

Academy Conversion Charges

(Updated – effective 1st June 2016)

Contributions to BCC costs incurred as part of the Academy Conversion Process will be requested as follows:

Community Schools:

Activity	Charges
Governance:	£2,000
▪ Process guidance, financial support, Cabinet Report and associated consultation process and asset and site related diligence.	
Costs associated with legal processes:	CTA - £2,500 Lease - £3,000
▪ Formulation, Agreement and Execution of Commercial Transfer Agreement and 125 year lease.	
TOTAL	£7,500

In addition where a school is part of a PFI and / or BSF FM and / or ICT Contracts, the following charges will apply:

Activity	Charges
▪ Formulation, population, agreement and execution of School Agreement (SA), recovery of external legal costs associated with development of a Deed of Variation (DoV) to the PFI / FM / ICT Contracts and development of a Shared Use Agreement (SUA) / Community Use Agreement (CUA) if applicable and any additional documents required for conversion.	SA - £2,500 DoV - £5,000
TOTAL including charges above for Community Schools +	£15,000

Foundation / Voluntary Aided (VA) Schools:

For Foundation or VA Schools it is not necessary to enter into a standard 125 year lease arrangement for the school buildings or a CTA in respect of staff transfer so therefore no charge will apply.

Activity	Charges
▪ Transfer additional areas of the site (playing fields etc) under a lease to ensure continuation of education on sites; a Cabinet Report and associated consultation process is required.	Governance - £2,000
▪ Formulation, Agreement and Execution of 125 year lease (playing fields etc).	Lease - £3,000
TOTAL	£5,000

Voluntary Controlled (VC) Schools:

Activity	Charges
Governance:	£2000
▪ Process guidance, financial support, Cabinet Report and associated consultation process.	
Costs associated with legal processes:	CTA - £2,500
▪ Formulation, Agreement and Execution of Commercial Transfer Agreement.	
TOTAL	£4,500

Sometimes with VC Schools it is necessary for additional areas of the site (playing fields etc) to be leased to ensure continuation of education on sites.

Activity	Charges
▪ Formulation, Agreement and Execution of 125 year lease (playing fields etc).	Lease £3,000
TOTAL including charges above for VC Schools	£7,500

NB: The contributions to costs incurred by the Local Authority as outlined above will be recovered by Schools Financial Services as part of the 3 month closedown of accounts period.