



Co-ordinating O&S Committee: Work Programme 2021/22

Chair	Cllr Carl Rice
Deputy Chair	Cllr Liz Clements
Committee Members:	Cllrs: Mohammed Aikhlaq, Deirdre Alden, Mick Brown, Debbie Clancy, Liz Clements, Roger Harmer, Mariam Khan, Narinder Kaur Kooner, Ewan Mackey and Saima Suleman
Scrutiny Support:	Christian Scade, christian.scade@birmingham.gov.uk

1 Terms of Reference

Co-ordinating Overview and Scrutiny Committee

- 1.1 To plan and co-ordinate the work of all the Overview & Scrutiny Committees. To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning governance (including transparency, regional working and partnerships): citizens (including communications and public engagement); performance; customer services; social cohesion; equalities and emergency planning.
- 1.2 These functions include:
 - a) giving such guidance to the Overview and Scrutiny Committees in any cases of uncertainty, as to work which they should or should not be undertaking, as may be necessary to achieve such co-ordination, including the allocation of "call-in" to the appropriate Committee;
 - b) determining, in any cases of uncertainty, the allocation of responsibility for specific tasks between the Overview and Scrutiny Committees;
 - c) ensuring (by means, for example, of issuing appropriate guidance and/or instructions) that the Overview & Scrutiny Committees pay proper attention in their work to the consideration of key cross cutting issues, in particular equalities, transparency and improvement;
 - d) publishing each year an Annual Programme of major scrutiny inquiries as suggested by individual Overview and Scrutiny Committees following consideration of the Council Plan and priorities;
 - e) agreeing the establishment of any task & finish groups; and
 - f) considering overview and scrutiny development, working practices and constitutional arrangements.



2 Meeting Schedule

Date	Item	Officer contact
18 June 2021 at 10.00 am On-line Informal Meeting	Leader of the Council Work Programme	Rebecca Grant, Cabinet Support Officer
09 July 2021 10.00 am On-line Informal Meeting	Update from CIPFA on Financial Management capability (Cllr Tristan Chatfield, Cabinet Member for Finance & Resources) Review of the Birmingham Business Charter for Social Responsibility	Jon Lawton, Cabinet Support Officer Rokneddin Shariat, Procurement Strategy and Development Mgr
10 September 2021 10.00 am	Update from Cabinet Member on equalities and social cohesion City of Sanctuary Policy Statement 2018-22 – progress report	Marcia Wynter, Cabinet Support Officer Bethany Finch, Commissioning Manager
24 September 2021 10.00 am Informal Meeting	Exempt Accommodation Inquiry Session	
15 October 2021 10.00 am	Deputy Leader update <ul style="list-style-type: none"> • Customer services • Council Performance Plan • Digital inclusion / on-going broadband work 	Mary Crofton, Cabinet Support Officer
22 November 2021 10.00 am Informal Meeting	Future Parks Accelerator - City of Nature Discussion of draft exempt accommodation report	Hamira Sultan, Consultant Public Health Parks & Neighbourhoods Amanda Simcox, Scrutiny Officer
10 December 2021 10.00 am	Electoral Update Customer Service Strategy	Rob Connelly, Assistant Director, Governance Wendy Griffiths, Assistant Director, Customer Services and Business Support
21 January 2022 10.00am	Budget 2022 – advance consideration	Lisa Taylor, Head of City Finance
18 February 2022 10.00am		



Date	Item	Officer contact
11 March 2021 10.00am		
08 April 2021 10.00am	Annual Review of Scrutiny Framework	Christian Scade, Interim Head of Scrutiny and Committee Services

3 Items to be Scheduled

- 3.1 Citizen engagement – overview
- 3.2 Covid-19 – review
- 3.3 Planning enforcement
- 3.4 Birmingham City of Nature Delivery Framework
 - To decide which Overview and Scrutiny Committee should be responsible for scrutinising the framework moving forwards.
 - Once decided, for the designated committee to receive a report in 12 months about the implementation of the framework.

4 Other Meetings

Informal Meetings

Call in

None scheduled

Petitions

None scheduled

Councillor Call for Action requests

None scheduled

5 Forward Plan

5.1 Below is an extract of the Forward Plan, detailing those decisions relating to this Committee's remit.

Ref No.	Title	Proposed Date of Decision
009009/2021	Customer Service Programme Enhanced Business Case and Customer Service Strategy	14 Dec 21
009499/2021	City Centre CCTV	14 Dec 21
009031/2022	DRAFT FINANCIAL PLAN 2022-202	08 Feb 22



6 Scrutiny Reports to City Council

O&S Committee	Report Title	Date for Council
Co-ordinating O&S Committee	Exempt accommodation	December 2021
All	Scrutiny Business Report	March 2022