumont x

Person or Group

Dawn Beaumont x

Version: 53.0
Created at 18/06/2020 05:34 PM by ☐ Lee Mills
Last modified at 23/06/2020 01:20 PM by Workflow on behalf of ☐ Dawn Beaumont

Save

Cancel